

## **Resolution No. CS**

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### **RESOLUTION CERTIFYING THE RESULTS OF THE OPEN/PROMOTIONAL EXAMINATION FOR THE POSITION ADMINISTRATIVE AIDE I**

The Chief Examiner for the Civil Service Commission opened the recruitment for Administrative Aide I on January 12, 2025, and closed it on February 02, 2025. The open/promotional recruitment evaluated applicants for specified knowledge, skills, and abilities to perform the duties of the Miscellaneous position of Administrative Aide I, as set forth in the job announcement prepared in accordance with the Rules and Regulations of this Commission; and

The Chief Examiner for the Civil Service Commission conducted an open/promotional examination for Administrative Aide I on February 18, 2025, for the City of Stockton; and

The Chief Examiner has filed with this Commission a report of the results of the open/promotional examination, in accordance with Rule VI, section 12(a) of the City of Stockton Civil Service Rules and Regulations for Miscellaneous Employees, which report is on file with the Human Resources Department; now, therefore,

BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION OF THE CITY  
OF STOCKTON, AS FOLLOWS:

1. That the report of the open/promotional examination for the Miscellaneous position of Administrative Aide I is hereby approved.

2. That the open/promotional list of eligibles for the Miscellaneous position of Administrative Aide I for the City of Stockton, attached hereto as Exhibit 1, is hereby certified.

3. That the candidates appearing on Exhibit 1 are hereby declared eligible for appointment to the Miscellaneous position of Administrative Aide I, and shall be certified to the appointing authority to fill vacancies approved by the Personnel Officer in accordance with the Stockton Municipal Code and the Rules and Regulations of this Commission.

4. That the list certified herein shall remain in effect for one (1) year and shall expire on March 20, 2026 unless the duration is otherwise changed by this Commission.

PASSED, APPROVED, and ADOPTED this 20th day of March 2025.

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DWIGHT WILLIAMS, CHAIR  
CITY OF STOCKTON  
CIVIL SERVICE COMMISSION

ATTEST:

KATHERINE D. ROLAND, CMC, CPMC  
CITY CLERK  
CITY OF STOCKTON

By: \_\_\_\_\_