

**MINUTES
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT
MEETING OF SEPTEMBER 21, 2017**

Council Chamber - City Hall, 425 N. El Dorado Street, Stockton CA

1. SESSION CALL TO ORDER/ROLL CALL - 3:03 PM

Roll Call

Present:

Annette Sanchez

Sarbjee Singh

Pamela Sloan

2. PUBLIC COMMENT

None.

3. ANNOUNCEMENT OF CLOSED SESSION

**3.1 17-3984 TECHNOLOGY TRAINING COORDINATOR (PROMOTIONAL)
ELIGIBLE LIST CERTIFICATION**

Resolution CS 2017-09-21-0301 certifying the results of the promotional examination for Technology Training Coordinator.

Legislation Text

Proposed Resolution - Exam Results - Technology Training Coordinator

Approved Resolution CS 2017-09-21-0301

3.2 17-3986 POLICE OFFICER ELIGIBLE LISTS - REMOVAL OF NAME(S)

Motion CS 2017-09-21-0302 approving the removal of name(s) from the Police Officer Eligible Lists.

Legislation Text

4. RECESS FROM CLOSED SESSION

5. REGULAR SESSION CALL TO ORDER/ROLL CALL

Roll Call

Present:

Annette Sanchez

Sarbjee Singh

Pamela Sloan

6. PLEDGE TO THE FLAG

Vice Chair Sanchez led the Commission in the Pledge of Allegiance

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

Legal Counsel Dan Schroeder reported - the Commissioners reconvened from Closed Session regarding action items 3.1 and 3.2. All of the Commissioners were present during the entirety of Closed Session. Reportable action is as follows. Regarding action item 3.1, upon unanimous vote of the Commissioners present, the Commissioners adopted resolutions certifying the respective eligibility lists. Regarding action item 3.2, by unanimous vote of the Commissioners present, the Commissioners approved removal of the names from the respective eligibility list.

8. CITIZENS COMMENTS/ANNOUNCEMENTS

Chair Sloan addressed students in the audience

9. ADOPTION OF CONSENT CALENDAR

Approve the Consent Agenda with a single vote.

Moved by: Annette Sanchez, seconded by Sarbjeet Singh.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Sarbjeet Singh, and Pamela Sloan.

9.1 17-3991 APPROVAL OF COMMISSION MINUTES

Motion CS 2017-09-21-0901 approving the minutes from the Civil Service Commission Meeting of August 17, 2017.

Legislation Text

2017-08-17 Minutes for Approval

9.2 17-3982 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - POLICE SERGEANT

Resolution CS 2017-09-21-0902 approving the weights of the examination and the contents of the job announcement for the promotional position of Police Sergeant.

Legislation Text

Proposed Resolution - Request to Conduct Promotional Examination - Police Sergeant

Approved Resolution CS 2017-09-21-0902

9.3 17-3988 REQUEST FOR FINAL EXTENSION OF TWO-YEAR-OLD ELIGIBILITY LIST FOR PROPERTY CLERK (OPEN/PROMOTIONAL)

Motion CS 2017-09-21-0903 approving the final extension of the Miscellaneous Employee Eligibility List for Property Clerk (Open/Promotional).

Legislation Text

10. UNFINISHED BUSINESS

None.

11. REQUEST FOR APPEALS/PUBLIC HEARINGS

11.1 17-3944 REQUEST A PUBLIC HEARING TO AMEND RULE I (DEFINITION OF TERMS) OF THE CIVIL SERVICE RULES AND REGULATIONS FOR MISCELLANEOUS EMPLOYEES, AND RULE I (DEFINITION OF TERMS), SECTION 5, OF THE CIVIL SERVICE RULES AND REGULATIONS FOR POLICE AND FIRE EMPLOYEES

Legislation Text

Attachment A - Red-lined Rule I - Miscellaneous Employees

Attachment B - Red-lined Rule I, Section 5 - Police and Fire Employees

Approve **Motion CS 2017-09-21-1101** scheduling a public hearing at the October 19, 2017 Civil Service Commission meeting to amend Rule I (Definition of Terms) of the Civil Service Rules and Regulations for Miscellaneous employees, and Rule I (Definition of Terms), Section 5, of the Civil Service Rules and Regulations for Police and Fire employees.

Moved by: Annette Sanchez, seconded by Sarbjeet Singh.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Sarbjeet Singh, and Pamela Sloan.

12. APPEALS/PUBLIC HEARINGS

None.

13. NEW BUSINESS*

13.1 17-3990 ANNUAL EQUAL EMPLOYMENT REPORT - OFFICE OF THE CITY ATTORNEY

Legislation Text

Annual Employment Report - City Attorney

Marci Arredondo, Deputy City Attorney - answered questions posed by the Civil Service/Equal Employment Commission

Approve **Motion CS 2017-09-21-1301** approving the Annual Equal Employment Report - Office of The City Attorney

Moved by: Sarbjeet Singh, seconded by Annette Sanchez.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Sarbjeet Singh, and Pamela Sloan.

13.2 17-3992 ANNUAL EQUAL EMPLOYMENT REPORT - OFFICE OF THE CITY MANAGER

Legislation Text

Annual Equal Employment Report - Office of the City Manager

Ariana Ayala, Program Manager, City Manager's Department - introduced item for discussion and answered questions posed by the Civil Service/Equal Employment Commission

Approve **Motion CS 2017-09-21-1302** approving the Annual Equal Employment Report - Office of The City Manager

Moved by: Sarbjeet Singh, seconded by Annette Sanchez.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Sarbjeet Singh, and Pamela Sloan.

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

14.1 17-3985 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES AMENDING THE CLASSIFICATION SPECIFICATION FOR EMERGENCY COMMUNICATION DISPATCH MANAGER

This item is informational only.

Legislation Text

Draft Class Spec red-line - Emergency Communication Dispatch Manager.pdf

Class Spec Final - Emergency Communication Dispatch Manager.pdf

14.2 17-4007 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES AMENDING THE CLASSIFICATION SPECIFICATION FOR SUPERVISING PARKING ENFORCEMENT OFFICER

This item is informational only.

Legislation Text

Draft Class Spec red-line -Supervising Parking Enforcement Officer

Class Spec Final - Supervising Parking Enforcement Officer

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

Vice Chair Sanchez - spoke to youth participation at the Civil Service/Equal Employment meeting

Chair Sloan - welcome student attendance to come back; thank you to staff for hard work

Human Resource Director, DeAnna Solina - spoke to gender diversity of the City Attorney's Department

16. ADJOURNMENT - 3:22 PM



for BRET HUNTER, CMC
SECRETARY
CIVIL SERVICE COMMISSION