

- Community Event Outreach
- •
- Book Buddies program ٠
- Families Reading Together .
- English Conversation Club

#### **Technical Services**

- Materials Acquisition ٠
- Electronic Databases
- **Circulation Database**
- Account Maintenance
- Materials Delivery ٠
- Link+ •

California State Library

San Joaquin

- Field Rentals
- Sports Tournaments
- Sports Complex Management

# **COMMUNITY SERVICES DEPARTMENT**



MISSION STATEMENT	Budget at a Glance:
Building resilient communities by cultivating healthy bodies and curious minds.	Total Revenues \$31,503,559
healthy bodies and curious minus.	Total Expenditures\$43,762,383
	Total Net Cost \$12,258,824
	Total Staff 118

## **DEPARTMENT DESCRIPTION**

Community Services has two primary program areas: Library and Recreation.

The <u>Library</u> provides experiences and resources designed to improve the intellectual and educational lives of residents in our community. Programs such as story-time, tutoring, and summer reading focus on literacy, learning, and building strong families and communities. Library collections, high-speed internet access, computer and technology labs, books, music, movies, electronic research tools, and digital format materials all support this goal.

The Library system, known as the Stockton-San Joaquin County Public Library, is operated by the City of Stockton and serves all of San Joaquin County through an arrangement to provide a regional, multi-branch system. The system is made up of eight branches within Stockton city limits, eight branches throughout the rest of San Joaquin County, and a bookmobile. This centralized system allows all the sites to circulate materials between one another and benefit from combined administrative and management costs.

General Fund allocations from the City of Stockton and San Joaquin County make up most of the funding for the library system. Operating, system-wide administration, and support costs are tracked separately and assigned to the two agencies in accordance with a contract for services. The Strong Communities (Measure M) initiative provides additional funding for City of Stockton libraries.

<u>Recreation</u> is comprised of programs that improve the community as well as the personal health and well-being of Stockton residents. Recreation programs foster physical health, promote social equity, build life skills, and strengthen community bonds. Through its facilities, the Department offers youth and adult sports leagues, senior programs, supplemental food distribution, afternoon meals for youth, day camps, after-school programs for grade school aged children and teens, instructional classes, and a variety of other community engagement events and activities.

Recreation facilities include community centers, a senior center, swimming pools, sports fields and complexes, Silver Lake Campgrounds, and Swenson Golf Course. Some facilities and programs are operated by the City directly, while some are jointly used with other agencies, and others are contracted to private and non-profit agencies for full or partial management. Fees and an allocation of General Fund revenue have historically funded operating costs for recreation programs. The Strong Communities (Measure M) initiative provides additional funding for enhanced recreation services.

## **COMMUNITY SERVICES DEPARTMENT**

In addition to its operational areas, the department provides oversight and support to the Parks and Recreation Commission and the Stockton Arts Commission.

## DEPARTMENT STRATEGIC WORK PLAN

The Community Services Department supports the City Council's priority goals to work with partners to improve quality of life, increase literacy, and expand youth programming. Through increased story-telling and bilingual marketing efforts, the Department plans to deepen their connection to the community and increase program participation.

Department goals for the coming year include:

- Increase access to library resources
- Activate parks and public spaces
- Continue to upgrade and improve aquatics and sports facilities
- Expand teen programming
- Revise Stockton Arts Commission annual action plan
- Continue to solicit funding for the VanBuskirk Golf Course Reuse Project

Department infrastructure improvements include continued work on capital improvement programs designated in the Strong Communities expenditure plan. Priorities include:

- Complete construction of the new Northeast Library and Community Center
- Approve design for the Chavez Central Library remodel project
- Complete an Americans with Disabilities Act (ADA) bathroom remodel at Oak Park Senior Center
- Repair and renovate pools:
  - Oak Park Pool Bring forward approximately \$1.3 million from Measure M (originally planned for FY 2025-26).
  - Victory Park Pool Add approximately \$2 million of funding from Measure M to an approximately \$2.7 million grant from California Department of Parks and Recreation Office of Grants and Local Services, and \$500,000 in state funding
  - McKinley Park Pool approximately \$2.7 million awarded from California Department of Parks and Recreation Office of Grants and Local Services in March 2022. Funds will be used to repair and upgrade the aquatics facility. This supplements the approximately \$8.5 million Proposition 68 grant for upgrades to McKinley Park

