



COOPERATIVE/PIGGYBACK PURCHASE AGREEMENT

AGREEMENT SUMMARY:

1. Cooperative/Piggyback Name:	National Purchasing Partners, LLC and League of Oregon Cities
2. Contractor:	Life-Assist, Inc.
3. Cooperative Agency Agreement Name and Agreement Number:	Medical Products, Monitors, Software, Data Transmission, and Related Services, Agreement Number PS25830
4. Cooperative Agency Initial Agreement Term:	Start Date: November 19, 2025 End Date: November 18, 2029
5. Cooperative Agency's Agreement-Options to extend:	one (1) one-year extension
6. Cooperative Agency Amended Term:	N/A
7. Cooperative Agency Remaining Options to Renew:	one (1) one-year extension remaining
8. City of Stockton Cooperative Purchase Agreement Term:	Start Date: June 1, 2026 End Date: November 18, 2029
9. City of Stockton Cooperative/ Piggyback Purchase Agreement Amount:	Not to Exceed \$445,000 for the term of the agreement

AGREEMENT

The City of Stockton, a California municipal corporation on behalf of itself and its associated entities ("City"), and the above-named Contractor ("Contractor"), do hereby agree that City shall be granted the pricing, terms, and conditions under the above referenced Agreement Number PS25830 ("COOP") as such may be amended from time to time. The COOP and associated documents referenced in the agreement are incorporated herein as Exhibit A to this City Cooperative/ Piggyback Purchase Agreement ("Agreement").

Contractor shall grant such pricing, terms, and conditions to City for all procurements of goods and services, whether taking place on a City purchase order, purchasing card (credit card), or other purchasing modality, whether via telephone, via the Contractor website, or via direct purchase at a Contractor retail location.

1. **Agreement Term:** The Term of this Agreement shall remain in effect from date of the signing of this Agreement through November 18, 2029, unless terminated earlier by the City. If the Cooperative/Piggyback Agency extends the COOP with Contractor, the City has the option to extend the term of this Agreement by written amendment not to go beyond the term stated in the COOP.

2. **Insurance and Hold Harmless:** In addition to the pricing, terms and conditions stated in the COOP and the associated documents incorporated herein as Exhibit A, Contractor shall, at Contractor's sole cost and expense and for the full term of the Agreement or any extension thereof, obtain and maintain at least all the insurance requirements listed in attached Exhibit B.

To the fullest extent permitted by law, Contractor shall hold harmless, defend and indemnify City of Stockton and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the City of Stockton. This obligation is independent of, and shall not in any way be limited by, the minimum Insurance obligations contained in this Agreement. These obligations shall survive the completion or termination of this Agreement.

3. **Compensation:** City and Contractor do hereby enter into this Agreement for Medical Products, Monitors, Software, Data Transmission, and Related Services, available in the above-named COOP and associated documents incorporated herein as Exhibit A and referenced in the attached quote Exhibit C. In no way, shall payment to the Contractor during the term of this Agreement exceed \$445,000 for the purchase of Medical Products, Monitors, Software, Data Transmission, and Related Services. Any person signing this Agreement on behalf of City or Contractor does warrants that he or she has full authority to do so.

4. **Governing Law.** California law shall govern any legal action pursuant to this Agreement with venue for all claims in the Superior Court of the County of San Joaquin, Stockton Branch or, where applicable, in the Federal District Court of California, Eastern District, Sacramento Division.

5. **Applicable Law.** Deliverables must conform with all applicable federal, state, and local laws. Such conformity includes compliance with federal sanctions, and Contractor certifies that it has not and will not engage in prohibited transactions with sanctioned persons or entities.

6. **Special Funding.** If Special Funding is applicable, Exhibit D – Special Funding Terms & Conditions are incorporated herein.

This Agreement may be amended only by a written amendment, consistent with the COOP, signed by Contractor and City.

CITY OF STOCKTON

Johnny Ford, City Manager

Date: _____

ATTEST:

Katherine Roland, CMC, CPMC, City Clerk

APPROVED AS TO FORM:

Marci A. Arredondo, City Attorney

LIFE-ASSIST, INC.

By: 
Signature

Eric Granados
Print name

Title: Pricing Specialist

[If Contractor is a corporation, signatures must comply with Corporations Code §313]

By: 
Signature

Title: CEO/President

LEAGUE OF OREGON CITIES

Request for Proposal No. 2535

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES

SECOND CLOSE DATE EXTENSION AND ALTERNATIVE SUBMISSION METHOD

Issued by: LEAGUE OF OREGON CITIES (LOC)

Date: July 25, 2025

Due to technical difficulties with the designated proposal submission platform, which previously prevented proposers from submitting their proposals, the LEAGUE OF OREGON CITIES (LOC) is issuing a second extension for the due date of Request for Proposal (RFP) No. 2535. The new deadline for submission of proposals is **11:59 PM PDT on Monday, August 4, 2025**.

1. Background and Rationale for Extension

- The original due date for RFP No. 2535 was July 21, 2025.
- On July 21, 2025, the designated proposal submission platform experienced a technical failure, preventing proposers from uploading their proposals. As a result, the due date was extended to July 28, 2025.
- Although the technical issues with the platform have now been resolved, the LOC is extending the deadline to provide sufficient time for all proposers to prepare and submit their proposals, accounting for any disruptions caused by the earlier outage.

2. Submission Methods

The designated proposal submission platform is now fully operational, and the LOC encourages proposers to use this method for submitting their proposals. To accommodate any potential concerns, an alternative submission method via email is also available:

- **Online Submission Link (Preferred):** Proposers are strongly encouraged to submit their proposals via the online submission link provided in the RFP. This is the preferred method, as it ensures secure and streamlined processing of proposals.
- **Email Submission (Alternative):** As an alternative, proposers may submit their proposals via email to RFP@ORcities.org. All proposal documents must be attached to the email and received by the new deadline. This option is provided to ensure flexibility, but proposers are advised to use the online submission link whenever possible.

3. Consideration of Previous Submissions

- The LOC recognizes that some proposers may have successfully submitted proposals via the online submission link prior to the technical issues. These submissions will be honored and included in the evaluation process.
- Proposers who have already submitted via the online link are not required to resubmit. If proposers wish to confirm that their submission was received, they may contact the LOC via email at rfp@orcities.org.

4. Submission Deadline and Requirements

- All proposals, regardless of submission method, must be received by **11:59 PM PDT on Monday, August 4, 2025**.
- Late submissions will not be considered.
- Proposers are responsible for ensuring their submissions are complete and comply with all requirements outlined in RFP No. 2535.

5. Submission Platform Status

The technical issues with the designated proposal submission platform have been resolved, and it is now fully operational. The LOC will continue to monitor the platform to ensure its reliability through the submission period. Proposers are encouraged to use the online submission link as the primary method but may utilize the email option if preferred.

6. Adjusted Subsequent Contract Milestone Dates

Proposed Opening Date: August 5, 2025

Approximate Selection and Negotiation Period: August 5, 2025 to August 26, 2025

Approximate Intent to Award Announcement: August 27, 2025

7. Inquiries

For questions or concerns regarding this amendment, the submission process, or RFP No. 2535 in general, please direct inquiries to:

LEAGUE OF OREGON CITIES

Attn: Kevin Toon

Email: rfp@orcities.org

The LOC sincerely apologizes for any inconvenience caused by these unforeseen technical difficulties and appreciates the patience and understanding of all proposers. We remain dedicated to ensuring a fair, transparent, and accessible procurement process and will provide further updates as necessary.

LEAGUE OF OREGON CITIES

Request for Proposal No. 2535

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES

CLOSE DATE EXTENSION

Due to a technical issue with the proposal submission website, which may have impacted proposers' ability to submit their proposals, the deadline for submitting proposals for MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES RFP #2535 has been extended. The new submission deadline is 11:59 PM PDT on Monday, July 28, 2025. All subsequent contract milestone dates have been adjusted accordingly.

The deadline for submission of proposals is **11:59 PM PDT on Monday, July 28, 2025**.

All Proposals must be signed and uploaded to the designated website link listed on the first page of MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES RFP #2535. Only those proposals received at the designated website by the due date and time will be considered.

Proposed Opening Date: July 29, 2025

Approximate Selection and Negotiation Period: July 29, 2025 to August 19, 2025

Approximate Intent to Award Announcement: August 20, 2025

INQUIRIES:

rfp@orcities.org

or

**LOC "MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION,
AND RELATED SERVICES" RFP #2535**

LEAGUE OF OREGON CITIES

c/o Kevin Toon

1201 Court St.

NE Suite 200

Salem, OR 97301

NOTE: LEAGUE OF OREGON CITIES PUBLISHES ITS NOTICE OF SOLICITATIONS IN THE OREGON DAILY JOURNAL OF COMMERCE, USA TODAY, AND ONLINE AT www.orcities.org and www.nppgov.com.

REQUESTS FOR PROPOSALS (RFPs) ARE AVAILABLE FOR VIEWING AND/OR DOWNLOADING ONLINE AT www.orcities.org and www.nppgov.com.

NOTICE OF SOLICITATION

LEAGUE OF OREGON CITIES

RFP NUMBER 2535

SOLICITATION FOR: MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES

Notice is hereby given that the LEAGUE OF OREGON CITIES (LOC) will accept proposals for Medical Products, Monitors, Software, Data Transmission, and Related Services at the electronic address listed below until the end of day on July 21, 2025. Those proposals will be for the LEAGUE OF OREGON CITIES and members of National Purchasing Partners Government Division (“NPPGov”) across the nation, including but not limited to governmental units incorporated by “ATTACHMENT H” of the Request for Proposal (RFP), WIPHE members identified in “ATTACHMENT G” of the RFP, as well as government units in all other states (collectively, “Participating Agencies”). Significant sales potential exists because the resulting Master Price Agreement for national proposers will include piggybacking language that permits use of the Master Price Agreement nationwide, which may allow Participating Agencies to forego duplicating the formal solicitation process and expend staff resources and funds.

All Proposals must be signed and uploaded to the designated website. Only those proposals received at the designated website by the due date and time will be considered.

Website:

[CLICK HERE TO SUBMIT A PROPOSAL FOR RFP 2535](#)

INQUIRIES:

rfp@orcities.org

or

**LOC “MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES
RFP” #2535
LEAGUE OF OREGON CITIES
c/o Kevin Toon
1201 Court St. NE
Suite 200
Salem, OR 97301**

The solicitation documents may be reviewed at the office address listed above.

NOTE: NOTICES OF SOLICITATION WILL BE PUBLISHED IN THE OREGON DAILY JOURNAL OF COMMERCE AND THE USA TODAY.

IMPORTANT**PLEASE READ BEFORE SUBMITTING YOUR PROPOSAL**

SOLICITATIONS FOR: **MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES**

1.0 INTENT:**1.1 GENERAL INTENT**

The LEAGUE OF OREGON CITIES (“LOC”) serves as the “Lead Contracting Agency” for this solicitation on behalf of its members, and as authorized by the LOC Intergovernmental Agreement, which is an agreement for intergovernmental cooperation among select local Oregon governments and recognized under ORS Chapter 190. LOC, in association with the members of National Purchasing Partners, LLC dba NPPGov (hereinafter referred to as “NPPGov”), comprises a cooperative procurement group. NPPGov membership includes government and non-profit entities across the United States and Canada, K-12 and Higher education, Tribal government, and other public entities which includes members of Public Safety GPO, First Responders GPO, and Law Enforcement GPO. As required by certain states and provinces, LOC and NPPGov have prepared an Attachment referencing eligible Members that also can be found on the LOC and NPPGov web sites. This procurement group is soliciting proposals from qualified companies (hereinafter referred to as “Proposer”) to enter into a Master Price Agreement for Medical Products, Monitors, Software, Data Transmission, and Related Services.

The intent of this Interstate Cooperative Procurement Solicitation (hereinafter referred to as “Solicitation” or “RFP”) is to invite Proposers to submit a competitive pricing proposal offering Medical Products, Monitors, Software, Data Transmission, and Related Services to LOC, which will then be made available to NPPGov members locally and nationwide; to reduce expenses by eliminating multiple requests for proposals and multiple responses by Vendors; and to obtain discounted pricing through volume purchasing. Significant sales potential exists because the Master Price Agreement will be used nationwide which may allow Participating Agencies to forego duplicating the formal solicitation process and expend staff resources. Preferably, the successful Proposer will provide its entire catalog of products and/or services in order that Participating Agencies who wish to access the Master Price Agreement may order a broad range of goods and services as needed.

With the exception of successful local Proposer(s) capable of servicing LOC and Participating Agencies within the state of Oregon, successful Proposer(s) should have a strong national presence for Medical Products, Monitors, Software, Data Transmission, and Related Services for use by government agencies nationwide.

This Solicitation meets Oregon public contracting requirements (ORS 279A et. seq.) and may not be appropriate under or meet Participating Agencies’ procurement laws. Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements.

1.2 POTENTIAL MARKET

The LOC is publishing this RFP to create publicly awarded contracts for use by its members, which may also benefit the thousands of fellow members of NPPGov, Public Safety GPO, First Responders GPO, and Law Enforcement GPO. These are nationwide programs representing member government agencies in all 50 states. We encourage each Proposer’s response to be a collaborative effort including manufacturer and distributor (when they are not the same company) to ensure nationwide contract utilization.

Proposer’s response should also take into consideration the considerable market potential for this Solicitation. Because the successful proposal will be incorporated into a nationwide cooperative procurement program including tens of thousands of state, local government and non-profit participants from all 50 states, the LOC believes that contracts created from this Solicitation will provide vendors with a significant market advantage.

Members of NPPGov, Public Safety GPO, First Responders GPO, and Law Enforcement GPO and current vendors who participate in the program indicate the ability to shorten the sale cycle by eliminating the need to complete individual RFP processes is a significant advantage to participation.

The LOC believes that participation in the NPPGov purchasing program benefits both its Participating Agencies and successful Proposers. NPPGov engages with successful proposers who complete the Vendor Administration Agreement through a marketing and sales partnership. This partnership includes (but is not limited to) contract promotion to members, contract administration support to potential customers and live customer phone support.

Based on the historical volume of similar contracts, the estimated annual value of all transactions resulting from contracts awarded through this RFP is approximately USD 80 Million. Consequently, proposers are expected to offer volume pricing to reflect this potential scale. However, it is important to note that while considerable sales volume is anticipated, sales volume is not guaranteed and may vary from year to year.

1.3 REQUIREMENTS

1.3.1 The RFP and resulting Master Price Agreement are anticipated for use by the LOC's government members, as well as other Participating Agencies across the nation. The LOC has entered into an Intergovernmental (interlocal) Cooperative Purchasing Agreement with other Participating Agencies for the purpose of obtaining Master Price Agreements with various vendors. Interlocal cooperative purchasing agreements allow Participating Agencies to make purchases at the LOC's accepted proposal price, terms and conditions, provided that the Participating Agency has satisfied all of its local and state cooperative procurement requirements. Proposer(s) agrees to make the same proposal terms and price, exclusive of any possible rebates, incentives, freight and transportation fees, available to other Participating Agencies. The LOC and NPPGov will not incur any direct liability with respect to specifications, delivery, payment, or any other aspect of purchases by such Participating Agencies or nonprofit institutions. The Intergovernmental Cooperative Purchasing Agreement is incorporated by reference herein and is available upon request — See Attachment A.

The successful Proposer must work directly with the Participating Agencies concerning the placement of orders, disputes, invoicing and payment. The LOC and NPPGov shall not be held liable for any costs or damages incurred by or as a result of the actions of the Vendor or any Participating Agency. Successful Proposers must comply with the state and local laws, rules and regulations in each state and locality where the product or service is provided.

1.3.2 Each Participating Agency shall execute a Participating Agency Endorsement and Authorization included in the Intergovernmental Cooperative Purchasing Agreement. While the terms of the Master Price Agreement shall govern the general pricing terms, each Participating Agency may request modification of the Master Price Agreement in accordance with each Participating Agency's state and/or local purchasing laws, rules, regulations and procedures, provided said modifications are not material changes. Each Participating Agency may, at its discretion, and upon written agreement by the Participating Agency and Successful Proposer, request additional legal and procedural provisions not included herein that the successful Proposer must adhere to if it wishes to conduct business with said Participating Agency using the Master Price Agreement.

1.3.3 NPPGov, Public Safety GPO, First Responders GPO, and Law Enforcement GPO provide vendor exposure/marketing and contract utilization support for the successful Proposer's products and services. Successful Proposers servicing the awarded contract to Participating Agencies shall pay a Contract Administration Fee representing 2% percent of actual net sales under the Master Price Agreement as established in the NPPGov Vendor Administration Agreement (available upon request). Administration fee may not be listed or charged as a separate line item to users of the contract. The value of trade-ins or rebates shall not affect the amount of the administration fee paid to NPPGov.

1.4 MULTIPLE AWARDS

Multiple awards may be granted to meet the requirements of this Solicitation provided that such awards are differentiated by product make and model, service, and/or distribution regions and capabilities of the successful Proposers. Specifically, the LOC may award separate contracts to Proposers in order to cover all local and national geographical markets, electronic purchasing capabilities, and products and services identified in this Request for Proposal, as well as the diverse and large number of Participating Agencies. The award of multiple contracts is to be determined upon receipt and review of all proposals and based upon the general criteria

provided herein. The LOC may solicit proposals from local qualified companies with or without a national presence provided that the successful Proposer is able to provide the LOC with the products and services requested. Multiple awards will ensure fulfillment of current and future requirements of the diverse and large number of Participating Agencies. In the event a local Proposer with no national distribution capabilities best meets the proposal selection criteria, multiple local and nationwide responsive proposals may be awarded simultaneously in the best interests of local commerce, compliance with local laws, and the Participating Agencies nationwide.

Proposers should be able to serve the needs of Participating Agencies on a national basis. However, this requirement shall not exclude local Proposers without a national presence that are capable of meeting the requirements of the LOC within the state of Oregon.

1.5 CONTRACT USAGE

The actual utilization of any Master Price Agreement will be at the sole discretion of LOC and the other Participating Agencies. It is the intent of this Request for Proposal and resulting Master Price Agreement that Participating Agencies may buy directly from Successful Proposers without the need for further solicitation. However, Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements as well as the need of further notice prior to utilizing the Master Price Agreement

1.6 BACKGROUND OF NPPGov

NPPGov, owned by two non-profit healthcare organizations, provides group purchasing opportunities and purchasing administrative support for governmental entities and nonprofit institutions within its membership. NPPGov's membership includes participating public and nonprofit entities across North America.

1.7 EQUAL OPPORTUNITY

The LOC encourages Minority and Women-owned Small Business Proposers to submit proposals.

1.8 QUALIFIED REHABILITATION FACILITIES

Oregon Public Agencies are prohibited from use of products and services offered under this contract that are already provided by qualified nonprofit agencies for disabled individuals as listed on the Department of Administrative Service's Procurement List pursuant to ORS 279.835 ORS 279.855.

2.0 **SCOPE OF WORK:**

2.1 REQUIREMENTS OF PROPOSERS SUBMITTING A RESPONSE:

Proposers must present clear and concise evidence indicating Proposer's ability to comply with the requirements stated herein and to provide and deliver the specified products and services to Participating Agencies.

2.1.1 PROPOSER COMMITMENTS

Each Proposer is required to commit to low pricing, and accurate and timely reporting to NPPGov pursuant to the reporting requirements identified in the NPPGov Vendor Administration Agreement (available upon request). In addition, successful Proposer(s) with a national presence must commit to marketing of the Master Price Agreement nationwide and that the sales force will be trained, engaged and committed to offering NPPGov pricing to member government agencies nationwide, including the opportunity for NPPGov to train the Vendor sales staff.

2.1.2 **PROPOSERS MUST COMPLETE "ATTACHMENT B" – PROPOSER PROFILE WORKBOOK**.

2.2 PRODUCTS AND SERVICES:

2.2.1 Provide a description of the Medical Products, Monitors, Software, Data Transmission, and Related Services offered as set forth in ATTACHMENT C. The primary objective is for the Proposer(s) to

provide the Proposer(s)'s entire catalog of products and services ("catalog discount") that are responsive to this RFP so that Participating Agencies may order a broad range of products and services as appropriate for their needs. Anticipated future models and related products/services that may be offered during the term of the resulting Master Price Agreement should also be included in Vendor's Proposal.

- 2.2.2 All products offered must be new, unused and the most current product lines, unless otherwise clearly identified as remanufactured goods.
- 2.2.3 Describe any special programs that Proposer offers that shall improve the ability of the Participating Agencies to access the products, such as retail store availability, expedited delivery intervals, item sourcing, or other unique plans and services.
- 2.2.4 Additional Benefits: Proposer shall identify any other added value it offers to the LEAGUE OF OREGON CITIES ("LOC") and Participating Agencies (e.g. convenience cards, individual/member discounts, additional admin fee, etc.)

2.3 PRICING:

- 2.3.1 Pricing for the products and services may be based on "ATTACHMENT D" - PRICING SCHEDULE as follows:

A A fixed percentage (%) off *marked price* based on the Proposer's catalog or retail store price for each CATEGORY specified in ATTACHMENT D – PRICING SCHEDULE. Proposer shall identify the catalog used.

Option (A) is preferred. If option (A) is not feasible proposer may use option (B) provided Proposer includes a justification.

B Alternatively, contract pricing may be based upon fixed prices (contingencies for economic price adjustments must be identified in the proposal), or a combination fixed percentage off and firm fixed prices. Proposer may offer additional discounts to LOC and Participating Agencies based on volume.

If proposers are responding with option "B", proposers may request price increases based on manufacturer costs, cost of labor and/or materials that must be supported by appropriate documentation. If LOC agrees to the price modification, LOC may approve in writing, including electronic mail, without the need for a written amendment to the Master Price Agreement.

- 2.3.2 Proposers may also add additional products and services provided that any additions reasonably fall within the intent of the original RFP specifications. Pricing on additions shall be equivalent to the percentage discount for other similar products. Proposer may provide a weblink with current product listings, which may be updated periodically, as allowed by the terms of the resulting Master Price Agreement. Proposer may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products may be added to avoid competitive procurement requirements. LOC may reject any additions without cause.
- 2.3.3 Explain any additional pricing incentives that may be available such as large volume purchases, cash terms, or rebates to Participating Agencies. However, steeper discounts are preferred to rebates.
- 2.3.4 All pricing proposals shall clearly explain how freight and/or delivery costs are determined as described in ATTACHMENT D PRICING SCHEDULE herein.

2.4 TAX:

Proposers shall strictly adhere to all federal, state and local tax requirements applicable to their operation, and to any contract or activity resulting from this Solicitation.

3.0 SPECIAL TERMS & CONDITIONS:

3.1 MASTER PRICE AGREEMENT TERM:

As a result of this Solicitation the successful Proposer(s) shall be awarded a Master Price Agreement for a four (4) year period. The Master Price Agreement may be extended an additional one (1) year period.

3.2 MASTER PRICE AGREEMENT ACCESS PROVISIONS

Utilization of the Master Price Agreement will be at the discretion of the LEAGUE OF OREGON CITIES (“LOC”) and Participating Agencies. The LOC shall be under no obligation to purchase off of the Master Price Agreement. Assuming all local competitive solicitation requirements have been met, Participating Agencies may purchase directly from the successful Proposer(s) without the need for further solicitation.

3.3 INDEMNIFICATIONS AND INSURANCE:

Indemnification and insurance requirements will vary based on the nature of the RFP. Proposer is responsible for submitting appropriate indemnification and insurance coverage as applicable.

3.3.1 Indemnification

The successful Proposer shall indemnify the LOC and NPPGov as specified in the Master Price Agreement.

3.3.2 Insurance Requirements.

Proposer(s), at Proposer(s)’s own expense, shall purchase and maintain the herein stipulated minimum insurance from a reputable company or companies duly licensed by the State of Oregon. In lieu of State of Oregon licensing, the stipulated insurance may be purchased from a company or companies that are authorized to do business in the State of Oregon, provided that said insurance companies meet the approval of the LOC.

Proposer’s insurance shall be primary insurance with respect to the LOC, and any insurance or self-insurance maintained by the LOC shall not contribute to it.

Award of this Solicitation is contingent upon the required insurance policies and/or endorsements identified herein. The LOC shall not be obligated to review such policies and/or endorsements or to advise Proposer(s) of any deficiencies in such policies and endorsements, and such receipt shall not relieve Proposer(s) from, or be deemed a waiver of the LOC’s right to insist on strict fulfillment of Proposer(s)’s obligations under this RFP.

The insurance policies required by this RFP, except Workers’ Compensation, shall name the LOC, its agents, representatives, officers, directors, officials and employees as an Additional Insured.

The policies required hereunder, except Workers’ Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against the LOC, its agents, representatives, officers, directors, officials and employees for any claims arising out of Proposer(s)’s work or service.

3.3.3 Commercial, automobile and workers’ compensation insurance.

3.3.3.1 Commercial General Liability. Proposer(s) shall maintain Commercial General Liability Insurance (CGL) and, if necessary, Commercial Umbrella Insurance. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of the Master Price Agreement.

3.3.3.2 Automobile Liability. Proposer(s) shall maintain Automobile Liability Insurance and, if necessary, Commercial Umbrella Insurance. If hazardous substances, materials, or wastes are to be transported, MCS 90 endorsement shall be included.

3.3.3.3 Workers' Compensation and Employer's Liability. Proposer(s) shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction over Proposer(s)'s employees engaged in the performance of the work or services, as well as Employer's Liability insurance.

In case any work is subcontracted, Proposer(s) will require the SubProposer(s) to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of Proposer(s).

4.0 SCHEDULE, RESPONSE PREPARATION AND SUBMISSION

4.1 SCHEDULE OF EVENTS

4.1.1 Publication of Request for Proposal

Publication of this Solicitation conforms with ORS 279B, to include Public Notice by publication in a newspaper of general circulation in the area where the LEAGUE OF OREGON CITIES ("LOC") is located no less than 30 days prior to the proposal due date, as well as posting of the Public Notice on the web site that typically posts Public Notices concerning the LOC.

Solicitation Notice Publication: MAY 12, 2025

4.1.2 Question and Answer Period

The LOC will post substantive questions and answers concerning this Solicitation no later than ten (10) days before the proposal's due date. All questions shall be submitted in writing via email to the Contract Manager at rfp@orcities.org. The LOC reserves the right to accept and answer questions after the question-and-answer period has expired. Questions submitted at least ten (10) days before the proposal's due date will be reviewed and posted on the LOC website at worcities.org. The LOC is not required to post questions received within the final ten (10) days before the proposal's due date and may respond or withhold responses at its sole discretion.

4.1.3 Submission of Proposals

There will be no mandatory pre-proposal meeting. All questions must be submitted via email as directed above. If necessary, questions can be submitted in writing to LEAGUE OF OREGON CITIES, c/o Contract Manager, 1201 Court St. NE, Suite 200, Salem, OR 97301 or rfp@orcities.org.

