



COMMUNITY SERVICES DEPARTMENT



COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT

Building resilient communities by cultivating healthy bodies and curious minds.

Budget at a Glance:

Total Revenues	\$28,223,319
Total Expenditures	\$31,086,848
Total Net Cost	\$2,863,529
Total Staff	112

DEPARTMENT DESCRIPTION

Community Services has three primary budgetary program areas: Library, Recreation, and Golf.

The Library provides experiences and resources designed to improve the lives of residents in our community. Programs such as story-time, tutoring, and summer reading focus on literacy, learning, and building strong families and communities. Library collections support this goal and include high-speed internet access, computer labs, books, music, movies, electronic research tools and digital format materials.

The Library system, known as the Stockton-San Joaquin County Public Library, is operated by the City of Stockton yet serves all of San Joaquin County through an arrangement to provide a regional, multi-branch system. The system is made up of five branches within Stockton city limits, eight branches throughout the rest of San Joaquin County, and a bookmobile. This centralized system allows all the sites to circulate materials between one another and benefit from combined administrative and management costs.

General Fund allocations from the City of Stockton and San Joaquin County have made up the majority of the funding for the library system. Operating and system-wide administration and support costs are tracked separately and assigned to the two agencies in accordance with a contract for services. Additional funding for City of Stockton libraries is provided through the Strong Communities (Measure M) special tax measure.

Recreation is comprised of programs that improve the lives of Stockton residents. Recreation programs are known to foster physical health, promote social equity, build life skills and strengthen community bonds. Through neighborhood facilities, the City offers youth and adult sports leagues, special events, meals for seniors, day camps, after-school programs, instructional classes and a variety of other leisure events and activities.

Recreation facilities include: community centers, ball field complexes, swimming pools and special event venues including the Civic Auditorium, Weber Point Events Center, and Pixie Woods children's theme park. Some facilities and programs are operated by the City directly, some are jointly used with other agencies, and others are contracted out to private and non-profit agencies for full or partial management. Operating costs for recreation programs have historically been funded by fees and an allocation of General Fund revenues. Program registration and facility rental price points were developed to maximize recreational opportunities for citizens, and have not traditionally been based on full cost recovery, but rather have been set at a level commensurate to local needs. Additional funding for City of Stockton recreation programs and services is provided through the Strong Communities (Measure M) special tax measure.

COMMUNITY SERVICES DEPARTMENT

Golf operations at the Swenson and Van Buskirk municipal courses are managed through a contract with Kemper Sports, Inc. that began in July 2011. Due to the significant number of competitor courses and a decrease in regional golf rounds, these municipal courses are unable to cover operating costs through course fees and require support from the General Fund. Although the early expectations of contract management were for the courses to be self-sustaining, it is evident the courses require a significant ongoing subsidy. Management of the courses and the subsidy must be carefully monitored and reviewed to identify measures to minimize the General Fund impact.

In addition to operational areas, the department provides oversight to the Parks and Recreation Commission, Stockton Arts Commission, and Teen Leadership Council.

DEPARTMENT STRATEGIC WORK PLAN

The Community Services Department supports the City Council's strategic work plan specifically in the areas of working with education partners to improve student outcomes, improving quality of life, and creating improved infrastructure. Activities planned for the coming year include developing a free afterschool program available at all Community Services facilities, opening at least one additional "Micro Library" within a City Community Center, and targeting programs to focus on the diverse communities in the Department's service area.

Infrastructure improvements include moving forward on planned Capital projects designated in the Strong Communities Initiative (Measure M) spending priorities and selecting architect and design services for a new Library/Community Center. The Department will also facilitate the introduction of "Small City Hall," a mobile service vehicle to bring City services closer to resident neighborhoods and implement an online customer-facing portal to the Department's new recreation management system.

PRIOR YEAR ACCOMPLISHMENTS

The Department accomplished several goals during the last budget cycle. Major accomplishments include recruiting and hiring 17 of the 23 positions approved as part of the Strong Communities (Measure M) initiative, completing the transition to high-speed bandwidth at all Library facilities and implementing RecTrac, a new online Recreation Management System.

The Department experienced service growth in several areas. The Library Summer Reading Club saw a significant increase with participation rising 56% and the number of books read by children ages 0-12 increasing by 50%. Bookings at the Civic Auditorium increased by 6% over the previous year from 163 to 174 and attendance at Pixie Woods also grew 6% with 1,000 more visitors than the prior year. The Department's Youth in Government Day almost tripled the number of student participants as the previous year and annual events such as Movies at the Point and Holiday Tree Lighting continued their strong attendance patterns from previous years.

