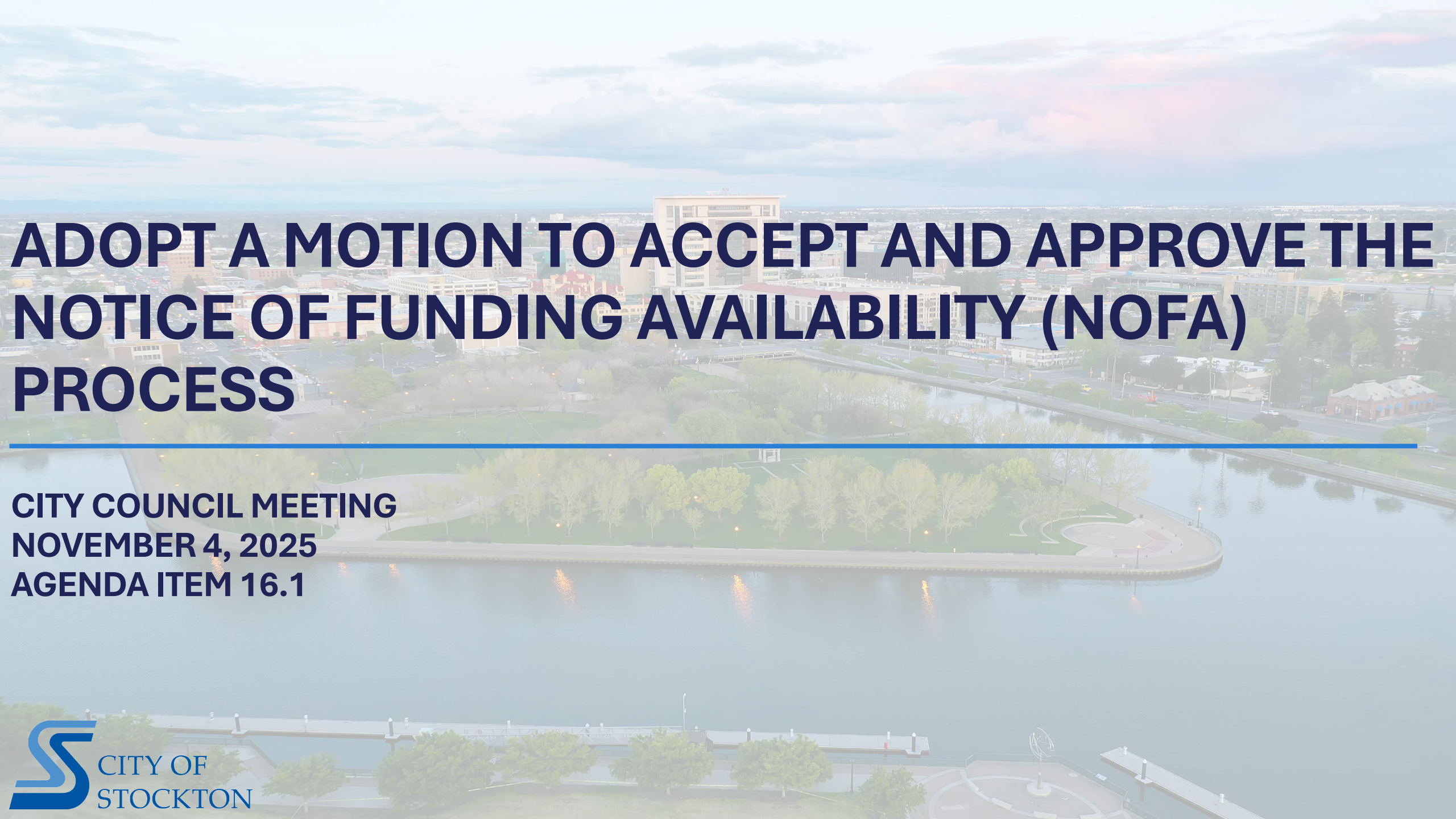




# **ADOPT A MOTION TO ACCEPT AND APPROVE THE NOTICE OF FUNDING AVAILABILITY (NOFA) PROCESS**

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**CITY COUNCIL MEETING  
NOVEMBER 4, 2025  
AGENDA ITEM 16.1**

# Types of NOFAs

## Housing

- NOFA Release
- Question Window/Response
- Proposal Due Date
- Requirement Review- Pass/Fail
- Technical Review (Scoring)
- Scoring Tabulation
- Council Notification
- Council Recommendation

