



# COMMUNITY SERVICES DEPARTMENT



# COMMUNITY SERVICES DEPARTMENT

## MISSION STATEMENT

Building resilient communities by cultivating healthy bodies and curious minds.

### Budget at a Glance:

Total Revenues	\$33,383,414
Total Expenditures	\$36,713,090
Total Net Cost	\$3,329,676
Total Staff	121

## DEPARTMENT DESCRIPTION

Community Services has two primary program areas: Library and Recreation.

The Library provides experiences and resources designed to improve the intellectual and educational lives of residents in our community. Programs such as story-time, tutoring, and summer/winter reading initiatives focus on literacy, learning, and building strong families and communities. Diverse print and digital Library collections, high-speed internet access, and electronic research tools all support this goal.

The Library system, known as the Stockton-San Joaquin County Public Library, is operated by the City of Stockton and serves all of San Joaquin County through an arrangement to provide a regional, multi-branch system. The system is made up of eight branches within Stockton city limits, eight branches throughout the rest of San Joaquin County, and a bookmobile. This centralized system allows all the sites to circulate materials between one another and benefit from combined administrative and management costs.

General Fund allocations from the City of Stockton and San Joaquin County make up most of the funding for the library system. Operating, system-wide administration, and support costs are tracked separately and assigned to the two agencies in accordance with a contract for services. The Strong Communities (Measure M) initiative provides additional funding for City of Stockton libraries.

Recreation delivers programs that strengthen the community as well as the personal health and well-being of Stockton residents. Programs foster physical health, promote social equity, build life skills, and strengthen community bonds. The Department offers youth and adult sports leagues, senior programs, supplemental food distribution, afternoon meals for youth, day camps, after-school programs for grade school aged children and teens, instructional classes, and a variety of other community engagement events and activities.

Recreation facilities include community centers, a senior center, swimming pools, sports fields and complexes, Silver Lake Campgrounds, and Swenson Golf Course. Some facilities and programs are operated by the City directly, while some are jointly used with other agencies, and others are contracted to private and non-profit agencies for full or partial management. Fees and an allocation of General Fund revenue have historically funded operating costs for recreation programs. The Strong Communities (Measure M) initiative provides additional funding for enhanced recreation services.

## COMMUNITY SERVICES DEPARTMENT

The department also provides oversight and support to the Parks and Recreation Commission and the Stockton Arts Commission.

### DEPARTMENT STRATEGIC WORK PLAN

The Community Services Department supports the City Council's priority goals to work with partners to improve quality of life, increase literacy, and expand youth programming. Through expanded storytelling and marketing efforts in multiple languages, the Department will broaden awareness and participation in programs and services that deepen connections to the community.

Department goals for the coming year include:

- Expand enrichment programs and overcome geographic boundaries through mobile recreation and library programs
- Enhance aquatics programs, creating employment opportunities for youth and expanding operations from three to six City pools
- Broaden access to programs and resources by implementing on-demand translation services and expanding the Library's multilingual collection
- Meet public demand for digital library materials, reducing wait times and expanding diversity of the collection
- Support workforce and career development with the implementation of LinkedIn Learning online platform
- Update the Maya Angelou Library interior for a welcoming 21<sup>st</sup> century Library experience and add an emergency exit for safer egress
- Solicit bids to revise the Library website for a better user experience
- Increase safety and security through monitored security systems and flooring repairs for safe exercise and play
- Continue to solicit funding for the VanBuskirk Golf Course Reuse Project

Department infrastructure improvements include continued work on capital improvement programs designated in the Strong Communities expenditure plan. Priorities include:

- Repair and renovate pools:
  - Victory Park Pool – Increase funding by approximately \$2.5 million from Measure M, bringing total funding to \$12.2 million
  - McKinley Park Pool – approximately \$2.7 million awarded from California Department of Parks and Recreation Office of Grants and Local Services in March 2022. Funds will be used to repair and upgrade the aquatics facility. This supplements the approximately \$8.5 million Proposition 68 grant for upgrades to McKinley Park
  - Oak Park Pool – Complete previously funded improvements to provide a new spray ground for children, replace perimeter fencing and construct a roof enclosure over dressing rooms to mitigate vandalism

# COMMUNITY SERVICES DEPARTMENT

## PRIOR YEAR ACCOMPLISHMENTS

The Department's major accomplishment was deployment of the first annual Stockton Community Games, a city-wide cohesion event. Other highlights include:

