

Resolution No. **CS**

RESOLUTION CERTIFYING THE RESULTS OF THE OPEN/PROMOTIONAL EXAMINATION FOR THE POSITION OF OFFICE ASSISTANT II (CONFIDENTIAL)

The Chief Examiner for the Civil Service Commission opened the recruitment for OFFICE ASSISTANT II (CONFIDENTIAL) on February 18, 2024 and closed it on February 28, 2024. The open/promotional recruitment evaluated applicants for specified knowledge, skills, and abilities to perform the duties of the Miscellaneous position of OFFICE ASSISTANT II (CONFIDENTIAL), as set forth in the job announcement prepared in accordance with the Rules and Regulations of this Commission; and

The Chief Examiner for the Civil Service Commission conducted an open/promotional examination for OFFICE ASSISTANT II (CONFIDENTIAL), on March 12, 2024, for the City of Stockton; and

The Chief Examiner has filed with this Commission a report of the results of the open/promotional examination, in accordance with Rule VI, section 12(a) of the City of Stockton Civil Service Rules and Regulations for Miscellaneous Employees, which report is on file with the Human Resources Department; now, therefore,

BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF STOCKTON, AS FOLLOWS:

1. That the report of the open/promotional examination for the Miscellaneous position of OFFICE ASSISTANT II (CONFIDENTIAL) is hereby approved.

2. That the open list of eligibles for the Miscellaneous position of OFFICE ASSISTANT II (CONFIDENTIAL) for the City of Stockton, attached hereto as Exhibit 1, is hereby certified.

3. That the candidates appearing on Exhibit 1 are hereby declared eligible for appointment to the Miscellaneous position of OFFICE ASSISTANT II (CONFIDENTIAL) and shall be certified to the appointing authority to fill vacancies approved by the Personnel Officer in accordance with the Stockton Municipal Code and the Rules and Regulations of this Commission.

4. That the list certified herein shall remain in effect for one (1) year and shall expire on March 21, 2025, unless the duration is otherwise changed by this Commission.

PASSED, APPROVED, and ADOPTED this 21st day of March 2024.

LORIE DIAZ-LIDDICOAT, CHAIR
CITY OF STOCKTON
CIVIL SERVICE COMMISSION

ATTEST:

ELIZA R. GARZA, CMC
CITY CLERK
SECRETARY TO THE CIVIL
SERVICE COMMISSION

By: _____