

**MINUTES  
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT  
MEETING OF AUGUST 17, 2017**

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Council Chamber - City Hall, 425 N. El Dorado Street, Stockton CA

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**1. SESSION CALL TO ORDER/ROLL CALL 3:01 PM**

Roll Call

Present:

Annette Sanchez

Sarbjeet Singh

Pamela Sloan

Douglas Vigil

**2. PUBLIC COMMENT**

None.

**3. ANNOUNCEMENT OF CLOSED SESSION**

**3.1 17-3835 ASSISTANT PLANNER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0301** certifying the results of the open/promotional examination for Assistant Planner.

[Legislation Text](#)

[Proposed Resolution - Exam Results -Assistant Planner](#)

[Approved Resolution - CS 2017-08-17-0301](#)

**3.2 17-3883 HUMAN RESOURCES TECHNICIAN (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0302** certifying the results of the open/promotional examination for Human Resources Technician.

[Legislation Text](#)

Proposed Resolution - Exam Results - Human Resources Technician

Approved Resolution - CS 2017-08-17-0302

### **3.3 17-3869 LIBRARY AIDE I (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0303** certifying the results of the open/promotional examination for Library Aide I.

Legislation Text

Proposed Resolution - Exam Results - Library Aide I

Approved Resolution - CS 2017-08-17-0303

### **3.4 17-3900 RECREATION ASSISTANT II (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0304** certifying the results of the open/promotional examination for Recreation Assistant II.

Legislation Text

Proposed Resolution - Exam Results - Recreation Assistant II

Approved Resolution - CS 2017-08-17-0304

### **3.5 17-3910 RECREATION PROGRAM COORDINATOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0305** certifying the results of the open/promotional examination for Recreation Program Coordinator.

Legislation Text

Proposed Resolution - Exam Results - Recreation Program Coordinator

Approved Resolution - CS 2017-08-17-0305

### **3.6 17-3911 SENIOR CIVIL ENGINEER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0306** certifying the results of the open/promotional examination for Senior Civil Engineer.

Legislation Text

Proposed Resolution - Exam Results - Senior Civil Engineer

Approved Resolution - CS 2017-08-17-0306

**3.7 17-3901 SENIOR TREE SURGEON (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2017-08-17-0307** certifying the results of the open/promotional examination for Senior Tree Surgeon.

Legislation Text

Proposed Resolution - Exam Results - Senior Tree Surgeon

Approved Resolution - CS 2017-08-17-0307

**3.8 17-3857 OFFICE SPECIALIST/SECRETARY ELIGIBLE LIST - REMOVAL OF NAME(S)**

**Motion CS 2017-08-17-0308** approving the removal of name(s) from the Office Specialist/Secretary (Open/Promotional) eligible list.

Legislation Text

**3.9 17-3880 POLICE OFFICER ELIGIBLE LISTS - REMOVAL OF NAME(S)**

**Motion CS 2017-08-17-0309** approving the removal of name(s) from the Police Officer Eligible Lists.

Legislation Text

**4. RECESS FROM CLOSED SESSION**

**5. REGULAR SESSION CALL TO ORDER/ROLL CALL - 3:11 PM**

Roll Call

Present:

Annette Sanchez

Sarbjee Singh

Pamela Sloan

Douglas Vigil

**6. PLEDGE TO THE FLAG**

Commissioner Sanchez led the Commission in the Pledge of Allegiance

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION**

Legal Counsel Dan Schroeder reported - the Commissioners reconvened from Closed Session regarding action items 3.1 through and including 3.9. All of the Commissioners were present during the entirety of Closed Session. Reportable action is as follows. Regarding action item 3.1 through and including 3.7 by unanimous vote of the Commissioners present, the Commissioners adopted resolutions certifying the respective eligibility lists. Regarding action item 3.8 and 3.9, by unanimous vote of the Commissioners present, the Commissioners approved removal of the names from the respective eligibility list.

Note: Item 10.1, 10.2 and 13.2 were called out of order

## **10. UNFINISHED BUSINESS**

### **10.1 17-3870 ELECT A CHAIR OF THE CIVIL SERVICE COMMISSION IN ACCORDANCE WITH COMMISSION POLICY 12-001**

Legislation Text

CSC-12-001 Chair/ViceChair Elections

Approve **Motion CS 2017-08-17-1001** nominating Pamela Sloan as Chair of the Civil Service/Equal Employment Commission in accordance with Commission Policy 12-001.