- Received a grant of approximately \$7 million from the Statewide Park Development and Community Revitalization Grant for the Van Buskirk Park Renovation Project
- Increased Summer Reading completions by 32% with over 107,000 books read
- Improved youth participation in sports programs by 86% with over 4,500 youth
- Awarded approximately \$2.1 million to 14 local organizations through the Youth Services Grant program
- Launched "Project Toolbox" teen program to support college and career preparedness
- Received a grant in the amount of approximately \$25,000 from the Brian M Stocker Fund through the San Joaquin Community Foundation to provide free youth swim lessons
- Supported Stockton Arts Commission with their grant program, awarding approximately \$100K in funds to local artists and art organizations
- Assisted Stockton Arts Commission launch a public art mural program and quarterly art exhibits that will support local artist(s) and performers, and expanded artist grants
- Increased outreach to Spanish speaking community via bi-lingual social media posts and fully translated activity guide
- Transitioned the management and operations of aquatic programming at City Pools to Community Services Department staff
- Assisted Stockton Arts Commission with recruitment and selection of City Poet Laureate

## KEY CONSIDERATIONS

Key considerations for FY 2024-25 include the departments plans to:

- Expand teen and mobile Library and Recreation programs
- Expand aquatics programming at City pools
- Evaluate a design plan for the Chavez Central Library Remodel
- Complete construction and prepare for opening Victory Park and McKinley Park pools
- Complete installation of a public art sculpture at Victory Park
- Meet patron demand for increased seasonal camp participation and digital library materials
- Improve facility safety and security
- Conduct a Community Interest Assessment to inform future Strong Communities investments

## COMMUNITY SERVICES DEPARTMENT

New budgeted Community Services Department expenses in FY 2024-25 are summarized in the following table:

New Request	Description Summary	Funding Source	Approved Amount
Fire and Alarm Panels and Monitoring	Install fire panels and establish monitoring for Community Centers and Sports Complexes	General Fund	\$68,800
Pool Security	Add security contract for McKinley Pool	General Fund	\$29,219
Part Time Administrative Staff	Need additional resources to support decentralized tasks	General Fund	\$41,556
Stockton Arts Commission Funding	Establish ongoing funding for additional \$50,000 in Artist Grants and \$50,000 Mural Program	General Fund	\$100,000
Flooring Replacement / Repairs	Refinish and repair select gymnasium and community center flooring	Measure M	\$145,000
Replace Scoreboard	Set up working scoreboard for Seifert Community Center	Measure M	\$35,000
Expand Seasonal Camps	Meet patron demand by increasing part time staff	Measure M	\$24,353
Translation Services	Provide in person written and video translation services	Measure M	\$25,000
Continue Teen Enrichment Programs	Provide continuing funds for ongoing Teen activities including job preparation and recreation	Measure M	\$273,124
Community Interest Assessment – Measure M	Engage consultant to solicit community feedback for future Measure M programs	Measure M	\$225,000
City-Operated Pools – Expand Pools and Programs	Annual operating expense for City-Operated Pools, with addition of McKinley	Measure M	\$690,655
Maya Angelou Library Refresh	Improve patron experience and meet modern library requirements	Measure M	\$300,000

## COMMUNITY SERVICES DEPARTMENT

New Request	Description Summary	Funding Source	Approved Amount
Eliminate Overdue Library Materials Fee	Reduce barriers to entry impacting lowest socio-economic groups	General Fund (City branches)	\$13,285
		Reimbursement from San Joaquin County Library System Agreement	\$19,128
Book Leasing	Reduce patron wait time for new releases	Measure M (City branches)	\$35,000
		Reimbursement from San Joaquin County Library System Agreement	\$65,000
Expand Multilingual Materials	Increase language offerings to meet diverse patron needs	Measure M (City branches)	\$50,000
		Reimbursement from San Joaquin County Library System Agreement	\$50,000
Increase Digital Materials	Meet patron demand for eBooks, Audio books, eMagazines and expand access to students through school districts	Measure M (City branches)	\$35,000
		Reimbursement from San Joaquin County Library System Agreement	\$65,000
LinkedIn Learning / Adventure Academy	Provide job-training resources through Linked In; Improve literacy skills for youth	Measure M (City branches)	\$26,250
		Reimbursement from San Joaquin County Library System Agreement	\$48,750
Replace Library Website	Replace website to improve functionality	Measure M (City branches)	\$75,000
		Reimbursement from San Joaquin County Library System Agreement	\$75,000
Security Hours – County Branches	Increase security hours at County branches	Reimbursement from San Joaquin County Library System Agreement	\$40,800
Linden Library Refresh	Improve patron experience and meet modern library requirements	Reimbursement from San Joaquin County Library System Agreement	\$180,000
Escalon Library Repairs	Repair building water damage	Reimbursement from San Joaquin County Library System Agreement	\$304,427