Close date: Deadline for submission of proposals is the end of day on **JULY 21, 2025**. The LOC must receive all proposals before the end of the day on the above closing date.

Approximate opening date: JULY 22, 2025.

Proposal selection: JULY 22, 2025 to AUGUST 12, 2025.

Approximate award date: AUGUST 13, 2025.

All responses to this Solicitation become the property of the LOC. Proposers should mark those aspects of the proposal that they consider trade secrets and exempt from public disclosure. The LOC will not be held accountable if parties other than the LOC obtain material from proposal responses without the written consent of the Proposer(s).

4.1.4 Withdrawal of Proposal

The Proposer(s) may withdraw its proposal at any time prior to the hour and date set for the receipt of proposals. Withdrawal will not preclude the submission of another proposal prior to the deadline.

4.2 REVIEW, INQUIRIES AND NOTICES:

4.2.1 **The solicitation documents may be reviewed in person at the following address:**

**LEAGUE OF OREGON CITIES
1201 Court St. NE
Suite 200
Salem, OR 97301**

All inquiries concerning information herein shall be addressed to:

**LEAGUE OF OREGON CITIES
c/o Kevin Toon
1201 Court St. NE
Suite 200
Salem, OR 97301**

Email inquiries shall be addressed to: rfp@orcities.org

Inquiries are required to be submitted by email to the Administrative Contact listed above. No oral communication is binding on the LOC.

4.2.2 Proposal Interpretation of the RFP Documents and Issuance of Addenda

If any Proposer(s) finds discrepancy in, or omissions from, or is in doubt to the true meaning of any part of the RFP document, he/she shall submit a written request for a clarification or interpretation thereof to:

**LEAGUE OF OREGON CITIES
c/o Kevin Toon
1201 Court St. NE
Suite 200
Salem, OR 97301**

Any request for clarification or interpretation must be received at least ten (10) calendar days prior to the RFP closing date.

The LOC is not responsible for any explanation, clarification, interpretation, or approval made or given in any manner, except by addenda. Addenda, if necessary, will be issued not later than five (5) days prior to the RFP closing date by publication on the LOC's web site and NPPGov website.

Oral interpretations or statements cannot modify the provisions of this Request for Proposal. If inquiries or comments by Proposers raise issues that require clarification by the LOC, or the LOC decides to revise any part of this Request for Proposal, addenda will be published and provided to all persons who receive the Request for Proposal. Receipt of an addendum must be acknowledged by signing and returning it with the proposal.

4.3 **INSTRUCTIONS FOR PREPARING AND SUBMITTING PROPOSALS:**

Proposers are to submit one (1) electronic proposal, in PDF format, to the designated website detailed on the first page of this solicitation. Proposal should contain the original signatures on any pages where a signature is required (because electronic submissions are required, either electronic signatures or scans of hand-signed pages should be included).

All prices shall be held firm for a period of sixty (60) days after the Solicitation closing date. Any Proposer may withdraw its proposal if a Master Price Agreement has not been executed within sixty (60) days from the RFP closing date.

4.4 **EXCEPTIONS AND DEVIATIONS TO THE RFP**

The Proposer shall identify and list all exceptions taken to all sections of this RFP and list these exceptions, referencing the section (paragraph) where the exception exists and stating the proposed revision. The Proposer shall list these exceptions under the heading, "Exception to the Solicitation, RFP Number 2535." Exceptions not

listed under the heading “Exception to the Solicitation, RFP Number 2535.” shall be considered invalid. The LOC reserves the right to reject exceptions, render the proposal non-responsive, enter into negotiation on any of the Proposer exceptions, or accept any or all exceptions.

The Proposer shall detail any and all deviations from specifications, if any, contained in this Solicitation and Attachments, as requested. The LOC may accept or reject deviations, and all LOC decisions shall be final.

4.5 RESPONSE FORMAT AND CONTENT:

To aid in the evaluation, it is desired that all proposals follow the same general format. The proposals should have clearly defined sections designated as follows:

- 4.5.1 Letter of Transmittal
- 4.5.2 Table of Contents
- 4.5.3 Short introduction and executive summary. This section shall contain an outline of the general approach utilized in the proposal.
- 4.5.4 The proposal should contain a statement of all of the programs and services proposed, including conclusions and generalized recommendations. Proposals should be all-inclusive, detailing the Proposer’s best offer. Additional related services should be incorporated into the proposal, if applicable.
- 4.5.5 Qualifications – This section shall describe the Proposer’s ability and experience related to the programs and services proposed.
- 4.5.6 Exceptions to the Solicitation, RFP Number 2535.
- 4.5.7 PRICING SCHEDULE (“ATTACHMENT D”).
- 4.5.8 PROPOSER PROFILE WORKBOOK (“ATTACHMENT B”).
- 4.5.9 Complete, Current Catalog Pricing shall be uploaded with the entire proposal.
- 4.5.10 Format Proposal to specifically address each individual sub-section and sub-set of the SCOPE OF WORK (Section 2.0).
- 4.5.11 Signed Addenda, if any.
- 4.5.12 Proposal Final Certification.

5.0 **EVALUATION AND POST SUBMISSION**

5.1 EVALUATION OF PROPOSAL – SELECTION FACTORS:

LOC will evaluate each Proposal and prepare a scoring of each Proposal. Each Proposal received and reviewed shall be awarded points under each criterion solely on the judgment and determination of the Evaluation Committee and the LOC. There is a maximum score of 500 points and Proposer’s average total score must be at least 200 points for consideration of an award. Proposals will be evaluated on the following criteria and further defined in the Proposal Evaluation Form (ATTACHMENT E) utilizing the point system indicated on the form:

1) Pricing 2) Product Line (within each category) 3) Marketing 4) Customer Service 5) Proven Experience 6) Coverage 7) Conformance

At the LOC’s discretion, Proposers may be invited to make presentations to the Evaluation Committee. LOC reserves the right to make multiple awards to meet the national membership needs of this Solicitation.

5.1.1 Additional criteria/preferences that are not necessarily awarded points.

5.1.1.1 Pursuant to ORS 279A.128, Lead Contracting Agency shall give preference to goods fabricated or processed within state or services performed within state.

- 5.1.1.2 Pursuant to ORS 279A.125, Lead Contracting Agency shall give preference to the procurement of goods manufactured from recycled materials.
- 5.1.1.3 Pursuant to ORS 279A.120, Lead Contracting Agency shall give preference to goods and services that have been manufactured or produced within the State of Oregon if price, fitness, availability and quality are otherwise equal; and the Lead Contracting Agency shall add a percent increase to the proposal of a nonresident Proposer equal to the percent, if any, of the preference given to the Proposer in the state in which the Proposer resides. All Proposers shall identify the state to which it is a resident bidder.
- 5.1.1.4 Lead Contracting Agency shall consider proposals for printing, binding and stationary work in accordance with ORS 282.210, incorporated herein by this reference.
- 5.1.1.5 Proposer shall comply with all federal, state and local laws applicable to the work under the Master Price Agreement awarded as a result of this Solicitation, including, without limitation, the provisions of ORS 279A and ORS 279B, including those provisions set forth on "ATTACHMENT F", attached hereto and incorporated herein by this reference.
- 5.1.1.6 Pursuant to Section 1.7, the Lead Contracting Agency encourages Minority and Women-owned Small Business Proposers to submit proposals.

5.2 RIGHT OF LEAGUE OF OREGON CITIES TO AWARD OR REJECT PROPOSALS

- 5.2.1 The Request for Proposal does not commit the LOC to award a Master Price Agreement for the products or services specified within the Request for Proposal document. The LOC may cancel the procurement or reject any or all proposals in accordance with ORS 279B.100. Under no circumstance will the LOC pay the costs incurred in the preparation of a response to this request.
- 5.2.2 The LOC reserves the right to:
 - 5.2.2.1 Accept or reject any or all proposals and proposal terms and conditions received as a result of the Request for Proposals;
 - 5.2.2.2 Accept a proposal and subsequent offers for a Master Price Agreement from proposer(s) other than the lowest cost proposer;
 - 5.2.2.3 Waive or modify any irregularities in proposals received after prior notification to the Proposer(s).
- 5.2.3 The award, if there is one, will be made to that Proposer(s) who is determined to be the most qualified, responsible and responsive within a competitive price range based upon the evaluation of the information furnished under this RFP.

5.3 PROTEST PROCESS

A prospective Proposer may protest the procurement process of the Solicitation for an Agreement solicited under ORS 279B. Before seeking judicial review, a prospective Proposer must file a written protest with the LOC and exhaust all administrative remedies. Written protests must be delivered to the LOC at 1201 Court St. NE, Suite 200, Salem, OR 97301 not less than ten (10) days prior to the date upon which all proposals are due. The written protest shall contain a statement of the desired changes to the procurement process or Solicitation document that the protester believes will remedy the conditions upon which the protest is based. The LOC shall consider the protest if it is timely filed and meets the conditions set forth in ORS 279B.405. The LOC shall respond pursuant to ORS 279B.405. If the LOC upholds the protest, in whole or in part, the LOC may in its sole discretion either issue an Addendum reflecting its disposition or cancel the procurement or solicitation. The LOC may extend the due date of proposals if it determines an extension is necessary to consider and respond to the protest.

A Proposer may protest the Award of the Contract, or the intent to Award the Contract, if the conditions set forth in ORS 279B.410 are satisfied. Judicial review of the protest and the LOC's decision shall be governed by ORS 279B.415.

5.4 NON-ASSIGNMENT

If a Master Price Agreement is awarded, neither party shall assign the Agreement in part or in total.

5.5 POST AWARD MEETING:

The successful Proposer(s) may be required to attend a post-award meeting with the LOC to discuss the terms and conditions of the Master Price Agreement.

5.6 PROPOSAL FINAL CERTIFICATION

The Proposer must certify the following:

a) I hereby certify that the Proposal contained herein fully and exactly complies with the instruction for proposers and specifications as they appear in this Notice of Solicitation.

b) I hereby further certify that I am authorized by the Board of Directors or Corporate Officers of the Corporation to sign the Requests for Proposals and proposals in the name of the corporation listed below:

Proposer Name: _____

Signature: _____

Name Typed: _____ Title: _____

Proposer is a resident bidder of the state of _____

Date: _____

ATTACHMENT A

INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

(The Intergovernmental Cooperative Purchasing Agreement is not attached hereto, but the current version is available upon request from the Lead Public Agency)

(The Intergovernmental Cooperative Purchasing Agreement is incorporated by reference herein)

ATTACHMENT B

Proposer Profile Workbook to be completed by all responders as directed herein (fillable form available upon request)

1.0 GENERAL QUESTIONS:

Section 1.1 only to be completed by vendors with a national presence; i.e. vendors with a sales territory in 25 states or more.

1.1 The “Yes” or “No” questions below are to help evaluators familiarize themselves with **national** vendors. Indicate “Yes” or “No” as it applies to your company.

- ✓ Do you have a national sales force adequate in size to meet the demands of multiple agencies and their unique needs for the products and services listed herein?
Yes No
- ✓ Do you have a national distribution network that will support sales resulting from this RFP?
Yes No
- ✓ Can you provide product availability to meet the requirements for materials and services listed herein for government and nonprofit agencies nationwide in a timely manner?
Yes No
- ✓ Does your company have the ability to provide toll-free telephone/fax access, and an online presence?
Yes No
- ✓ Can you provide a single point of contact (National Account Manager) to interact with the lead agency and NPPGov staff?
Yes No
- ✓ Are you a strong competitor in the industry with a minimum of three consecutive years of demonstrated success in all business practices and pursuits?
Yes No

1.2 Provide at least three references of government agencies within the United States that have purchased products/services from Proposer similar to those specified in this solicitation within the last year. If proposed products/services are new to market, please use most similar business references available. Include:

Agency name and address
Contact name, phone and **email**
Description of products/services sold and date.

LOC may use other information, however learned, in evaluation of the response.

1.3 **OPTIONAL:** If a Dun and Bradstreet Comprehensive Report (or similar) for your company is available, please submit it with your response.

1.4 **OPTIONAL:** Attach any case studies, white papers and/or testimonials supporting your company and products/services.

2.0 ABOUT PROPOSER:

2.1 State of incorporation:	
2.2 Federal Tax Identification Number:	
2.3 If applicable to the product(s) and/or service(s), describe the Proposer's ability to conduct E-commerce or online ordering. [Insert response in box below]	
2.4 Describe Proposer's system for processing orders from point of customer contact through delivery and billing. [Insert response in box below]	
2.5 Describe Proposer's ability to provide detailed electronic reporting of quarterly sales correlated with NPPGov Member ID numbers of Participating Agency purchases as set forth in Addendum A to Vendor Administration Agreement (VAA), a copy of which is available upon request from the LOC. [Insert response in box below]	
2.6 Describe the capacity of Proposer to meet Minority and Women Business Enterprises (MWBE) preferences, which may vary among Participating Agencies. [Insert response in box below]	
2.7 Proposer acknowledges compliance with Davis Bacon wage requirements where labor is concerned by indicating "yes" or "no" below.	
2.8 By submitting a Proposal in response to this RFP, Proposer agrees, if applicable, to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS contained in Title 2 C.F.R. § 200 et seq. Indicate "yes" or "no" below.	
2.9 Complete Exhibit 1, located at the end of this workbook.	

3.0 DISTRIBUTION SYSTEM:

3.1 Describe distribution of products and/or services available in Proposer's response through Proposer's distribution system (including Alaska and Hawaii), including any limitations. [Insert response in box below]
3.1.A Is it your intent to offer the proposed products and/or services through a designated distribution/dealer network, indicate "yes" or "no" below?
YES <input type="checkbox"/> NO <input type="checkbox"/>
3.2 Provide Proposer's shipping and delivery policy, including standard delivery time and any options and costs for expedited delivery and return policies. [Insert response in box below]
3.3 Third party and/or subcontracting may be allowed. If applicable, detail the sub-contracting process (ordering, shipment, invoicing, billing) for those products not carried in Proposer's distribution center. Alternatively, if proposer utilizes a third-party ordering, shipment, invoicing or billing partner, please describe in detail. [Insert response in box below]
3.4 What is Proposer's backorder policy? Is your policy to classify as "immediate or cancel" (requiring the Participating Agency to reorder if item is backordered) or "good until cancelled"? [Insert response in box below]
3.5 Indicate whether the Proposer has any dealer or distributors that are authorized to fulfil purchases? Yes <input type="checkbox"/> No <input type="checkbox"/>
[Check one]
3.6 If answered yes to 3.5, include a copy of or link to authorized dealers or distributors.

4.0 MARKETING:

4.1 Outline Proposer’s plan for marketing the Products and Services to the Participating Agencies on a local and national basis. Include any marketing incentives such as committed dollars for advertising, conferences/travel and custom marketing materials. [May attach marketing plan or insert response in box below]
4.2 Explain how Proposer will educate its local and national sales force about the use of the Master Price Agreement. [Insert response in box below]
4.3 Indicate the Proposer’s willingness to allow training to its local and national sales force about the use of the Master Price Agreement. [Insert response in box below]

5.0 POINT OF CONTACTS:

Proposer POC who will administer, coordinate, and manage this program with NPPGov and the LEAGUE OF OREGON CITIES:

Contact Person:		Title:	
Mailing Address:			
City:		State & Zip:	
Email Address:		Phone #:	
Attach the current resume of the National Account Manager who will be the POC managing this contract.			

Proposer POC who will sign the agreements:

Contact Person:		Title:	
Email Address:			

6.0 CUSTOMER SUPPORT SERVICES:

Explain Proposer's policy regarding each of the following if applicable to product(s) and/or service(s):

6.1 Auditing for order completeness. [Insert response in box below]						
6.2 Replacement policy (i.e., damaged or defective goods). [Insert response in box below]						
6.3 Minimum order requirement (e.g., Individual item vs. case lot). [Insert response in box below]						
6.4 Customer service hours/days of operation [Insert response in boxes below]						
Monday:	Tuesday:	Wednesday:	Thursday:	Friday:	Saturday:	Sunday:
6.5 Special Orders. [Insert response in box below]						
6.6 Post sale services issues. [Insert response in box below]						
6.7 Repair services, including repair warranty programs, if any. Proposer shall identify, where applicable, authorized factory repair facilities that will honor the warranty of items on contract. [Insert response in box below]						
6.8 Technical support services Proposer provides. [Insert response in box below]						
6.9 Product substitution policy. [Insert response in box below]						
6.10 Identify trade-in program criteria (if applicable). [Insert response in box below]						
6.11. After hours service (including weekends and holidays) [Insert response in boxes below]						
Monday:	Tuesday:	Wednesday:	Thursday:	Friday:	Saturday:	Sunday:
6.12 Shipment tracking. [Insert response in box below]						
6.13 Back order tracking process. [Insert response in box below]						
6.14 Return Item process, including any/all associated fees (e.g., restocking, shipping, turnaround time on returns). [Insert response in box below]						

6.15 Electronic billing. [Insert response in box below]
6.16 Explain how Proposer will resolve complaints, issues, or challenges. [Insert response in box below]
6.17 Other services not already covered. [Insert response in box below]

7.0 DELIVERY AND FREIGHT CHARGES:

7.1 Identify delivery and/or shipping costs or provide a shipping rate schedule based on weight, item, and/or destination for all items ordered within the continental U.S. (and Hawaii/Alaska). The Proposer shall identify all exceptions to this shipping rate schedule. [Insert response in box below]

7.2 Identify policy for transfer of product ownership (delivery) and damage/issue resolution. [Insert response in box below]

8.0 VENDOR TERMS AND CONDITIONS.

8.1 Does Proposer require that customers/Participating Agencies agree to standard terms and conditions related to their purchase? Yes No [Circle one]

8.2 If answered yes to 8.1, include a copy of or link to terms and conditions.

9.0 WARRANTY INFORMATION:

9.1 Identify warranty options, if applicable. [Insert response in box below]

Exhibit 1

Medical Products, Monitors, Software, Data Transmission, And Related Services Coverage

RETAIL, DISTRIBUTION AND SERVICE/SUPPORT LOCATIONS

	Number of retail stores in each state? (leave blank for none)	Number of distribution centers in each state? (leave blank for none)	Number of support locations in each state? (leave blank for none)
ALABAMA			
ALASKA			
ARIZONA			
ARKANSAS			
CALIFORNIA			
COLORADO			
CONNECTICUT			
DELAWARE			
FLORIDA			
GEORGIA			
HAWAII			
IDAHO			
ILLINOIS			
INDIANA			
IOWA			
KANSAS			
KENTUCKY			
LOUISIANA			
MAINE			
MARYLAND			
MASSACHUSETTS			
MICHIGAN			
MINNESOTA			
MISSISSIPPI			
MISSOURI			
MONTANA			
NEBRASKA			
NEVADA			
NEW HAMPSHIRE			
NEW JERSEY			
NEW MEXICO			
NEW YORK			
NORTH CAROLINA			
NORTH DAKOTA			
OHIO			
OKLAHOMA			
OREGON			
PENNSYLVANIA			
RHODE ISLAND			
SOUTH CAROLINA			
SOUTH DAKOTA			

TENNESSEE			
TEXAS			
UTAH			
VERMONT			
VIRGINIA			
WASHINGTON			
WEST VIRGINIA			
WISCONSIN			
WYOMING			

THE FORM LISTED BELOW MUST BE SIGNED AND RETURNED WITH SOLICITATION RESPONSE

Exhibit 2

Declaration of Non-Collusion

The undersigned does hereby declare that there has been no collusion between the undersigned, the LEAGUE OF OREGON CITIES, and National Purchasing Partners, and in further support of said Declaration, states as follows:

The person, firm, association, co-partnership or corporation herein named has not, either directly or indirectly, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding or solicitation in the preparation and submission of a proposal to the LEAGUE OF OREGON CITIES for consideration in the award of a contract or Master Price Agreement negotiated as a result of this Request for Proposal.

DATED this _____ day of _____, _____.

(Name of Firm)

By: _____
(Authorized Signature)

Title: _____

ATTACHMENT C

SPECIFICATIONS

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES

These specifications are intended to cover the complete range of Medical Products, Monitors, Software, Data Transmission, and Related Services. Several categories are included below but are in no means intended to limit the Proposer to responding to just these categories if there are other related products and services that Proposer would like to be considered for the award. Proposers should respond with pricing for all products and services they wish to be considered in the evaluation for a possible award and master price agreement.

The following categories are provided to indicate the intended extent of the RFP but do not necessarily represent the format of the Proposer's response. Proposers may combine any and all categories and elements in a format that is most appropriate to represent their business in their response.

NOTE: Proposers are not required to respond to all categories. Proposals will only be evaluated based on the categories to which they respond.

CATEGORY 1: MEDICAL PRODUCTS AND SUPPLIES

Including, but not limited to, the medical products and supplies needed and used by Public Safety professionals to care for, treat, and transport patients with medical conditions. Below is a non-exhaustive list of the products and supplies applicable to be included in a vendor's submission.

- Airway
 - Video Laryngoscope
 - Suction Equipment
- Bags and Cases
 - Equipment Bags/Cases
 - Specialty Bags/Cases
- Personal Protection Equipment (EMS)
- Fluid Administration/Vascular Access
 - Intraosseous Access
 - Solution Sets
 - Intravenous Access
- Immobilization and Supplies
 - Traction Immobilization Devices
 - Vacuum Immobilization Devices
- Infection Control
 - Gloves
 - Nitrile
 - Exam Vinyl
 - Sharps Containers
- Instrumentation
- Kits
 - First Aid Kits
 - Specialty Kits
 - IV Start, etc.
- Lights and Flashlights
- Linen
 - Reusable
 - Disposal
- Oxygen Delivery
- Patient Handling and Transport
- Resuscitation Equipment
 - Circulation Enhancing Devices
 - Mechanical Chest Compression

- Tactical Medicine
- Trauma
- Vehicle Accessories
- WMP Preparedness
- Wound Care
 - Burn Care
 - Bleeding Control
 - Tourniquets
 - Hemostatic Agents

CATEGORY 2: PHARMACEUTICALS

Including, but not limited to, the pharmaceutical products used by Public Safety Professionals in the care and treatment of their patients.

CATEGORY 3: MEDICAL MONITORS, DEFIBRILLATORS, AND DIAGNOSTICS

Including, but not limited to, the various medical monitors, defibrillators (AEDs) and diagnostic products used by Public Safety Professionals in the care and treatment of their patients. Examples of such products are listed below:

- Defibrillation
- Patient Monitors
 - ECG, Vitals, Pulse, etc.
- Thermometry
- Ultrasound

CATEGORY 4: MEDICAL LIFE SUPPORT EQUIPMENT

Including, but not limited to, Life Support Equipment used by Public Safety Professionals in the care and treatment of their patients. Examples of such products are listed below:

- Medical Mechanical Ventilation Devices
- Intravenous Fluid Administration Devices
- Fire Prevention & Protection Equipment
- Fire Suppression Devices & Equipment

CATEGORY 5: MEDICAL INVENTORY MANAGEMENT SYSTEMS

Including, but not limited to, Services and options related to inventory management, purchasing, and tracking of products offered in other categories. This may include:

- Medical Products Dispensing Devices
 - Vending Machines and other dispensing devices
- Cloud Based Inventory Systems
- On-premise Inventory Systems

CATEGORY 6: INSTALLATION, SERVICE AND MAINTENANCE, AND INSPECTION

Including, but not limited to, Installation, Service and Maintenance of the above listed products and services.

CATEGORY 7: SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE

Including but not limited to, solutions for EMS, Fire, Medical Data transmission, Dispatch, EMS charts, Billing, Cloud-based patient care reporting, data integration platforms, Insurance Discovery, Insurance Verification, Demographic Verification, Deductible Monitoring, Claim Status Verification, MBI Lookup, Retroactive Medicaid, and other software and data solutions for Public Safety and Healthcare.

CATEGORY 8: CONSULTING SERVICES RELATED TO SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE

Including but not limited to solution implementation, training, and utilization of data, reporting training and customization, clinical business consulting, and other consulting services that support and enhance the usability and effectiveness of software and data solutions.

CATEGORY 9: TRAINING, SIMULATION, AND CERTIFICATION

Including, but not limited to, training, simulation, and certification in the use of Medical Products, Monitors, and Software outlined in the categories above.

CATEGORY 10:

OTHER

Other Medical Products, Monitors, Software, Data Transmission, and Related Services not included in other categories.

ATTACHMENT D

PRICING SCHEDULE

The intent is for each Proposer to submit their complete product line so that Participating Agencies may order a wide array of products and services as appropriate for their needs. Proposer is encouraged but is not required to respond to all categories. Proposer may suggest additional categories and sub-categories as applicable. Proposer may subcontract items Proposer does not supply.

The Proposer should not necessarily limit the proposal to the performance of the services in accordance with this document but should outline any additional services and their costs if the Proposer deems them necessary to accomplish the program.

Pricing and resulting relative discount to LOC and NPPGov membership shall be clearly delineated on each proposal. Contract admin fee (established in the “Requirements” Section of the RFP) may not be listed or charged as a separate line item to users of the contract. Contract pricing shall be based upon:

- 1) Fixed discount(s) off published price list(s) or catalog(s)
- 2) Firm fixed price with economic adjustment (contingencies for economic price adjustments must be identified in the proposal)
- 3) A combination of the above.

EXAMPLE

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES	
Product Category	Percentage (%) off List Price* (<i>OR</i> fixed price if % off pricing is not available)
MEDICAL PRODUCTS AND SUPPLIES	
PHARMACEUTICALS	
MEDICAL MONITORS, DEFIBRILLATORS, AND DIAGNOSTICS	
MEDICAL LIFE SUPPORT EQUIPMENT	
MEDICAL INVENTORY MANAGEMENT SYSTEMS	
INSTALLATION, SERVICE AND MAINTENANCE, AND INSPECTION	
SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE	
CONSULTING SERVICES RELATED TO SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE	
TRAINING, SIMULATION, AND CERTIFICATION	
OTHER	

Options

Proposers shall provide pricing on all options, modifications, and accessories in a format that best represents their product line and pricing structure. This may include specific pricing for some options and may also include general pricing/discounts for categories of options. Proposer may also indicate availability and pricing of all other non-specified options. The intent is to provide Proposers the opportunity to present as much product as possible in the format that fits within their individual formatting needs so that the resulting award allows LOC and NPPGov members the greatest number of procurement options.

Miscellaneous

Proposers should include any applicable pricing information related to Section 2.3 of the RFP including but not limited to: large volume purchases, cash terms, rebates, freight/delivery costs and individual discounts.

ATTACHMENT E

PROPOSAL EVALUATION FORM

Proposals will be evaluated using a two-step process.

The first step evaluates the responsiveness of the proposer and determines 1) if the proposer is deemed fully responsive enabling the proposal to move to the second step and 2) if the proposal will be evaluated as a local response (within the State of Oregon), regional response (covering multiple States, but not the entire US) or a national response (covering the entire US, or at least the continental US).