**Moved by:** Sarbjeet Singh, seconded by Annette Sanchez.

**Vote:** Motion carried 3-0

**Yes:** Annette Sanchez, Sarbjeet Singh, and Douglas Vigil.  
**Abstain:** Pamela Sloan.

### **10.2 17-3871 ELECT A VICE-CHAIR OF THE CIVIL SERVICE COMMISSION IN ACCORDANCE WITH COMMISSION POLICY 12-001**

Legislation Text

CSC-12-001 Chair/Vice Chair Elections

Approve **Motion CS 2017-08-17-1002** nominating Annette Sanchez as Vice Chair of the Civil Service/Equal Employment Commission in accordance with Commission Policy 12-001.

**Moved by:** Pamela Sloan, seconded by Sarbjeet Singh.

**Vote:** Motion carried 4-0

**Yes:** Annette Sanchez, Sarbjeet Singh, Pamela Sloan, and Douglas Vigil.

### 13.2 17-3906 ANNUAL EQUAL EMPLOYMENT REPORT - FIRE DEPARTMENT

Legislation Text

Annual Equal Employment Report - Fire Department

Approve **Motion CS 2017-08-17-1302** accepting the Annual Equal Employment Report for the Fire Department.

**Moved by:** Sarbjeet Singh, seconded by Annette Sanchez.

**Vote:** Motion carried 4-0

**Yes:** Annette Sanchez, Sarbjeet Singh, Pamela Sloan, and Douglas Vigil.

### 8. CITIZENS COMMENTS/ANNOUNCEMENTS

None.

### 9. ADOPTION OF CONSENT CALENDAR

Approve Consent Calendar with a single vote

**Moved by:** Sarbjeet Singh, seconded by Annette Sanchez.

**Vote:** Motion carried 4-0

**Yes:** Annette Sanchez, Sarbjeet Singh, Pamela Sloan, and Douglas Vigil.

### 9.1 17-3888 APPROVAL OF COMMISSION MINUTES

**Motion CS 2017-08-17-0901** approving the minutes from the Civil Service/Equal Employment Commission Concurrent Meeting of July 20, 2017

Legislation Text

2017-07-20 Minutes for Approval

**9.2 17-3892 REQUEST FOR FINAL EXTENSION OF TWO-YEAR OLD ELIGIBILITY LIST FOR HUMAN RESOURCES ASSISTANT II (OPEN/PROMOTIONAL)**

**Motion CS 2017-08-17-0902** approving the final extension of the Miscellaneous Employee Eligibility List for Human Resources Assistant II (Open/Promotional).

Legislation Text

**9.3 17-3890 REQUEST FINAL EXTENSION OF TWO-YEAR-OLD ELIGIBILITY LIST FOR LABORATORY TECHNICIAN**

**Motion CS 2017-08-17-0903** approving the final extension of the Miscellaneous Employee Eligibility List for Laboratory Technician (Open/Promotional).

Legislation Text

**11. REQUEST FOR APPEALS/PUBLIC HEARINGS**

None.

**12. APPEALS/PUBLIC HEARINGS**

None.

**13. NEW BUSINESS**

**13.1 17-3856 ANNUAL EQUAL EMPLOYMENT REPORT - CITY CLERK DEPARTMENT**

Legislation Text

Annual Equal Employment Report - City Clerk Department

Approve **Motion CS 2017-08-17-0902** approving the Annual Equal Employment Report for the City Clerk Department.

**Moved by:** Sarbjeet Singh, seconded by Annette Sanchez.

**Vote:** Motion carried 4-0

**Yes:** Annette Sanchez, Sarbjeet Singh, Pamela Sloan, and Douglas Vigil.

**14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS**

None.

**15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS**

Vice Chair Sanchez - participated in recent Ethics Training

Commissioner Singh - overdo for Ethics Training

Commissioner Vigil - resigned from Commission, effective immediately

Vice Chair Sanchez - inquired about process for filling vacancy on Commission

**16. ADJOURNMENT - 3:34 PM**

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BRET HUNTER, CMC  
INTERIM CITY CLERK, CITY OF STOCKTON