## COMMUNITY SERVICES DEPARTMENT

CAPITAL PROJECTS			
Oak Park Senior Center Restroom / ADA Upgrade	Renovate restrooms and exterior doors to comply with ADA standards	General Fund	\$150,000
Maya Angelou Library Emergency Exit	Increase safety for Library patrons and staff	General Fund	\$119,000
Aquatics Facilities Renovation	Supplement Victory Park Pool funding	Measure M	\$2,500,000



**Community Services Department  
FY 2024-25 Annual Budget**

	<b>Strong Communities 210</b>	<b>Library 100-120</b>	<b>Recreation 100-125</b>	<b>Golf 650</b>
	<i>See Page G-13</i>	<i>See Page G-15</i>	<i>See Page G-17</i>	<i>See Page G-19</i>
<b>Beginning Available Balance</b>	<b>\$ 23,706,328</b>	<b>\$ 1,443,928</b>	<b>\$ 885,027</b>	<b>\$ 83,599</b>
<b>Revenues</b>				
Measure M Sales Tax	14,126,428	-	-	-
San Joaquin County Contract	-	7,557,536	-	-
Additional Hours Contracts	-	-	-	-
Fines	-	185,476	-	-
Other Revenues	181,175	2,596,471	30,451	-
Recreation Programs	-	-	470,255	22,094
Community Centers	-	-	461,928	-
	<b>14,307,603</b>	<b>10,339,483</b>	<b>962,634</b>	<b>22,094</b>
<b>Expenditures</b>				
Administration	1,966,996	1,942,409	1,513,260	-
Library Operations	4,499,140	13,329,709	-	-
Recreation Programs	6,816,220	-	1,355,699	-
Civic Auditorium	-	-	915	-
Community Centers	-	-	2,578,691	-
Other Programs	-	-	-	168,051
Capital Projects	2,500,000	-	-	-
	<b>15,782,356</b>	<b>15,272,118</b>	<b>5,448,565</b>	<b>168,051</b>
<b>Transfers</b>				
Transfer In - General Fund	-	3,950,000	3,660,000	110,000
Transfer In - Other	-	-	-	-
Transfer Out	-	-	-	-
	<b>-</b>	<b>3,950,000</b>	<b>3,660,000</b>	<b>110,000</b>
<b>Net Annual Activity</b>	<b>(1,474,753)</b>	<b>(982,635)</b>	<b>(825,931)</b>	<b>(35,957)</b>
<b>Ending Available Balance</b>	<b>\$ 22,231,575</b>	<b>\$ 461,293</b>	<b>\$ 59,096</b>	<b>\$ 47,642</b>

**Community Services Department  
FY 2024-25 Annual Budget**

	<u>Special Revenue 260</u> <i>See Page G-20</i>	<u>Permanent 800</u> <i>See Page G-21</i>	<u>Community Services Total</u>
<b>Beginning Available Balance</b>		<b>\$ 208,454</b>	<b>\$ 26,327,336</b>
<b>Revenues</b>			
Measure M Sales Tax	-	-	14,126,428
San Joaquin County Contract	-	-	7,557,536
Additional Hours Contracts	-	-	-
Fines	-	-	185,476
Other Revenues	31,600	-	2,839,697
Recreation Programs	-	-	492,349
Community Centers	-	-	461,928
	<u>31,600</u>	<u>-</u>	<u>25,663,414</u>
<b>Expenditures</b>			
Administration	-	-	5,422,665
Library Operations	-	-	17,828,849
Recreation Programs	-	-	8,171,919
Civic Auditorium	-	-	915
Community Centers	-	-	2,578,691
Other Programs	42,000	-	210,051
Capital Projects	-	-	2,500,000
	<u>42,000</u>	<u>-</u>	<u>36,713,090</u>
<b>Transfers</b>			
Transfer In - General Fund - 100	-	-	7,720,000
Transfer In - Other	-	-	-
Transfer Out	-	-	-
	<u>-</u>	<u>-</u>	<u>7,720,000</u>
<b>Net Annual Activity</b>	<u>(10,400)</u>	<u>-</u>	<u>(3,329,676)</u>
<b>Ending Available Balance</b>		<b>\$ 208,454</b>	<b>\$ 22,997,660</b>
		Revenues	\$ 25,663,414
		Transfers	7,720,000
		Total Sources	<u>\$ 33,383,414</u>
		Expenditures	\$ 36,713,090
		Transfers	-
		Total Appropriations	<u>\$ 36,713,090</u>