The Department introduced new programs including Family Night activities and Holiday Workshops at Community Centers and a new initiative during Stockton Arts Week called Collide which brought disparate art forms together for the public to enjoy.

COMMUNITY SERVICES DEPARTMENT

KEY CONSIDERATIONS

Key considerations for FY 2018-19 include completing recruitments of Strong Communities (Measure M) positions, focusing staff resources on program restoration and expansion, and exploring solutions for reducing the City's increasing General Fund subsidy for golf courses.

Staff will begin work on the capital projects identified in the City Council Strong Communities spending priorities. In FY 2018-19 the Department expects to have fully restored hours at Libraries and Community Centers including evenings and weekends, adding 87 additional open hours at City Libraries and 63 additional hours at Community Centers. Staff will also conduct a review of all department afterschool offerings and redesign them to offer a comprehensive free after-school program in all City-operated Libraries and Community Centers. Library staff will also be designing new programs utilizing the high-speed bandwidth that the City implemented in FY 2017-18 at all Library sites. The Department will add a second Micro Library site in the Oak Park Senior Center, and Sports offerings will be expanded to include outdoor soccer and additional basketball programs.

Increasing General Fund expenses for City golf courses will also be studied with the goal of developing solutions to reduce or eliminate costs. Capital project considerations include completion of the design of a new Library/Community Center facility in North Stockton, completion of the design for City Aquatics facilities, and improvements to City soccer fields.



Community Services Department
FY 2018-19 Annual Budget

	Strong Communities <i>See Page G-9</i>	Library <i>See Page G-11</i>	Recreation <i>See Page G-17</i>	Total
Beginning Available Balance	\$ 9,495,683	\$ 3,412,810	\$ 1,164,913	\$ 14,073,406
Revenues				
Measure M Sales Tax	10,538,544	-	-	10,538,544
San Joaquin County Contract	-	6,240,000	-	6,240,000
Additional Hours Contracts	-	163,330	-	163,330
Fines	-	252,760	-	252,760
Other Revenues	-	115,558	2,400	117,958
Recreation Programs	-	-	2,217,927	2,217,927
Facility Admission and Rentals	-	-	313,300	313,300
Community Centers	-	-	299,500	299,500
	10,538,544	6,771,648	2,833,127	20,143,319
Expenditures				
Administration	870,370	1,578,331	1,265,198	3,713,899
Library Operations	2,737,479	10,285,177	-	13,022,656
Recreation Programs	3,282,349	-	1,191,193	4,473,542
Civic Auditorium	-	-	470,283	470,283
Community Centers	-	-	1,795,190	1,795,190
Other Programs	-	-	2,291,278	2,291,278
Capital Projects	5,320,000	-	-	5,320,000
	12,210,198	11,863,508	7,013,142	31,086,848
Transfers				
Transfer In - General Fund	-	3,984,500	4,095,500	8,080,000
Transfer In - Other Funds	-	-	-	-
Transfer Out - Other Funds	-	-	-	-
	-	3,984,500	4,095,500	8,080,000
Net Annual Activity	(1,671,654)	(1,107,360)	(84,515)	(2,863,529)
Ending Available Balance	\$ 7,824,029	\$ 2,305,450	\$ 1,080,398	\$ 11,209,877

Revenues	\$ 20,143,319
Transfers	8,080,000
Total Sources	\$ 28,223,319
Expenditures	\$ 31,086,848
Transfers	-
Total Appropriations	\$ 31,086,848

COMMUNITY SERVICES DEPARTMENT

STRONG COMMUNITIES FUND (083)

PROGRAM DESCRIPTION

- Passed in 2016, the Strong Communities initiative (Measure M) levies a ¼ cent sales transactions and use tax for Library and Recreation services.
- The initiative went into effect on April 1, 2017, will be in effect for 16 years and is estimated to generate an average of between \$9.4 and \$11.8 million per year.
- In its first year, the measure has brought in revenues in line with estimates and has been used to add staff positions for restored and expanded services as well as allow a balance for future Capital projects as outlined in the City Council Spending Priorities for the measure. The first of those projects will begin in FY 2018-19 .

