

**CITY OF STOCKTON PARKS AND RECREATION COMMISSION**  
**MINUTES**

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***June 26, 2017***

***5:30 p.m.***

**1. CALL TO ORDER / ROLL CALL at 5:35 PM**

Present: Bossuat, Devitt, Duncan, Lenz, Nava, Susbilla, Yadon

Absent: Edwards, Garcia, Villapudua

**2. PROCLAMATIONS/COMMENDATIONS - None**

**3. PUBLIC COMMENTS, PRESENTATIONS, ANNOUNCEMENTS, OR INVITATIONS - limited to five minutes\* - None**

**4. APPROVAL OF MINUTES**

4.1 Minutes of the May 22, 2017, meeting

Motion to approve minutes: Nava; Second: Duncan; Motion passed

**5. NEW BUSINESS**

5.1 Goal Setting: Alita

- Community Services, Recreation Goals
  - Focus on recruiting
  - Restore hours
  - Develop Strong Communities Capital Plan
  - Implementing new Recreation software with online capability for sign-ups, payments, and rentals.
  - Re-introduce a digital quarterly community activities guide
  - Discuss golf course use
  - Research partnership with US Soccer Foundation
  - Implement after-school meals at Community Centers
  - Conduct benchmarking assessment for Recreation
  - Modernize services based on results from benchmarks
- Commissioners Assistance Needed
  - Complete cost recovery and pricing policy
  - Update City naming policy
  - Develop contacts and partnerships with school district sports personnel
  - Obtain permission and access to distribute department flyers to school district parents and students.

**6. UNFINISHED BUSINESS - None**

**7. PUBLIC HEARINGS - None**

**8. STAFF REPORTS**

8.1 Machado: Parks

- Contracts for the fiscal year 2017-18

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- Park maintenance contract after the contract is complete, in six months, the City will a request for proposal starting in January 2018 for a new contract.
  - Street and median maintenance and City facility grounds maintenance
  - Pool and fountain maintenance annual contract, this year is the end of 3-year contract with up to three 1-year extensions
  - Emergency on-call tree services annual contract
  - Backflow testing and repair annual contract
  - Rodent Control annual contract
  - Maintenance Assessment District annual budget approval process. Starts every December in preparation for the next calendar year's public hearing, budget approval, and levy assessment
- 8.2 Alita: Recreation
- Ultra-Friday Nights is Teen Council's concept name for the nights that centers will be open until 11:00 p.m.
  - Center hours will be expanded by January 2018
  - Recruiting for new positions with is currently taking place. Interviews to fill seven Recreation positions have begun. Interviews for a deputy director will begin in July with the aim of having a director by August or September
  - National Night Out will begin August 2, 2017, and there will be activities at the centers.

**9. CORRESPONDENCE - None**

**10. INFORMATIONAL ITEMS**

- 10.1 Community Services Department Recreation Statistics

**11. COMMENTS FROM COMMISSIONERS**

- Nava: Would like to see summer activity information get out to the school districts before school sessions end.
- Lenz: Appreciated the goals set forth and felt the Two by Two district representatives and government officials would be a great way to enhance and secure partnerships with schools and to get information out to the community.
- Bossuat: Pixie Woods Wine Tasting event was a success. She thanked the Teen Council for volunteering their time help clean after the event.
- Yadon: Commended the goals and looks forward to a closer relationship with school districts.
- Duncan: Commended the goals set. He also thanked Alita for making sure the pool in Weston Ranch was opened to the public.
- Susbilla: Drop-in program created for grades seventh through twelfth has been successful with 530 participants. The last Police Department partnership event had 90 participants. Family Resource and Referral has created workshops for teens that once completed participants will receive a free Galaxy tablet.

**12. ADJOURNMENT at 6:15 p.m.**

The next meeting of the Stockton Parks and Recreation Commission is scheduled for **Monday, July 24, 2017 @ 5:30 pm in the City Council Chambers @ 425 North El Dorado Street.**

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Respectfully Submitted,



Andrea Spurlin  
Staff Secretary