

**MINUTES
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT
MEETING OF AUGUST 17, 2023**

425 N. El Dorado St. Stockton, CA

1. CLOSED SESSION CALL TO ORDER/ROLL CALL - 3:00 PM

Roll Call

Present:

Lorie Diaz-Liddicoat

Linda Vasquez

Christina Mambourg

Nancy Muniz

Michele Kimbrough

2. PUBLIC COMMENT

None

3. ANNOUNCEMENT OF CLOSED SESSION

3.1 23-0661 HEATING, VENTILATION AND AIR CONDITIONING (HVAC) MECHANIC (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0301 certifying the results of the open/promotional examination for Heating, Ventilation and Air Conditioning (HVAC) Mechanic.

Legislation Text

Proposed Resolution - Exam Results - HVAC

Approved Resolution 2023-08-17-0301

3.2 23-0715 RECREATION SUPERVISOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0302 certifying the results of the open/promotional examination for Recreation Supervisor (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Recreation Supervisor

Approved Resolution 2023-08-17-0302

3.3 23-0716 PAYROLL SUPERVISOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0303 certifying the results of the open/promotional examination for Payroll Supervisor (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Payroll Supervisor

Approved Resolution 2023-08-17-0303

3.4 23-0717 SENIOR FINANCE ASSISTANT (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0304 certifying the results of the open/promotional examination for Senior Finance Assistant (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Senior Finance Assistant

Approved Resolution 2023-08-17-0304

3.5 23-0718 FINANCE ASSISTANT II (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0305 certifying the results of the open/promotional examination for Finance Assistant II (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Finance Assistant II

Approved Resolution 2023-08-17-0305

3.6 23-0723 ADMINISTRATIVE AIDE II (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0306 certifying the results of the open/promotional examination for Administrative Aide II.

Legislation Text

Proposed Resolution - Exam Results - Administrative Aide II

Approved Resolution 2023-08-17-0306

3.7 23-0724 PROGRAM SPECIALIST - ADMINISTRATIVE AIDE II (OPEN) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0307 certifying the results of the open examination for Program Specialist - Administrative Aide II.

Legislation Text

Proposed Resolution - Exam Results - Program Specialist - Administrative Aide II

Approved Resolution 2023-08-17-0307

3.8 23-0729 TRANSPORTATION OFFICER (OPEN) ELIGIBLE LIST CERTIFICATION

Resolution 2023-08-17-0308 certifying the results of the open examination for

Transportation Officer.

Legislation Text

Proposed Resolution - Exam Results - Transportation Officer

Approved Resolution 2023-08-17-0308

3.9 23-0748 FIREFIGHTER TRAINEE - EMT (OPEN/PROMOTIONAL) ELIGIBLE LIST - REMOVAL OF NAME(S)

Motion 2023-08-17-0309 approving the removal of name(s) from the Firefighter Trainee -EMT (Open/Promotional) eligible list.

Legislation Text

3.10 23-0773 POLICE OFFICER (OPEN/PROMOTIONAL) ELIGIBLE LISTS - REMOVAL OF NAME(S)

Motion 2023-08-17-0310 approving the removal of name(s) from the Police Officer (Open/Promotional) eligible lists.

Legislation Text

4. RECESS FROM CLOSED SESSION - 3:20 PM

5. REGULAR SESSION CALL TO ORDER/ROLL CALL - 3:21 PM

Roll Call

Present:

Lorie Diaz-Liddicoat

Linda Vasquez

Christina Mambourg

Nancy Muniz

Michele Kimbrough

6. PLEDGE TO THE FLAG

The Pledge of Allegiance was led by Vice Chair Vasquez

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

Legal Counsel Marci Arredondo reported - the Commission has returned regarding action items 3.1 through and including 3.10. All commissioners were present during the entire closed session. Reportable action is as follows: Regarding 3.1 through and including 3.8 by unanimous vote, commission adopted resolutions concerning the eligible lists certifications. Regarding action item 3.3 and through 3.10 by unanimous vote commission approved removal of names from the eligible list.

8. CITIZENS COMMENTS/ANNOUNCEMENTS

None

9. ADOPTION OF CONSENT CALENDAR

9.1 23-0725 APPROVAL OF COMMISSION MINUTES

Legislation Text

Attachment A - 2023-06-15 Minutes

Approve **Motion 2023-08-17-0901** approving the minutes from the Civil Service Commission meeting of June 15, 2023

Moved by: Linda Vasquez, seconded by Nancy Muniz.

Vote: Motion carried 5-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, Nancy Muniz, and Michele Kimbrough.

9.2 23-0575 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - FIREFIGHTER ENGINEER

Legislation Text

Proposed Resolution - Firefighter Engineer

Approved Resolution 2023-08-17-0902

Approve **Resolution 2023-08-17-0902** approving the weights of the examination and the contents of the job announcement for the promotional position of Firefighter Engineer.

Moved by: Linda Vasquez, seconded by Nancy Muniz.

Vote: Motion carried 5-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, Nancy Muniz, and Michele Kimbrough.

10. UNFINISHED BUSINESS

None

11. REQUEST FOR APPEALS/PUBLIC HEARINGS

None

12. APPEALS/PUBLIC HEARINGS

None

13. NEW BUSINESS

13.1 23-0727 ANNUAL EQUAL EMPLOYMENT REPORT - CITY CLERK'S OFFICE

Legislation Text

Approve **Motion 2023-08-17-1301** accepting the Annual Equal Employment Report for the City Clerk's Office

Moved by: Christina Mambourg, seconded by Michele Kimbrough.

Vote: Motion carried 5-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, Nancy Muniz, and Michele Kimbrough.

13.2 23-0747 ANNUAL EQUAL EMPLOYMENT REPORT - FIRE DEPARTMENT

Legislation Text

Annual Equal Employment Report - Fire Department

Organizational Chart - Fire Department

Approve **Motion 2023-08-17-1302** accepting the Annual Equal Employment Report for the Fire Department.

Moved by: Nancy Muniz, seconded by Linda Vasquez.

Vote: Motion carried 5-0

Yes: Lorie Diaz-Liddicoat, Linda Vasquez, Christina Mambourg, Nancy Muniz, and Michele Kimbrough.

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

14.1 23-0677 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO RETITLE AND AMEND THE CLASSIFICATION SPECIFICATION FOR SENIOR CADET I/II

Informational only. No action taken.

Legislation Text

Attachment A - Class Spec - Senior Cadet I-II - Redline

Attachment B - Class Spec - Senior Cadet I-II - Final

14.2 23-0684 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE CLASSIFICATION SPECIFICATION FOR SUPERVISING POLICE RECORDS ASSISTANT

Informational only. No action taken.

Legislation Text

Attachment A - Class Spec - Supervising Police Records Assistant - Redline

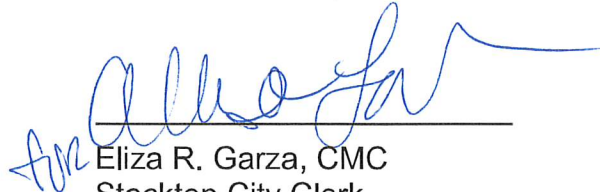
Attachment B: Class Spec - Supervising Police Records Assistant - Final

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS - 3:45 PM

Commissioner Muniz - Back To School Event August 26, 2023

Chair Diaz-Liddicoat - Chamber of Commerce Diversity Mixer

16. ADJOURNMENT - 3:50 PM


Eliza R. Garza, CMC
Stockton City Clerk