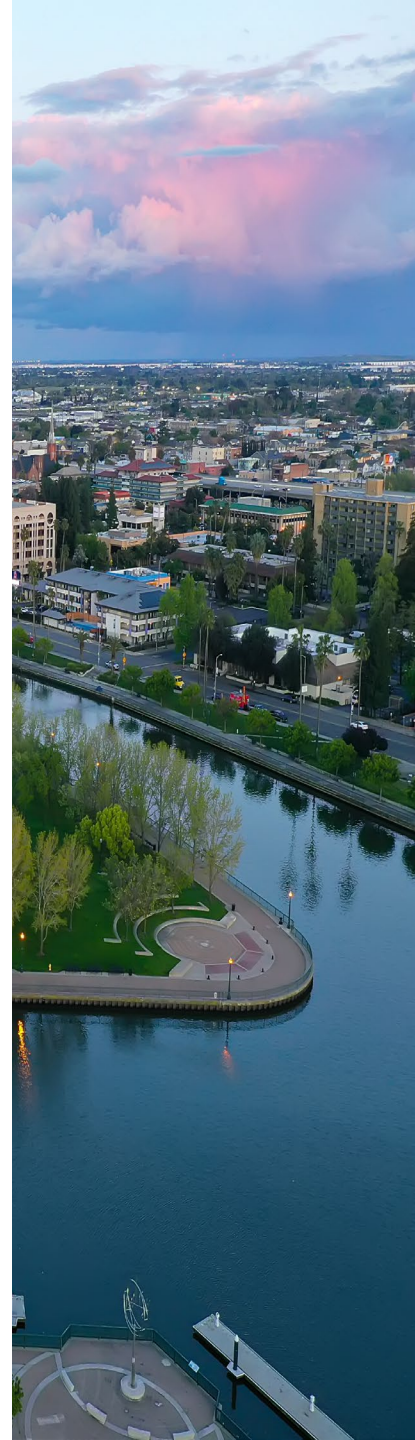
## Community Support Services

- NOFA Release
- **Mandatory Participation Meeting**
- **Online Office Hours**
- Question Window/Response
- Proposal Due Date
- Requirement Review- Pass/Fail
- Technical Review (Scoring)
- **CDC Presentations**
- Scoring Tabulation
- Council Notification
- Council Recommendation

# NOFA – Notice of Funds Available

## Process:

- Develop scope, including Funding Regulations and Scoring Criteria
- Issue NOFA – 45 to 30 days, include Q/A period
- Proposals Received
- Proposals Reviewed for Requirements
- Proposals that Pass Requirements are Forwarded to Panel for Review/Scoring
- Proponents are Notified of Recommendation/Denial of Award
- Recommendation made by EDD to Council for Awardees and Allocation Amount Approval
- Agreements are entered with recipients for funding

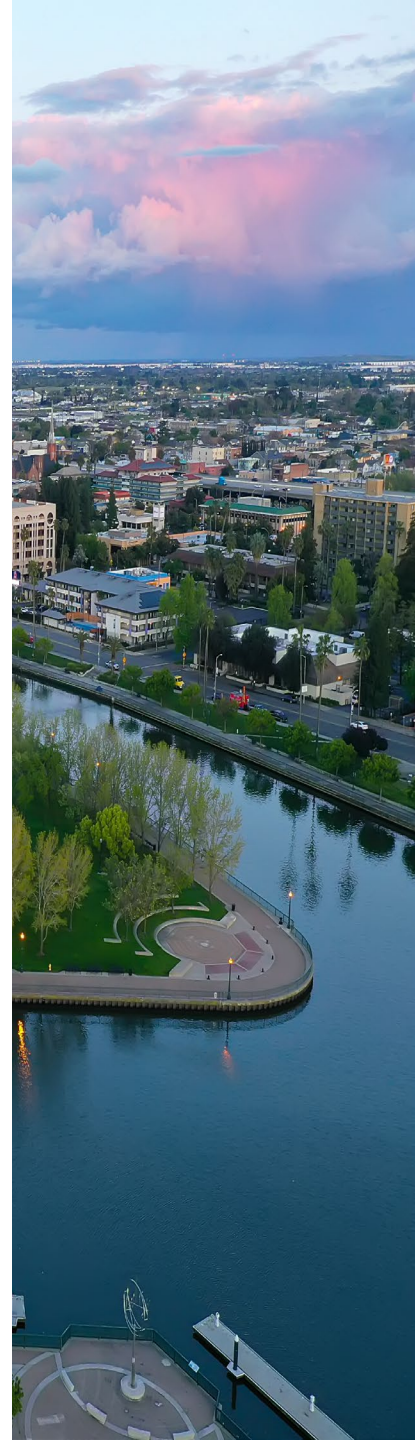


# Process Improvement/ Changes

- Ensure staff participate in only one phase of review
- Initial Review for Requirements- Pass/ Fail
- Council will receive a full scoring matrix listing entities and ranking 2 weeks prior to the Council meeting
- Council may request time to review all proposals in detail with 24 hours notice to staff

## Community Services Only:

- CDC receives executive project summaries and scores presentations to be added to the technical scores
- CDC- Receives combined scopes, which will become recommendation to the Council





# Recommended Action

It is recommended that the City Council adopt a motion to:

1. Accept and approve the Notice of Funding Available (NOFA) processes to be used in determining competitive funding awards related to State and Federal funding grants administered by the Economic Development Department; and
2. Authorize the City Manager, or designee, to take appropriate and necessary actions to carry out the purpose and intent of this motion.