KEY CONSIDERATIONS

Key considerations for the Strong Communities Fund in FY 2018-19 include moving forward with capital improvements to the City's soccer and aquatics facilities, provide resources for the construction of a new Library and Community Center facility in Northeast Stockton, and increase program space at the Troke Branch Library. Budget changes include the reclassification of a Library Supervisor position to Library Division Manager, part-time staff to support restored hours in all facilities, and broadband technology equipment to enhance Library programming.

**Community Services Department
Strong Communities - 083
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,391,590</u>	<u>\$ 9,495,683</u>
Revenues				
Measure M Sales Tax	-	2,474,095	10,372,400	10,538,544
	<u>-</u>	<u>2,474,095</u>	<u>10,372,400</u>	<u>10,538,544</u>
Expenditures				
Administration	-	52,740	418,270	860,370
Library Programs	-	-	1,298,322	2,737,479
Recreation Programs	-	29,765	1,543,215	3,282,349
Tax Collection & Audit Costs	-	-	8,500	10,000
Capital Projects	-	-	-	5,320,000
	<u>-</u>	<u>82,505</u>	<u>3,268,307</u>	<u>12,210,198</u>
Transfers				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>-</u>	<u>2,391,590</u>	<u>7,104,093</u>	<u>(1,671,654)</u>
Ending Available Balance	<u>\$ -</u>	<u>\$ 2,391,590</u>	<u>\$ 9,495,683</u>	<u>\$ 7,824,029</u>
Available Balance Calculation				
Cash		\$ 543		
Accounts Receivable		2,421,355		
Accounts Payable		(30,308)		
Capital Projects		-		
Ending Available Balance		<u>\$ 2,391,590</u>		



**Community Services Department
Library Programs
FY 2018-19 Annual Budget**

	Library 041	Special Revenue 644	Kolak Trust 614	G. Cady Trust 622	Library Programs Total
	<i>See Page G-13</i>	<i>See Page G-14</i>	<i>See Page G-15</i>	<i>See Page G-16</i>	
Beginning Available Balance	\$ 3,377,998	\$ 39,557	\$ (4,620)	\$ (125)	\$ 3,412,810
Revenues					
San Joaquin County	6,240,000	-	-	-	6,240,000
Additional Hours Contracts	163,330	-	-	-	163,330
Fines	252,760	-	-	-	252,760
Other Revenues	113,933	500	1,000	125	115,558
	6,770,023	500	1,000	125	6,771,648
Expenditures					
Branch operations	8,877,865	10,000	-	-	8,887,865
Technical services	867,651	-	-	-	867,651
Programming and outreach	529,661	-	-	-	529,661
Administration and delivery	1,578,331	-	-	-	1,578,331
	11,853,508	10,000	-	-	11,863,508
Transfers					
Transfer In - General Fund	3,984,500	-	-	-	3,984,500
Transfer In - Other	-	-	-	-	-
Transfer Out	-	-	-	-	-
	3,984,500	-	-	-	3,984,500
Net Annual Activity	(1,098,985)	(9,500)	1,000	125	(1,107,360)
Ending Available Balance	\$ 2,279,013	\$ 30,057	\$ (3,620)	\$ -	\$ 2,305,450

COMMUNITY SERVICES DEPARTMENT

LIBRARY FUND (041)

PROGRAM DESCRIPTION

- This fund tracks the financial activities for the Stockton-San Joaquin Public Library.
- Under City of Stockton management, library services have been made available County-wide since 1910.
- Currently, five City and eight County facilities are open to the public between 25 and 42 hours per week.
- Resources for operations recorded in this Fund are provided from the City of Stockton General Fund, San Joaquin County General Fund, contracts for automation services, support from outlying cities, donations from individuals and charitable organizations, and fines and fee revenues.

KEY CONSIDERATIONS

The General Fund allocation to the Library Fund remains at the FY 2014-15 level in accordance with the Strong Communities measure. The ordinance states the General Fund allocation may not be at any level lower than FY 2014-15 unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. This maintenance of effort requirement is reviewed on an annual basis to determine if there should be any increase or decrease in General Fund support for the Library Fund.

