



Resolution No. CS

RESOLUTION CERTIFYING THE RESULTS OF THE OPEN/PROMOTIONAL EXAMINATION FOR THE PROGRAM SPECIALIST - OFFICE ASSISTANT I

The Chief Examiner for the Civil Service Commission opened the recruitment for Program Specialist - Office Assistant I on July 20, 2025, and closed it on August 8, 2025. The open/promotional recruitment evaluated applicants for specified knowledge, skills, and abilities to perform the duties of the Miscellaneous position of Program Specialist - Office Assistant I as set forth in the job announcement prepared in accordance with the Rules and Regulations of this Commission; and

The Chief Examiner for the Civil Service Commission conducted an open/promotional examination for Program Specialist - Office Assistant I on August 25, 2025, for the City of Stockton; and

The Chief Examiner has filed with this Commission a report of the results of the open/promotional examination, in accordance with Rule VI, section 12(a) of the City of Stockton Civil Service Rules and Regulations for Miscellaneous Employees, which report is on file with the Human Resources Department; now, therefore,

BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF STOCKTON, AS FOLLOWS:

1. That the report of the open/promotional examination for the Miscellaneous position of Program Specialist I - Office Assistant is hereby approved.

2. That the open/promotional list of eligibles for the Miscellaneous position of Program Specialist - Office Assistant I for the City of Stockton, attached hereto as Exhibit 1, is hereby certified.

3. That the candidates appearing on Exhibit 1 are hereby declared eligible for appointment to the Miscellaneous position of Program Specialist - Office Assistant I and shall be certified to the appointing authority to fill vacancies approved by the Personnel Officer in accordance with the Stockton Municipal Code and the Rules and Regulations of this Commission.

4. That the list certified herein shall remain in effect for one (1) year and shall expire on September 18, 2026, unless the duration is otherwise changed by this Commission.

PASSED, APPROVED, and ADOPTED this 18th day of September 2025.

DWIGHT WILLIAMS, CHAIR
CITY OF STOCKTON
CIVIL SERVICE COMMISSION

ATTEST:

KATHERINE D. ROLAND, CMC, CPMC
CITY CLERK
CITY OF STOCKTON

By: _____