# COMMUNITY SERVICES DEPARTMENT

## STRONG COMMUNITIES FUND (210)

### PROGRAM DESCRIPTION

Passed in 2016, the Strong Communities (Measure M) initiative levies a one-quarter cent sales transaction and use tax for Library and Recreation services.

The initiative went into effect on April 1, 2017, will be in effect for 16 years and is estimated to generate an average of between \$9.4 and \$14.6 million per year. Revenues are estimated to be approximately \$14.6 million in FY 2023-24. Revenues are expected to decrease slightly in FY 2024-25.

The measure's revenues are used to add Library and Recreation staff positions and programs for restored and expanded services as well as future capital projects as outlined in the measure's City Council Spending Priorities.

### KEY CONSIDERATIONS

The Strong Communities Expenditure Plan is being updated to reflect changes in anticipated revenues and expenditures. The City anticipates moving forward with capital improvement projects and providing program support for expanded Library and Recreation programming as described below:

- Engaging with a consultant to conduct a Community Interest Assessment to provide input on future investments
- Transitioning aquatic operations and management of City pools from contract operator to City staff
- Pending completion of construction of a new Library and Community Center in Northeast Stockton, redeploying operating funds to offer enhanced programs and services to residents
- Deploying a new bookmobile that will offer ADA compliance and programming opportunities
- Completing design plan for the Chavez Central Library renovation
- Continuing to expand teen programming to include day trips, career development, etc.
- Continuing the popular youth theater program and expanding seasonal camps
- Breaking geographic boundaries by expanding mobile library and recreation programs in parks across the City
- Completing the construction and renovation of Victory Park and McKinley Park Pools

New capital project funding of \$2.5 million for the Victory Park Pool renovation is a one-time cost that will utilize tax receipts from prior years, reducing the ending available fund balance.

**Community Services Department**  
**Strong Communities - 210**  
**FY 2024-25 Annual Budget**

	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Actual</u>	<u>FY 2023-24</u> <u>Projected</u>	<u>FY 2024-25</u> <u>Budget</u>
<b>Beginning Available Balance</b>	<b>\$ 27,394,012</b>	<b>\$ 32,549,515</b>	<b>\$ 23,147,441</b>	<b>\$ 23,706,328</b>
<b>Revenues</b>				
Measure M Sales Tax	14,799,784	16,551,044	14,563,328	14,126,428
Investment Proceeds	302,985	606,646	-	181,175
	<u>15,102,769</u>	<u>17,157,690</u>	<u>14,563,328</u>	<u>14,307,603</u>
<b>Expenditures</b>				
Administration	781,170	845,426	1,149,516	1,654,217
Library Programs	2,482,441	2,843,994	3,661,745	4,499,140
Recreation Programs	3,253,029	3,759,755	5,888,030	6,816,220
Tax Collection & Audit Costs	265,676	291,476	305,150	312,779
Capital Projects	3,164,950	6,695,204	3,000,000	2,500,000
	<u>9,947,266</u>	<u>14,435,855</u>	<u>14,004,441</u>	<u>15,782,356</u>
<b>Transfers</b>				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Annual Activity</b>	<u>5,155,503</u>	<u>2,721,835</u>	<u>558,887</u>	<u>(1,474,753)</u>
<b>Ending Available Balance</b>	<u>\$ 32,549,515</u>	<u>\$ 35,271,350</u>	<u>\$ 23,706,328</u>	<u>\$ 22,231,575</u>
<b>Available Balance Calculation</b>				
Current Assets		\$ 35,718,755		
Current Liabilities		<u>(447,403)</u>		
Fund Balance		35,271,352		
Capital Projects		<u>(12,123,911)</u>		
Ending Available Balance		<u>\$ 23,147,441</u>		

# COMMUNITY SERVICES DEPARTMENT

## GENERAL FUND LIBRARY SUBFUND (100-120)

### PROGRAM DESCRIPTION

This fund tracks the financial activities for the Stockton-San Joaquin County Public Library.