## PRIOR YEAR ACCOMPLISHMENTS

The Department's major accomplishment was fully reopening all facilities closed due to the COVID-19 pandemic and re-establishing in-person programming. Highlights include:

- Increased Summer Reading completions by 48% with over 76,000 books read
- Received a grant in the amount of approximately \$10 million from the California State Library for critical life safety building upgrades at Chavez Library

- Eliminate library fines for ages 0-17
- Started purchasing process to replace library self-check equipment
- Increased sports programming through free youth sports clinics, community center-based camp programs, and special events in parks
- Re-introduced a summer youth theater program
- Awarded a grant in the approximate amount of \$25,000 from the Brian M Stocker Fund through the San Joaquin Community Foundation to provide swim lessons
- Supported the completion of two capital improvement program sports complex projects that brought additional lighting, bathrooms, parking, and scoreboards
- Established a partnership with San Joaquin County Public Health to provide CalFresh programming at community centers
- Implemented a robotic sports field painter to reduce costs and increase efficiency

## **KEY CONSIDERATIONS**

Key considerations for FY 2023-24 include the departments plans to:

- Launch a new mobile Library and Recreation program
- Establish a new patron base and programming schedule at the new Northeast Library and Community Center
- Evaluate a design plan for the Chavez Central Library Remodel
- Complete construction and begin operations of Victory Park pool
- Focus staff resources on increasing youth programming
- Improve public safety at all facilities

## **COMMUNITY SERVICES DEPARTMENT**

# New budgeted Community Services Department expenses in FY 2023-24 are summarized in the following table:

New Request	Description Summary	Funding Source	Approved Amount
Victory Park Pool - Operating Expense	Operation of Victory Park Pool for re-opening targeted Summer 2024	Measure M	\$136,000
Aquatics – New Operator	Incremental cost for new operator and janitorial service for City pools	Measure M	\$93,000
Security Guard Service for Community Centers and Fields	Provide guard service to reduce vandalism, unruly and/or criminal behavior during operating hours	General Fund	\$506,000
Teen Services High School Program Pilot	Year-round programming 3 days per week in partnership with Weston Ranch and McNair High Schools	Measure M	\$273,000
Stockton Arts Council	Additional funding for artists grants and a mural program (\$50,000 each)	General Fund	\$100,000
Security Guard – Mountain House Library	Supports the patron experience	Reimbursement from San Joaquin County Library System Agreement	\$41,000
Manteca Library Childrens Area – Supplemental funding	Meet escalating costs to refurbish Childrens area and provide ergonomic workstations for staff	Reimbursement from San Joaquin County Library System Agreement	\$100,000
CAPITAL PROJECTS			
Aquatics Renovation – Oak Park	Upgrade the pool to the maximum extent possible with available funds	Measure M	\$1,250,000
Aquatics Renovation – Victory Park	Supplemental funding to complete pool replacement	Measure M	\$2,000,000
Cesar Chavez Library Remodel	Additional funding to update Chavez Library and bring it to modern standards and meet life/safety requirements	Measure M	\$10,241,000
Maya Angelou Library Carpet Replacement	New carpeting will extend the service and life of the building	Measure M	\$300,000

ATTACHMENT A

## **COMMUNITY SERVICES DEPARTMENT**

New Request	Description Summary	Funding Source	Approved Amount
Community Center Public Address Systems	Allow building-wide announcements for safety and security	Measure M	\$750,000
Oak Park Senior Center Restroom / ADA Upgrade	Renovate three restrooms and four exterior doors, bringing them to ADA compliance	General Fund	\$50,000
Cesar Chavez Library Roof Replacement and Construction	City-wide project to replace City building roofs in priority order	General Fund	\$200,000
Maya Angelou Library - ADA Compliance Program	City-wide project to implement minor accessibility upgrades in support of the City's adopted ADA transition plan	General Fund	\$100,000