The second step of the evaluation process will only occur with proposals deemed fully responsive from the first step. The second step fully evaluates the proposer's response based on the criteria found in the proposal evaluation form.

STEP 1

Proposal Responsiveness

Component	YES	NO	
Submitted on time (REQUIRED)			
Completed Proposer Profile Workbook (PPW) (REQUIRED)			
Included references			
Proposal signed (REQUIRED)			
Deemed Fully Responsive	YES	NO	
Categorized as Local, Regional or National	Local	Regional	National

Proposal Evaluation Form

STEP 2

Full Evaluation of Proposal

Point Value Definitions

- (5) Exceeded Requirements – Compelling Detail, Showed Ability to Complete
- (4) Met Requirements – Thorough, Provided Supportive Material/Examples
- (3) Satisfied Requirements - Sufficient
- (2) Unclear if Requirements Met - Poor or Confusing
- (1) Did Not Comply with Requirements - Substandard
- (0) Blank

Component Evaluated	Weight	Possible Points (0-5)	Total Points (Weight x PP)	Evaluator's Comments
<p><u>Pricing:</u> Product price and discounts proposed included favorable pricing for cooperative purchasing. Shipping conditions.</p> <p><i>Attachment D and PPW Section 7.0.</i></p>	25			Comments:
<p><u>Product Line</u> (Score only categories proposed): Breadth, variety, quality of product line and innovation of products. Warranty availability.</p> <p><i>Attachment C and PPW Section 9.0.</i></p>	15			Comments:
<p><u>Marketing:</u> Marketing plan to promote the resulting contractual agreement and ability to incorporate use of agreement in their sales system throughout indicated coverage region. Willingness to allow training of salesforce.</p> <p><i>PPW Section 4.0.</i></p>	15			Comments
<p><u>Customer Service:</u> Support dedicated to Participating Agencies. Ability to meet promised delivery timelines. Additional services offered. Conduct e-commerce.</p> <p><i>PPW Sub-Sections 2.3 & 2.4 and Section 6.0.</i></p>	15			Comments:
<p><u>Proven Experience:</u> Success in providing products and services in a timely manner. Years in business, references and reputation. Experience with cooperative purchasing.</p> <p><i>PPW Sub-Section 1.2.</i></p>	15			Comments:
<p><u>Coverage:</u> Ability to provide products and services for indicated coverage region including distribution, retail & service facilities, coordination of manufacturer and distribution, and staff availability. Clearly states distribution model and provides dealer list if applicable.</p> <p><i>PPW Section 3.0 and Exhibit 1.</i></p>	10			Comments:
<p><u>Conformance:</u> Completeness of proposal and the degree to which the Proposer responded to the terms and all requirements and specifications of the RFP. Followed the response format and content, was clear and easily understood. Provided Term's and Condition's, if applicable.</p> <p><i>PPW Section 8.0 and 4.5 of RFP.</i></p>	5			Comments:
<u>TOTAL</u>	100			

ATTACHMENT F**OREGON REVISED STATUTES (AS MAY BE AMENDED) REQUIREMENTS**

Successful Proposer (Contractor) shall comply with the requirements of this ATTACHMENT F to the extent required by any applicable federal or state law.

- (1) Contractor shall pay promptly, as due, all persons supplying labor or materials for the performance of the work provided for in the contract and shall be responsible for such payment of all persons supplying such labor or material to any Subcontractor.
- (2) Contractor shall promptly pay all contributions or amounts due the Industrial Accident Fund from such Contractor or Subcontractor incurred in the performance of the contract.
- (3) Contractor shall not permit any lien or claim to be filed or prosecuted against the LOC or any Participating Agency on account of any labor or material furnished and agrees to assume responsibility for satisfaction of any such lien so filed or prosecuted.
- (4) Contractor and any Subcontractor shall pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167
- (5) If Contractor fails, neglects or refuses to make prompt payment of any claim for labor or materials furnished to the Contractor or a Subcontractor by any person in connection with the contract as such claim becomes due, the LOC or any Participating Agency may pay such claim to the persons furnishing the labor or material and charge the amount of payment against funds due or to become due Contractor by reason of the contract. The payment of a claim in the manner authorized hereby shall not relieve the Contractor or Contract surety from Contractor or its obligation with respect to any unpaid claim. If the LOC or any Participating Agency is unable to determine the validity of any claim for labor or material furnished, the District may withhold from any current payment due Contractor an amount equal to said claim until its validity is determined and the claim, if valid, is paid.
- (6) Contractor shall promptly, as due, make payment to any person, co-partnership, association, or corporation, furnishing medical, surgical and hospital care services or other needed care and attention, incident to sickness or injury, to employees of such Contractor, of all sums which the Contractor agrees to pay for such services and all monies and sums which the Contractor collected or deducted from the wages of employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.
- (7) In a contract for personal services, contractor shall pay employees at least time and half for all overtime worked in excess of 40 hours in any one week under the contract in accordance with ORS 653.010 to 653.261 and the Fair Labor Standards Act of 1938 (29 USC 201, *et seq.*). In contracts for services, contractors shall pay employees at least time and a half pay for work performed on the legal holidays specified in a collective bargaining agreement or in ORS 279B.020(1)(b)(A) to (G) and for all time worked in excess of 10 hours in any one day or in excess of 40 hours in any one week, whichever is greater.
- (8) The Contractor must give notice in writing to employees who work on this contract, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and the days per week that the employees may be required to work.
- (9) All subject employers working under the contract are either employers that will comply with ORS 656.017, or employers that are exempt under ORS 656.126.
- (10) All sums due the State Unemployment Compensation Trust Fund from the Contractor or any Subcontractor in connection with the performance of the contract shall be promptly so paid.
- (11) The contract may be canceled at the election of LOC for any willful failure on the part of Contractor to faithfully perform the contract according to its terms.
- (12) Contractor certifies compliance with all applicable Oregon tax laws, in accordance with ORS 305.385.

- (13) Contractor certifies that it has not discriminated against minorities, women, emerging small business enterprises certified under ORS 200.055, or business enterprises owned or controlled by or that employ a disabled veteran in obtaining any required subcontractors.

**ATTACHMENT G
WIPHE RESPONSE FORM**

THIS FORM MUST BE RETURNED WITH SOLICITATION RESPONSE

Vendor servicing Washington State AGREES to sell items included in this solicitation to WIPHE institutions at prices offered, unless otherwise noted below:

_____ **DOES NOT** agree to sell to WIPHE Institutions.

_____ **AGREES** to sell to WIPHE Institutions at same prices and discounts, with the following exceptions:
(attach additional pages as necessary)

Vendor must state geographic areas or specific institution(s) listed below within the State of Washington that are EXCLUDED from the contract(s) resulting from this solicitation:

Washington Institutions of Public Higher Education (WIPHE). See list on following page.

If Vendor agrees to sell to the WIPHE Institutions, a WIPHE Contract number will be assigned and the information will be reported to the Council of Presidents. The Council of Presidents notifies all the other schools when a WIPHE contract has been awarded and a master list will be maintained and the WIPHE website updated. WIPHE shall determine, at its absolute discretion, whether it shall accept and/or utilize the contract resulting from the Request for Proposal

Washington Institutions of Public Higher Education (WIPHE)

FOUR-YEAR UNIVERSITIES

CENTRAL WASHINGTON UNIVERSITY
EASTERN WASHINGTON UNIVERSITY
THE EVERGREEN STATE COLLEGE
UNIVERSITY OF WASHINGTON
WASHINGTON STATE UNIVERSITY
WESTERN WASHINGTON UNIVERSITY

COMMUNITY AND TECHNICAL COLLEGES:

BATES TECHNICAL COLLEGE
BELLEVUE COMMUNITY COLLEGE
BELLINGHAM TECHNICAL COLLEGE
BIG BEND COMMUNITY COLLEGE
CASCADE COMMUNITY COLLEGE
CASCADIA COLLEGE
CENTRALIA COLLEGE
CLARK COLLEGE
CLOVER PARK TECHNICAL COLLEGE
COLUMBIA BASIN COLLEGE
EDMONDS COMMUNITY COLLEGE
EVERETT COMMUNITY COLLEGE
GRAYS HARBOR COLLEGE
GREEN RIVER COMMUNITY COLLEGE
HIGHLINE COMMUNITY COLLEGE
LAKE WASHINGTON TECHNICAL COLLEGE
LOWER COLUMBIA COLLEGE
OLYMPIC COLLEGE
PENINSULA COLLEGE
PIERCE COLLEGE
RENTON TECHNICAL COLLEGE
SEATTLE CENTRAL COMMUNITY COLLEGES
SHORELINE COMMUNITY COLLEGE
SKAGIT VALLEY COLLEGE
SOUTH PUGET SOUND COMMUNITY COLLEGE
SPOKANE COMMUNITY COLLEGES
STATE BOARD FOR TECHNICAL & COMMUNITY
COLLEGES
WENATCHEE VALLEY COLLEGE
YAKIMA VALLEY COMMUNITY COLLEGE
WHATCOM COMMUNITY COLLEGE

Miscellaneous local agencies within Washington State*

ADAMS COUNTY	CHELAN COUNTY PUD 1
PUYALLUP SCHOOL DIST 3	CHELAN DOUGLAS COUNTY HEALTH DIST
KITSAP COUNTY	CHENEY CARE CENTER
FIFE SCHOOL DIST 417	CHILD CARE RESOURCE & REFERRAL
RIVERVIEW SCHOOL DIST 407	CHILDRENS THERAPY CENTER
GONZAGA UNIVERSITY	CHIMACUM SCHOOL DISTRICT 49
PLANNED PARENTHOOD OF WESTERN WASHINGTON	CLALLAM COUNTY
SNOHOMISH COUNTY	CLALLAM COUNTY FIRE DISTRICT
MASON COUNTY	CLALLAM COUNTY HOSPITAL DISTRICT
FEDERAL WAY SCHOOL DIST	CLALLAM COUNTY PUD
SPOKANE COUNTY	CLARK COUNTY
ISSAQUAH SCHOOL DIST 411	CLARK COUNTY FIRE DISTRICT
ADAMS COUNTY FIRE DISTRICT	CLARK COUNTY PUD
ADAMS COUNTY HEALTH DISTRICT	CLE ELUM-ROSLYN SCHOOL DISTRICT 404
AFFILIATED HEALTH SERVICES	CLOVER PARK SCHOOL DISTRICT 400
ALDERWOOD WATER DISTRICT	CNTRL WHIDBEY FIRE & RESCUE
ANACORTES PORT OF	COAL CREEK UTILITY DISTRICT
ANACORTES SCHOOL DISTRICT 103	COALITION AGAINST DOMESTIC VIOLENCE
ANNAPOLIS WATER DISTRICT	COLUMBIA COUNTY
ASOTIN COUNTY	COLUMBIA IRRIGATION DISTRICT
AUBURN SCHOOL DISTRICT 408	COLUMBIA MOSQUITO CONTROL DISTRICT
BAINBRIDGE IS SCHOOL DISTRICT 303	COMMUNITY CHRISTIAN ACADEMY
BAINBRIDGE ISLAND FIRE DEPARTMENT	COMMUNITY PSYCHIATRIC CLINIC
BAINBRIDGE ISLAND PARKS	COMMUNITY TRANSIT
BATTLE GROUND SCHOOL DISTRICT 119	CONFEDERATED TRIBES OF CHEHALIS
BELLEVUE SCHOOL DISTRICT 405	CONSOLIDATED DIKING IMPROVEMENT DIST
BELLINGHAM PORT OF	CONSOLIDATED IRRIGATION
BELLINGHAM SCHOOL DISTRICT 501	COWLITZ COUNTY
BENTON COUNTY	COWLITZ COUNTY FIRE DISTRICT
BENTON COUNTY FIRE DISTRICT	COWLITZ COUNTY PUD
BENTON COUNTY PUD	CROSS VALLEY WATER DISTRICT
BENTON FRANKLIN COUNTY	DAYTON SCHOOL DISTRICT 2
BENTON FRANKLIN PRIVTE INDUST CNCL	DOUGLAS COUNTY
BENTON PORT OF	DOUGLAS COUNTY FIRE DISTRICT
BETHEL SCHOOL DISTRICT 403	DOUGLAS COUNTY PUD
BIG BROTHERS BIG SISTERS OF KING CO	DRUG ABUSE PREVENTION CENTER
BIRCH BAY WATER & SEWER DISTRICT	E COLUMBIA BASIN IRRIGATION DIST
BLANCHET SCHOOL DISTRICT	EAST WENATCHEE WATER
BREMERTON KITSAP CO HEALTH DISTRICT	EATONVILLE SCHOOL DIST 404
BREMERTON PORT OF	EDMONDS SCHOOL DISTRICT 15
BREMERTON SCHOOL DISTRICT 100	EDUCATIONAL SERVICE DIST 114
BURLINGTON EDISON SCHOOL DIST 100	EDUCATIONAL SERVICE DISTRICT 113
CANCER RESEARCH AND BOISTATISTICS	ELLENSBURG SCHOOL DIST 401
CASCADE BLUE MT FD SHR	ENUMCLAW SCHOOL DIST
CASCADE IRRIGATION DISTRICT	EVERETT PORT OF
CASHMERE SCHOOL DISTRICT 222	EVERETT PUBLIC FACILITIES DIST
CATHOLIC COMM SVCS OF KING CO	EVERGREEN MANOR INC
CENTRAL KITSAP SCHOOL DISTRICT 401	EVERGREEN SCHOOL DIST 114
CENTRAL WAS COMP MENTAL HEALTH	FEDERAL WAY FD
CENTRALIA SCHOOL DISTRICT 40	FERRY COUNTY
CHEHALIS SCHOOL DISTRICT 302	FERRY COUNTY PUBLIC HOSPITAL
CHELAN COUNTY	FERRY OKAHOGAN FPD
CHELAN COUNTY COMMUNITY HOSPITAL	FOSS WATERWAY DEVELOPMENT AUTHORITY
CHELAN COUNTY FIRE DISTRICT	FRANKLIN COUNTY
	FRANKLIN COUNTY PUD

FRANKLIN PIERCE SCHOOL DIST 402
 FRIDAY HARBOR PORT OF
 GARDENA FARMS IRRIGATION DIST 13
 GARFIELD COUNTY
 GRAND COULEE PROJECT
 GRANDVIEW SCHOOL DIST 116/200
 GRANITE FALLS SCHOOL DIST 332
 GRANT COUNTY
 GRANT COUNTY HEALTH DIST
 GRANT COUNTY PUD
 GRAYS HARBOR COUNTY
 GRAYS HARBOR COUNTY FIRE DIST
 GRAYS HARBOR COUNTY PUD # 1
 GRAYS HARBOR PORT OF
 GRAYS HARBOR PUB DEV AUTH
 GRAYS HARBOR TRANSIT
 GRIFFIN SCHOOL DIST 324
 HARBORVIEW MEDICAL CENTER
 HAZEL DELL SEWER DIST
 HEALTHY MOTHERS HEALTHY BABIES COAL
 HIGHLINE SCHOOL DIST 401
 HIGHLINE WATER DIST
 HOMESIGHT
 HOPELINK
 HOQUIAM SCHOOL DIST 28
 HOUSING AUTHORITY OF PORTLAND
 ILWACO PORT OF
 INCHELIUM SCHOOL DIST 70
 ISLAND COUNTY
 ISLAND COUNTY FIRE DIST
 JEFFERSON COUNTY
 JEFFERSON COUNTY FIRE DIST
 JEFFERSON COUNTY LIBRARY
 JEFFERSON COUNTY PUD
 JEFFERSON GENERAL HOSPITAL
 KARCHER CREEK SEWER DIST
 KELSO SCHOOL DIST 458
 KENNEWICK GENERAL HOSPITAL
 KENNEWICK SCHOOL DISTRICT 17
 KENT SCHOOL DIST 415
 KETTLE FALLS SCHOOL DIST 212
 KING COUNTY
 KING COUNTY FIRE DIST
 KING COUNTY HOUSING AUTHORITY
 KING COUNTY LIBRARY
 KING COUNTY WATER SEWER
 KINGSTON PORT OF
 KITSAP COUNTY FIRE & RESCUE
 KITSAP COUNTY LIBRARY
 KITSAP COUNTY PUD 1
 KITTITAS COUNTY
 KITTITAS COUNTY PUD
 KITTITAS COUNTY RECLAMATION DIST
 KLUCKITAT COUNTY
 KLUCKITAT COUNTY PUD
 LAKE CHELAN RECLAMATION DIST
 LAKE STEVENS SCHOOL DIST 4
 LAKE WASHINGTON SCHOOL DIST 414
 LAKEHAVEN UTILITY DIST
 LAKEWOOD SCHOOL DIST 306
 LEWIS CO PUD 1
 LEWIS COUNTY
 LEWIS COUNTY FIRE DIST
 LEWIS PUBLIC TRANSPORTATION
 LIBERTY LAKE SEWER & WATER DIST
 LINCOLN COUNTY
 LINCOLN COUNTY FIRE DIST
 LONGVIEW PORT OF
 LONGVIEW SCHOOL DIST 122
 LOTT WASTEWATER ALLIANCE
 LUMMI INDIAN NATION
 MANCHESTER WATER DIST
 MARYSVILLE SCHOOL DIST 25
 MASON COUNTY FIRE DIST
 MASON COUNTY PUD
 MEAD SCHOOL DIST 354
 METRO PARK DISTRICT OF TACOMA
 MID COLUMBIA LIBRARY
 MIDWAY SEWER DISTRICT
 MONROE SCHOOL DIST 103
 MORTON SCHOOL DIST 214
 MOSES LAKE PORT OF
 MOUNT BAKER SCHOOL DIST
 MT VERNON SCHOOL DISTRICT 320
 MUKILTEO SCHOOL DIST 6
 MUKILTEO WATER DIST
 NAVAL STATION EVERETT
 NE TRI COUNTY HEALTH DIST
 NORTH CENTRAL REGIONAL LIBRARY DIST
 NORTH KITSAP SCHOOL DIST 400
 NORTH SHORE UTILITY DISTRICT
 NORTH THURSTON SCHOOL DISTRICT
 NORTHSHORE SCHOOL DIST 417
 NORTHWEST KIDNEY CTR
 NORTHWEST WORK FORCE DEVELOPMENT CO
 NW REGIONAL COUNCIL
 OAK HARBOR SCHOOL DIST 201
 OAKVILLE SCHOOL DIST 400
 OCOSTA SCHOOL DIST 172
 OKANOGAN COUNTY
 OKANOGAN COUNTY FIRE DIST
 OKANOGAN COUNTY PUD
 OKANOGAN SCHOOL DISTRICT
 OLYMPIA PORT OF
 OLYMPIA SCHOOL DISTRICT 111
 OLYMPIA THURSTON CHAMBER FOUNDATION
 OLYMPIC AREA AGENCY ON AGING
 OLYMPIC MEMORIAL HOSPITAL DIST
 OLYMPIC REGION CLEAN AIR AGENCY
 OLYMPIC VIEW WATER & SEWER DIST
 OLYMPUS TERRACE SEWER DIST
 PACIFIC COUNTY
 PACIFIC COUNTY FIRE
 PARATRANSIT SERVICES

PASCO SCHOOL DIST
 PEND OREILLE COUNTY CONSERV DIST
 PEND OREILLE COUNTY PUB HOSP DIST
 PEND OREILLE COUNTY PUD
 PENINSULA SCHOOL DISTRICT 401
 PERRY TECHNICAL INSTITUTE
 PIERCE COUNTY
 PIERCE COUNTY FIRE DIST
 PORT ANGELES PORT OF
 PORT ANGELES SCHOOL DISTRICT 121
 PRESCOTT SCHOOL DIST
 PUGET SOUND CLEAN AIR AGENCY
 PUGET SOUND SCHOOL DIST
 QUINCY COLUMBIA BASIN IRRIG DIST
 RICHLAND SCHOOL DIST 400
 S KITSAP SCHOOL DISTRICT 402
 S SNOHOMISH CO PUBLIC FAC DIST
 SAFEPLACE
 SAMISH WATER DIST
 SAMMAMISH WATER AND SEWER DIST
 SAN JUAN COUNTY
 SAN JUAN COUNTY FIRE DIST
 SEA MAR COMM HEALTH CTR
 SEATTLE JEWISH PRIMARY SCHOOL
 SEATTLE PORT OF
 SEATTLE SCHOOL DIST 1
 SEATTLE UNIVERSITY
 SECOND AMENDMENT FOUNDATION
 SECOND CHANCE INC
 SENIOR OPPORTUNITY SERVICES
 SHELTON SCHOOL DISTRICT 309
 SILVERDALE WATER
 SKAGIT COUNTY
 SKAGIT COUNTY CONSERVATION DIST
 SKAGIT COUNTY FIRE DIST
 SKAGIT COUNTY ISLAND HOSPITAL
 SKAGIT COUNTY PORT OF
 SKAGIT COUNTY PUD 1
 SKAGIT TRANSIT
 SKAMANIA COUNTY
 SKOOKUM INC
 SNOHOMISH COUNTY LIBRARY
 SNOHOMISH COUNTY PUD
 SNOHOMISH HEALTH DISTRICT
 SNOHOMISH SCHOOL DISTRICT 201
 SOAP LAKE SCHOOL DISTRICT 156
 SOOS CREEK WATER AND SEWER DIST
 SOUND TRANSIT
 SOUTH COLUMBIA BASIN IRRIG DIST
 SOUTH EAST EFFECTIVE DEVELOPMENT
 SOUTH SOUND MENTAL HEALTH SERVICES
 SOUTHWEST YOUTH & FAMILY SERVICES
 SPECIAL MOBILITY SERVICES INC
 SPOKANE CO AIR POLLUTION CNTRL AUTHORITY
 SPOKANE COUNTY FIRE DIST
 SPOKANE COUNTY LIBRARY
 SPOKANE SCHOOL DISTRICT 81

ST JOSEPH/MARQUETTE SCHOOL
 STANWOOD SCHOOL DIST 410
 STEVENS COUNTY
 STEVENS COUNTY PUD
 STILLAGUAMISH TRIBE OF INDIANS
 SUMNER SCHOOL DISTRICT 320
 SUNNYSIDE PORT OF
 SUNNYSIDE SCHOOL DISTRICT 201
 SUQUAMISH TRIBE
 SW CLEAN AIR AGENCY
 SWINOMISH TRIBE
 TACOMA DAY CHILD CARE AND PRESCHOOL
 TACOMA MUSICAL PLAYHOUSE
 TACOMA PORT OF
 TACOMA SCHOOL DISTRICT 10
 TACOMA-PIERCE CO
 TAHOMA SCHOOL DISTRICT 409
 TERRACE HEIGHTS SEWER DISTRICT
 THURSTON COMMUNITY TELEVISION
 THURSTON COUNTY
 THURSTON COUNTY CONSERVATION DIST
 THURSTON COUNTY FIRE DISTRICT
 TOPPENISH SCHOOL DISTRICT 202
 TOUCHET SD 300
 TRIUMPH TREATMENT SERVICES
 TUKWILA SCHOOL DIST 406
 TUMWATER SCHOOL DISTRICT 33
 U S DEPARTMENT OF TRANSPORTATION
 UNITED WAY OF KING COUNTY
 UNIVERSITY PLACE SCHOOL DIST
 UPPER SKAGIT INDIAN TRIBE
 VAL VUE SEWER DISTRICT
 VALLEY TRANSIT
 VALLEY WATER DISTRICT
 VANCOUVER PORT OF
 VANCOUVER SCHOOL DISTRICT 37
 VASHON ISLAND SCHOOL DISTRICT 402
 VERA IRRIGATION
 VETERANS ADMINISTRATION
 VOLUNTEERS OF AMERICA
 WA ASSOC OF SCHOOL ADMINISTRATORS
 WA ASSOC SHERIFFS & POLICE CHIEFS
 WA GOVERNMENTAL ENTITY POOL
 WA LABOR COUNCIL AFL-CIO
 WA PUBLIC PORTS ASSOCIATION
 WA RESEARCH COUNCIL
 WA ST ASSOCIATION OF COUNTIES
 WA STATE PUBLIC STADIUM AUTHORITY
 WAHIAKUM COUNTY
 WALLA WALLA COLLEGE
 WALLA WALLA COUNTY
 WALLA WALLA COUNTY FIRE DISTRICT
 WALLA WALLA PORT OF
 WALLA WALLA SD 140
 WASHINGTON ASSOCIATION
 WASHINGTON COUNTIES RISK POOL
 WASHINGTON FIRE COMMISSIONERS ASSOC

WASHINGTON HEALTH CARE ASSOCIATION
WASHINGTON PUBLIC AFFAIRS NETWORK
WASHINGTON STATE MIGRANT COUNCIL WEST
VALLEY SCHOOL DISTRICT 208
WEST VALLEY SCHOOL DISTRICT 363
WESTERN FOUNDATION THE WHATCOM
CONSERVATION DIST WHATCOM COUNTY
WHATCOM COUNTY FIRE DISTRICT WHATCOM
COUNTY RURAL LIBRARY DIST WHIDBEY
GENERAL HOSPITAL
WHITMAN COUNTY
WHITWORTH WATER
WILLAPA COUNSELING CENTER WILLAPA
VALLEY SCHOOL DISTRICT 160 WILLAPA
VALLEY WATER DISTRICT WINLOCK SCHOOL
DISTRICT 232 WOODINVILLE FIRE & LIFE
SAFETY DIST WOODLAND PORT OF
YAKIMA COUNTY
YAKIMA COUNTY FIRE DISTRICT YAKIMA
COUNTY REGIONAL LIBRARY YAKIMA
SCHOOL DISTRICT 7
YAKIMA VALLEY FARMWORKERS CLINIC
YAKIMA-TIETON IRRIGATION DISTRICT
YELM COMMUNITY SCHOOL DISTRICT
YMCA - TACOMA PIERCE COUNTY
YMCA OF GREATER SEATTLE

*Washington State cities and other unnamed
Washington State local and municipal agencies may
also utilize the resulting Master Price Agreement;
provided they enter into the Intergovernmental
Cooperative Purchasing Agreement.

ATTACHMENT H

ELIGIBLE POLITICAL SUBDIVISIONS BY STATE

ATTACHMENT H: ELIGIBLE POLITICAL SUBDIVISION BY STATE is included as a separate document and incorporated by reference herein.



BID # 2535

**Medical Products, Monitors, Software,
Data Transmission, and Related
Services Notice of Solicitation**

Due Date: July 28, 2025

SUBMITTED BY:

Life-Assist
Helping Heroes Save Lives 

Experience The Life-Assist Difference

Letter of Transmittal

League of Oregon Cities

Procurement Specialist

To Whom it May Concern,

Life-Assist is one of the nation's largest distributors of emergency medical supplies, equipment and EMS pharmaceuticals. We pride ourselves on responding to the ever-changing needs of the EMS professional and constantly strive to stay informed about the current procedures and equipment used in the pre-hospital environment. We offer quality products at competitive prices.