- Under City of Stockton management, library services have been made available County-wide since 1910.
- Currently, eight City and eight County facilities are open to the public between 25 and 56 hours per week.
- Resources for operations recorded in this Fund are provided from the City of Stockton General Fund, San Joaquin County General Fund, contracts for automation services, support from outlying cities, donations from individuals and charitable organizations, and fines and fee revenues.

### KEY CONSIDERATIONS

While many expanded services are funded through Strong Communities, the General Fund supports core library services and centralized functions with an allocation to the Library Fund. The strong communities ordinance states the General Fund allocation for library and recreation services may not be lower than FY 2014-15 allocations unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. The amount allocated to Library Services will be approximately \$3.9 million in FY 2024-25. This maintenance of effort requirement is reviewed annually to ensure compliance with the measure.

In FY 2024-25, the Library will continue to focus on identifying services, resources, and programming that is responsive and reflective of community interests and needs. Goals include:

- Eliminating overdue materials fees to reduce barriers to entry
- Expanding the multilingual and digital collections
- Enhancing customer experiences by pursuing a new website provider
- Developing the design plan for the Chavez Central Library remodel project
- Meeting patron demand by adding two full time Circulation Assistants (Escalon and Lathrop – funded by County)
- Completing renovations of the Manteca Library Children's Room and initiating a renovation of the Linden Library

**Community Services Department  
Library - 100-120  
FY 2024-25 Annual Budget**

	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Actual</u>	<u>FY 2023-24 Projected</u>	<u>FY 2024-25 Budget</u>
<b>Beginning Available Balance</b>	<b>\$ 3,397,275</b>	<b>\$ 3,493,651</b>	<b>\$ 3,600,692</b>	<b>\$ 1,443,928</b>
<b>Revenues</b>				
San Joaquin County	7,242,000	8,001,536	7,557,536	10,059,463
Fines & Fees	127,473	106,828	120,258	93,995
Other Revenues	366,651	1,872,917	188,781	186,025
	<u>7,736,124</u>	<u>9,981,281</u>	<u>7,866,575</u>	<u>10,339,483</u>
<b>Expenditures</b>				
Administration	1,470,747	1,621,874	1,692,184	1,670,636
Programming and Outreach	474,684	491,461	569,149	584,454
Technical Services	592,674	2,473,524	840,847	873,220
Branch Operations - County	5,630,115	5,820,873	7,210,692	7,847,856
Branch Operations - City	3,336,066	3,357,841	3,550,885	4,024,179
Delivery Services	203,462	217,666	268,582	271,773
	<u>11,707,748</u>	<u>13,983,239</u>	<u>14,132,339</u>	<u>15,272,118</u>
<b>Transfers</b>				
Transfer In - General Fund	4,068,000	4,109,000	4,109,000	3,950,000
Transfer Out	-	-	-	-
	<u>4,068,000</u>	<u>4,109,000</u>	<u>4,109,000</u>	<u>3,950,000</u>
<b>Net Annual Activity</b>	<u>96,376</u>	<u>107,042</u>	<u>(2,156,764)</u>	<u>(982,635)</u>
<b>Ending Available Balance</b>	<u>\$ 3,493,651</u>	<u>\$ 3,600,693</u>	<u>\$ 1,443,928</u>	<u>\$ 461,293</u>
<b>Available Balance Calculation</b>				
Current Assets		\$ 4,097,866		
Current Liabilities		(497,174)		
Ending Available Balance		<u>\$ 3,600,692</u>		

# COMMUNITY SERVICES DEPARTMENT

## GENERAL FUND RECREATION SUBFUND (100-125)

### PROGRAM DESCRIPTION

This fund records the activities related to recreation facilities and programs that are funded by an allocation from the General Fund.

Arnold Rue, Stribley, and Van Buskirk community centers are open to the public 62 hours per week. Seifert Community Center is open 36 hours per week. Oak Park Senior Center is open to the public 45 hours per week. Recreation programs and facilities are enjoyed by thousands of Stockton residents and visitors every year. Facility rentals and registration fees, admissions, and the City's General Fund are used to support these programs.