## Community Services Department FY 2023-24 Annual Budget

	Strong Communities 210	Library 100-120	Recreation 100-125	Golf 650
	See Page G-11	See Page G-13	See Page G-15	See Page G-17
Beginning Available Balance	\$ 18,766,623	\$ 2,562,554	\$ 801,181	\$ 71,687
Revenues				
Measure M Sales Tax	14,852,687	-	-	-
San Joaquin County Contract	-	7,557,536	-	-
Additional Hours Contracts	-	-	-	-
Fines	-	185,476	-	-
Other Revenues	186,778	248,054	34,818	-
Recreation Programs	-	-	434,051	22,094
Community Centers	-	-	460,873	-
	15,039,465	7,991,066	929,742	22,094
Expenditures				
Administration	1,458,516	1,842,497	1,348,386	-
Library Operations	3,905,279	11,428,827	-	-
Recreation Programs	5,849,681	-	1,022,821	-
Civic Auditorium	-	-	-	-
Community Centers	-	-	2,162,483	-
Other Programs	-	-	-	182,893
Capital Projects	14,541,000			
	25,754,476	13,271,324	4,533,690	182,893
Transfers				
Transfer In - General Fund	-	4,109,000	3,292,592	110,000
Transfer In - Other	-	-	-	-
Transfer Out	-	-	-	-
	-	4,109,000	3,292,592	110,000
Net Annual Activity	(10,715,011)	(1,171,258)	(311,356)	(50,799)
Ending Available Balance	\$ 8,051,612	\$ 1,391,296	\$ 489,825	\$ 20,888

## Community Services Department FY 2023-24 Annual Budget

	Special Revenue 260	Permanent 800	Community Services Total
	See Page G-18	See Page G-19	
Beginning Available Balance		\$ 203,077	\$ 22,405,122
Revenues			
Measure M Sales Tax	-	-	14,852,687
San Joaquin County Contract	-	-	7,557,536
Additional Hours Contracts	-	-	-
Fines	-	-	185,476
Other Revenues	9,600	-	479,250
Recreation Programs Community Centers	-	-	456,145
Community Centers	9,600		460,873 23,991,967
	5,000		20,001,007
Expenditures			
Administration	-	-	4,649,399
Library Operations	-	-	15,334,106
Recreation Programs	-	-	6,872,502
Civic Auditorium	-	-	-
Community Centers	-	-	2,162,483
Other Programs	20,000	-	202,893
Capital Projects	-	-	14,541,000
	20,000	-	43,762,383
Transfers			
Transfer In - General Fund - 100	-	-	7,511,592
Transfer In - Other	-	-	-
Transfer Out		-	-
			7,511,592
Net Annual Activity	(10,400)		(12,258,824)
Ending Available Balance		\$ 203,077	\$ 10,146,298
		_	
		Revenues	\$ 23,991,967
		Transfers Total Sources	7,511,592 \$ 31,503,559
		Total Sources	\$ 31,503,559
		Expenditures	\$ 43,762,383
		Transfers	-
		Total Appropriations	\$ 43,762,383

City of Stockton

## **STRONG COMMUNITIES FUND (210)**

## PROGRAM DESCRIPTION

Passed in 2016, the Strong Communities (Measure M) initiative levies a one-quarter cent sales transaction and use tax for Library and Recreation services.

The initiative went into effect on April 1, 2017, will be in effect for 16 years and is estimated to generate an average of between \$9.4 and \$14.6 million per year. Revenues are estimated to be \$15.1 million in FY 2022-23. Revenues are expected to decrease slightly in FY 2023-24.

The measure's revenues are used to add Library and Recreation staff positions for restored and expanded services as well as future capital projects as outlined in the measure's City Council Spending Priorities.

## **KEY CONSIDERATIONS**

The Strong Communities Expenditure Plan is being updated to reflect changes in anticipated revenues and expenditures. The City anticipates moving forward with capital improvement projects and providing program support for expanded Library and Recreation programming as described below:

- Complete construction of a new Library and Community Center facility in Northeast Stockton
- Finalize design and build of a new bookmobile that can offer ADA compliance and programming opportunities
- Award a design contract for the Chavez Central Library renovation
- Continue to provide and expand youth theater program
- Launch a mobile library and recreation program
- Launch a pilot teen program
- Complete the construction of Victory Park Pool

New capital project funding of \$14.5 million for the Chavez Central Library, pool renovations, carpet replacement at Maya Angelou Library, and public address systems for Community Centers are one-time costs that will utilize tax receipts from prior years, reducing the ending available fund balance.