Life-Assist has a clear understanding of the specifications in the scope of work outlined in this proposal. As the largest Emergency Medical supply distributor located in the Western United States, Life-Assist will provide quality medical supplies and delivery in the time frame requested. Life-Assist is an authorized distributor for all the medical supplies we provide, and we are fully licensed to sell pharmaceuticals. Copies of licenses are provided in our response.

The key representatives and primary contacts for the League of Oregon Cities for this proposal are as follows:

Andy Selby - Vice President of Sales Andy.Selby@life-assist.com

Carrie Woodworth – Contracts Manager carrie.woodworth@life-assist.com

Kortnie Silveira – Customer Care Manager kortnie.silveira@life-assist.com

This proposal will remain valid for no less than Sixty (60) days as requested by the solicitation. We look forward to working with The League of Oregon Cities on this opportunity.

Main Office

Life-Assist, Inc.

11277 Sunrise Park Drive
Rancho Cordova, CA 95742

(800) 824-6016

Quotes@life-assist.com

Western Distribution Center

11277 Sunrise Park Drive 02
Rancho Cordova, CA 95742
Approx: 75,000 sq ft

Central Distribution Center

10816 Strang Line Road
Lenexa, KS 66215
Approx: 50,000 sq ft

Signature: *Eric Granados*
Eric Granados, Pricing Specialist



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A Message From Our President

Life-Assist has been supporting First Responders since 1977

This year, we are proud to celebrate 46 years of providing EMS supplies and equipment to those that administer life-saving care and treatment.

We pride ourselves on offering a unique customer experience in this age of automated phone systems and outsourced call centers. When you call us, you will always talk to a friendly, knowledgeable member of our Customer Care Team.

Life-Assist recently became an employee-owned company. This means that our employees share in our passion for Helping Heroes Save Lives and have a vested interest in making your experience special.

We invite you to experience the Life-Assist difference and look forward to the opportunity to serve you.



Bryan Holliday

Bryan Holliday

President/CEO

History of Life-Assist



1977

Stan and Judy Davis found Life-Assist

1994

Corporate headquarters established
Rancho Cordova, CA



2007

Ramona Davis becomes President/CEO

2019

Life-Assist celebrates the opening of a
second warehouse in Lenexa, KS



2021

Life-Assist receives DDA certification

2022

Bryan Holliday becomes
President/CEO. Life-Assist becomes
an Employee Stock Ownership Plan
company



Life-Assist's Superior Customer Experience

Customer Care Advantage

- Customers are always greeted by one of our trained and knowledgeable Customer Care Specialists when calling during business hours; no phone trees
- Full-service website, making it easy to order EMS supplies, with the opportunity to provide ordering oversight within EMS agencies

Shipping Benefits

- Orders ship complete with a 99% accuracy rate
- Same Day Shipping when orders are placed by 4 p.m. local time
- Free Shipping with no minimum order

Ordering Ease

- Easy to Use websites
- Inventory management solutions available
 - Operative IQ and VendNovation Controlled Access Solutions
- Streamlined ordering process using Smart Supply List on website

Product Value

- Full line of quality EMS and pharmaceutical products
- All manufacturer warranties honored, and any warranty issues facilitated
- Regular business reviews conducted with low-cost options provided

“*Yes, this is the best service I have received from all the companies I deal with.*”

-Dorothy B. | Moorcroft Ambulance, WY



Our Commitment

As one of the nation's largest distributors of emergency medical supplies, equipment and EMS pharmaceuticals, we pride ourselves on responding to the ever-changing needs of the EMS professional and constantly strive to stay informed about the current procedures and equipment used in the pre-hospital environment. Our mission is to ensure complete satisfaction with the ordering experience and to provide medical equipment and supplies to EMS providers with honesty, integrity, and outstanding customer care. Should a problem arise, our customer care team will promptly resolve the issue.

Our Core Values



EMBRACE INNOVATION

We recognize that what we did yesterday is not enough for what is needed tomorrow, we question the status quo, look for opportunities to realize efficiencies understanding that action is the foundation for success, and we must bet on our ideas by taking calculated risks.



BE A GOOD STEWARD OF LIFE-ASSIST

We preserve those resources that are entrusted in us, build for the future, master our role today in preparation for tomorrow, value our employees and remember that we make a living by what we get, we make a life by what we give.



DELIVER A SUPERIOR CUSTOMER EXPERIENCE

We provide personalized service, appreciate that customers have a choice, go the extra mile, build trust, admit, and apologize for mistakes understanding that all of us together influence the quality of a customer's experience.



VALUE TEAMWORK

We are good listeners, we nurture safety and trust, involve others, look for diversity as our differences can lead to our best solutions, we take responsibility for our commitments and when needed, ask for help.



DO THE RIGHT THING

We have a genuine care for our customers and each other, we are honest, ethical, open, and authentic in our communications and, above all, we treat others the same way we want to be treated.

Ordering Information



INTERNET

Orders can be placed, and pricing verified **24 hours a day, 7 days a week** on our website www.life-assist.com



EMAIL

Orders may be emailed to our Customer Care Department at customercare@life-assist.com



PHONE

Our Customer Care staff is available to help you with your order from 6:30 am to 5:00 pm (PST - Monday thru Friday) at 800.824-6016.



ONLINE CHAT

Our **online chat** features allows orders to be placed and questions to be answered via our online chat.



MAIL

Orders can be mailed to our office:
Life-Assist, Inc.,
11277 Sunrise Park Drive,
Rancho Cordova, CA 95742



FAX

Orders can be faxed to our office 24 hours a day, 7 days a week at 800.290.9794



OPERATIVE IQ

Life-Assist is **fully integrated** with **Operative IQ**, so orders can be submitted, and pricing can be verified on this platform

Our customers receive an **email confirmation** with **tracking numbers** on **every order** placed. **Notification** also sent of any items not in stock including an **estimated fulfillment date**.

Online Ordering

To place an order online, a customer must be registered on the Life-Assist website and have an account. All pricing will be uploaded to the online account. Additional items can be added at the discount rate specified on the bid. Requests can be sent to Life-Assist for official quotes, to another individual within the ordering agency for approval or can be submitted to Life-Assist directly for processing, depending on how the agency has set up the account.

The Life-Assist website displays real-time pricing and availability for all our products. **Contract items are easily identified with a green background.** Adding to a contract is as easy as a click of the mouse.

Online account management allows a user to access and/or modify account information, receive shipments, check on backorder status, create supply lists, lock down users, access the Drug Supply Chain Portal and multiple purchasing reports.

Our website also features a **Smart Supply List**, which provides a list of all the items that have been ordered within the last 90 days for easy reordering.

Our website includes many unique features that allow users to manage their accounts 24/7:

- | | | | |
|-----------|---|-----------|---|
| 01 | View your agency's pricing on all items and request quotes online 24/7 | 04 | Approval or review through the chain of command |
| 02 | Custom supply lists can be created to maintain continuity and eliminate ordering errors: they can also be downloaded for inventory purposes | 05 | Create a Master Administrator to manage all users on the account, which can make changes and/or restrict a user's ordering capabilities |
| 03 | User defined fields can be added to make ordering simple | 06 | View invoice history, tracking information, backorder status and account activity |

A detailed presentation can be provided upon request.

Dedicated Support Team

Ground Support



CHAD MARSH

Account Manager

chad.marsh@life-assist.com

Chad's experience in the EMS industry spans over 30 years. The key to the longevity of his success is his ability to create relationships with customers and provide valuable information relating to products, protocols and procedures used in the industry. He ensures that his customers receive the quality products they need at the best possible price. A natural problem solver, Chad resolves all customer concerns quickly and efficiently.



CHERIE PRIOR

Director of Sales

cherie.prior@life-assist.com

With over 30 years of experience in the EMS industry, Cherie can anticipate customers' needs and makes sure her account managers in the Western region of the United States have all the tools necessary to fulfill them. She works closely with her sales team and Customer Care to ensure that you consistently receive the highest level of service and support.



ANDY SELBY

Vice President of Sales

andy.selby@life-assist.com

Andy leads our Life-Assist sales team using his broad perspective acquired from an extensive international background in management and sales. Along with working in his native country, the UK, Andy also managed teams in New Zealand and the United States for over 10 years. Andy's main focus is helping his team support and enhance the customer experience. He is committed to providing first responders with the superior level of service that differentiates Life-Assist from others in the EMS industry.

Dedicated Support Team

Internal Support



KORTNIE SILVEIRA

Customer Care Manager

customercare@life-assist.com

The customer care team, headed by Kortnie Silveira, has years of experience serving customers in EMS. This group of exceptionally knowledgeable and friendly customer care advisors is available to answer any questions, take and track orders, as well as handle any order or product issues during the work week. You can contact the team Monday through Friday, from 7am to 5 pm.



CARRIE WOODWORTH

Contracts Manager

quotes@life-assist.com

Carrie is a dedicated and detail-oriented Contracts Manager with a passion for supporting the EMS community. She strongly advocates for our customers, ensuring their needs are met and contracts are handled with care. Carrie is always happy to help with any questions you may have.



SARA KIMBLE

Senior Products Manager

sara.kimble@life-assist.com

Sara worked for over 10 years as a paramedic and functioned as a preceptor and EMT instructor as well. She brings over 7 years of experience at Life-Assist reviewing and researching products to ensure Life-Assist is offering the best products and support to provide a superior experience for our customers. Sara oversees our Products department that includes team members with Paramedic and EMS backgrounds who are ready to assist with any questions you may have.

ANDREW SELBY

Andy.Selby@Life-Assist.com

VICE PRESIDENT OF SALES

Accomplished and tenacious distribution and supply chain sales leader with 14+ years of overall experience, including overseeing, managing and leading high-performance sales teams of up to 15 in identifying and securing new customers while maintaining and developing existing accounts for a leading provider of print, logistics and supply chain management solutions.

- ✓ Extensive background in sales team leadership & management, strategic business planning, business development, budgeting and cost control, P&L management and customer service.
- ✓ In-depth product knowledge of supply chain management, logistics and distribution solutions.
- ✓ Adept at cultivating and sustaining key client and business relationships.
- ✓ Proven track record of leading teams in achieving and exceeding ambitious sales goals.
- ✓ Highly skilled at training, developing and mentoring sales team members.
- ✓ Trusted advisor to prospects, clients, sales partners, and other cross-functional groups.
- ✓ Exemplary communications and interpersonal skills used to interact and build strategic relations with customers, vendors, partners, associates, executives and other third parties.

Core Competencies

- | | | |
|-------------------------|------------------------------|-------------------------|
| • Sales Management | • Budgeting & Cost Control | • Revenue Generation |
| • Solutions Development | • Sales Training & Mentoring | • Relationship Building |
| • Product Knowledge | • Vendor Relations | • Capital Forecasting |
| • P&L Management | • Customer Service | • Customer Prospecting |

Professional Experience

2022 – Present • Life-Assist, Inc.

Vice President, Sales

Develop, implement and drive strategic revenue plan for the organization. Manage and lead three regional directors and a national sales operations director in overseeing 21 account managers and three inside sales specialists. Serve as strategic thought leader to ensure sales team is properly managed, trained and developed. Build and maintain strong relationships within organization and with customers and vendors. Drive department performance, establishing expectations and delivering direction, feedback and support. Conduct gap analysis to identify competitive weakness and develop strategies to mitigate all gaps. Inspire and motivate team members to meet and exceed sales goals.

2015 – 2021 • VERITIV OPERATING COMPANY (Previously Xpedx) • Sacramento, CA

Packaging & Supply Chain Sales Manager

Oversaw and managed a 15-member sales team in supporting packaging, facility supplies and print distribution. Coached and mentored sales team members. Developed and executed strategic sales plans. Collaborated with vendors to ensure sufficient supplies while reducing costs. Monitored and forecasted capital to ensure sufficient resources for operations. Called on prospects to help drive revenue. Create and implement Standard Operating Procedures to streamline operations.

- **Developed, trained, mentored and managed a 15-member sales team.**
- **Led Hawaiian, Northern California, and Reno, NV sales teams with \$70M in annual sales in 2021**
- **Grew sales 5% (\$51.5M to \$54.1M) & 1Q GP 13% (\$10.1M to \$11.4M) in 2020 and 2% (\$50.5M to \$51.5M) & GP 24% (\$8.1M to \$10.1M), and GP margin by 5%. In 2019.**
- **Expanded new sales team revenue by 16.86% (\$42.2M to \$50.5M) in 2016 & 2018.**
- **Increased sales by 9.96% (\$17M to \$20.8M), leading a team of 12 sales consultants in 2014 & 2015.**
- **Recruited, developed and trained new sales managers for Reno, NV market in 2019 and Hawaii during 2021.**
- **Named Sales Manager of the Year for West Coast in 2017 & 2019.**

- **Completed and passed CEB Frontline Leadership Course**, covering positive leadership, change management, leading high-performing teams and mutual gains effectiveness in 2017.
- **Successfully built a sales team** by recruiting, hiring and mentoring 10 new sales consultants between 2014 and 2019.
- **Developed and implemented strategies** with finance to improve working capital goals relating to DEAD inventory and accounts receivable.
- **Created and executed supply chain and sales strategies** for new national sales program targeting craft breweries, sugar cane board, cold chain technology, and California marijuana verticals.
- **Implemented and developed a new four-week sales training program** in 2020 for 40 sales professionals, honing their knowledge on prospecting, new business, COVID-sales challenges and sales development skills.
- **Effectively managed and developed sales budgets and financial recruiting models.**
- **Designed, developed and launched a new program** to ensure organization was paid on a timely basis from customers; program launched across all locations in Mexico, Asia and US.

2012 – 2015 • XPEDX (a Veritiv Company) • Hayward, CA

Packaging & Supply Chain Consultant

Identified new business opportunities while optimizing on existing accounts to drive revenue and growth. Prospected for new customers. Drove customer development. Developed and launched new product lines. Establish new supply chain strategies.

- **More than doubled sales** to \$1.545M from \$655K to consistently meet or exceed monthly quotas, at times by up to 200% in 2012 & 2014.
- **Cultivated and closed on 19 new accounts** in first 12 months with most of the new accounts in Northern California for 2012. Named Rookie of the Year.
- **Provided technical knowledge** and support on engineering, manufacturing processes, supply chain and logistics for all customer verticals.
- **Managed and monitored forecasting and purchasing** of materials for global and national customers for integration of raw materials through manufacturing and assembly into finished goods.
- **Gained regional recognition** for closing Dolby Labs and replacing its incumbent supplier for last 12 years.

2009 – 2012 • PMP PRINT • Auckland, New Zealand

Sales Executive

Drove existing account growth and market share by promoting and selling print solutions (brochures, retail displays and other collateral) to diverse clients, including advertising agencies and publishers.

- **Increased existing accounts revenue** by 28% within the first year.
- **Exceeded new business targets** by 25% across all quarters.
- **Maintained expert print product knowledge**, serving as a trusted advisor and partner to clients for development of cost-effective print solutions.
- **Generated new business of \$1M** in sales per annum from a large global publishing company.

ADDITIONAL PROFESSIONAL EXPERIENCE

- **MCCOLLAMS PRINT • Production Manager**

Education and Professional Development

Bachelor of Science (BS), Business Administration & Management, University of Phoenix, June 2021

Media Studies, Cornwall College, UK

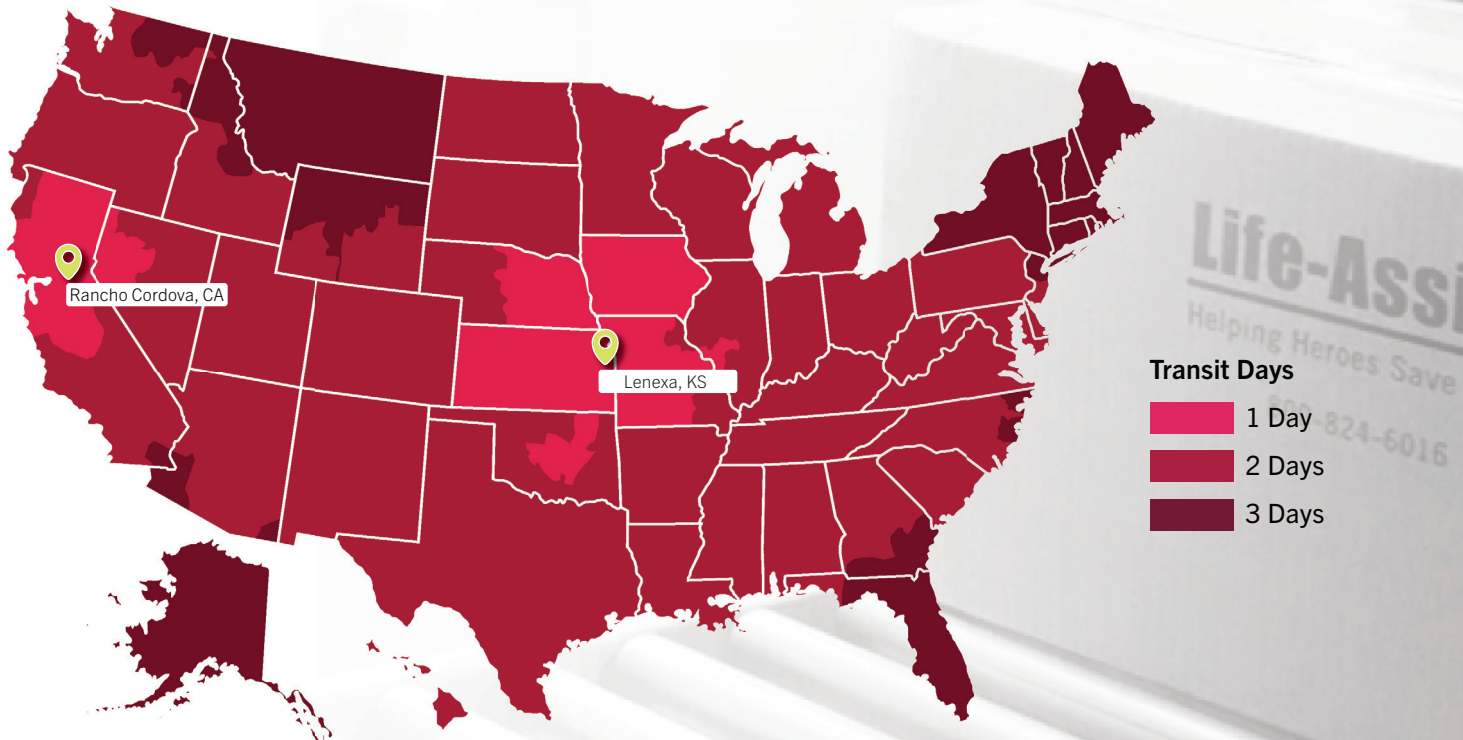
CEB Frontline Leadership Course

Delivery & Distribution

Locations & Shipping

With two distribution centers, one at our headquarters in Rancho Cordova, CA, and the other in Lenexa, KS, Life-Assist offers 2 to 3 business day delivery across the United States.

The Western Distribution Center in Rancho Cordova, CA will be the primary warehouse for your agency, providing **2-day delivery**. All orders placed by 4pm CST will ship out the same day. Life-Assist primarily ships UPS, however large shipments may be sent by a trucking company. All standard ground orders are shipped with **free freight**.



01 **Western Distribution Center**
11277 Sunrise Park Drive
Rancho Cordova, CA 95742
Approx: 75,000 sq ft

02 **Central Distribution Center**
10816 Strang Line Road
Lenexa, KS 66215
Approx: 50,000 sq ft

Delivery & Distribution

RUSH SHIPPING POLICY

Life-Assist never charges a rush fee on any order. Orders in by 4pm CST ship same day. The dedicated warehouse for the your department is in Lenexa, KS providing a 2-day ground delivery window. If Next Day Air shipping is required, additional freight charges may apply.

INVENTORY LEVELS

Life-Assist will adjust inventory levels at the time of award based on estimated annual usage provided by your agency. We use an electronic warehouse management system for inventory control and tracking customer allocations, lot numbers and expiration dates for all the products we provide. Manual adjustments are made as needed.

DISTRIBUTION AND DELIVERY PROCESS

Stock availability is clearly indicated on our website. When an order is placed, a confirmation email is sent to the email login address used to complete the order. The confirmation includes any items not in stock at the time the order is being processed (if applicable) and provides an estimated availability date. Our Customer Care Specialists can also provide stock availability by phone.

The shipping location is identified, and an order number is generated. Each order is processed independently, ensuring it is shipped to its specified address. As many of our customers have multiple locations, this system ensures multiple shipping locations are never an issue.

Once an order ships from our warehouse, an invoice is immediately generated for the items shipped. We have a 99% fill rate and adapt our inventory levels according to the needs of our customers to ensure backorders are kept to a minimum. If necessary, we also offer the ability to provide drop shipments directly from the manufacturer. Invoices are sent according to the method requested. In unlikely cases involving invoicing or product issues, backorders, mis-shipments, etc., the Customer Care Department will address them immediately.

Delivery & Distribution

SUBSTITUTIONS & ALTERNATIVE PRODUCTS

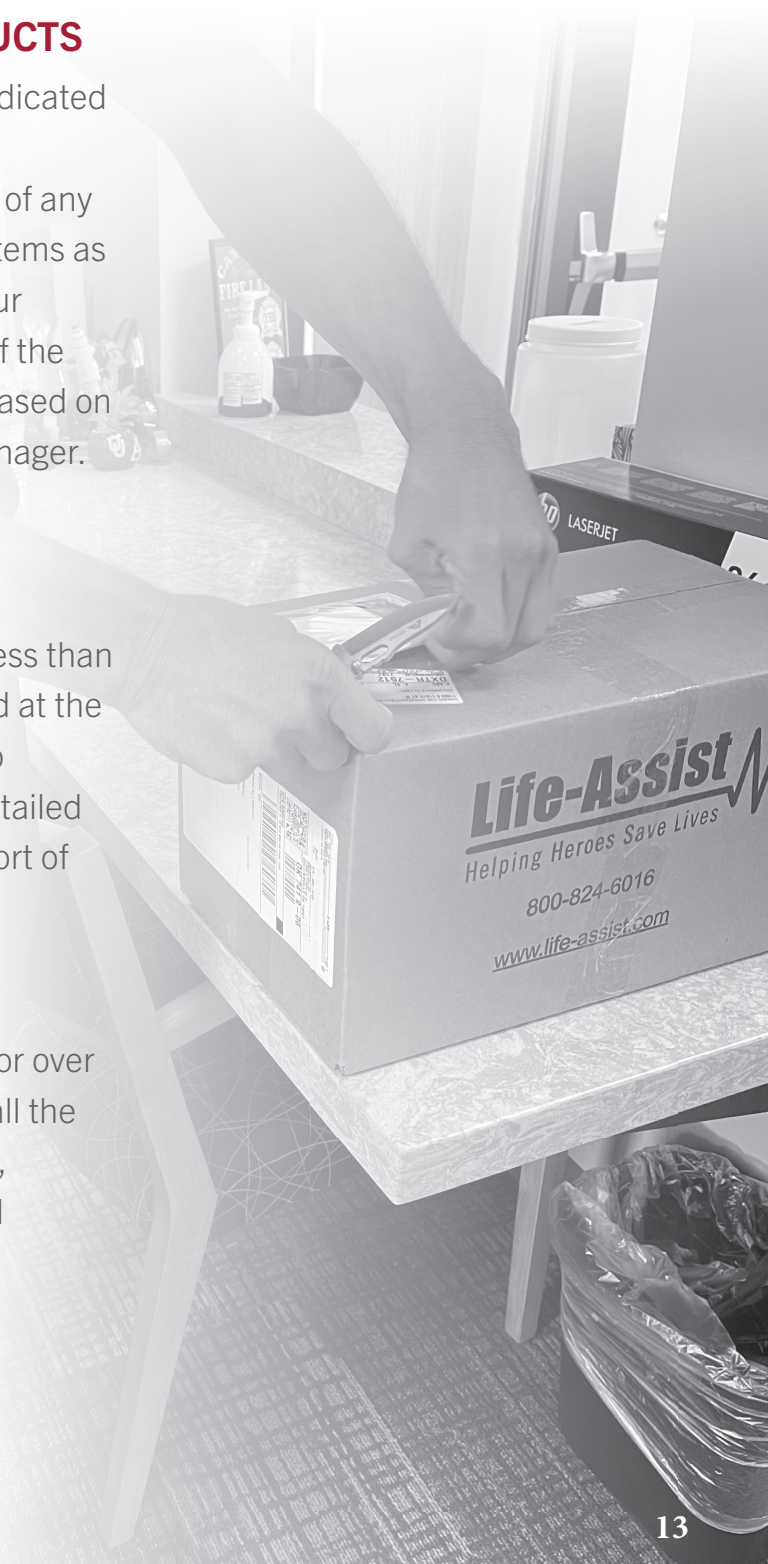
If substitutions are needed for any reason, your dedicated Account Manager will work with you directly to accommodate your needs. Customers are notified of any long-term backorder items or no longer available items as soon as the manufacturer provides information. Our Product Specialist team searches for alternatives if the manufacturer does not offer a replacement item based on the needs outlined by your dedicated Account Manager.

EXPIRATION DATES

All items are shipped with a minimum 12-month expiration date. Should an item be available with less than a 12-month expiration date, customers are notified at the time of order and their approval is required prior to shipment. The Life-Assist website also provides detailed expiration information on any products that fall short of the 12-month minimum policy.

MANUFACTURER RELATIONSHIPS

Life-Assist has been serving the EMS community for over 40 years. We have strong, loyal relationships with all the manufacturers we distribute for, such as Microflex, Laerdal, Ambu, Pulmodyne, Dukal, etc. Authorized Distributer letters from all manufacturers can be provided upon request.



Hours of Operation

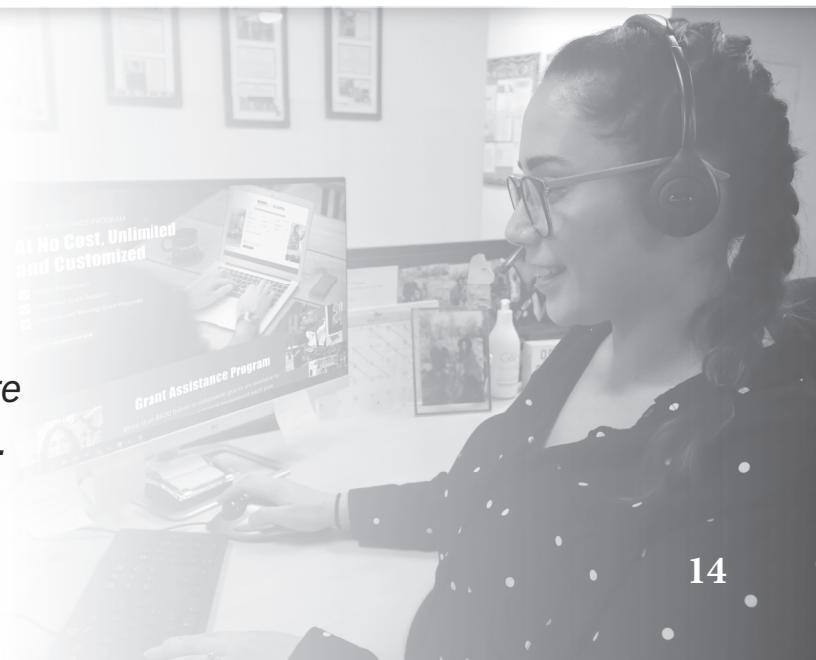
Time Zone	OPEN	CLOSED
Pacific Standard Time	6:30AM	5:00PM
Central Standard Time	8:30AM	7:00PM
Eastern Standard Time	9:30AM	8:00PM

We are available 24 hours a day / 7 days a week in the case of an emergency. You can contact us by phone Monday through Friday during operating hours. You will be answered by real people, no phone trees exist at Life-Assist.