### KEY CONSIDERATIONS

The strong communities ordinance states that the General Fund allocation for library and recreation services may not be at any level lower than FY 2014-15 unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. This maintenance of effort requirement is reviewed on an annual basis to ensure compliance with the measure. The amount allocated to Recreation Services increased to approximately \$3.6 million in FY 2024-25.

Recreation staff will continue to provide quality programming while focusing on expansion of youth services. Goals include:

- Building on increased social media presence and marketing efforts
- Broadening access through multilingual translation services
- Continuing San Joaquin County Public Health's CalFresh programming at community centers
- Providing free swim lessons through a grant from the Brian M Stocker Fund from the San Joaquin Community Foundation
- Partnering with Table Community Foundation to deploy programming at Williams Brotherhood Park, funded by the Outdoor Equity Program Grant

**Community Services Department  
Recreation Services - 100-125  
FY 2024-25 Annual Budget**

	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Actual</u>	<u>FY 2023-24 Projected</u>	<u>FY 2024-25 Budget</u>
<b>Beginning Available Balance</b>	<b>\$ 767,113</b>	<b>\$ 1,095,521</b>	<b>\$ 1,465,071</b>	<b>\$ 885,027</b>
<b>Revenues</b>				
Recreation Programs	640,339	835,530	419,751	470,255
Community Centers	282,968	410,869	463,727	461,928
Other Revenue	24,428	32,524	2,112,640	30,451
	<u>947,735</u>	<u>1,278,923</u>	<u>2,996,118</u>	<u>962,634</u>
<b>Expenditures</b>				
Administration	89,968	955,646	3,457,589	1,513,260
Civic Auditorium	619,789	585,496	24,676	915
Community Centers	1,799,363	1,776,866	2,158,352	2,578,691
Pixie Woods	337,183	324,751	26,286	50,379
Programs - Sports	654,141	745,869	1,057,668	1,181,924
Special Events	496,033	62,745	144,183	123,396
	<u>3,996,477</u>	<u>4,451,373</u>	<u>6,868,754</u>	<u>5,448,565</u>
<b>Transfers</b>				
Transfer In	3,377,150	3,542,000	3,292,592	3,660,000
Transfer Out - Other	-	-	-	-
	<u>3,377,150</u>	<u>3,542,000</u>	<u>3,292,592</u>	<u>3,660,000</u>
<b>Net Annual Activity</b>	<u>328,408</u>	<u>369,550</u>	<u>(580,044)</u>	<u>(825,931)</u>
<b>Ending Available Balance</b>	<u>\$ 1,095,521</u>	<u>\$ 1,465,071</u>	<u>\$ 885,027</u>	<u>\$ 59,096</u>
<b>Available Balance Calculation</b>				
Current Assets		\$ 1,852,920		
Current Liabilities		(387,849)		
Ending Available Balance		<u>\$ 1,465,071</u>		

## COMMUNITY SERVICES DEPARTMENT

### GOLF FUND (100-126)

#### PROGRAM DESCRIPTION

Formerly enterprise fund 650, this fund tracks the financial activities related to the operation and maintenance of the Swenson Golf Course. In January 2020, due to declining golf play and increasing General Fund subsidy, the City contracted with Kemper Sports Management, Inc. for a 15-year lease to operate the Swenson golf course, eliminating the General Fund subsidy and transitioning all profit and loss to Kemper Sports. While Kemper Sports is currently responsible for overall maintenance and repair of the golf course, the City is responsible for 25 percent of the cost to maintain, repair, or replace the water pump used primarily for the golf course, but also serves the adjacent city-owned Swenson Park. The City is also responsible for any required ADA compliance upgrades and potential capital improvements projects affecting Kemper Sports' ability to operate the golf course.

#### KEY CONSIDERATIONS

The Department oversees the 15-year lease agreement with Kemper Sports Management, Inc. for the City's Swenson Golf Course. The Department also continues to oversee the transition of Van Buskirk Golf Course into public recreational space. The City continues to maintain the land while staff plans the future re-use of the property as a recreation amenity. City Council approved a master plan and biological resources and ecosystem values report in August 2023, and recently accepted a Statewide Park Development and Community Revitalization Grant Award in the amount of approximately \$7 million. City staff will continue to seek additional grant funding opportunities.

