

Stockton Arts Commission Bylaws

December 2007
Revisions January 14, 2008
Revisions February 6, 2012
Revisions July 7, 2014
Revised September 14, 2015
Revised February 7, 2022
Revised June 23, 2023
Revised January 28, 2026

ORGANIZATION

Name: The name of this organization shall be the Stockton Arts Commission.

Establishment: This Commission is established by the Stockton City Council Ordinance #2845c.s and is governed by the City Charter, City Code, and these Bylaws.

Mission Statement: The Stockton Arts Commission is the arts advocacy agency of the City of Stockton. It serves as a catalyst to support, sustain, and strengthen our diverse community by increasing awareness, opportunities, and involvement in arts and cultural activities.

Membership: The Commission shall be composed of a chair, vice-chair and ~~thirteen~~ five members, including one Youth Commissioner.

NOMINATIONS AND ELECTIONS

Term of Office: The Commissioners shall serve four-year terms. The Youth Commissioner shall serve a one-year term, from July 1st through June 30th.

Reappointment: Commissioners may reapply for appointment ~~to one additional consecutive term~~ but must follow the same procedures for reappointment as for their initial appointment as set forth in the City Ordinance including the interview process.

Officers: The officers of the Commission shall be Chair and Vice-Chair. Officers shall serve two-year terms following the fiscal year of the City.

Nomination of Commissioners: The Commission shall establish procedures for the recruitment of members. Potential members shall be interviewed by other Commissioners appointed by the Chair. The Committee shall recommend potential members to the Commission for approval by majority vote. The Commission recommends selected individuals to the Mayor for appointment, with the approval of the City Council, in accordance with City law.

Nomination of Officers: At the May or June meeting, the Chair shall appoint three members of the Commission to serve as an ad-hoc nominating committee to recommend a slate of officers to be voted on by the Commission at its April meeting. The term of office for the Chair and Vice-Chair shall begin with the July meeting.

Officers:

Chair: The Chair shall preside at all meetings of the Commission, appoint members to committees, and serve as an ex-officio member of all other committees.

Vice-Chair: The Vice-Chair shall preside at Commission meetings in the absence of the Chair, may serve as an ex-officio member of committees at the request of the Chair, and shall perform other duties as assigned.

Vacancies: In the event of a vacancy of an officer position, the Commission will nominate and appoint one or more replacement officers. The replacement officer shall take office immediately upon election and shall serve the remaining term of the officer being replaced.

COMMITTEES

The Chair, with the approval of the Commission, may establish ad hoc, committees as necessary to perform the work of the Commission.

DUTIES OF THE COMMISSION:

The Commission shall, develop and recommend to the City Council its proposed budget for each year; review and recommend for City Council the selection of and contracts with artists, manage the Poet Laureate program, and shall generally administer the Public Art Program by developing the annual public art plan including, without limitation, reviewing the annual CIP projects, recommending which projects or portions thereof are subject to these Sections and recommending artistic elements and/or opportunities within each project, reviewing and recommending modification of the Public Art Master Plan, evaluating and recommending designation of sites, recommending project scope and budget, participating in review and drafting of the RFP for design services (concerning the public art elements to be considered), participating in the artist (RFP) selection process for City projects, recommending the commissioning of artworks, evaluating and recommending to the Council offers of gifts of art for the public art collection, reviewing design, execution, and placement of artworks, overseeing the process for removal of artworks from the public art collection, and recommending repair, renovation or replacement of artworks in the public art collection.

The Commission is responsible for recruiting new commissioners; proposing revisions to the bylaws; developing and overseeing operating procedures; recommends revisions of the enabling ordinance to City Council for approval; and recommendation of new programs and services.

MEETINGS

Regular Meetings of the Commission: The regular meetings of the Commission shall be held at a date, time, and place to be determined by the Commission. In the event of a holiday, the meeting will be rescheduled or canceled.

Meeting Attendance: Council Policy Chapter 3.02.010, states: a Commissioner's unexcused absence from either three consecutive regular meetings or five or more regular meetings in any twelve-month period shall result in the position being vacated, subject to City Council ratification as provided in this Article. For any Commission that meets regularly once a month or less frequently, a Commissioner's unexcused absences from 25% or more of the meetings in any 12-month period shall result in the position being vacated, subject to City Council ratification as provided in this Article.

Excused absences shall include illness or other medical reasons, work related conflicts and scheduled vacations when notice is provided at least 30 days in advance.

Quorum: The Commission may take action at any duly noticed meeting at which a quorum is present. A quorum consists of a majority of seated members of the Commission.

AMENDMENTS

Procedure: Any proposed amendments to these Bylaws must be presented to the Commission for discussion at a duly noticed meeting and will not be effective until approved by a quorum at a subsequent duly-noticed meeting.