See Disaster Support Program information for afterhours emergency contact.

“*Life Assist is customer service centered with great products and quick responses. They continually work with their customers to ensure they are taken care of and put first.*

-Bryan S., CCFR | OR



Disaster Support Program

GET HELP IN FOUR SIMPLE STEPS

01

Sign Up

Sign up for Life-Assist's Emergency Disaster Support Program by sending an email to DisasterSupport@life-assist.com.



02

Disaster Number Provided

Once signed up, a 24-hour emergency number will be provided to use in the event of a disaster. Our emergency number is linked to those who have 24-hour access to our strategically located warehouses.



03

Mobilize Operation Teams

When a disaster occurs, we mobilize operation teams to pull, pack and ship supplies in the most expedient manner. We can also have orders available for pickup at our warehouses.



04

Expedite as Quickly as Possible

We will expedite and have orders delivered using whatever means necessary, including helicopter, airplane, UPS Express Critical and private courier services.



Returns & Warranty

Easy Returns and Warranty Assistance

General Return Policy

We want you to be 100% satisfied with your purchase. If a product does not meet your specifications, you may return the item in its original packaging, in resalable condition, within 30 days for full credit.

Prior to returning any purchase, please contact Customer Care at (800) 824-6016 or email CustomerCare@life-assist.com to obtain a return authorization number. To expedite the process, have your shipping or invoice document available for reference.

Returned merchandise must be sent freight prepaid and received in new, resalable condition.

If a damaged shipment is received, please note the extent of the damage to the carrier at the time of delivery. Keep all boxes and packaging materials and immediately contact Customer Care at (800) 824-6016 or email CustomerCare@life-assist.com.

Return Policy For Special Orders

Some goods, such as special-order items and items over 90 days old, etc. may not be eligible for credit. If we make an error in filling or shipping your order, we will promptly rectify the mistake at no cost to you. Please note that refrigerated items cannot be returned.

Warranty

Life-Assist is an authorized distributor for all items we provide. We honor all manufacturer warranties and will help facilitate any warranty issues that may arise. Life-Assist stands behind the products we provide and will ensure 100% satisfaction for the products purchased through us.

Life-Assist Works Closely With Its Customers

Check out our proud references below



New Orleans EMS
Cedric Palmisano, Deputy Chief
2929 Earhart Blvd, New Orleans, LA 70125
504.201.6947 | cpalmisano@nola.gov



Riverside County Fire
Sean Reed
210 W. San Jacinto Avenue, Perris, CA 92570
951.940.6344 | sean.reed@fire.ca.gov



Sacramento Metro Fire
Mark Siebert
3012 Gold Canal, Rancho Cordova, CA 95670
916.859.4361 | siebert.mark@metrofire.ca.gov



Kansas City Kansas Fire
Alan Korosec
815 N. 6th Street, Kansas City, Kansas 66101
913.573.5969 | akorosec@kckfd.org

Life-Assist Customer Testimonials

“Great customer service every time I contact them. One of my favorite companies to work with.”

-Arika C., Harrisonburg Rescue Squad, VA

“Things are going great! Our experience with you all has been wonderful. Appreciate the quick turn around on orders and the excellent service.

- Corissa W., Meade County EMS, KY

“Every individual I've interacted with from Life Assist has been extremely prompt, helpful, and courteous. Their customer service is second to none, and the prices are hard to beat. I have shifted 99% of my purchasing to Life Assist.

- Luke H., Mescalero Apache Fire Rescue, NY

“Thanks for the follow up E-mail in researching a product need. Life Assist is very helpful and I always feel taken care of when asking a question. Great Job!!

-Todd B., North Big Horn Hospital, WY

“FAST response, other folks must wonder why you guys are so good. It is evident I say. Love the follow-up and follow-through.

-Tim D., Sacramento Area Sewer District, CA



Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name: LIFE-ASSIST, INCORPORATED
Entity No.: 0827483
Registration Date: 09/30/1977
Entity Type: Stock Corporation - CA - General
Formed In: CALIFORNIA
Status: Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of March 13, 2025.

SHIRLEY N. WEBER, PH.D.
Secretary of State

Certificate No.: 306148628

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at bizfileOnline.sos.ca.gov.

NABBP ACCREDITED DRUG DISTRIBUTOR

Life-Assist Incorporated

located at

10816 Strang Line Rd, Lenexa KS 66215

This business has met all the drug distributor criteria set in place by the National Association of Boards of Pharmacy® (NABP®). The current status of this business's accreditation may also be verified by visiting the drug distributor section on the NABP website, located at: www.nabp.pharmacy/programs/drug-distributor/accredited-facilities/.



Lemrey "Al" Carter, PharmD, MS, RPh
Executive Director/Secretary



05/22/2023 to 05/21/2026

Period of Accreditation

NABP ACCREDITED DRUG DISTRIBUTOR

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Lemmey "Al" Carter, PharmD, MS, RPh
Executive Director/Secretary



05/22/2023 to 05/21/2026

Period of Accreditation

OREGON BOARD OF PHARMACY

ATTACHMENT A

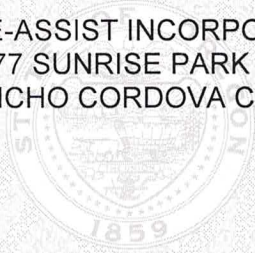
**WHOLESALE WITH PRESCRIPTION
REGISTRATION**

LICENSE NUMBER: W1-0004445

This license is valid until:
09/30/2025

ISSUED TO:

LIFE-ASSIST INCORPORATED
11277 SUNRISE PARK DR
RANCHO CORDOVA CA 95742



A handwritten signature in black ink, appearing to read 'Samuel Jay', is written over a horizontal line. Below the line, the text 'Executive Director' is printed.

Issuing Authority: **ORS 475 & 689**

DO NOT COPY - Request certified copies in writing

MUST BE POSTED IN A CONSPICUOUS PLACE - NOT TRANSFERABLE

LIFE-ASSIST INCORPORATED
11277 SUNRISE PARK DR
RANCHO CORDOVA CA 95742

**OREGON BOARD OF PHARMACY
WHOLESALE WITH PRESCRIPTION
REGISTRATION**

ATTACHMENT A

LICENSE NUMBER: W1-0004842

This license is valid until:
09/30/2025

ISSUED TO:

LIFE-ASSIST INCORPORATED
10816 STRANG LINE RD
LENEXA KS 66215



Executive Director

Issuing Authority: **ORS 475 & 689**

DO NOT COPY - Request certified copies in writing

MUST BE POSTED IN A CONSPICUOUS PLACE - NOT TRANSFERABLE

LIFE-ASSIST INCORPORATED
11277 SUNRISE PARK DR
RANCHO CORDOVA CA 95742

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Life-Assist, Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
11277 Sunrise Park Drive

6 City, state, and ZIP code
Rancho Cordova, CA 95742

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-			-				
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or

Employer identification number

9	4	-	2	4	4	0	5	0	0
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Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **01/01/2025**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

ATTACHMENT C

SPECIFICATIONS

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES

These specifications are intended to cover the complete range of Medical Products, Monitors, Software, Data Transmission, and Related Services. Several categories are included below but are in no means intended to limit the Proposer to responding to just these categories if there are other related products and services that Proposer would like to be considered for the award. Proposers should respond with pricing for all products and services they wish to be considered in the evaluation for a possible award and master price agreement.

The following categories are provided to indicate the intended extent of the RFP but do not necessarily represent the format of the Proposer's response. Proposers may combine any and all categories and elements in a format that is most appropriate to represent their business in their response.

NOTE: Proposers are not required to respond to all categories. Proposals will only be evaluated based on the categories to which they respond.

CATEGORY 1: MEDICAL PRODUCTS AND SUPPLIES

Including, but not limited to, the medical products and supplies needed and used by Public Safety professionals to care for, treat, and transport patients with medical conditions. Below is a non-exhaustive list of the products and supplies applicable to be included in a vendor's submission.

- Airway
 - Video Laryngoscope
 - Suction Equipment
- Bags and Cases
 - Equipment Bags/Cases
 - Specialty Bags/Cases
- Personal Protection Equipment (EMS)
- Fluid Administration/Vascular Access
 - Intraosseous Access
 - Solution Sets
 - Intravenous Access
- Immobilization and Supplies
 - Traction Immobilization Devices
 - Vacuum Immobilization Devices
- Infection Control
 - Gloves
 - Nitrile
 - Exam Vinyl
 - Sharps Containers
- Instrumentation
- Kits
 - First Aid Kits
 - Specialty Kits
 - IV Start, etc.
- Lights and Flashlights
- Linen
 - Reusable
 - Disposal
- Oxygen Delivery
- Patient Handling and Transport
- Resuscitation Equipment
 - Circulation Enhancing Devices
 - Mechanical Chest Compression

- Tactical Medicine
- Trauma
- Vehicle Accessories
- WMP Preparedness
- Wound Care
 - Burn Care
 - Bleeding Control
 - Tourniquets
 - Hemostatic Agents

CATEGORY 2: PHARMACEUTICALS

Including, but not limited to, the pharmaceutical products used by Public Safety Professionals in the care and treatment of their patients.

CATEGORY 3: MEDICAL MONITORS, DEFIBRILLATORS, AND DIAGNOSTICS

Including, but not limited to, the various medical monitors, defibrillators (AEDs) and diagnostic products used by Public Safety Professionals in the care and treatment of their patients. Examples of such products are listed below:

- Defibrillation
- Patient Monitors
 - ECG, Vitals, Pulse, etc.
- Thermometry
- Ultrasound

CATEGORY 4: MEDICAL LIFE SUPPORT EQUIPMENT

Including, but not limited to, Life Support Equipment used by Public Safety Professionals in the care and treatment of their patients. Examples of such products are listed below:

- Medical Mechanical Ventilation Devices
- Intravenous Fluid Administration Devices
- Fire Prevention & Protection Equipment
- Fire Suppression Devices & Equipment

CATEGORY 5: MEDICAL INVENTORY MANAGEMENT SYSTEMS

Including, but not limited to, Services and options related to inventory management, purchasing, and tracking of products offered in other categories. This may include:

- Medical Products Dispensing Devices
 - Vending Machines and other dispensing devices
- Cloud Based Inventory Systems
- On-premise Inventory Systems

CATEGORY 6: INSTALLATION, SERVICE AND MAINTENANCE, AND INSPECTION

Including, but not limited to, Installation, Service and Maintenance of the above listed products and services.

CATEGORY 7: SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE

Including but not limited to, solutions for EMS, Fire, Medical Data transmission, Dispatch, EMS charts, Billing, Cloud-based patient care reporting, data integration platforms, Insurance Discovery, Insurance Verification, Demographic Verification, Deductible Monitoring, Claim Status Verification, MBI Lookup, Retroactive Medicaid, and other software and data solutions for Public Safety and Healthcare.

CATEGORY 8: CONSULTING SERVICES RELATED TO SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE

Including but not limited to solution implementation, training, and utilization of data, reporting training and customization, clinical business consulting, and other consulting services that support and enhance the usability and effectiveness of software and data solutions.

CATEGORY 9: TRAINING, SIMULATION, AND CERTIFICATION

Including, but not limited to, training, simulation, and certification in the use of Medical Products, Monitors, and Software outlined in the categories above.

CATEGORY 10:

OTHER

Other Medical Products, Monitors, Software, Data Transmission, and Related Services not included in other categories.

ATTACHMENT D

PRICING SCHEDULE

The intent is for each Proposer to submit their complete product line so that Participating Agencies may order a wide array of products and services as appropriate for their needs. Proposer is encouraged but is not required to respond to all categories. Proposer may suggest additional categories and sub-categories as applicable. Proposer may subcontract items Proposer does not supply.

The Proposer should not necessarily limit the proposal to the performance of the services in accordance with this document but should outline any additional services and their costs if the Proposer deems them necessary to accomplish the program.

Pricing and resulting relative discount to LOC and NPPGov membership shall be clearly delineated on each proposal. Contract admin fee (established in the “Requirements” Section of the RFP) may not be listed or charged as a separate line item to users of the contract. Contract pricing shall be based upon:

- 1) Fixed discount(s) off published price list(s) or catalog(s)
- 2) Firm fixed price with economic adjustment (contingencies for economic price adjustments must be identified in the proposal)
- 3) A combination of the above.

EXAMPLE

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES	
Product Category	Percentage (%) off List Price* (<i>OR</i> fixed price if % off pricing is not available)
MEDICAL PRODUCTS AND SUPPLIES	31%
PHARMACEUTICALS	31%
MEDICAL MONITORS, DEFIBRILLATORS, AND DIAGNOSTICS	31%
MEDICAL LIFE SUPPORT EQUIPMENT	31%
MEDICAL INVENTORY MANAGEMENT SYSTEMS	N/A
INSTALLATION, SERVICE AND MAINTENANCE, AND INSPECTION	N/A
SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE	N/A
CONSULTING SERVICES RELATED TO SOFTWARE AND DATA SOLUTIONS FOR PUBLIC SAFETY AND HEALTHCARE	N/A
TRAINING, SIMULATION, AND CERTIFICATION	15%
OTHER Capital Equipment, Operations	15%

EXCLUDES ITEMS ON SALE

Options

Proposers shall provide pricing on all options, modifications, and accessories in a format that best represents their product line and pricing structure. This may include specific pricing for some options and may also include general pricing/discounts for categories of options. Proposer may also indicate availability and pricing of all other non-specified options. The intent is to provide Proposers the opportunity to present as much product as possible in the format that fits within their individual formatting needs so that the resulting award allows LOC and NPPGov members the greatest number of procurement options.

Miscellaneous

Proposers should include any applicable pricing information related to Section 2.3 of the RFP including but not limited to: large volume purchases, cash terms, rebates, freight/delivery costs and individual discounts.

**Pricing Discount Option #1: Fixed Discounts off published catalog
Published Catalog is located on-line at www.life-assist.com**

ATTACHMENT B

Proposer Profile Workbook to be completed by all responders as directed herein (fillable form available upon request)

1.0 GENERAL QUESTIONS:

Section 1.1 only to be completed by vendors with a national presence; i.e. vendors with a sales territory in 25 states or more.

1.1 The “Yes” or “No” questions below are to help evaluators familiarize themselves with **national** vendors. Indicate “Yes” or “No” as it applies to your company.

- ✓ Do you have a national sales force adequate in size to meet the demands of multiple agencies and their unique needs for the products and services listed herein?
Yes No
- ✓ Do you have a national distribution network that will support sales resulting from this RFP?
Yes No
- ✓ Can you provide product availability to meet the requirements for materials and services listed herein for government and nonprofit agencies nationwide in a timely manner?
Yes No
- ✓ Does your company have the ability to provide toll-free telephone/fax access, and an online presence?
Yes No
- ✓ Can you provide a single point of contact (National Account Manager) to interact with the lead agency and NPPGov staff?
Yes No
- ✓ Are you a strong competitor in the industry with a minimum of three consecutive years of demonstrated success in all business practices and pursuits?
Yes No

1.2 Provide at least three references of government agencies within the United States that have purchased products/services from Proposer similar to those specified in this solicitation within the last year. If proposed products/services are new to market, please use most similar business references available. Include:

Agency name and address

Contact name, phone and **email**

** See Attached Page 17

Description of products/services sold and date.

LOC may use other information, however learned, in evaluation of the response.

1.3 **OPTIONAL:** If a Dun and Bradstreet Comprehensive Report (or similar) for your company is available, please submit it with your response.

1.4 **OPTIONAL:** Attach any case studies, white papers and/or testimonials supporting your company and products/services.

** See Page 18 for testimonials

2.0 ABOUT PROPOSER:

2.1 State of incorporation:	California
2.2 Federal Tax Identification Number:	94-2440500
2.3 If applicable to the product(s) and/or service(s), describe the Proposer's ability to conduct E-commerce or online ordering. [Insert response in box below]	
<p>Life-assist's website is designed to make ordering easy. All products are on the website at the pricing established. Quotes can be submitted, carts can be sent for review and our chat feature has become extremely popular. Life-Assist also integrates with Operative IQ inventory software.</p> <p style="text-align: center;">www.life-assist.com</p>	
2.4 Describe Proposer's system for processing orders from point of customer contact through delivery and billing. [Insert response in box below]	
<p>When orders are placed, they are assigned a unique order number. This order number is used to pull the ship the order and then an invoice is generated, billing for all items that are shipped. Invoices are sent out according to the preferences assigned to the account. Since all orders have a unique order number, there is no way to double invoice for the same order. 2-3 day delivery ARO via UPS ground shipping.</p>	
2.5 Describe Proposer's ability to provide detailed electronic reporting of quarterly sales correlated with NPPGov Member ID numbers of Participating Agency purchases as set forth in Addendum A to Vendor Administration Agreement (VAA), a copy of which is available upon request from the LOC. [Insert response in box below]	
<p>Life-Assist has standard reports available online. We also have ability to customize reports as needed. We have a current NPP contract and have had no issues providing the data needed in the required quarterly reports.</p> <p style="text-align: right;">See NPP Contract # PS20180</p>	
2.6 Describe the capacity of Proposer to meet Minority and Women Business Enterprises (MWBE) preferences, which may vary among Participating Agencies. [Insert response in box below]	
<p>Life-Assist is now a 100% employee owned. ESOP: Employee Stock Ownership Plan</p>	
2.7 Proposer acknowledges compliance with Davis Bacon wage requirements where labor is concerned by indicating "yes" or "no" below.	
<p>N/A</p>	
2.8 By submitting a Proposal in response to this RFP, Proposer agrees, if applicable, to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS contained in Title 2 C.F.R. § 200 et seq. Indicate "yes" or "no" below.	
<p>Yes</p>	
2.9 Complete Exhibit 1, located at the end of this workbook.	

3.0 DISTRIBUTION SYSTEM:

3.1 Describe distribution of products and/or services available in Proposer's response through Proposer's distribution system (including Alaska and Hawaii), including any limitations. [Insert response in box below]
Life-Assist has 2 fully stocked distribution centers that allows 2 day delivery to most of the country. Orders placed by 4pm local time are shipped the same day received. Most shipments are delivered by UPS, we also utilize USPS and trucking companies for large shipments. Order confirmations and tracking information will be provided on all orders.
3.1.A Is it your intent to offer the proposed products and/or services through a designated distribution/dealer network, indicate "yes" or "no" below?
YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
3.2 Provide Proposer's shipping and delivery policy, including standard delivery time and any options and costs for expedited delivery and return policies. [Insert response in box below]
Life-Assist primarily uses UPS for most ground shipments. Orders placed by 4pm are shipped the same day and we have 2-3 day delivery across the US. Larger shipments may be sent through a trucking agency. Expedited delivery is available with no rush order fee, however, shipping will be charged for expedited shipping methods. We only charge the actual freight amount, it does not get marked up. See 6.14 for our return policy.
3.3 Third party and/or subcontracting may be allowed. If applicable, detail the sub-contracting process (ordering, shipment, invoicing, billing) for those products not carried in Proposer's distribution center. Alternatively, if proposer utilizes a third-party ordering, shipment, invoicing or billing partner, please describe in detail. [Insert response in box below]
N/A
3.4 What is Proposer's backorder policy? Is your policy to classify as "immediate or cancel" (requiring the Participating Agency to reorder if item is backordered) or "good until cancelled"? [Insert response in box below]
Any back ordered items ordered will stay on backorder until the products ship. If there is a long term national backorder on a product, we may stop taking orders and add the agency to the backorder priority list, which stores all of the details such as quantity, PO#s, shipping addresses, contact information, etc. When a long term back ordered item becomes available, we will contact the customers on the list for that item to confirm if they still want the product before shipping it out.
3.5 Indicate whether the Proposer has any dealer or distributors that are authorized to fulfil purchases? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
[Check one]
3.6 If answered yes to 3.5, include a copy of or link to authorized dealers or distributors.
N/A

4.0 MARKETING:

4.1 Outline Proposer's plan for marketing the Products and Services to the Participating Agencies on a local and national basis. Include any marketing incentives such as committed dollars for advertising, conferences/travel and custom marketing materials. [May attach marketing plan or insert response in box below]
Life-Assist will create a marketing package to be distributed to participating agencies where appropriate. The package will include our value proposition as well as the features and benefits of our contract with the League of Oregon Cities.
4.2 Explain how Proposer will educate its local and national sales force about the use of the Master Price Agreement. [Insert response in box below]
Life-Assist will brief the appropriate sales team members on the details of the Master Price Agreement. We will provide team training calls and written tools. We currently have an NPP-League of Oregon Cities contract and our entire sales force is very familiar with the option and are consistently growing our contract size by adding new agencies. Current NPP Contract #: PS20180
4.3 Indicate the Proposer's willingness to allow training to its local and national sales force about the use of the Master Price Agreement. [Insert response in box below]
Life-Assist will provide training for the appropriate sales team members on the Master Price Agreement as well as the features and benefits of our contract with the League of Oregon Cities. Since we have a current contract in place with LOC / NPP, this is part of our current training for new members of the sales force as they come aboard.

5.0 POINT OF CONTACTS:**Proposer POC who will administer, coordinate, and manage this program with NPPGov and the LEAGUE OF OREGON CITIES:**

Contact Person:	Andy Selby	Title:	Vice President, Sales & Marketing
Mailing Address:	11277 Sunrise Park Drive		
City:	Rancho Cordova	State & Zip:	CA 95742
Email Address:	andy.selby@life-assist.com	Phone #:	800-290-9794
Attach the current resume of the National Account Manager who will be the POC managing this contract.			

Proposer POC who will sign the agreements:

Contact Person:	Eric Granados	Title:	Pricing Specialist
Email Address:	Quotes@life-assist.com		

6.0 CUSTOMER SUPPORT SERVICES:

Explain Proposer's policy regarding each of the following if applicable to product(s) and/or service(s):

6.1 Auditing for order completeness. [Insert response in box below]						
Our Quality Control team audits orders on a daily basis and reports on the order completeness every month.						
6.2 Replacement policy (i.e., damaged or defective goods). [Insert response in box below]						
We want you to be 100% satisfied with your purchase. If a product does not meet your specifications, you may return the item in its original packaging, in reasonable condition, within 30 days, for full credit						
6.3 Minimum order requirement (e.g., Individual item vs. case lot). [Insert response in box below]						
Items can be purchased in any UoM available on our website. Free freight on orders over \$100.						
6.4 Customer service hours/days of operation [Insert response in boxes below]						
Monday:	Tuesday:	Wednesday:	Thursday:	Friday:	Saturday:	Sunday:
6:30am-5pm PST	6:30am-5pm PST	6:30am-5pm PST	6:30am-5pm PST	6:30am-5pm PST		
6.5 Special Orders. [Insert response in box below]						
Life-Assist has a Products Department that researches products to source special order items our customers need. There are no extra fees for special order items, delivery time can vary since we do not stock special order items						
6.6 Post sale services issues. [Insert response in box below]						
Our Customer Care department can help with any issues that may arise and they can always direct the customer to the proper channels if they are unable to resolve an issue. Each customer will have an Account Manager assigned who will also be available to assist.						
6.7 Repair services, including repair warranty programs, if any. Proposer shall identify, where applicable, authorized factory repair facilities that will honor the warranty of items on contract. [Insert response in box below]						
Life-Assist is an authorized distributor for any/all items we sell. We honor all manufacturer warranties and will help facilitate any warranty issues that occur from products purchased from Life-Assist.						
6.8 Technical support services Proposer provides. [Insert response in box below]						
Contact our Products Department via email at products@life-assist.com or via phone at 800-824-6016 for technical support.						
6.9 Product substitution policy. [Insert response in box below]						
Life-Assist does not substitute products without the customer's consent prior to shipment. If an item is discontinued or on long-term backorder, we can often offer an alternative item of equal specifications. This will not be done without prior authorization and approval from the customer.						
6.10 Identify trade-in program criteria (if applicable). [Insert response in box below]						
Life-Assist does not offer a trade-in program, however, certain manufacturers have these types of programs which we will help facilitate.						
6.11. After hours service (including weekends and holidays) [Insert response in boxes below]						
Monday:	Tuesday:	Wednesday:	Thursday:	Friday:	Saturday:	Sunday:
**	**	**	**	**	**	**
6.12 Shipment tracking. [Insert response in box below]						
Order confirmations and tracking information is provided on all orders. Customers are able to track their orders and view expected delivery times.						
6.13 Back order tracking process. [Insert response in box below]						
All backorders remain in our system under the original order number until the item ships. Life-Assist offers expected delivery times based on the information given by the manufacturer. Any further delays are communicated to the customers who have the product on order. This information is also available on our website at www.life-assist.com.						
6.14 Return Item process, including any/all associated fees (e.g., restocking, shipping, turnaround time on returns). [Insert response in box below]						
If a product does not meet your specifications, you may return the item in its original packaging, in resalable condition, within 30 days, to receive full credit. If there was an error made by Life-Assist, we will issue a call tag for return at our expense. All other returns must be sent freight prepaid.						

** See Page 14 for after hours emergency information.

There is a 15% restocking fee on special order items or if the return occurs over 90 days from the time of receipt.
6.15 Electronic billing. [Insert response in box below]
Life-Assist offers electronic billing, all invoices and purchases can be viewed online.
6.16 Explain how Proposer will resolve complaints, issues, or challenges. [Insert response in box below]
Life-Assist will resolve any issues promptly with the goal of providing 100% customer satisfaction. Customer Care should be contacted for any issues or complaints at customerservice@life-assist.com or 800-824-6016.
6.17 Other services not already covered. [Insert response in box below]
Life-Assist is fully integrated with Operative IQ Inventory Management System which is readily used in our industry. We also offer solutions for pharmaceutical disposal through MedFlats.

7.0 DELIVERY AND FREIGHT CHARGES:

7.1 Identify delivery and/or shipping costs or provide a shipping rate schedule based on weight, item, and/or destination for all items ordered within the continental U.S. (and Hawaii/Alaska). The Proposer shall identify all exceptions to this shipping rate schedule. [Insert response in box below]

Life-Assist pays freight for all standard ground shipments in the Continental US. Alaska and Hawaii shipments are sent via Priority Mail or UPS 2nd Day Air and freight is added to the invoice. We will only charge the actual freight amount that we are charged, it will never be marked up in price.