The FY 2024-25 budget includes approximately \$110,000 from the General Fund. Funds are used for landscaping maintenance agreements, security, repairs, and support for Swenson. With the current operating agreement, there is minimal financial risk to the City associated with this fund and the General Fund is the only source of funds. For this reason, a minimal fund balance is maintained in the fund.

**Community Services Department  
Golf - 100-126  
FY 2024-25 Annual Budget**

	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Actual</u>	<u>FY 2023-24 Projected</u>	<u>FY 2024-25 Budget</u>
<b>Beginning Available Balance</b>	<b>\$ 15,891</b>	<b>\$ 114,033</b>	<b>\$ 161,831</b>	<b>\$ 83,599</b>
<b>Revenues</b>				
Other Revenues	33,209	23,009	23,518	22,094
	<u>33,209</u>	<u>23,009</u>	<u>23,518</u>	<u>22,094</u>
<b>Expenditures</b>				
Swenson Golf Course	133	2,788	62,500	62,500
Van Buskirk Golf Course	126,902	48,203	89,276	68,000
Repairs and Maintenance	43,732	34,222	59,974	37,551
	<u>170,767</u>	<u>85,213</u>	<u>211,750</u>	<u>168,051</u>
<b>Transfers</b>				
Transfer In - General Fund	235,700	110,000	110,000	110,000
Transfer Out	-	-	-	-
	<u>235,700</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
<b>Net Annual Activity</b>	<u>98,142</u>	<u>47,796</u>	<u>(78,232)</u>	<u>(35,957)</u>
<b>Ending Available Balance</b>	<b>\$ 114,033</b>	<b>\$ 161,829</b>	<b>\$ 83,599</b>	<b>\$ 47,642</b>
<b>Available Balance Calculation</b>				
Current assets		\$ 248,229		
Current liabilities		(86,398)		
Ending Available Balance		<u>\$ 161,831</u>		

**Community Services Department  
Special Revenue Fund - 260  
FY 2024-25 Annual Budget**

	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Actual</u>	<u>FY 2023-24 Projected</u>	<u>FY 2024-25 Budget</u>
<b>Beginning Available Balance</b>	<b>\$ 228,009</b>	<b>\$ 267,855</b>	<b>\$ 279,831</b>	<b>\$ 269,431</b>
<b>Revenues</b>				
Library Donations	38,717	29,190	11,000	22,000
Recreation Facility Operations	14,000	9,800	9,600	9,600
	<u>52,717</u>	<u>38,990</u>	<u>20,600</u>	<u>31,600</u>
<b>Expenditures</b>				
Library Donations	12,871	21,205	11,000	22,000
Recreation Facility Operations	-	5,809	20,000	20,000
	<u>12,871</u>	<u>27,014</u>	<u>31,000</u>	<u>42,000</u>
<b>Transfers</b>				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Annual Activity</b>	<u>39,846</u>	<u>11,976</u>	<u>(10,400)</u>	<u>(10,400)</u>
<b>Ending Available Balance</b>	<b>\$ 267,855</b>	<b>\$ 279,831</b>	<b>\$ 269,431</b>	<b>\$ 259,031</b>

**Community Services Department  
Permanent - 800  
FY 2024-25 Annual Budget**

	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Projected</b>	<b>FY 2024-25 Budget</b>
<b>Beginning Available Balance</b>	<b>\$ 398,533</b>	<b>\$ 394,982</b>	<b>\$ 208,454</b>	<b>\$ 208,454</b>
<b>Revenues</b>				
Investment Proceeds	(3,476)	5,464	-	-
	<b>(3,476)</b>	<b>5,464</b>	-	-
<b>Expenditures</b>				
Operating Expenditures (Kolak Trust)	75	85	-	-
	<b>75</b>	<b>85</b>	-	-
<b>Transfers</b>				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	-	-	-	-
<b>Net Annual Activity</b>	<b>(3,551)</b>	<b>5,379</b>	-	-
<b>Ending Available Balance</b>	<b>\$ 394,982</b>	<b>\$ 400,361</b>	<b>\$ 208,454</b>	<b>\$ 208,454</b>
 <b>Available Balance Calculation</b>				
Cash		\$ 400,359		
Accounts Payable		-		
Principal endowment		(191,905)		
Ending Available Balance		<b>\$ 208,454</b>		