**Community Services Department
Library - 041
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	\$ 4,329,044	\$ 6,019,960	\$ 3,730,595	\$ 3,377,998
Revenues				
San Joaquin County	5,863,930	4,648,800	6,445,800	6,240,000
Material Match Program	58,210	4	-	-
Additional Hours Contracts	138,193	163,300	163,320	163,330
Fines & Fees	261,040	243,174	224,111	252,760
Other Revenues	177,771	146,651	106,256	113,933
	<u>6,499,144</u>	<u>5,201,929</u>	<u>6,939,487</u>	<u>6,770,023</u>
Expenditures				
Administration	1,138,335	1,131,040	1,228,253	1,396,417
Programming and Outreach	367,344	488,191	480,530	529,661
Technical Services	758,787	1,093,051	790,700	867,651
Branch Operations				
Branch Operations - County	3,864,675	4,003,725	4,817,379	5,515,902
Branch Operations - City	3,702,584	3,617,351	3,738,883	3,361,963
Delivery Services	211,408	195,546	189,036	181,914
Capital projects	113,655	483,857	31,803	-
	<u>10,156,788</u>	<u>11,012,761</u>	<u>11,276,584</u>	<u>11,853,508</u>
Transfers				
Transfer In - General Fund	5,312,525	4,504,000	3,984,500	3,984,500
Transfer In - Other	36,035	12,433	-	-
Transfer Out - Capital 301	-	(995,000)	-	-
	<u>5,348,560</u>	<u>3,521,433</u>	<u>3,984,500</u>	<u>3,984,500</u>
Net Annual Activity	1,690,916	(2,289,399)	(352,597)	(1,098,985)
Ending Available Balance	\$ 6,019,960	\$ 3,730,561	\$ 3,377,998	\$ 2,279,013
Available Balance Calculation				
Current Assets		\$ 4,455,334		
Current Liabilities		(724,739)		
Capital Projects				
Ending Available Balance		<u>\$ 3,730,595</u>		

**Community Services Department
Library Special Revenue Fund - 644
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	<u>\$ 106,979</u>	<u>\$ 63,064</u>	<u>\$ 30,772</u>	<u>\$ 39,557</u>
Revenues				
Program Revenue	-	-	25,690	-
Other Revenue	10,353	4,396	21,779	-
Investment Proceeds	313	1,076	555	500
	<u>10,666</u>	<u>5,472</u>	<u>48,024</u>	<u>500</u>
Expenditures				
Program Expenditures	18,546	25,331	39,239	10,000
	<u>18,546</u>	<u>25,331</u>	<u>39,239</u>	<u>10,000</u>
Transfers				
Transfer In	-	-	-	-
Transfer Out	(36,035)	(12,433)	-	-
	<u>(36,035)</u>	<u>(12,433)</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>(43,915)</u>	<u>(32,292)</u>	<u>8,785</u>	<u>(9,500)</u>
Ending Available Balance	<u>\$ 63,064</u>	<u>\$ 30,772</u>	<u>\$ 39,557</u>	<u>\$ 30,057</u>
Available Balance Calculation				
Cash		\$ 30,772		
Accounts Receivable		-		
Accounts Payable		-		
Ending Available Balance		<u>\$ 30,772</u>		

**Community Services Department
Kolak Trust - 614
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	<u>\$ 172,175</u>	<u>\$ 175,205</u>	<u>\$ (5,620)</u>	<u>\$ (4,620)</u>
Revenues				
Investment Proceeds	<u>3,030</u>	<u>268</u>	<u>1,000</u>	<u>1,000</u>
	<u>3,030</u>	<u>268</u>	<u>1,000</u>	<u>1,000</u>
Expenditures				
Operating Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers				
Transfer In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfer Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>3,030</u>	<u>268</u>	<u>1,000</u>	<u>1,000</u>
Ending Available Balance	<u>\$ 175,205</u>	<u>\$ 175,473</u>	<u>\$ (4,620)</u>	<u>\$ (3,620)</u>
Available Balance Calculation				
Cash		\$ 175,473		
Accounts Payable		-		
Principal endowment		(181,093)		
Ending Available Balance		<u>\$ (5,620)</u>		

**Community Services Department
Cady Endowment - 622
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	<u>\$ 10,060</u>	<u>\$ 10,238</u>	<u>\$ (251)</u>	<u>\$ (125)</u>
Revenues				
Investment Proceeds	<u>178</u>	<u>15</u>	<u>126</u>	<u>125</u>
	<u>178</u>	<u>15</u>	<u>126</u>	<u>125</u>
Expenditures				
Library Materials	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers				
Transfer In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfer Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>178</u>	<u>15</u>	<u>126</u>	<u>125</u>
Ending Available Balance	<u>\$ 10,238</u>	<u>\$ 10,253</u>	<u>\$ (125)</u>	<u>\$ -</u>
Available Balance Calculation				
Cash		\$ 10,253		
Principal endowment		(10,504)		
Ending Available Balance		<u>\$ (251)</u>		