7.2 Identify policy for transfer of product ownership (delivery) and damage/issue resolution. [Insert response in box below]

Ownership is transferred upon leaving our warehouse to the freight carrier. Once the product is delivered, ownership is transferred to the agency receiving the package/shipment.

8.0 VENDOR TERMS AND CONDITIONS.

8.1 Does Proposer require that customers/Participating Agencies agree to standard terms and conditions related to their purchase? Yes No [Circle one]

8.2 If answered yes to 8.1, include a copy of or link to terms and conditions.

Located at the bottom of the home page on the Life-Assist website.

<https://www.life-assist.com>

9.0 WARRANTY INFORMATION:

9.1 Identify warranty options, if applicable. [Insert response in box below]

Warranties are limited to those offered by the manufacturer. Life-Assist is an authorized distributor for all items we sell. We will honor all manufacturer warranties and will help facilitate any warranty issues that occur from products purchased from Life-Assist.

Exhibit 1

Medical Products, Monitors, Software, Data Transmission, And Related Services Coverage

RETAIL, DISTRIBUTION AND SERVICE/SUPPORT LOCATIONS

	Number of retail stores in each state? (leave blank for none)	Number of distribution centers in each state? (leave blank for none)	Number of support locations in each state? (leave blank for none)
ALABAMA			
ALASKA			
ARIZONA			
ARKANSAS			
CALIFORNIA		1	
COLORADO			
CONNECTICUT			
DELAWARE			
FLORIDA			
GEORGIA			
HAWAII			
IDAHO			
ILLINOIS			
INDIANA			
IOWA			
KANSAS		1	
KENTUCKY			
LOUISIANA			
MAINE			
MARYLAND			
MASSACHUSETTS			
MICHIGAN			
MINNESOTA			
MISSISSIPPI			
MISSOURI			
MONTANA			
NEBRASKA			
NEVADA			
NEW HAMPSHIRE			
NEW JERSEY			
NEW MEXICO			
NEW YORK			
NORTH CAROLINA			
NORTH DAKOTA			
OHIO			
OKLAHOMA			
OREGON			
PENNSYLVANIA			
RHODE ISLAND			
SOUTH CAROLINA			
SOUTH DAKOTA			

TENNESSEE			
TEXAS			
UTAH			
VERMONT			
VIRGINIA			
WASHINGTON			
WEST VIRGINIA			
WISCONSIN			
WYOMING			

Exhibit 2

Declaration of Non-Collusion

The undersigned does hereby declare that there has been no collusion between the undersigned, the LEAGUE OF OREGON CITIES, and National Purchasing Partners, and in further support of said Declaration, states as follows:

The person, firm, association, co-partnership or corporation herein named has not, either directly or indirectly, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding or solicitation in the preparation and submission of a proposal to the LEAGUE OF OREGON CITIES for consideration in the award of a contract or Master Price Agreement negotiated as a result of this Request for Proposal.

DATED this 18th day of July, 2025.

Life-Assist, Inc
(Name of Firm)

By: *Eric Granados*
(Authorized Signature)

Title: Pricing Specialist

**ATTACHMENT G
WIPHE RESPONSE FORM**

THIS FORM MUST BE RETURNED WITH SOLICITATION RESPONSE

Vendor servicing Washington State AGREES to sell items included in this solicitation to WIPHE institutions at prices offered, unless otherwise noted below:

_____ DOES NOT agree to sell to WIPHE Institutions.

AGREES to sell to WIPHE Institutions at same prices and discounts, with the following exceptions:
(attach additional pages as necessary)

Vendor must state geographic areas or specific institution(s) listed below within the State of Washington that are EXCLUDED from the contract(s) resulting from this solicitation:

Washington Institutions of Public Higher Education (WIPHE). See list on following page.

If Vendor agrees to sell to the WIPHE Institutions, a WIPHE Contract number will be assigned and the information will be reported to the Council of Presidents. The Council of Presidents notifies all the other schools when a WIPHE contract has been awarded and a master list will be maintained and the WIPHE website updated. WIPHE shall determine, at its absolute discretion, whether it shall accept and/or utilize the contract resulting from the Request for Proposal

NOTICE OF SOLICITATION

LEAGUE OF OREGON CITIES

RFP NUMBER 2535

SOLICITATION FOR: MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES

Notice is hereby given that the LEAGUE OF OREGON CITIES (LOC) will accept proposals for Medical Products, Monitors, Software, Data Transmission, and Related Services at the electronic address listed below until the end of day on July 21, 2025. Those proposals will be for the LEAGUE OF OREGON CITIES and members of National Purchasing Partners Government Division (“NPPGov”) across the nation, including but not limited to governmental units incorporated by “ATTACHMENT H” of the Request for Proposal (RFP), WIPHE members identified in “ATTACHMENT G” of the RFP, as well as government units in all other states (collectively, “Participating Agencies”). Significant sales potential exists because the resulting Master Price Agreement for national proposers will include piggybacking language that permits use of the Master Price Agreement nationwide, which may allow Participating Agencies to forego duplicating the formal solicitation process and expend staff resources and funds.

All Proposals must be signed and uploaded to the designated website. Only those proposals received at the designated website by the due date and time will be considered.

Website:

[CLICK HERE TO SUBMIT A PROPOSAL FOR RFP 2535](#)

INQUIRIES:

rfp@orcities.org

or

**LOC “MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES
RFP” #2535
LEAGUE OF OREGON CITIES
c/o Kevin Toon
1201 Court St. NE
Suite 200
Salem, OR 97301**

The solicitation documents may be reviewed at the office address listed above.

NOTE: NOTICES OF SOLICITATION WILL BE PUBLISHED IN THE OREGON DAILY JOURNAL OF COMMERCE AND THE USA TODAY.

IMPORTANT**PLEASE READ BEFORE SUBMITTING YOUR PROPOSAL**

SOLICITATIONS FOR: **MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES**

1.0 INTENT:**1.1 GENERAL INTENT**

The LEAGUE OF OREGON CITIES (“LOC”) serves as the “Lead Contracting Agency” for this solicitation on behalf of its members, and as authorized by the LOC Intergovernmental Agreement, which is an agreement for intergovernmental cooperation among select local Oregon governments and recognized under ORS Chapter 190. LOC, in association with the members of National Purchasing Partners, LLC dba NPPGov (hereinafter referred to as “NPPGov”), comprises a cooperative procurement group. NPPGov membership includes government and non-profit entities across the United States and Canada, K-12 and Higher education, Tribal government, and other public entities which includes members of Public Safety GPO, First Responders GPO, and Law Enforcement GPO. As required by certain states and provinces, LOC and NPPGov have prepared an Attachment referencing eligible Members that also can be found on the LOC and NPPGov web sites. This procurement group is soliciting proposals from qualified companies (hereinafter referred to as “Proposer”) to enter into a Master Price Agreement for Medical Products, Monitors, Software, Data Transmission, and Related Services.

The intent of this Interstate Cooperative Procurement Solicitation (hereinafter referred to as “Solicitation” or “RFP”) is to invite Proposers to submit a competitive pricing proposal offering Medical Products, Monitors, Software, Data Transmission, and Related Services to LOC, which will then be made available to NPPGov members locally and nationwide; to reduce expenses by eliminating multiple requests for proposals and multiple responses by Vendors; and to obtain discounted pricing through volume purchasing. Significant sales potential exists because the Master Price Agreement will be used nationwide which may allow Participating Agencies to forego duplicating the formal solicitation process and expend staff resources. Preferably, the successful Proposer will provide its entire catalog of products and/or services in order that Participating Agencies who wish to access the Master Price Agreement may order a broad range of goods and services as needed.

With the exception of successful local Proposer(s) capable of servicing LOC and Participating Agencies within the state of Oregon, successful Proposer(s) should have a strong national presence for Medical Products, Monitors, Software, Data Transmission, and Related Services for use by government agencies nationwide.

This Solicitation meets Oregon public contracting requirements (ORS 279A et. seq.) and may not be appropriate under or meet Participating Agencies’ procurement laws. Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements.

1.2 POTENTIAL MARKET

The LOC is publishing this RFP to create publicly awarded contracts for use by its members, which may also benefit the thousands of fellow members of NPPGov, Public Safety GPO, First Responders GPO, and Law Enforcement GPO. These are nationwide programs representing member government agencies in all 50 states. We encourage each Proposer’s response to be a collaborative effort including manufacturer and distributor (when they are not the same company) to ensure nationwide contract utilization.

Proposer’s response should also take into consideration the considerable market potential for this Solicitation. Because the successful proposal will be incorporated into a nationwide cooperative procurement program including tens of thousands of state, local government and non-profit participants from all 50 states, the LOC believes that contracts created from this Solicitation will provide vendors with a significant market advantage.

Members of NPPGov, Public Safety GPO, First Responders GPO, and Law Enforcement GPO and current vendors who participate in the program indicate the ability to shorten the sale cycle by eliminating the need to complete individual RFP processes is a significant advantage to participation.

The LOC believes that participation in the NPPGov purchasing program benefits both its Participating Agencies and successful Proposers. NPPGov engages with successful proposers who complete the Vendor Administration Agreement through a marketing and sales partnership. This partnership includes (but is not limited to) contract promotion to members, contract administration support to potential customers and live customer phone support.

Based on the historical volume of similar contracts, the estimated annual value of all transactions resulting from contracts awarded through this RFP is approximately USD 80 Million. Consequently, proposers are expected to offer volume pricing to reflect this potential scale. However, it is important to note that while considerable sales volume is anticipated, sales volume is not guaranteed and may vary from year to year.

1.3 REQUIREMENTS

1.3.1 The RFP and resulting Master Price Agreement are anticipated for use by the LOC's government members, as well as other Participating Agencies across the nation. The LOC has entered into an Intergovernmental (interlocal) Cooperative Purchasing Agreement with other Participating Agencies for the purpose of obtaining Master Price Agreements with various vendors. Interlocal cooperative purchasing agreements allow Participating Agencies to make purchases at the LOC's accepted proposal price, terms and conditions, provided that the Participating Agency has satisfied all of its local and state cooperative procurement requirements. Proposer(s) agrees to make the same proposal terms and price, exclusive of any possible rebates, incentives, freight and transportation fees, available to other Participating Agencies. The LOC and NPPGov will not incur any direct liability with respect to specifications, delivery, payment, or any other aspect of purchases by such Participating Agencies or nonprofit institutions. The Intergovernmental Cooperative Purchasing Agreement is incorporated by reference herein and is available upon request — See Attachment A.

The successful Proposer must work directly with the Participating Agencies concerning the placement of orders, disputes, invoicing and payment. The LOC and NPPGov shall not be held liable for any costs or damages incurred by or as a result of the actions of the Vendor or any Participating Agency. Successful Proposers must comply with the state and local laws, rules and regulations in each state and locality where the product or service is provided.

1.3.2 Each Participating Agency shall execute a Participating Agency Endorsement and Authorization included in the Intergovernmental Cooperative Purchasing Agreement. While the terms of the Master Price Agreement shall govern the general pricing terms, each Participating Agency may request modification of the Master Price Agreement in accordance with each Participating Agency's state and/or local purchasing laws, rules, regulations and procedures, provided said modifications are not material changes. Each Participating Agency may, at its discretion, and upon written agreement by the Participating Agency and Successful Proposer, request additional legal and procedural provisions not included herein that the successful Proposer must adhere to if it wishes to conduct business with said Participating Agency using the Master Price Agreement.

1.3.3 NPPGov, Public Safety GPO, First Responders GPO, and Law Enforcement GPO provide vendor exposure/marketing and contract utilization support for the successful Proposer's products and services. Successful Proposers servicing the awarded contract to Participating Agencies shall pay a Contract Administration Fee representing 2% percent of actual net sales under the Master Price Agreement as established in the NPPGov Vendor Administration Agreement (available upon request). Administration fee may not be listed or charged as a separate line item to users of the contract. The value of trade-ins or rebates shall not affect the amount of the administration fee paid to NPPGov.

1.4 MULTIPLE AWARDS

Multiple awards may be granted to meet the requirements of this Solicitation provided that such awards are differentiated by product make and model, service, and/or distribution regions and capabilities of the successful Proposers. Specifically, the LOC may award separate contracts to Proposers in order to cover all local and national geographical markets, electronic purchasing capabilities, and products and services identified in this Request for Proposal, as well as the diverse and large number of Participating Agencies. The award of multiple contracts is to be determined upon receipt and review of all proposals and based upon the general criteria

provided herein. The LOC may solicit proposals from local qualified companies with or without a national presence provided that the successful Proposer is able to provide the LOC with the products and services requested. Multiple awards will ensure fulfillment of current and future requirements of the diverse and large number of Participating Agencies. In the event a local Proposer with no national distribution capabilities best meets the proposal selection criteria, multiple local and nationwide responsive proposals may be awarded simultaneously in the best interests of local commerce, compliance with local laws, and the Participating Agencies nationwide.

Proposers should be able to serve the needs of Participating Agencies on a national basis. However, this requirement shall not exclude local Proposers without a national presence that are capable of meeting the requirements of the LOC within the state of Oregon.

1.5 CONTRACT USAGE

The actual utilization of any Master Price Agreement will be at the sole discretion of LOC and the other Participating Agencies. It is the intent of this Request for Proposal and resulting Master Price Agreement that Participating Agencies may buy directly from Successful Proposers without the need for further solicitation. However, Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements as well as the need of further notice prior to utilizing the Master Price Agreement

1.6 BACKGROUND OF NPPGov

NPPGov, owned by two non-profit healthcare organizations, provides group purchasing opportunities and purchasing administrative support for governmental entities and nonprofit institutions within its membership. NPPGov's membership includes participating public and nonprofit entities across North America.

1.7 EQUAL OPPORTUNITY

The LOC encourages Minority and Women-owned Small Business Proposers to submit proposals.

1.8 QUALIFIED REHABILITATION FACILITIES

Oregon Public Agencies are prohibited from use of products and services offered under this contract that are already provided by qualified nonprofit agencies for disabled individuals as listed on the Department of Administrative Service's Procurement List pursuant to ORS 279.835 ORS 279.855.

2.0 **SCOPE OF WORK:**

2.1 REQUIREMENTS OF PROPOSERS SUBMITTING A RESPONSE:

Proposers must present clear and concise evidence indicating Proposer's ability to comply with the requirements stated herein and to provide and deliver the specified products and services to Participating Agencies.

2.1.1 PROPOSER COMMITMENTS

Each Proposer is required to commit to low pricing, and accurate and timely reporting to NPPGov pursuant to the reporting requirements identified in the NPPGov Vendor Administration Agreement (available upon request). In addition, successful Proposer(s) with a national presence must commit to marketing of the Master Price Agreement nationwide and that the sales force will be trained, engaged and committed to offering NPPGov pricing to member government agencies nationwide, including the opportunity for NPPGov to train the Vendor sales staff.

2.1.2 **PROPOSERS MUST COMPLETE "ATTACHMENT B" – PROPOSER PROFILE WORKBOOK**.

2.2 PRODUCTS AND SERVICES:

2.2.1 Provide a description of the Medical Products, Monitors, Software, Data Transmission, and Related Services offered as set forth in ATTACHMENT C. The primary objective is for the Proposer(s) to

provide the Proposer(s)'s entire catalog of products and services ("catalog discount") that are responsive to this RFP so that Participating Agencies may order a broad range of products and services as appropriate for their needs. Anticipated future models and related products/services that may be offered during the term of the resulting Master Price Agreement should also be included in Vendor's Proposal.

- 2.2.2 All products offered must be new, unused and the most current product lines, unless otherwise clearly identified as remanufactured goods.
- 2.2.3 Describe any special programs that Proposer offers that shall improve the ability of the Participating Agencies to access the products, such as retail store availability, expedited delivery intervals, item sourcing, or other unique plans and services.
- 2.2.4 Additional Benefits: Proposer shall identify any other added value it offers to the LEAGUE OF OREGON CITIES ("LOC") and Participating Agencies (e.g. convenience cards, individual/member discounts, additional admin fee, etc.)

2.3 PRICING:

- 2.3.1 Pricing for the products and services may be based on "ATTACHMENT D" - PRICING SCHEDULE as follows:

A A fixed percentage (%) off *marked price* based on the Proposer's catalog or retail store price for each CATEGORY specified in ATTACHMENT D – PRICING SCHEDULE. Proposer shall identify the catalog used.

Option (A) is preferred. If option (A) is not feasible proposer may use option (B) provided Proposer includes a justification.

B Alternatively, contract pricing may be based upon fixed prices (contingencies for economic price adjustments must be identified in the proposal), or a combination fixed percentage off and firm fixed prices. Proposer may offer additional discounts to LOC and Participating Agencies based on volume.

If proposers are responding with option "B", proposers may request price increases based on manufacturer costs, cost of labor and/or materials that must be supported by appropriate documentation. If LOC agrees to the price modification, LOC may approve in writing, including electronic mail, without the need for a written amendment to the Master Price Agreement.

- 2.3.2 Proposers may also add additional products and services provided that any additions reasonably fall within the intent of the original RFP specifications. Pricing on additions shall be equivalent to the percentage discount for other similar products. Proposer may provide a weblink with current product listings, which may be updated periodically, as allowed by the terms of the resulting Master Price Agreement. Proposer may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products may be added to avoid competitive procurement requirements. LOC may reject any additions without cause.
- 2.3.3 Explain any additional pricing incentives that may be available such as large volume purchases, cash terms, or rebates to Participating Agencies. However, steeper discounts are preferred to rebates.
- 2.3.4 All pricing proposals shall clearly explain how freight and/or delivery costs are determined as described in ATTACHMENT D PRICING SCHEDULE herein.

2.4 TAX:

Proposers shall strictly adhere to all federal, state and local tax requirements applicable to their operation, and to any contract or activity resulting from this Solicitation.

3.0 SPECIAL TERMS & CONDITIONS:

3.1 MASTER PRICE AGREEMENT TERM:

As a result of this Solicitation the successful Proposer(s) shall be awarded a Master Price Agreement for a four (4) year period. The Master Price Agreement may be extended an additional one (1) year period.

3.2 MASTER PRICE AGREEMENT ACCESS PROVISIONS

Utilization of the Master Price Agreement will be at the discretion of the LEAGUE OF OREGON CITIES (“LOC”) and Participating Agencies. The LOC shall be under no obligation to purchase off of the Master Price Agreement. Assuming all local competitive solicitation requirements have been met, Participating Agencies may purchase directly from the successful Proposer(s) without the need for further solicitation.

3.3 INDEMNIFICATIONS AND INSURANCE:

Indemnification and insurance requirements will vary based on the nature of the RFP. Proposer is responsible for submitting appropriate indemnification and insurance coverage as applicable.

3.3.1 Indemnification

The successful Proposer shall indemnify the LOC and NPPGov as specified in the Master Price Agreement.

3.3.2 Insurance Requirements.

Proposer(s), at Proposer(s)’s own expense, shall purchase and maintain the herein stipulated minimum insurance from a reputable company or companies duly licensed by the State of Oregon. In lieu of State of Oregon licensing, the stipulated insurance may be purchased from a company or companies that are authorized to do business in the State of Oregon, provided that said insurance companies meet the approval of the LOC.

Proposer’s insurance shall be primary insurance with respect to the LOC, and any insurance or self-insurance maintained by the LOC shall not contribute to it.

Award of this Solicitation is contingent upon the required insurance policies and/or endorsements identified herein. The LOC shall not be obligated to review such policies and/or endorsements or to advise Proposer(s) of any deficiencies in such policies and endorsements, and such receipt shall not relieve Proposer(s) from, or be deemed a waiver of the LOC’s right to insist on strict fulfillment of Proposer(s)’s obligations under this RFP.

The insurance policies required by this RFP, except Workers’ Compensation, shall name the LOC, its agents, representatives, officers, directors, officials and employees as an Additional Insured.

The policies required hereunder, except Workers’ Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against the LOC, its agents, representatives, officers, directors, officials and employees for any claims arising out of Proposer(s)’s work or service.

3.3.3 Commercial, automobile and workers’ compensation insurance.

3.3.3.1 Commercial General Liability. Proposer(s) shall maintain Commercial General Liability Insurance (CGL) and, if necessary, Commercial Umbrella Insurance. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of the Master Price Agreement.

3.3.3.2 Automobile Liability. Proposer(s) shall maintain Automobile Liability Insurance and, if necessary, Commercial Umbrella Insurance. If hazardous substances, materials, or wastes are to be transported, MCS 90 endorsement shall be included.

3.3.3.3 Workers' Compensation and Employer's Liability. Proposer(s) shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction over Proposer(s)'s employees engaged in the performance of the work or services, as well as Employer's Liability insurance.

In case any work is subcontracted, Proposer(s) will require the SubProposer(s) to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of Proposer(s).

4.0 SCHEDULE, RESPONSE PREPARATION AND SUBMISSION

4.1 SCHEDULE OF EVENTS

4.1.1 Publication of Request for Proposal

Publication of this Solicitation conforms with ORS 279B, to include Public Notice by publication in a newspaper of general circulation in the area where the LEAGUE OF OREGON CITIES ("LOC") is located no less than 30 days prior to the proposal due date, as well as posting of the Public Notice on the web site that typically posts Public Notices concerning the LOC.

Solicitation Notice Publication: MAY 12, 2025

4.1.2 Question and Answer Period

The LOC will post substantive questions and answers concerning this Solicitation no later than ten (10) days before the proposal's due date. All questions shall be submitted in writing via email to the Contract Manager at rfp@orcities.org. The LOC reserves the right to accept and answer questions after the question-and-answer period has expired. Questions submitted at least ten (10) days before the proposal's due date will be reviewed and posted on the LOC website at worcities.org. The LOC is not required to post questions received within the final ten (10) days before the proposal's due date and may respond or withhold responses at its sole discretion.

4.1.3 Submission of Proposals

There will be no mandatory pre-proposal meeting. All questions must be submitted via email as directed above. If necessary, questions can be submitted in writing to LEAGUE OF OREGON CITIES, c/o Contract Manager, 1201 Court St. NE, Suite 200, Salem, OR 97301 or rfp@orcities.org.

Close date: Deadline for submission of proposals is the end of day on **JULY 21, 2025**. The LOC must receive all proposals before the end of the day on the above closing date.

Approximate opening date: JULY 22, 2025.

Proposal selection: JULY 22, 2025 to AUGUST 12, 2025.

Approximate award date: AUGUST 13, 2025.

All responses to this Solicitation become the property of the LOC. Proposers should mark those aspects of the proposal that they consider trade secrets and exempt from public disclosure. The LOC will not be held accountable if parties other than the LOC obtain material from proposal responses without the written consent of the Proposer(s).

4.1.4 Withdrawal of Proposal

The Proposer(s) may withdraw its proposal at any time prior to the hour and date set for the receipt of proposals. Withdrawal will not preclude the submission of another proposal prior to the deadline.

4.2 REVIEW, INQUIRIES AND NOTICES:

4.2.1 **The solicitation documents may be reviewed in person at the following address:**

**LEAGUE OF OREGON CITIES
1201 Court St. NE
Suite 200
Salem, OR 97301**

All inquiries concerning information herein shall be addressed to:

**LEAGUE OF OREGON CITIES
c/o Kevin Toon
1201 Court St. NE
Suite 200
Salem, OR 97301**

Email inquiries shall be addressed to: rfp@orcities.org

Inquiries are required to be submitted by email to the Administrative Contact listed above. No oral communication is binding on the LOC.

4.2.2 Proposal Interpretation of the RFP Documents and Issuance of Addenda

If any Proposer(s) finds discrepancy in, or omissions from, or is in doubt to the true meaning of any part of the RFP document, he/she shall submit a written request for a clarification or interpretation thereof to:

**LEAGUE OF OREGON CITIES
c/o Kevin Toon
1201 Court St. NE
Suite 200
Salem, OR 97301**

Any request for clarification or interpretation must be received at least ten (10) calendar days prior to the RFP closing date.

The LOC is not responsible for any explanation, clarification, interpretation, or approval made or given in any manner, except by addenda. Addenda, if necessary, will be issued not later than five (5) days prior to the RFP closing date by publication on the LOC's web site and NPPGov website.

Oral interpretations or statements cannot modify the provisions of this Request for Proposal. If inquiries or comments by Proposers raise issues that require clarification by the LOC, or the LOC decides to revise any part of this Request for Proposal, addenda will be published and provided to all persons who receive the Request for Proposal. Receipt of an addendum must be acknowledged by signing and returning it with the proposal.

4.3 **INSTRUCTIONS FOR PREPARING AND SUBMITTING PROPOSALS:**

Proposers are to submit one (1) electronic proposal, in PDF format, to the designated website detailed on the first page of this solicitation. Proposal should contain the original signatures on any pages where a signature is required (because electronic submissions are required, either electronic signatures or scans of hand-signed pages should be included).

All prices shall be held firm for a period of sixty (60) days after the Solicitation closing date. Any Proposer may withdraw its proposal if a Master Price Agreement has not been executed within sixty (60) days from the RFP closing date.

4.4 **EXCEPTIONS AND DEVIATIONS TO THE RFP**

The Proposer shall identify and list all exceptions taken to all sections of this RFP and list these exceptions, referencing the section (paragraph) where the exception exists and stating the proposed revision. The Proposer shall list these exceptions under the heading, "Exception to the Solicitation, RFP Number 2535." Exceptions not

listed under the heading “Exception to the Solicitation, RFP Number 2535.” shall be considered invalid. The LOC reserves the right to reject exceptions, render the proposal non-responsive, enter into negotiation on any of the Proposer exceptions, or accept any or all exceptions.

The Proposer shall detail any and all deviations from specifications, if any, contained in this Solicitation and Attachments, as requested. The LOC may accept or reject deviations, and all LOC decisions shall be final.

4.5 RESPONSE FORMAT AND CONTENT:

To aid in the evaluation, it is desired that all proposals follow the same general format. The proposals should have clearly defined sections designated as follows:

- 4.5.1 Letter of Transmittal
- 4.5.2 Table of Contents
- 4.5.3 Short introduction and executive summary. This section shall contain an outline of the general approach utilized in the proposal.
- 4.5.4 The proposal should contain a statement of all of the programs and services proposed, including conclusions and generalized recommendations. Proposals should be all-inclusive, detailing the Proposer’s best offer. Additional related services should be incorporated into the proposal, if applicable.
- 4.5.5 Qualifications – This section shall describe the Proposer’s ability and experience related to the programs and services proposed.
- 4.5.6 Exceptions to the Solicitation, RFP Number 2535.
- 4.5.7 PRICING SCHEDULE (“ATTACHMENT D”).
- 4.5.8 PROPOSER PROFILE WORKBOOK (“ATTACHMENT B”).
- 4.5.9 Complete, Current Catalog Pricing shall be uploaded with the entire proposal.
- 4.5.10 Format Proposal to specifically address each individual sub-section and sub-set of the SCOPE OF WORK (Section 2.0).
- 4.5.11 Signed Addenda, if any.
- 4.5.12 Proposal Final Certification.