#### Community Services Department Strong Communities - 210 FY 2023-24 Annual Budget

	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Projected	FY 2023-24 Budget	
Beginning Available Balance	\$ 20,854,678	\$ 27,394,012	\$ 19,139,903	\$ 18,766,623	
Revenues Measure M Sales Tax Investment Proceeds Expenditures Administration	13,932,748 320,168 <b>14,252,916</b> 633,073	14,799,784 302,985 <b>15,102,769</b> 781,170	15,120,052 266,471 <b>15,386,523</b> 835,356	14,852,687 186,778 <b>15,039,465</b> 1,158,516	
Library Programs Recreation Programs Tax Collection & Audit Costs Capital Projects	2,009,163 2,286,746 195,324 2,589,276 <b>7,713,582</b>	2,482,441 3,253,029 265,676 3,164,950 <b>9,947,266</b>	3,877,956 4,761,852 269,639 6,015,000 15,759,803	3,905,279 5,849,681 300,000 14,541,000 25,754,476	
<b>Transfers</b> Transfer In Transfer Out	- 	- - 	- - 		
Net Annual Activity	6,539,334	5,155,503	(373,280)	(10,715,011)	
Ending Available Balance	\$ 27,394,012	\$ 32,549,515	\$ 18,766,623	\$ 8,051,612	
Available Balance Calculation Current Assets Current Liabilities Fund Balance Capital Projects Ending Available Balance		<ul> <li>\$ 33,669,051 (1,119,533)</li> <li>32,549,518 (13,409,615)</li> <li>\$ 19,139,903</li> </ul>			

## GENERAL FUND LIBRARY SUBFUND (100-120)

## **PROGRAM DESCRIPTION**

This fund tracks the financial activities for the Stockton-San Joaquin County Public Library.

- Under City of Stockton management, library services have been made available County-wide since 1910.
- Currently, eight City and eight County facilities are open to the public between 25 and 56 hours per week.
- Resources for operations recorded in this Fund are provided from the City of Stockton General Fund, San Joaquin County General Fund, contracts for automation services, support from outlying cities, donations from individuals and charitable organizations, and fines and fee revenues.

## **KEY CONSIDERATIONS**

While many expanded services are funded through Strong Communities, the General Fund supports core library services and centralized functions with an allocation to the Library Fund. The strong communities ordinance states the General Fund allocation for library and recreation services may not be lower than FY 2014-15 allocations unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. The amount allocated to Library Services will be approximately \$4.1 million in FY 2023-24. This maintenance of effort requirement is reviewed annually to ensure compliance with the measure.

In FY 2023-24, the Library will continue to focus on identifying services, resources, and programming that is responsive and reflective of community interests and needs. Goals include:

- Increasing program attendance with the final implementation of a new events calendar and customer engagement platform
- Updating the Weston Ranch Library
- Continuing to reorganize and elevate the Library web page
- Developing the design plan for Chavez Central Library remodel project
- Completing renovation of the Manteca Library Children's area and add a part-time security guard for the Mountain House library (funded by San Joaquin County)

## Community Services Department Library - 100-120 FY 2023-24 Annual Budget

	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Projected	FY 2023-24 Budget	
Beginning Available Balance	\$ 2,896,794	\$ 3,397,275	\$ 3,493,651	\$ 2,562,554	
Revenues					
San Joaquin County	6,939,027	7,242,000	8,001,536	7,557,536	
Fines & Fees	97,928	127,473	157,379	185,476	
Other Revenues	38,795	366,651	195,915	248,054	
	7,075,750	7,736,124	8,354,830	7,991,066	
Expenditures					
Administration	1,507,763	1,470,747	1,636,428	1,624,434	
Programming and Outreach	472,719	474,684	517,479	638,950	
Technical Services	543,445	592,674	901,256	840,095	
Branch Operations - County	4,688,782	5,630,115	6,691,683	6,468,185	
Branch Operations - City	3,171,406	3,336,066	3,408,133	3,481,597	
Delivery Services	175,654	203,462	239,659	218,063	
	10,559,769	11,707,748	13,394,638	13,271,324	
Transfers					
Transfer In - General Fund	3,984,500	4,068,000	4,108,711	4,109,000	
Transfer Out	-	-	-	-	
	3,984,500	4,068,000	4,108,711	4,109,000	
Net Annual Activity	500,481	96,376	(931,097)	(1,171,258)	
Ending Available Balance	\$ 3,397,275	\$ 3,493,651	\$ 2,562,554	\$ 1,391,296	
Available Balance Calculation Current Assets Current Liabilities Ending Available Balance		\$ 4,043,546 (549,895) \$ 3,493,651			