**Community Services Department
Recreation Division
FY 2018-19 Annual Budget**

	Recreation 044	Golf 481	Arts Endowment 613	Parks & Recreation Trust 643	Recreation Total
	<i>See Page G-19</i>	<i>See Page G-21</i>	<i>See Page G-22</i>	<i>See Page G-23</i>	
Beginning Available Balance	\$ 904,203	\$ 149,923	\$ -	\$ 110,787	\$ 1,164,913
Revenues					
Recreation Programs	643,000	1,563,927	-	11,000	2,217,927
Facility Admission and Rentals	313,300	-	-	-	313,300
Community Centers	299,500	-	-	-	299,500
Other Revenue	900	-	-	1,500	2,400
	1,256,700	1,563,927	-	12,500	2,833,127
Expenditures					
Administration	1,265,198	-	-	-	1,265,198
Civic Auditorium	470,283	-	-	-	470,283
Community Centers	1,795,190	-	-	-	1,795,190
Pixie Woods	295,471	-	-	-	295,471
Programs - After School	3,090	-	-	-	3,090
Programs - Sports	808,777	-	-	-	808,777
Silver Lake Camp	-	-	-	-	-
Special Events	83,855	-	-	-	83,855
Program Costs	-	2,246,278	-	45,000	2,291,278
	4,721,864	2,246,278	-	45,000	7,013,142
Transfers					
Transfer In - General Fund	3,395,500	700,000	-	-	4,095,500
Transfer Out	-	-	-	-	-
	3,395,500	700,000	-	-	4,095,500
Net Annual Activity	(69,664)	17,649	-	(32,500)	(84,515)
Ending Available Balance	\$ 834,539	\$ 167,572	\$ -	\$ 78,287	\$ 1,080,398

COMMUNITY SERVICES DEPARTMENT

RECREATION FUND (044)

PROGRAM DESCRIPTION

- Recreation programs and facilities are enjoyed by thousands of Stockton residents and visitors every year.
- This fund is used to record the activities related to recreation facilities and programs that are funded by an allocation of the General Fund.
- Facility rentals and registration fees, donations, admissions, and the City's General Fund are used to support these programs.

KEY CONSIDERATIONS

The General Fund allocation to Recreation Fund remains at the FY 2014-15 level in accordance with the Strong Communities measure. The ordinance states that that General Fund allocation may not be at any level lower than FY 2014-15 unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. This maintenance of effort requirement is reviewed on an annual basis to determine if there should be any increase or decrease in General Fund support for the Recreation Fund.

**Community Services Department
Recreation Services - 044
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	\$ 1,162,554	\$ 939,452	\$ 899,110	\$ 904,203
Revenues				
Recreation Programs	976,766	475,365	639,606	643,000
Facility Admission and Rentals	286,366	312,188	368,975	313,300
Community Centers	220,000	266,438	243,950	299,500
Other Revenue	7,888	16,852	915	900
	<u>1,491,020</u>	<u>1,070,843</u>	<u>1,253,446</u>	<u>1,256,700</u>
Expenditures				
Administration	1,080,763	951,111	1,104,436	1,265,198
Civic Auditorium	346,160	386,835	427,578	470,283
Community Centers	2,173,493	2,058,099	1,573,906	1,795,190
Pixie Woods	126,120	211,493	259,475	295,471
Programs - After School	462,718	65,734	74,744	3,090
Programs - Sports	723,102	844,313	1,113,410	808,777
Special Events	386,878	508,602	101,804	83,855
	<u>5,299,234</u>	<u>5,026,187</u>	<u>4,655,353</u>	<u>4,721,864</u>
Transfers				
Transfer In - General Fund	3,585,112	3,915,000	3,407,000	3,395,500
Transfer Out - Other	-	-	-	-
	<u>3,585,112</u>	<u>3,915,000</u>	<u>3,407,000</u>	<u>3,395,500</u>
Net Annual Activity	(223,102)	(40,344)	5,093	(69,664)
Ending Available Balance	\$ 939,452	\$ 899,108	\$ 904,203	\$ 834,539
Available Balance Calculation				
Cash				
Accounts Receivable		\$ 1,493,301		
Current Liabilities		(594,191)		
Encumbrances				
Ending Available Balance		<u>\$ 899,110</u>		

