

MEMORANDUM

December 17, 2025

TO: Johnny Ford, City Manager

FROM: Rosemary Rivas, Director of Human Resources

SUBJECT: **CONTRACT CHANGE ORDER #3 – ROBERT HALF INTERNATIONAL AND CITY OF STOCKTON, CITYWIDE TEMPORARY STAFFING**

A contract with Robert Half International for \$100,000 was entered in March of 2025. The contract was to provide the City of Stockton citywide temporary support for assistance with the Tyler MUNIS System to address payroll errors. The contract was approved initially for \$100,000 with a contract term date of 12/31/2025. Then on July 15, 2025, the Council approved a contract change order to increase the contract amount to \$400,000, bringing the total current contract amount to \$540,000. On December 9, 2025, the Council authority approved by motion to increase the contract amount by \$230,000 for total contract amount not to exceed \$770,000.

For your review and approval, is CCO No. 3 for \$230,0000. We anticipate the projected hours to complete the remaining projects will remain within the increased funding. The scope of work remains the same and the contract is set to expire on December 31, 2026. Breakdown of the increased funding amount of \$230,000 per department:

- ASD \$85,000 for Temporary Staffing Support through December 2026.
- HR \$145,000 for W-2 Processing and Mid-Pay period functionality implementation.

The proposed CCO No. 3 (see attached) was approved by motion (Item number 12.16) on December 9, 2025 by City Council. The total contract amount is \$770,000. Also, attached is the CCO Calculator Form for reference.

There is sufficient funding in the ERP Fund, Project String: IS21002-PRFSVC-PTSAL; Account Number: 3030-031-630001-510-511-00-30-000-000 to approve a contract with Robert Half, Inc., in the not to exceed amount of \$770,000.

Rosemary Rivas
 ROSEMARY RIVAS
 DIRECTOR OF HUMAN RESOURCES

RR:os

REVIEWED:
Jessica Palomares DATE: 12/23/25
 JESSICA PALOMARES
 DEPARTMENT BUDGET

Johnny Ford, City Manager
December 17, 2025
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REVIEWED:

Marcina Moreno DATE: 12/22/25
INFORMATION TECHNOLOGY
DEPARTMENT BUDGET

APPROVED:

DATE: _____
JOHNNY FORD
CITY MANAGER

CITY OF STOCKTON
STANDARD AGREEMENT

Agreement Number:	Amendment Number:
425000531	3

AMENDMENT

This Amendment Number 3 to the above referenced Agreement is entered into on December 9, 2025; between the City of Stockton ("City") and Robert Half International "Contractor".

RECITALS

Exhibit C General Terms and Conditions, Paragraph 7 Changes, states the City may modify the scope of services and any material extension or change in the scope shall be memorialized in a written amendment prior to the performance of additional work; and

Exhibit C General Terms and Conditions, Paragraph 8 Amendment, states no variation of the terms of this Agreement shall be valid unless an Amendment is made in writing and signed by both parties; and

Exhibit A, Option to Renew, states both Parties may extend this Agreement up to 12/31/2026; and

The City needs to increase the Compensation, Not to Exceed amount in Paragraph 3 of the Standard Agreement and Exhibit E, Section 1.1, by \$230,000 to pay for the Contractor for consultant services and temporary support; and

Now therefore, the City and the Contractor mutually agree as follows:

1. The maximum not to exceed amount to be paid to the Contractor, including if authorized, reimbursement of expenses, in Paragraph 3 of the Standard Agreement and Exhibit E, Section 1.1, will now read as follows:

1.1 "The maximum the Contractor shall be paid on this Agreement is \$230,000 hereafter the "not to exceed" amount). The "not to exceed" amount includes City approved reimbursable expenses, if any, and all payments to be made pursuant to this Agreement's sum for the initial term and extended term. Nothing in this Agreement requires the City to pay for work that does not meet the Standard of Performance identified in Exhibit D section 4 or other requirements of this Agreement.

"The maximum not to exceed amount in Paragraph 3 of the Standard Agreement and Exhibit E, Section 1.1, is amended to: \$770,000

All other terms and conditions of the Agreement shall remain unchanged and remain in full force and effect unless modified by a written amendment signed by both parties.

IN WITNESS WHEREOF, the authorized parties have executed this Agreement.

CONTRACTOR

Contractor's Name (if other than an individual, state whether a corporation, partnership, etc.):

Kimberly Stener-Murphy 12/17/25
Authorized Signature Date

Kimberly Stener-Murphy Senior Regional Director
Printed Name and Title of Person Signing

10100 Trinity Parkway, Suite 330, Stockton, CA 95219
Address

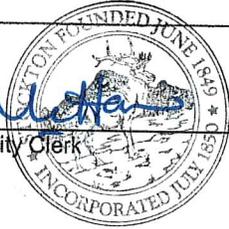
425000531 Amend. 3 NP

CITY OF STOCKTON

Johnny Ford
Johnny Ford, City Manager

1/22/2026
Date

ATTEST: *Sharon N. Nester*
Katherine Roland, CMC, CPMC, City Clerk



APPROVED AS TO FORM:
Lori M. Asuncion, City Attorney

BY:

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SIGNATURE PAGE