## GENERAL FUND RECREATION SUBFUND (100-125)

## **PROGRAM DESCRIPTION**

This fund records the activities related to recreation facilities and programs that are funded by an allocation from the General Fund.

Four community centers are open to the public 63 hours per week. The Senior Center is open to the public 45 hours per week. Recreation programs and facilities are enjoyed by thousands of Stockton residents and visitors every year. Facility rentals and registration fees, admissions, and the City's General Fund are used to support these programs.

## **KEY CONSIDERATIONS**

The strong communities ordinance states that the General Fund allocation for library and recreation services may not be at any level lower than FY 2014-15 unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. This maintenance of effort requirement is reviewed on an annual basis to ensure compliance with the measure. The amount allocated to Recreation Services has been increased to approximately \$3.3 million in FY 2023-24. To improve organizational alignment, Special Events transitioned operationally from CSD to the Economic Development Department (EDD) on November 1, 2022. The fiscal transition will be effective on July 1, 2023 and includes the transfer of General Fund dollars for the operation of Pixie Woods, the Civic Auditorium, other City events and City Facilities, as well as the events staff.

Recreation staff will continue to provide quality programming while focusing on expansion of youth services. Goals include:

- Increasing social media presence and marketing efforts
- Increasing bilingual materials
- Implementing San Joaquin County Public Health's CalFresh programming at community centers
- Collaborating with new aquatics operator to provide free swim lessons through a grant from the Brian M Stocker Fund from the San Joaquin Community Foundation
- Determining a work plan for operation of Silver Lake Campground
- Partnering with Table Community Foundation to deploy programming at Williams Brotherhood Park, funded by the Outdoor Equity Program Grant
- Overseeing new funding for Stockton Arts Council for additional artist grants and a mural program

#### Community Services Department Recreation Services - 100-125 FY 2023-24 Annual Budget

	2020-21 Actual	FY 2021-22 Actual		FY 2022-23 Projected		/ 2023-24 Budget
Beginning Available Balance	\$ 481,907	\$	767,113	\$	1,095,521	\$ 801,181
Revenues						
Recreation Programs	76,446		640,339		731,678	434,051
Community Centers	63,680		282,968		380,391	460,873
Other Revenue	10,643		24,428		4,556	34,818
	 150,769		947,735		1,116,625	 929,742
Expenditures						
Administration	969,776		89,968		1,084,549	1,348,386
Civic Auditorium	415,095		619.789		617,197	-
Community Centers	1,447,466		1,799,363		1,939,548	2,162,483
Pixie Woods	207,412		337,183		387,860	544
Programs - Sports	604,684		654,141		765,291	943,100
Special Events	61,630		496,033		158,520	79,177
	 3,706,063		3,996,477		4,952,965	4,533,690
Turu of un						
Transfers Transfer In	2 840 500		2 277 450		2 542 000	2 202 502
Transfer Out - Other	3,840,500		3,377,150		3,542,000	3,292,592
Transfer Out - Other	 3,840,500		3,377,150		3,542,000	 3,292,592
	 - , ,					 
Net Annual Activity	 285,206		328,408		(294,340)	 (311,356)
Ending Available Balance	\$ 767,113	\$	1,095,521	\$	801,181	\$ 489,825
Available Balance Calculation Current Assets		\$	1,535,762			
Current Liabilities			(440,241)			
Ending Available Balance		\$	1,095,521			

G - 15

## GOLF FUND (650)

## PROGRAM DESCRIPTION

This fund tracks the financial activities related to the operation and maintenance of the Swenson Golf Course. In January 2020, due to declining golf play and increasing General Fund subsidy, the City contracted with Kemper Sports Management, Inc. for a 15-year lease to operate the Swenson golf course, eliminating the General Fund subsidy and transitioning all profit and loss to Kemper Sports. While Kemper Sports is currently responsible for overall maintenance and repair of the golf course, the City is responsible for 25 percent of the cost to maintain, repair, or replace the water pump used primarily for the golf course, but also serves the adjacent city-owned Swenson Park. The City is also responsible for any required ADA compliance upgrades and potential capital improvements projects affecting Kemper Sports' ability to operate the golf course.