5.0 EVALUATION AND POST SUBMISSION

5.1 EVALUATION OF PROPOSAL – SELECTION FACTORS:

LOC will evaluate each Proposal and prepare a scoring of each Proposal. Each Proposal received and reviewed shall be awarded points under each criterion solely on the judgment and determination of the Evaluation Committee and the LOC. There is a maximum score of 500 points and Proposer’s average total score must be at least 200 points for consideration of an award. Proposals will be evaluated on the following criteria and further defined in the Proposal Evaluation Form (ATTACHMENT E) utilizing the point system indicated on the form:

- 1) Pricing 2) Product Line (within each category) 3) Marketing 4) Customer Service 5) Proven Experience 6) Coverage 7) Conformance

At the LOC’s discretion, Proposers may be invited to make presentations to the Evaluation Committee. LOC reserves the right to make multiple awards to meet the national membership needs of this Solicitation.

- 5.1.1 Additional criteria/preferences that are not necessarily awarded points.

- 5.1.1.1 Pursuant to ORS 279A.128, Lead Contracting Agency shall give preference to goods fabricated or processed within state or services performed within state.

- 5.1.1.2 Pursuant to ORS 279A.125, Lead Contracting Agency shall give preference to the procurement of goods manufactured from recycled materials.
- 5.1.1.3 Pursuant to ORS 279A.120, Lead Contracting Agency shall give preference to goods and services that have been manufactured or produced within the State of Oregon if price, fitness, availability and quality are otherwise equal; and the Lead Contracting Agency shall add a percent increase to the proposal of a nonresident Proposer equal to the percent, if any, of the preference given to the Proposer in the state in which the Proposer resides. All Proposers shall identify the state to which it is a resident bidder.
- 5.1.1.4 Lead Contracting Agency shall consider proposals for printing, binding and stationary work in accordance with ORS 282.210, incorporated herein by this reference.
- 5.1.1.5 Proposer shall comply with all federal, state and local laws applicable to the work under the Master Price Agreement awarded as a result of this Solicitation, including, without limitation, the provisions of ORS 279A and ORS 279B, including those provisions set forth on "ATTACHMENT F", attached hereto and incorporated herein by this reference.
- 5.1.1.6 Pursuant to Section 1.7, the Lead Contracting Agency encourages Minority and Women-owned Small Business Proposers to submit proposals.

5.2 RIGHT OF LEAGUE OF OREGON CITIES TO AWARD OR REJECT PROPOSALS

- 5.2.1 The Request for Proposal does not commit the LOC to award a Master Price Agreement for the products or services specified within the Request for Proposal document. The LOC may cancel the procurement or reject any or all proposals in accordance with ORS 279B.100. Under no circumstance will the LOC pay the costs incurred in the preparation of a response to this request.
- 5.2.2 The LOC reserves the right to:
 - 5.2.2.1 Accept or reject any or all proposals and proposal terms and conditions received as a result of the Request for Proposals;
 - 5.2.2.2 Accept a proposal and subsequent offers for a Master Price Agreement from proposer(s) other than the lowest cost proposer;
 - 5.2.2.3 Waive or modify any irregularities in proposals received after prior notification to the Proposer(s).
- 5.2.3 The award, if there is one, will be made to that Proposer(s) who is determined to be the most qualified, responsible and responsive within a competitive price range based upon the evaluation of the information furnished under this RFP.

5.3 PROTEST PROCESS

A prospective Proposer may protest the procurement process of the Solicitation for an Agreement solicited under ORS 279B. Before seeking judicial review, a prospective Proposer must file a written protest with the LOC and exhaust all administrative remedies. Written protests must be delivered to the LOC at 1201 Court St. NE, Suite 200, Salem, OR 97301 not less than ten (10) days prior to the date upon which all proposals are due. The written protest shall contain a statement of the desired changes to the procurement process or Solicitation document that the protester believes will remedy the conditions upon which the protest is based. The LOC shall consider the protest if it is timely filed and meets the conditions set forth in ORS 279B.405. The LOC shall respond pursuant to ORS 279B.405. If the LOC upholds the protest, in whole or in part, the LOC may in its sole discretion either issue an Addendum reflecting its disposition or cancel the procurement or solicitation. The LOC may extend the due date of proposals if it determines an extension is necessary to consider and respond to the protest.

A Proposer may protest the Award of the Contract, or the intent to Award the Contract, if the conditions set forth in ORS 279B.410 are satisfied. Judicial review of the protest and the LOC's decision shall be governed by ORS 279B.415.

5.4 NON-ASSIGNMENT

If a Master Price Agreement is awarded, neither party shall assign the Agreement in part or in total.

5.5 POST AWARD MEETING:

The successful Proposer(s) may be required to attend a post-award meeting with the LOC to discuss the terms and conditions of the Master Price Agreement.

5.6 PROPOSAL FINAL CERTIFICATION

The Proposer must certify the following:

a) I hereby certify that the Proposal contained herein fully and exactly complies with the instruction for proposers and specifications as they appear in this Notice of Solicitation.

b) I hereby further certify that I am authorized by the Board of Directors or Corporate Officers of the Corporation to sign the Requests for Proposals and proposals in the name of the corporation listed below:

Proposer Name: Life-Assist, Inc

Signature: *Eric Granados*

Name Typed: Eric Granados Title: Pricing Specialist

Proposer is a resident bidder of the state of California

Date: July 18th, 2025

**LEAGUE OF OREGON CITIES
MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION,
AND RELATED SERVICES
Solicitation No. 2535**

Intent

The League of Oregon Cities (LOC) served as Lead Agency to solicit proposals for Medical Products, Monitors, Software, Data Transmission, and Related Services. LOC works in cooperation with National Purchasing Partners “NPP” and its Government Division dba NPPGov, dba Public Safety GPO and dba Law Enforcement GPO (collectively hereinafter “NPPGov”), to service the LOC and NPPGov membership. The published Request for Proposal (RFP) contained provisions that permitted all members of LOC and NPPGov throughout the nation to “piggy-back” off the resulting Master Price Agreement.

Determination for issuing RFP vs. Sealed Bid

LOC has determined that it is advantageous for LOC to procure Medical Products, Monitors, Software, Data Transmission, and Related Services using a secure competitive RFP process evaluated based on “best value” rather than sealed bidding. Sealed bidding limits evaluation of offers solely to compliance with the requirements, provides no opportunity to compare the product and service offerings among the vendors, and uses price as the predominate deciding factor. Such limitations prevent LOC from awarding the most advantageous contract(s) to LOC and its members.

Procedure

LOC issued an RFP (2535) on May 12, 2025.

The RFP was posted to the following websites: orcities.org and nppgov.com on May 12, 2025.

The RFP was published in the DJC Oregon on May 12, 2025.

The RFP was published in USA Today on May 12, 2025.

The first RFP close date extension was extended through July 28, 2025.

The second RFP close date extension was extended through August 4, 2025.

The RFP closed on August 5, 2025.

The RFP was awarded on October 2, 2025.

The text of the published notice of solicitation is as follows:

**League of Oregon Cities (LOC)
NOTICE OF SOLICITATION**

LOC intends to enter into a master price agreement to procure the following products and services for LOC members and make them available to all members of the national cooperative purchasing program National Purchasing Partners, LLC ("NPPGov").

**Law Enforcement Equipment and Supplies #2530
Medical Products, Monitors, Software,
Data Transmission, and Related Services #2535
Staffing Services with Related Services and Solutions #2540
Leasing Services for Government #2545
Responses Due July 11, 2025**

For information or a copy of the Request for Proposal, contact LOC at rfp@orcities.org or download it from orcities.org.



May 12, 2025

Affidavit of Publication

To Whom It May Concern:

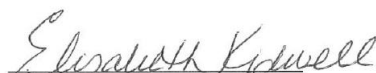
I am a duly authorized representative of MCA Russell Johns Associates LLC, the company handling the advertising matters for USA Today a daily newspaper distributed within the United States.

A public notice ad was placed by League of Oregon Cities (RFP #2530 #2535 #2540 #2545) and was published in said newspaper within the marketplace section of the National USA Today Marketplace on May 12, 2025.

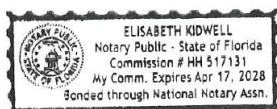


Anthony Pacini

On this 12th day of May, I attest that the attached document is a true, exact, complete, and unaltered tearsheet.



Notary



**LEAGUE OF OREGON
CITIES
LAW ENFORCEMENT
EQUIPMENT AND
SUPPLIES #2530
Bids Due July 11, 2025
NOTICE OF SOLICITATION**

LOC intends to enter into a master price agreement to procure the following products and services for LOC members and make them available to all members of the national cooperative purchasing program National Purchasing Partners, LLC ("NPPGov").

Law Enforcement Equipment and Supplies #2530

Medical Products, Monitors, Software, Data Transmission, and Related Services #2535

Staffing Services with Related Services and Solutions #2540

Leasing Services for Government #2545

Responses Due July 11, 2025

For information or a copy of the Request for Proposal, contact LOC at rfp@orcities.org or download it from orcities.org.

Published May 12, 2025. 4055819

Daily Journal of Commerce
1618 SW First Ave., Suite 400
Portland, OR, 97201
Phone: 503-226-1311 Fax: 503-222-5358



Affidavit of Publication

To: National Purchasing Partners - Marshall Stiles
17930 International Blvd, Ste 900
Seattle, WA, 98188

Re: Legal Notice 4055819, LAW ENFORCEMENT EQUIPMENT AND SUPPLIES #2530

State of OR)
) SS:
County of Multnomah)

I, Michelle A. Ropp, being duly sworn, depose and say that I am the Principal Clerk of the Daily Journal of Commerce, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.101 and 193.020, published in Portland in the aforesaid County and State; that I know from my personal knowledge that the notice described as:

LAW ENFORCEMENT EQUIPMENT AND SUPPLIES #2530
LEAGUE OF OREGON CITIES

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper 1 time(s) in the following issues:

05/12/2025.

SEE EXHIBIT A

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME ON 16th day of May 2025

By:

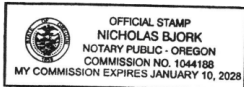
Michelle A. Ropp

Michelle A. Ropp

By:

Nicholas Bjork

Nicholas Bjork



Nicholas Bjork
Notary Public, State of OR
No. 1044188
My commission expires on January 10, 2028

LOC received a proposal(s) from the following vendor(s):

1. AED Professionals
2. Avive Solutions
3. Ferno
4. Life-Assist
5. McKesson
6. UniFirst
7. ZOLL

Proposals were evaluated by LOC based on the criteria contained in the RFP, and awarded the following proposer(s):

1. AED Professionals
2. Avive Solutions
3. Ferno
4. Life-Assist
5. McKesson
6. ZOLL

Evaluation

The evaluation was based on the following criteria as described in the RFP (weighted):

Component Evaluated	Weight
<p>Pricing: Product price and discounts proposed included favorable pricing for cooperative purchasing. Shipping conditions.</p> <p><i>PPW Section 7.0 and Attachment D.</i></p>	25
<p>Product Line (Score only categories proposed): Breadth, variety, quality of product line and innovation of products. Warranty availability.</p> <p><i>PPW Section 9.0 and Attachment C.</i></p>	15
<p>Marketing: Marketing plan to promote the resulting contractual agreement and ability to incorporate use of agreement in their sales system throughout indicated coverage region. Willingness to allow training of salesforce.</p> <p><i>PPW Section 4.0.</i></p>	15
<p>Customer Service: Support dedicated to Participating Agencies. Ability to meet promised delivery timelines. Additional services offered. Conduct e-commerce.</p> <p><i>PPW Sub-Sections 2.3 & 2.4 and Section 6.0.</i></p>	15
<p>Proven Experience: Success in providing products and services in a timely manner. Years in business, references, and reputation. Experience with cooperative purchasing.</p> <p><i>PPW Sub-Section 1.2.</i></p>	15
<p>Coverage: Ability to provide products and services for indicated coverage region including distribution, retail & service facilities, coordination of manufacturer and distribution, and staff availability. Clearly states distribution model and provides dealer list if applicable.</p> <p><i>PPW Section 3.0 and Exhibit 1.</i></p>	10
<p>Conformance: Completeness of proposal and the degree to which the Proposer responded to the terms and all requirements and specifications of the RFP. Followed the response format and content, was clear and easily understood. Provided Term's and Condition's, if applicable.</p> <p><i>PPW Section 8.0 and 4.5 of RFP.</i></p>	5
<p><u>TOTAL</u></p>	100

Pricing Structure

AED Professionals: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Avive Solutions: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Ferno: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Life-Assist: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

McKesson: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

ZOLL: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Disclosure Note: Supplemental newspaper ads for these RFPs, published on May 12, 2025 in DJC Oregon and USA Today, contained an inadvertent error listing the proposal closing date as July 11, 2025. The official RFP documents accurately stated July 21, 2025, which fully governed the process. Proposals were solicited, received, evaluated on a best value basis, and awarded in complete compliance with this timeline per ORS Chapter 279B. No reliance on the ads was reported by proposers, and no protests were filed during the protest period. All executed contracts are valid and unaffected.

Additional Information

National Purchasing Partners
International Place, North Tower
17930 International Boulevard
Suite 900
SeaTac, WA 98188

Marshall Stiles, Contracts Manager
marshall.stiles@mynpp.com
nppgov.com

LEAGUE OF OREGON CITIES**MASTER PRICE AGREEMENT**

This Master Price Agreement is effective as of the date of the last signature below (the "Effective Date") by and between the LEAGUE OF OREGON CITIES, an Oregon public corporation under ORS Chapter 190 ("LOC" or "Purchaser") and Life-Assist, Inc. ("Vendor").

RECITALS

WHEREAS, the Vendor is in the business of selling certain Medical Products, Monitors, Software, Data Transmission, and Related Services, as further described herein; and

WHEREAS, the Vendor desires to sell and the Purchaser desires to purchase certain products and related services all upon and subject to the terms and conditions set forth herein; and

WHEREAS, through a solicitation for Medical Products, Monitors, Software, Data Transmission, and Related Services the Vendor was awarded the opportunity to complete a Master Price Agreement with the LEAGUE OF OREGON CITIES as a result of its response to Request for Proposal No. 2535 for Medical Products, Monitors, Software, Data Transmission, and Related Services; and

WHEREAS, the LEAGUE OF OREGON CITIES asserts that the solicitation and Request for Proposal meet Oregon public contracting requirements (ORS 279, 279A, 279B and 279C et. seq.); and

WHEREAS, Purchaser and Vendor desire to extend the terms of this Master Price Agreement to benefit other qualified government members of National Purchasing Partners, LLC dba Public Safety GPO, dba First Responder GPO, dba Law Enforcement GPO and dba NPPGov;

NOW, THEREFORE, Vendor and Purchaser, intending to be legally bound, hereby agree as follows:

ARTICLE 1 – CERTAIN DEFINITIONS

1.1 "Agreement" shall mean this Master Price Agreement, including the main body of this Agreement and Attachments A-G attached hereto and by this reference incorporated herein, including Purchaser's Request for Proposal No. 2535 (herein "RFP") and Vendor's Proposal submitted in response to the RFP (herein "Vendor's Proposal") as referenced and incorporated herein as though fully set forth (sometimes referred to collectively as the "Contract Documents").

1.2 "Applicable Law(s)" shall mean all applicable federal, state, tribal, and local laws, statutes, ordinances, codes, rules, regulations, standards, orders and other governmental requirements of any kind.

1.3 "Employee Taxes" shall mean all taxes, assessments, charges and other amounts whatsoever payable in respect of, and measured by the wages of, the Vendor's employees (or subcontractors), as required by the Federal Social Security Act and all amendments thereto and/or any other applicable federal, state, tribal or local law.

1.4 "Purchaser's Destination" shall mean such delivery location(s) or destination(s) as Purchaser may prescribe from time to time.

1.5 “Products and Services” shall mean the products and/or services to be sold by Vendor hereunder as identified and described on Attachment A hereto and incorporated herein, as may be updated from time to time by Vendor to reflect products and/or services offered by Vendor generally to its customers.

1.6 “Purchase Order” shall mean any authorized written order for Products and Services sent by Purchaser to Vendor via mail, courier, overnight delivery service, email, fax and/or other mode of transmission as Purchaser and Vendor may from time to time agree.

1.7 “Unemployment Insurance” shall mean the contribution required of Vendor, as an employer, in respect of, and measured by, the wages of its employees (or subcontractors) as required by any applicable federal, state or local unemployment insurance law or regulation.

1.8 “National Purchasing Partners” or “(NPP)” is a subsidiary of two nonprofit health care systems. The Government Division of NPP, hereinafter referred to as “NPPGov”, provides group purchasing marketing and administrative support for governmental entities within the membership. NPPGov’s membership includes participating public entities across North America.

1.9 “Lead Contracting Agency” shall mean the LEAGUE OF OREGON CITIES, which is the governmental entity that issued the Request for Proposal and awarded this resulting Master Price Agreement.

1.10 “Participating Agencies” shall mean members of National Purchasing Partners for which Vendor has agreed to extend the terms of this Master Price Agreement pursuant to Article 2.6 and Attachment C herein. For purposes of cooperative procurement, “Participating Agency” shall be considered “Purchaser” under the terms of this Agreement.

1.11 “Party” and “Parties” shall mean the Purchaser and Vendor individually and collectively as applicable.

ARTICLE 2 – AGREEMENT TO SELL

2.1 Vendor hereby agrees to sell to Purchaser such Products and Services as Purchaser may order from time to time by Purchase Order, all in accordance with and subject to the terms, covenants and conditions of this Agreement. Purchaser agrees to purchase those Products and Services ordered by Purchaser by Purchase Order in accordance with and subject to the terms, covenants and conditions of this Agreement.

2.2 Vendor may add additional products and services to the contract provided that any additions reasonably fall within the intent of the original RFP specifications. Pricing on additions shall be equivalent to the percentage discount for other similar products. Vendor may provide a web-link with current product listings, which may be updated periodically, as allowed by the terms of the resulting Master Price Agreement. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products may be added to avoid competitive procurement requirements. LOC may reject any additions without cause.

2.3 All Purchase Orders issued by Purchaser to Vendor for Products during the term (as hereinafter defined) of this Agreement are subject to the provisions of this Agreement as though fully set forth in such Purchase Order. The Vendor retains authority to negotiate above and beyond the terms of this Agreement to meet the Purchaser or Vendor contract requirements.

2.4 Notwithstanding any other provision of this Agreement to the contrary, the Lead Contracting Agency shall have no obligation to order or purchase any Products and Services hereunder and the placement of any Purchase Order shall be in the sole discretion of the Participating Agencies. This Agreement is not exclusive. Vendor expressly acknowledges and agrees that Purchaser may purchase at its sole discretion, Products and Services that are identical or similar to the Products and Services described in this Agreement from any third party.

2.5 In case of any conflict or inconsistency between any of the Contract Documents, the documents shall prevail and apply in the following order of priority:

- (i) This Agreement;
- (ii) The RFP;
- (iii) Vendor's Proposal;

2.6 Extension of contract terms to Participating Agencies:

2.6.1 Vendor agrees to extend the same terms, covenants and conditions available to Purchaser under this Agreement to Participating Agencies, that have executed an Intergovernmental Cooperative Purchasing Agreement ("IGA") as may be required by each Participating Agency's local laws and regulations, in accordance with Attachment C. Each Participating Agency will be exclusively responsible for and deal directly with Vendor on matters relating to ordering, delivery, inspection, acceptance, invoicing, and payment for Products and Services in accordance with the terms and conditions of this Agreement as if it were "Purchaser" hereunder. Any disputes between a Participating Agency and Vendor will be resolved directly between them under and in accordance with the laws of the State in which the Participating Agency exists. Pursuant to the IGA, the Lead Contracting Agency shall not incur any liability as a result of the access and utilization of this Agreement by other Participating Agencies.

2.6.2 *This Solicitation meets the public contracting requirements of the Lead Contracting Agency and may not be appropriate under or meet Participating Agencies' procurement laws. Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local, tribal, and state solicitation requirements.*

2.6.3 Vendor acknowledges execution of the Vendor Administration Fee Agreement, Contract Number VA25830, with NPPGov, pursuant to the terms of the RFP.

2.7 Oregon Public Agencies are prohibited from use of Products and Services offered under this Agreement that are already provided by qualified nonprofit agencies for disabled individuals as listed on the Department of Administrative Service's Procurement List ("Procurement List") pursuant to ORS 279.835-.855. See www.OregonRehabilitation.org/qrf for more information. Vendor shall not sell products and services identified on the Procurement List (e.g., reconditioned toner cartridges) to Purchaser or Participating Agencies within the state of Oregon.

ARTICLE 3 – TERM AND TERMINATION

3.1 The initial contract term shall be for four (4) calendar years from the Effective Date of this Agreement ("Initial Term"). Upon termination of the original four (4) year term, this Agreement shall automatically extend for a one (1) year period; ("Renewal Term"); provided, however, that the Lead Contracting Agency and/or the Vendor may opt to decline extension of the MPA by providing notification in writing at least thirty (30) calendar days prior to the annual automatic extension anniversary of the Initial Term.

3.2 Either Vendor or the Lead Contracting Agency may terminate this Agreement by written notice to the other party if the other Party breaches any of its obligations hereunder and fails to remedy the breach within thirty (30) days after receiving written notice of such breach from the non-breaching party.

ARTICLE 4 – PRICING, INVOICES, PAYMENT AND DELIVERY

4.1 Purchaser shall pay Vendor for all Products and Services ordered and delivered in compliance with the terms and conditions of this Agreement at the pricing specified for each such Product and Service on Attachment A, including shipping. Unless Attachment A expressly provides otherwise, the pricing schedule set forth on Attachment A hereto shall remain fixed for the Initial Term of this Agreement; provided that manufacturer pricing is not guaranteed and may be adjusted based on the next manufacturer price increase. Pricing contained in Attachment A shall be extended to all NPPGov, Public Safety GPO, First Responder GPO and Law Enforcement GPO members upon execution of the IGA.

4.2 Vendor shall submit original invoices to Purchaser in form and substance and format reasonably acceptable to Purchaser. All invoices must reference the Purchaser's Purchase Order number, contain an itemization of amounts for Products and Services purchased during the applicable invoice period and any other information reasonably requested by Purchaser, and must otherwise comply with the provisions of this Agreement. Invoices shall be addressed as directed by Purchaser.

4.3 Unless otherwise specified, Purchaser is responsible for any and all applicable sales taxes. Attachment A or Vendor's Proposal (Attachment E) shall specify any and all other taxes and duties of any kind which Purchaser is required to pay with respect to the sale of Products and Services covered by this Agreement and all charges for packing, packaging and loading.

4.4 Except as specifically set forth on Attachments A and G, Purchaser shall not be responsible for any additional costs or expenses of any nature incurred by Vendor in connection with the Products and Services, including without limitation travel expenses, clerical or administrative personnel, long distance telephone charges, etc. ("Incidental Expenses").

4.5 Price reductions or discount increases may be offered at any time during the contract term and shall become effective upon notice of acceptance from Purchaser.

4.6 Notwithstanding any other agreement of the Parties as to the payment of shipping/delivery costs, and subject to Attachments A, E, and G herein, Vendor shall offer delivery and/or shipping costs prepaid FOB Destination. If there are handling fees, these also shall be included in the pricing.

4.7 Unless otherwise directed by Purchaser for expedited orders, Vendor shall utilize such common carrier for the delivery of Products and Services as Vendor may select; provided, however, that for expedited orders Vendor shall obtain delivery services hereunder at rates and terms not less favorable than those paid by Vendor for its own account or for the account of any other similarly situated customer of Vendor.

4.8 Vendor shall have the risk of loss of or damage to any Products until delivery to Purchaser. Purchaser shall have the risk of loss of or damage to the Products after delivery to Purchaser. Title to Products shall not transfer until the Products have been delivered to and accepted by Purchaser at Purchaser's Destination.

ARTICLE 5 – INSURANCE

5.1 During the term of this Agreement, Vendor shall maintain at its own cost and expense (and shall cause any subcontractor to maintain) insurance policies providing insurance of the kind and in the amounts

generally carried by reasonably prudent manufacturers in the industry, with one or more reputable insurance companies licensed to do business in Oregon and any other state or jurisdiction where Products and Services are sold hereunder. Such certificates of insurance shall be made available to the Lead Contracting Agency upon 48 hours' notice. BY SIGNING THE AGREEMENT PAGE THE VENDOR AGREES TO THIS REQUIREMENT AND FAILURE TO MEET THIS REQUIREMENT WILL RESULT IN CANCELLATION OF THIS MASTER PRICE AGREEMENT.

5.2 All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of this Agreement is satisfactorily completed and formally accepted. Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect coverage afforded under the insurance policies to protect the Lead Contracting Agency. The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to the Lead Contracting Agency under such policies. Vendor shall be solely responsible for the deductible and/or self-insured retention and the Lead Contracting Agency, at its option, may require Vendor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

5.3 Vendor shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction over Vendor's employees engaged in the performance of the work or services, as well as Employer's Liability insurance. Vendor waives all rights against the Lead Contracting Agency and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Vendor pursuant to this Agreement.

5.4 Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty days (30 days) prior written notice to the Lead Contracting Agency.

5.5 Vendor waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Purchaser and other additional insureds for losses paid under the insurance policies required by this Agreement. The waiver must apply to all deductibles and/or self-insured retentions applicable to the necessary insurance that the Vendor maintains.

ARTICLE 6 – INDEMNIFICATION AND HOLD HARMLESS

6.1 Vendor agrees that it shall indemnify, defend and hold harmless Lead Contracting Agency, its respective officials, directors, employees, members and agents (collectively, the "Indemnitees"), from and against any and all damages, claims, losses, expenses, costs, obligations and liabilities (including, without limitation, reasonable attorney's fees), suffered directly or indirectly by any of the Indemnitees to the extent of, or arising out of, (i) any breach of any covenant, representation or warranty made by Vendor in this Agreement, (ii) any failure by Vendor to perform or fulfill any of its obligations, covenants or agreements set forth in this Agreement, (iii) the negligence or intentional misconduct of Vendor, any subcontractor of Vendor, or any of their respective employees or agents, (iv) any failure of Vendor, its subcontractors, or their respective employees to comply with any Applicable Law, (v) any litigation, proceeding or claim by any third party relating in any way to the obligations of Vendor under this Agreement or Vendor's performance under this Agreement, (vi) any Employee Taxes or Unemployment Insurance, or (vii) any claim alleging that the Products and Services or any part thereof infringe any third party's U.S. patent, copyright, trademark, trade secret or other intellectual property interest. Such obligation to indemnify shall not apply where the damage, claim, loss, expense, cost, obligation or liability is due to the breach of this Agreement by, or negligence or willful misconduct of, Lead Contracting Agency or its officials, directors, employees, agents or contractors. The amount and type of insurance coverage requirements set forth herein will in no way be construed as

limiting the scope of the indemnity in this paragraph. The indemnity obligations of Vendor under this Article shall survive the expiration or termination of this Agreement for two years.