COMMUNITY SERVICES DEPARTMENT

GOLF FUND (481)

PROGRAM DESCRIPTION

This fund tracks the financial activities related to the operation and maintenance of the Swenson and Van Buskirk municipal golf courses, which offer twenty-seven and eighteen holes of play, respectively. Kemper Sports Management, Inc. manages operations of the courses with funding from fees and a General Fund subsidy. The local golf market closely mirrors national trends which have indicated for some time that golf play is declining. Diminishing rounds and golf revenues nationwide have led to a steady stream of course closures all over the United States. Locally, this market decline has resulted in an increasing General Fund subsidy and an inability to make the necessary capital improvements to City golf courses.

KEY CONSIDERATIONS

The FY 2018-19 budget includes \$700,000 from the General Fund to support the golf program. The Department is closely studying golf course operations and utilization for solutions to reduce dependence on the General Fund and scale the golf enterprise to a sustainable level of fiscal resources and community need. Significant deferred maintenance issues continue at both courses. The most pressing of those issues are the pond and pump system at Van Buskirk, fencing replacement and tree and debris removal.

**Community Services Department
Golf - 481
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	Actual	Actual	Projected	Budget
Beginning Available Balance	\$ 143,203	\$ 18,822	\$ 56,984	\$ 149,923
Revenues				
Swenson Golf Course	1,069,628	991,374	1,152,400	1,120,693
Van Buskirk Golf Course	423,746	352,249	420,534	420,534
Other Revenues	16,035	18,264	22,700	22,700
	1,509,409	1,361,887	1,595,634	1,563,927
Expenditures				
Swenson Golf Course	1,355,341	1,344,180	1,379,890	1,340,384
Van Buskirk Golf Course	744,295	783,842	711,100	777,183
City Costs Contingency	38,030	45,703	111,705	128,711
Repairs and Maintenance	46,124	-	-	-
	2,183,790	2,173,725	2,202,695	2,246,278
Transfers				
Transfer In - General Fund	550,000	850,000	700,000	700,000
Transfer Out	-	-	-	-
	550,000	850,000	700,000	700,000
Net Annual Activity	(124,381)	38,162	92,939	17,649
Ending Available Balance	\$ 18,822	\$ 56,984	\$ 149,923	\$ 167,572
Available Balance Calculation				
Current assets		\$ 195,317		
Current liabilities		(138,333)		
Ending Available Balance		\$ 56,984		

**Community Services Department
Arts Endowment - 613
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	<u>\$ 25,463</u>	<u>\$ 538</u>	<u>\$ 538</u>	<u>\$ -</u>
Revenues				
Investment Proceeds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures				
Grants Awarded	<u>24,925</u>	<u>-</u>	<u>538</u>	
	<u>24,925</u>	<u>-</u>	<u>538</u>	<u>-</u>
Transfers				
Transfer In - Arts Commission (641)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfer Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>(24,925)</u>	<u>-</u>	<u>(538)</u>	<u>-</u>
Ending Available Balance	<u>\$ 538</u>	<u>\$ 538</u>	<u>\$ -</u>	<u>\$ -</u>
Available Balance Calculation				
Cash		<u>\$ 538</u>		
Ending Available Balance		<u>\$ 538</u>		

**Community Services Department
Parks & Recreation Trust - 643
FY 2018-19 Annual Budget**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Beginning Available Balance	\$ 121,941	\$ 131,889	\$ 117,778	\$ 110,787
Revenues				
Donations	118	-	-	600
Program revenue	15,750	11,250	11,000	11,000
Investment Proceeds	505	1,398	900	900
	<u>16,373</u>	<u>12,648</u>	<u>11,900</u>	<u>12,500</u>
Expenditures				
Program costs	6,425	2,783	15,000	45,000
	<u>6,425</u>	<u>2,783</u>	<u>15,000</u>	<u>45,000</u>
Transfers				
Transfer In - General Fund	-	-	-	-
Transfer Out	-	(23,976)	(3,891)	-
	<u>-</u>	<u>(23,976)</u>	<u>(3,891)</u>	<u>-</u>
Net Annual Activity	9,948	(14,111)	(6,991)	(32,500)
Ending Available Balance	\$ 131,889	\$ 117,778	\$ 110,787	\$ 78,287
Available Balance Calculation				
Cash		\$ 117,778		
Accounts Receivable				
Accounts Payable				
Ending Available Balance		<u>\$ 117,778</u>		

