

**MINUTES
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT
MEETING OF MARCH 21, 2024**

425 N. El Dorado St. Stockton, CA

1. CLOSED SESSION CALL TO ORDER/ROLL CALL - 3:00 PM

Roll Call

Present:

Lorie Diaz-Liddicoat

Linda Vasquez

Christina Mambourg

Michele Kimbrough

Absent:

Nancy Muniz.

Note: Commissioner Muniz' absence was excused

2. PUBLIC COMMENT

None

3. ANNOUNCEMENT OF CLOSED SESSION

3.1 24-0248 ANIMAL SERVICES OFFICER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2024-03-21-0301 certifying the results of the open/promotional examination for Animal Services Officer.

Legislation Text

Proposed Resolution - Exam Results - Animal Services Officer

Approved Resolution 2024-03-21-0301

3.2 24-0219 CODE ENFORCEMENT FIELD MANAGER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2024-03-21-0302 certifying the results of the open/promotional examination for Code Enforcement Field Manager.

Legislation Text

Proposed Resolution - Exam Results - Code Enforcement Field Manager

Approved Resolution 2024-03-21-0302

3.3 24-0229 HUMAN RESOURCES TECHNICIAN (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2024-03-21-0303 certifying the results of the open/promotional examination for Human Resources Technician.

Legislation Text

Proposed Resolution - Exam Results - Human Resources Technician.docx

Approved Resolution 2024-03-21-0303

3.4 24-0224 OFFICE ASSISTANT II (CONFIDENTIAL) (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2024-03-21-0304 certifying the results of the open/promotional examination for Office Assistant II (Confidential).

Legislation Text

Proposed Resolution - Exam Results - Office Assistant II (Confidential)

Approved Resolution 2024-03-21-0304

3.5 24-0191 PLANT MAINTENANCE WORKER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2024-03-21-0305 certifying the results of the open/promotional examination for Plant Maintenance Worker.

Legislation Text

Proposed Resolution - Exam Results - Plant Maintenance Worker - Copy.pdf

Approved Resolution 2024-03-21-0305

3.6 24-0236 POLICE OFFICER (OPEN/PROMOTIONAL) ELIGIBLE LISTS - REMOVAL OF NAME(S)

Motion 2024-03-21-0306 approving the removal of name(s) from the Police Officer (Open/Promotional) eligible lists.

Legislation Text

4. RECESS FROM CLOSED SESSION - 3:01 PM

5. REGULAR SESSION CALL TO ORDER/ROLL CALL - 3:17 PM

Roll Call

Present:

Lorie Diaz-Liddicoat

Linda Vasquez

Christina Mambourg

Michele Kimbrough

Absent:

Nancy Muniz.

Note: Commissioner Muniz' absence was excused

6. PLEDGE TO THE FLAG

The Pledge of Allegiance was led by Vice Chair Vasquez

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

Legal Counsel Taryn Jones reported - the Commission has returned regarding action items 3.1 through and including 3.6. All commissioners were present during the entire closed session with the exception of Commissioner Muniz. Reportable action is as follows: Regarding 3.1 through and including 3.5 by unanimous vote, commission adopted resolutions concerning the eligible lists certifications. Regarding action item 3.6 by unanimous vote commission approved removal of names from the eligible list.

8. CITIZENS COMMENTS/ANNOUNCEMENTS

None

9. ADOPTION OF CONSENT CALENDAR

9.1 24-0235 APPROVAL OF COMMISSION MINUTES

Legislation Text

Attachment A - 2023-11-16 Minutes.pdf

Attachment B - 2023-12-21 Minutes.pdf

Attachment C - 2024-01-18 Minutes.pdf

Approve **Motion 2024-03-21-0901** approving the minutes from the Civil Service Commission meetings of November 16, 2023, December 21, 2023, and January 18, 2024

Moved by: Christina Mambourg, seconded by Michele Kimbrough.

Vote: Motion carried 4-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, and Michele Kimbrough.

Absent: Nancy Muniz.

9.2 24-0250 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - POLICE LIEUTENANT

Resolution 2024-03-21-0902 approving the weights of the examination and the provisions and contents of the job announcement for the promotional position of Police Lieutenant.

Legislation Text

Proposed Resolution to Conduct - Police Lieutenant

Approved Resolution 2024-03-21-0902

9.3 **24-0253 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - POLICE SERGEANT**

Resolution 2024-03-21-0903 approving the weights of the examination and the provisions and contents of the job announcement for the promotional position of Police Sergeant.

Legislation Text

Proposed Resolution to Conduct - Police Sergeant

Approved Resolution 2024-03-21-0903

10. **UNFINISHED BUSINESS**

None

11. **REQUEST FOR APPEALS/PUBLIC HEARINGS**

None

12. **APPEALS/PUBLIC HEARINGS**

None

13. **NEW BUSINESS**

13.1 **24-0258 ANNUAL EQUAL EMPLOYMENT REPORT - ADMINISTRATIVE SERVICES DEPARTMENT**

Legislation Text

3-21-2024 ASD Annual Equal Employment Report

Approve **Motion 2024-03-21-1301** accepting the 2024 Annual Equal Employment Report for the Administrative Services Department.

Moved by: Linda Vasquez, seconded by Michele Kimbrough.

Vote: Motion carried 4-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, and Michele Kimbrough.

Absent: Nancy Muniz.

13.2 **24-0177 REQUEST FOR REINSTATEMENT OF DARRELL MACE TO THE POSITION OF WATER SYSTEMS OPERATOR, REGULAR STATUS**

Legislation Text

Attachment A - Letter from Darrell Mace .pdf

Attachment B - Memo from Mel Lytle Requesting Reinstatement of Darrell Mace.pdf

Resolution - Reinstate Darrell Mace

Approved Resolution 2024-03-21-1302

Around the bench memo

Note: A memo dated March 21, 2024 from the Human Resources Department relating to item 13.2 REQUEST FOR REINSTATEMENT OF DARRELL MACE TO THE POSITION OF WATER SYSTEMS OPERATOR, REGULAR STATUS was distributed around the bench

Approve **Resolution 2024-03-21-1302** approving the reinstatement of Darrell Mace to the position of Water Systems Operator, regular status.

Moved by: Christina Mambourg, seconded by Linda Vasquez.

Vote: Motion carried 4-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, and Michele Kimbrough.

Absent: Nancy Muniz.

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

14.1 24-0063 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND AND RETITLE THE CLASSIFICATION SPECIFICATION FOR TELECOMMUNICATIONS COORDINATOR

This item is informational only. No action taken.

Legislation Text

Attachment A - Redline - Class Spec - Public Safety Information Systems Analyst

Attachment B - Final - Class Spec - Public Safety Information Systems Analyst

14.2 24-0238 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE CLASSIFICATION SPECIFICATION FOR LABORATORY TECHNICIAN

Informational item only. No action taken.

Legislation Text

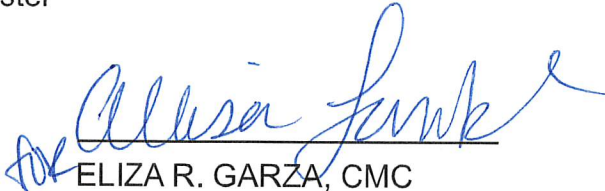
Attachment A - Redline - Class Spec - Laboratory Technician

Attachment B - Final - Class Spec - Laboratory Technician

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

Vice Chair Vasquez - Happy Easter

16. ADJOURNMENT - 3:27


ELIZA R. GARZA, CMC
STOCKTON CITY CLERK