6.2 LIMITATION OF LIABILITY: IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, DAMAGES FOR INJURIES TO PERSONS OR TO PROPERTY OR LOSS OF PROFITS OR LOSS OF FUTURE BUSINESS OR REPUTATION, WHETHER BASED ON TORT OR BREACH OF CONTRACT OR OTHER BASIS, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

6.3 The same terms, conditions and pricing of this Agreement may be extended to government members of National Purchasing Partners, LLC. In the event the terms of this Agreement are extended to other government members, each government member (procuring party) shall be solely responsible for the ordering of Products and Services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring parties or unrelated purchasing parties harmless from any liability that may arise from action or inaction of the procuring party.

ARTICLE 7 – WARRANTIES

Purchaser shall refer to Vendor's Proposal for all Vendor and manufacturer express warranties, as well as those warranties provided under Attachment B herein.

ARTICLE 8 - INSPECTION AND REJECTION

8.1 Purchaser shall have the right to inspect and test Products at any time prior to shipment, and within a reasonable time after delivery to the Purchaser's Destination. Products not inspected within a reasonable time after delivery shall be deemed accepted by Purchaser. The payment for Products shall in no way impair the right of Purchaser to reject nonconforming Products, or to avail itself of any other remedies to which it may be entitled.

8.2 If any of the Products are found at any time to be defective in material or workmanship, damaged, or otherwise not in conformity with the requirements of this Agreement or any applicable Purchase Order, as its exclusive remedy, Purchaser may at its option and at Vendor's sole cost and expense, elect either to (i) return any damaged, non-conforming or defective Products to Vendor for correction or replacement, or (ii) require Vendor to inspect the Products and remove or replace damaged, non-conforming or defective Products with conforming Products. If Purchaser elects option (ii) in the preceding sentence and Vendor fails promptly to make the necessary inspection, removal and replacement, Purchaser, at its option, may inspect the Products and Vendor shall bear the cost thereof. Payment by Purchaser of any invoice shall not constitute acceptance of the Products covered by such invoice, and acceptance by Purchaser shall not relieve Vendor of its warranties or other obligations under this Agreement.

8.3 The provisions of this Article shall survive the expiration or termination of this Agreement.

ARTICLE 9 – SUBSTITUTIONS

Except as otherwise permitted hereunder, Vendor may not make any substitutions of Products, or any portion thereof, of any kind without the prior written consent of Purchaser.

ARTICLE 10 - COMPLIANCE WITH LAWS

10.1 Vendor agrees to comply with all Applicable Laws and at Vendor's expense, secure and maintain in full force during the term of this Agreement, all licenses, permits, approvals, authorizations, registrations and certificates, if any, required by Applicable Laws in connection with the performance of its obligations hereunder. At Purchaser's request, Vendor shall provide to Purchaser copies of any or all such licenses, permits, approvals, authorizations, registrations and certificates.

10.2 Purchaser has taken all required governmental action to authorize its execution of this Agreement and there is no governmental or legal impediment against Purchaser's execution of this Agreement or performance of its obligations hereunder.

10.3 When a Participating Agency procures Products and Services under this Agreement using United States federal funds, including but not limited to federal grants or FEMA funding, the procurement shall be subject to the terms and conditions set forth in Attachment D – Requirements for Procurements Utilizing Federal Funds and Grants, which is incorporated herein by reference. The Vendor shall comply with all applicable federal laws, regulations, and requirements outlined in Attachment D, including but not limited to those specified in 2 C.F.R. § 200, as amended, and any additional stipulations based on the source of funding. All references to "federal" in this section and Attachment D pertain exclusively to the United States federal government.

10.4 When a Participating Agency accesses Vendor's Products and Services with United States federal funds, Vendor shall comply with the provisions set forth in Attachment D – Provisions for Non-United States Federal Entity Procurements Under United States Federal Awards or Other Awards, which is incorporated herein by reference.

ARTICLE 11 – PUBLICITY / CONFIDENTIALITY

11.1 No news releases, public announcements, advertising materials, or confirmation of same, concerning any part of this Agreement or any Purchase Order issued hereunder shall be issued or made without the prior written approval of the Parties. Neither Party shall in any advertising, sales materials or in any other way use any of the names or logos of the other Party without the prior written approval of the other Party.

11.2 Any knowledge or information which Vendor or any of its affiliates shall have disclosed or may hereafter disclose to Purchaser, and which in any way relates to the Products and Services covered by this Agreement shall not, unless otherwise designated by Vendor, be deemed to be confidential or proprietary information, and shall be acquired by Purchaser, free from any restrictions, as part of the consideration for this Agreement.

ARTICLE 12 - RIGHT TO AUDIT

Subject to Vendor's reasonable security and confidentiality procedures, Purchaser, or any third party retained by Purchaser, may at any time upon prior reasonable notice to Vendor, during normal business hours, audit the books, records and accounts of Vendor to the extent that such books, records and accounts pertain to sale of any Products and Services hereunder or otherwise relate to the performance of this Agreement by Vendor. Vendor shall maintain all such books, records and accounts for a period of at least three (3) years after the date of expiration or termination of this Agreement. The Purchaser's right to audit under this Article 12 and Purchaser's rights hereunder shall survive the expiration or termination of this Agreement for a period of three (3) years after the date of such expiration or termination.

ARTICLE 13 - REMEDIES

Except as otherwise provided herein, any right or remedy of Vendor or Purchaser set forth in this Agreement shall not be exclusive, and, in addition thereto, Vendor and Purchaser shall have all rights and remedies under Applicable Law, including without limitation, equitable relief. The provisions of this Article shall survive the expiration or termination of this Agreement.

ARTICLE 14 - RELATIONSHIP OF PARTIES

Vendor is an independent contractor and is not an agent, servant, employee, legal representative, partner or joint venture of Purchaser. Nothing herein shall be deemed or construed as creating a joint venture or partnership between Vendor and Purchaser. Neither Party has the power or authority to bind or commit the other.

ARTICLE 15 - NOTICES

All notices required or permitted to be given or made in this Agreement shall be in writing. Such notice(s) shall be deemed to be duly given or made if delivered by hand, by certified or registered mail or by nationally recognized overnight courier to the address specified below:

If to Lead Contracting Agency:

LEAGUE OF OREGON CITIES
1201 Court St. NE
Suite 200
Salem OR 97301
ATTN: Kevin Toon
Email: rfp@ORCities.org

If to Vendor:

Life-Assist, Inc
11277 Sunrise Park Drive
Rancho Cordova, CA 95742
ATTN: Andy Selby
Email: andy.selby@life-assist.com

Either Party may change its notice address by giving the other Party written notice of such change in the manner specified above.

ARTICLE 16 - FORCE MAJEURE

Except for Purchaser's obligation to pay for Products and Services delivered, delay in performance or non-performance of any obligation contained herein shall be excused to the extent such failure or non-performance is caused by force majeure. For purposes of this Agreement, "force majeure" shall mean any cause or agency preventing performance of an obligation which is beyond the reasonable control of either Party hereto, including without limitation, fire, flood, sabotage, shipwreck, embargo, strike, explosion, labor trouble, accident, riot, acts of governmental authority (including, without limitation, acts based on laws or regulations now in existence as well as those enacted in the future), acts of nature, and delays or failure in obtaining raw materials, supplies or transportation. A Party affected by force majeure shall promptly provide notice to the other, explaining the nature and expected duration thereof, and shall act diligently to remedy the interruption or delay if it is reasonably capable of being remedied. In the event of a force majeure situation,

deliveries or acceptance of deliveries that have been suspended shall not be required to be made upon the resumption of performance.

ARTICLE 17 - WAIVER

No delay or failure by either Party to exercise any right, remedy or power herein shall impair such Party's right to exercise such right, remedy or power or be construed to be a waiver of any default or an acquiescence therein; and any single or partial exercise of any such right, remedy or power shall not preclude any other or further exercise thereof or the exercise of any other right, remedy or power. No waiver hereunder shall be valid unless set forth in writing executed by the waiving Party and then only to the extent expressly set forth in such writing.

ARTICLE 18 - PARTIES BOUND; ASSIGNMENT

This Agreement shall inure to the benefit of and shall be binding upon the respective successors and assigns of the Parties hereto, but it may not be assigned in whole or in part by Vendor without prior written notice to Purchaser which shall not be unreasonably withheld or delayed.

ARTICLE 19 - SURVIVABILITY/PARTICIPATING AGENCY DISCRETIONARY EXTENSION

Provided the laws of the jurisdiction of the Participating Agency permit survivability of the contract term through a mutually agreed upon extension of the agreement between the Participating Agency and the Vendor beyond the term of the publicly awarded Agreement, to be determined and confirmed by the Participating Agency at its sole discretion, all applicable agreements and warranties that were entered into between Vendor and the Participating Agency under the terms and conditions of the Agreement shall survive the expiration or termination of the Agreement if mutually agreed upon between the Vendor and the Participating Agency. All purchase orders issued and accepted by Vendor shall survive expiration or termination of the Agreement for the term of the purchase order or subscription, unless the Participating Agency terminates the purchase order sooner. However, regardless of the term of the purchase order or subscription, no purchase order shall survive the expiration or termination of the Agreement unless the Participating Agency makes an express finding and justification for the longer term as mutually agreed upon by the Participating Agency and Vendor. The finding and justification must either be included in the purchase order or referenced in the purchase order and maintained in the Participating Agency's procurement record. Contract maintenance and adjustments contemplated after the maturity date of the Lead Public Agency cooperative procurement contract, and prior to the expiration date of the Purchase Order or subscription, shall be individually negotiated directly between the awarded Vendor and the Participating Agency identified in that Purchase Order or subscription. Rights and obligations under this Agreement which by their nature should survive, including, but not limited to, the administrative fee provided in the Vendor Administrative Agreement and any and all payment obligations invoiced prior to the termination or expiration hereof, obligations of confidentiality, and indemnification will remain in effect after termination or expiration hereof.

ARTICLE 20 - SEVERABILITY

To the extent possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under Applicable Law. If any provision of this Agreement is declared invalid or unenforceable, by judicial determination or otherwise, such provision shall not invalidate or render unenforceable the entire Agreement, but rather the entire Agreement shall be construed as if not containing the particular invalid or unenforceable provision or provisions and the rights and obligations of the Parties shall be construed and enforced accordingly.

ARTICLE 21 - INCORPORATION; ENTIRE AGREEMENT

21.1 All the provisions of the Attachments hereto are hereby incorporated herein and made a part of this Agreement. In the event of any apparent conflict between any provision set forth in the main body of this Agreement and any provision set forth in the Attachments, including the RFP and/or Vendor's Proposal, the provisions shall be interpreted, to the extent possible, as if they do not conflict. If such an interpretation is not possible, the provisions set forth in the main body of this Agreement shall control.

21.2 This Agreement (including Attachments and Contract Documents hereto) constitutes the entire Agreement of the Parties relating to the subject matter hereof and supersedes any and all prior written and oral agreements or understandings relating to such subject matter.

ARTICLE 22 - HEADINGS

Headings used in this Agreement are for convenience of reference only and shall in no way be used to construe or limit the provisions set forth in this Agreement.

ARTICLE 23 - MODIFICATIONS

This Agreement may be modified or amended only in writing executed by Vendor and the Lead Contracting Agency. The Lead Contracting Agency and each Participating Agency contracting hereunder acknowledge and agree that any agreement entered into in connection with any Purchase Order hereunder shall constitute a modification of this Agreement as between the Vendor and the Participating Agency. Any modification of this Agreement as between Vendor and any Participating Agency shall not be deemed a modification of this Agreement for the benefit of the Lead Contracting Agency or any other Participating Agency.

ARTICLE 24 - GOVERNING LAW

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Oregon or in the case of a Participating Agency's use of this Agreement, the laws of the State in which the Participating Agency exists, without regard to its choice of law provisions.

[Signature page to follow]

ARTICLE 25 - COUNTERPARTS

This Agreement may be executed in counterparts all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year last written below.

PURCHASER:

Signed by:
Signature: Patricia M. Mulvihill
0BD4F25C35F54D0...

Printed Name: Patricia M. Mulvihill

Title: Executive Director
LEAGUE OF OREGON CITIES

Dated: November 19, 2025 | 8:30 PM PST

VENDOR:

Signed by:
Signature: Carrie Woodworth
49ABD2DB0DB6422...

Printed Name: Carrie Woodworth

Title: Contracts Manager
LIFE-ASSIST, INC

Dated: November 19, 2025 | 4:39 PM PST

ATTACHMENT A

to Master Price Agreement by and between VENDOR and PURCHASER.

PRODUCTS, SERVICES, SPECIFICATIONS AND PRICES

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES	
Product Category	Percentage (%) off List Price
MEDICAL PRODUCTS AND SUPPLIES	31%
PHARMACEUTICALS	31%
MEDICAL MONITORS, DEFIBRILLATORS, AND DIAGNOSTICS	31%
MEDICAL LIFE SUPPORT EQUIPMENT	31%
TRAINING, SIMULATION, AND CERTIFICATION	15%
OTHER	
- CAPITAL EQUIPMENT	15%
- OPERATIONS	

EXCLUDES ITEMS ON SALE

Vendor pays freight for all standard ground shipments in the Continental US. Alaska and Hawaii shipments are sent via Priority Mail or UPS 2nd Day Air, and freight is added to the invoice. Vendor will only charge the actual freight amount that we are charged; it will never be marked up in price.

Pricing contained in this Attachment A shall be extended to all NPPGov members upon execution of the Intergovernmental Agreement.

Participating Agencies may purchase from Vendor’s authorized dealers and distributors, as applicable, provided the pricing and terms of this Agreement are extended to Participating Agencies by such dealers and distributors. Vendor’s authorized dealers and distributors, as applicable, may be updated from time to time. [A current list may be obtained from Vendor.]

ATTACHMENT B

to Master Price Agreement by and between VENDOR and PURCHASER.

ADDITIONAL SELLER WARRANTIES

To the extent possible, Vendor will make available all warranties from third party manufacturers of Products not manufactured by Vendor, as well as any warranties identified in this Agreement and Vendor's Proposal.

ATTACHMENT C

to Master Price Agreement by and between VENDOR and PURCHASER.

PARTICIPATING AGENCIES

The Lead Contracting Agency in cooperation with National Purchasing Partners (NPPGov) entered into this Agreement on behalf of other government agencies that desire to access this Agreement to purchase Products and Services. Vendor must work directly with any Participating Agency concerning the placement of orders, issuance of the purchase orders, contractual disputes, invoicing, and payment. The Lead Contracting Agency shall not be held liable for any costs, damages, etc., incurred by any Participating Agency.

Any subsequent contract entered into between Vendor and any Participating Agency shall be construed to be in accordance with and governed by the laws of the State in which the Participating Agency exists. Each Participating Agency is directed to execute an Intergovernmental Cooperative Purchasing Agreement ("IGA"), as set forth on the NPPGov web site, www.nppgov.com. The IGA allows the Participating Agency to purchase Products and Services from the Vendor in accordance with each Participating Agency's legal requirements as if it were the "Purchaser" hereunder.

ATTACHMENT D**to Master Price Agreement by and between VENDOR and PURCHASER.****REQUIREMENTS FOR PROCUREMENTS UTILIZING FEDERAL FUNDS AND GRANTS**

Summary of Key Provisions for Participating Agencies Utilizing U.S. Federal Funds

Participating Agencies acquiring goods or services through this contract using United States federal grants or FEMA funding are subject to specific requirements, including those outlined in 2 C.F.R. § 200. Additional stipulations may apply based on the source of funding. For reference, “federal” pertains exclusively to the United States federal government.

The following provisions are applicable solely when a Participating Agency procures Vendor equipment, products, or services with United States federal funds:

A. Equal Employment Opportunity

Contracts classified as “federally assisted construction contracts” under 41 C.F.R. § 60-1.3 must incorporate the Equal Opportunity clause pursuant to 41 C.F.R. § 60-1.4(b), ensuring compliance with Executive Order 11246 (as amended) and relevant Department of Labor regulations. This provision is included by reference.

B. Davis-Bacon Act, as Amended (40 U.S.C. § 3141-3148)

Prime construction contracts exceeding \$2,000 require adherence to the Davis-Bacon Act and related Department of Labor regulations (29 C.F.R. § 5). Contractors must pay at least the prevailing wage determined by the Secretary of Labor, with weekly payments mandated. Each solicitation must feature the current wage determination, and any violations must be reported to the awarding agency. Compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145; 29 C.F.R. § 3) is also required.

C. Contract Work Hours and Safety Standards Act (40 U.S.C. § 3701-3708)

Contracts exceeding \$100,000 involving mechanics or laborers must comply with 40 U.S.C. §§ 3702 and 3704, and 29 C.F.R. § 5. Wages must reflect a standard 40-hour work week, with overtime compensated at no less than one and a half times the basic rate. Workers must not be subjected to hazardous or unsafe conditions. These rules exclude supply purchases and transportation contracts. The Vendor confirms compliance throughout the contract duration.

D. Rights to Inventions Made Under a Contract or Agreement

If the federal award qualifies as a “funding agreement” per 37 C.F.R. § 401.2(a), recipients contracting with small businesses or nonprofit organizations for research must observe 37 C.F.R. § 401 and associated regulations.

E. Clean Air Act and Federal Water Pollution Control Act

For contracts and subgrants exceeding \$150,000, full compliance with the Clean Air Act (42 U.S.C. § 7401–7671Q) and Federal Water Pollution Control Act (33 U.S.C. § 1251–1387) is mandatory. Any violations should be reported to both the awarding agency and the EPA. Vendors certify their compliance.

F. Debarment and Suspension (Executive Orders 12549 and 12689)

No contract shall be awarded to entities listed in the System for Award Management (SAM) exclusions under 2 C.F.R. § 180 and Executive Orders 12549 and 12689. Vendors confirm they are neither debarred nor excluded by any federal agency.

G. Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352)

Vendors must submit requisite certifications and refrain from utilizing federal funds to influence government officials in relation to contracts, grants, or awards. All lobbying with non-federal funds must be disclosed and communicated across all tiers. Vendors agree to adhere strictly to the Byrd Anti-Lobbying Amendment.

H. Record Retention Requirements

Vendors shall retain records in accordance with 2 C.F.R. § 200.333 for three years beyond final report submission and until all matters have been resolved.

I. Energy Policy and Conservation Act Compliance

Where relevant, Vendors must comply with mandatory energy efficiency standards detailed in the state energy conservation plan under the Energy Policy and Conservation Act.

J. Buy American Provisions Compliance

When applicable, Vendors must comply with the Buy American Act and ensure purchases adhere to procurement rules that require free and open competition.

K. Access to Records (2 C.F.R. § 200.336)

Vendors grant authorized representatives of federal agencies access to pertinent books, documents, papers, and records for audits, examinations, excerpts, and transcriptions, as well as personnel interviews relating to such records.

L. Procurement of Recovered Materials (2 C.F.R. § 200.322)

Non-federal entities that are state agencies or political subdivisions and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. This includes procuring items designated in EPA guidelines (40 C.F.R. § 247) containing the highest practical percentage of recovered materials, maximizing energy and resource recovery for solid waste management, and establishing affirmative procurement programs for recovered materials as specified by EPA.

Entities utilizing United States federal grant or FEMA funds for procurement may be subject to further requirements, including those under 2 C.F.R. § 200, with all references to "federal" denoting the United States federal government.

Entities using U.S. federal grant or FEMA funds for procurement may be subject to additional requirements under 2 C.F.R. § 200. All references to "federal" are specific to the United States federal government.

ATTACHMENT E

to Master Price Agreement by and between VENDOR and PURCHASER.

Vendor's Proposal

(The Vendor's Proposal is not attached hereto.)

(The Vendor's Proposal is incorporated by reference herein.)

ATTACHMENT F

to Master Price Agreement by and between VENDOR and PURCHASER.

Purchaser's Request for Proposal

(The Purchaser's Request for Proposal is not attached hereto.)

(The Purchaser's Request for Proposal is incorporated by reference herein.)

ATTACHMENT G

to Master Price Agreement by and between VENDOR and PURCHASER.

ADDITIONAL VENDOR TERMS OF PURCHASE, IF ANY.

TERMS AND CONDITIONS

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WARRANTIES AND LIABILITY LIMITS
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Warranties are limited to those offered by the manufacturer. Life-Assist, Inc. gives no express or implied warranties on any items shown in its catalog, price list, or otherwise offered for sale and shall not be responsible for the proper use and servicing of goods purchased nor does the company give any express or implied warranty that goods purchased are merchantable or fit for a particular purpose. Life-Assist, Inc. shall not be liable for special or consequential damage or injury to person or property which results from the use of these products. All products sold by Life-Assist, Inc. are intended for use by trained medical personnel.

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SHIPPING
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Free Standard Shipping within the contiguous U.S. on orders over \$100! Orders under \$100 will be charged a \$14.50 shipping and handling fee. All other orders are shipped FOB origin and freight charges will be applied at time of shipment.

It is our service policy to ship orders the same day we receive them, providing the order is placed by 4:00 pm Monday through Friday. Most orders are shipped by UPS ground complete within 24 hours (M-F). If, by chance, an item is backordered, it will be shipped to you immediately upon our receipt.

Refrigerated items are only shipped Monday – Wednesday and will arrive in 1 – 2 days. Destinations outside of the 2-day shipping zone must be shipped 2nd Day Air and the air freight charges will apply. Refrigerated items cannot be returned.

Freight charges will be applied to special orders, overweight orders, oversized products, and requested rush deliveries.

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RETURNS
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If a product does not meet your specifications, you may return the item in its original and unaltered* packaging, in resalable condition, within 45 days. Prior to returning any purchase, please contact Customer Care at (800) 824-6016 or email CustomerCare@life-assist.com to obtain a return authorization number.

*Please note, we are unable to provide credit for items where packaging has been altered (i.e., marked with permanent marker or internal agency labels affixed).

Returned merchandise must be sent freight prepaid and be received in new, resalable condition.

To expedite the process, please have your shipping or invoice document available for reference.

Items returned within 45 days of shipment will not be subject to a restocking fee. Items returned 46 days or more will be subject to a 15% restocking fee (\$25.00 minimum) plus freight.

Non-returnable items include:
Pharmaceutical products
Custom / special order items
Refrigerated products
Items listed as non-returnable
Short dated or expired products
Items not in original packaging

Some goods, such as refrigerated items, special order items, short dated product and/or items more than 90 days old, etc., are not be eligible for credit. Products shipped directly from vendor partners require a vendor return authorization and are subject to the vendor's return policy and any applicable fees. If we make an error in filling or shipping your order, we will promptly rectify the mistake at no cost to you.

Please note: Issuance of a Return Authorization Number is required and does not guarantee credit. Credit will be issued only after the product is received, inspected, and confirmed to meet our return requirements.

If a damaged shipment is received, please note the extent of the damage to the carrier at the time of delivery. Keep all boxes and packaging materials and immediately contact Customer Care at (800) 824-6016 or email CustomerCare@life-assist.com.

Damage claims must be made within 5 days of receipt of merchandise.

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CREDIT
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Municipalities, fire and police departments, recognized volunteer organizations, government agencies and related: may purchase on terms of Net 30 days from shipping date without prior arrangement. Please fax or mail your first order on agency letterhead.

Commercial businesses: may apply for open account status by submitting a completed Life-Assist, Inc. Credit Application Form.

Resellers may request price quotations online only. Rx items are not available for resale.

Overdue accounts: will be assessed a 1 1/2% monthly (18% year) charge. Payment on account will be credited upon receipt at Life-Assist's office in Rancho Cordova, California. Delinquent accounts will be referred for collection. Purchaser will be liable for all costs of collection on overdue accounts, plus reasonable attorney's fees. A \$20 service charge will be assessed on all returned checks.

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Exhibit B:
Insurance Requirements
(Services)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “**occurrence**” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation:** as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City of Stockton requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of Stockton.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City of Stockton, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. Coverage can be

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provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used). Additional insured Name of Organization shall read "City of Stockton, its officers, officials, employees, and volunteers." Policy shall cover City of Stockton, its officers, officials, employees, and volunteers for all locations work is done under this contract.

Primary Coverage

For any claims related to this contract, the **Contractor's insurance coverage shall be primary and non-contributory** and at least as broad as ISO CG 20 01 12 19 as respects the City of Stockton, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Stockton, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies. The City of Stockton does not accept endorsements limiting the Contractor's insurance coverage to the sole negligence of the Named Insured.

Umbrella or Excess Policy

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City of Stockton.

Waiver of Subrogation

Contractor hereby grants to City of Stockton a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City of Stockton by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation and provide a copy to the City of Stockton, but this provision applies regardless of whether or not an endorsement has been issued.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City of Stockton for all work performed by the Contractor, its employees, agents and subcontractors. This provision applies regardless of whether or not an endorsement has been issued.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City of Stockton. The City of Stockton may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City of Stockton.

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Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City of Stockton.

Claims Made Policies (Does Not Apply to Commercial General Liability)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior** to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of **five (5)** years after completion of work.

Verification of Coverage

Contractor shall furnish the City of Stockton with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All documents are to be received and approved by the City of Stockton before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City of Stockton reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City of Stockton reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Certificate Holder Address

The address for mailing certificates, endorsements and notices shall be:

City of Stockton
Its Officers, Officials, Employees, and Volunteers
501 W Weber Avenue
Building 1, 4th Floor
Stockton, CA 95203

Exhibit C

PRODUCTS, SERVICES, SPECIFICATIONS AND PRICES

MEDICAL PRODUCTS, MONITORS, SOFTWARE, DATA TRANSMISSION, AND RELATED SERVICES	
Product Category	Percentage (%) off List Price
MEDICAL PRODUCTS AND SUPPLIES	31%
PHARMACEUTICALS	31%
MEDICAL MONITORS, DEFIBRILLATORS, AND DIAGNOSTICS	31%
MEDICAL LIFE SUPPORT EQUIPMENT	31%
TRAINING, SIMULATION, AND CERTIFICATION	15%
OTHER	
- CAPITAL EQUIPMENT	15%
- OPERATIONS	

EXCLUDES ITEMS ON SALE

Vendor pays freight for all standard ground shipments in the Continental US. Alaska and Hawaii shipments are sent via Priority Mail or UPS 2nd Day Air, and freight is added to the invoice. Vendor will only charge the actual freight amount that we are charged; it will never be marked up in price.

Pricing contained in this Attachment A shall be extended to all NPPGov members upon execution of the Intergovernmental Agreement.

Participating Agencies may purchase from Vendor's authorized dealers and distributors, as applicable, provided the pricing and terms of this Agreement are extended to Participating Agencies by such dealers and distributors. Vendor's authorized dealers and distributors, as applicable, may be updated from time to time. [A current list may be obtained from Vendor.]

EXHIBIT D
SPECIAL FUNDING TERMS & CONDITIONS

Not Applicable – Intentionally Left Blank