## **KEY CONSIDERATIONS**

The Department oversees the 15-year lease agreement with Kemper Sports Management, Inc. of the City's Swenson Golf Course. The Department also continues to oversee the transition of Van Buskirk Golf Course into public recreational space. The City continues to maintain the land while staff plans the future re-use of the property as a recreation amenity.

The FY 2023-24 budget includes approximately \$110,000 from the General Fund. Funds are used for landscaping maintenance agreements, security, repairs, and support for Swenson. With the current operating agreement, there is minimal financial risk to the City associated with this fund and the General Fund is the only source of funds. For this reason, a minimal fund balance is maintained in the fund.

#### Community Services Department Golf - 650 FY 2023-24 Annual Budget

	FY 2020-21 Actual		FY 2021-22 Actual		FY 2022-23 Projected		 2023-24 Budget
Beginning Available Balance	\$	181,808	\$	15,891	\$	113,704	\$ 71,687
Revenues							
Other Revenues		26,050		32,880		22,094	22,094
		26,050		32,880		22,094	 22,094
Expenditures							
Swenson Golf Course		-		133		62,500	62,500
Van Buskirk Golf Course		414,211		126,902		69,893	68,000
Repairs and Maintenance		52,756		43,732		41,718	52,393
		466,967		170,767		174,111	 182,893
Transfers							
Transfer In - General Fund		275,000		235,700		110,000	110,000
Transfer Out		-		-		-	 -
		275,000		235,700		110,000	 110,000
Net Annual Activity		(165,917)		97,813		(42,017)	 (50,799)
Ending Available Balance	\$	15,891	\$	113,704	\$	71,687	\$ 20,888
Available Balance Calculation							
Current assets			\$	164,981			
Current liabilities				(51,276)			
Ending Available Balance			\$	113,705			

#### Community Services Department Special Revenue Fund - 260 FY 2023-24 Annual Budget

	FY 2020-21 Actual		FY 2021-22 Actual		FY 2022-23 Projected		FY 2023-24 Budget	
Beginning Available Balance	\$		\$	228,009	\$	267,841	\$	247,010
Revenues								
Library Donations		21,405		38,703		-		-
Recreation Facility Operations		(3,900)		14,000		12,000		9,600
		17,505		52,703		12,000		9,600
Expenditures								
Library Donations		3,086		12,871		-		-
Recreation Facility Operations		115		-		32,831		20,000
		3,201		12,871		32,831		20,000
Transfers								
Transfer In		-		-		-		-
Transfer Out		-		-		-		-
		-		-		-		-
Net Annual Activity		14,304		39,832		(20,831)		(10,400)
Ending Available Balance	\$	14,304	\$	267,841	\$	247,010	\$	236,610

## Community Services Department Permanent - 800 FY 2023-24 Annual Budget

	FY 2020-21 Actual		21 FY 2021-22 Actual		FY 2022-23 Projected		FY 2023-24 Budget	
Beginning Available Balance	\$	389,822	\$	398,533	\$	203,077	\$	203,077
Revenues Investment Proceeds		3,251 <b>3,251</b>		(3,476) (3,476)		<u> </u>		<u> </u>
Expenditures Operating Expenditures (Kolak Trust)		80 <b>80</b>		75 <b>75</b>		-		-
<b>Transfers</b> Transfer In Transfer Out		-		-		-		-
Net Annual Activity		3,171		(3,551)				<u> </u>
Ending Available Balance	\$	392,993	\$	394,982	\$	203,077	\$	203,077
Available Balance Calculation Cash Accounts Payable Principal endowment Ending Available Balance			\$	394,982 - (191,905) 203,077				

