

## **NED LEIBA**

### MEASURE A - SEPTEMBER 29, 2016 SUGGESTED AGENDA ITEMS

1. Provide a preliminary agenda and supporting documents so we can comment and produce a proper, final agenda before our Scheduled 9/29 meeting. Our bylaws provide:

Any item supported by two members is sufficient to insure it is on the next agenda.

We need to circulate a preliminary agenda, then poll members to see which items should be placed on the final agenda. Please recall the July 11, 2014, email from former Chair Joe Johnson to me, the City Clerk and staff:

I agree that this process needs fine tuning. We should all receive preliminary packages that we can comment on before the final package is sent out

2. Report on hiring and FTE of police and staff whose costs are charged to Measure A.
3. At the last meeting, the Committee moved that the following items would be on the agenda. The items in quotes are per the annotated minutes:

a. "Quarterly Financial Reports."

We should have the 3/31/2016 and 6/30/2016 quarterly reports with the 6/30/2016 reports reflecting the full fiscal year including actual vs. budget.

b. "A report from the Auditor if an Auditor is in place, or an update on the process of obtaining one if not."

In June 2016, the City Council appointed Eadie & Payne, LLP of San Bernardino to provide some attest services in respect to the June 30, 2015, and subsequent year Measure A financial activities. The 2015 work should be completed by now and their reports would be available for our review. It is important that representative of that firm be available to the Committee at this upcoming meeting.

Also, Ken Pun's new firm was appointed to audit the City's CAFR and other financial and compliance reports. To the extent the City claims Pun has audited or will audit Measure A funds in accordance with the requirements of the ordinance, those reports should be made available for review and Ken Pun should appear before the Committee.

c. "A report regarding what functions the City Auditor performs for the City."

The request was for the City Auditor to appear and explain the services

performed by his office that are relevant to financial reporting, internal control and compliance relating to Measure A transactions. This should include providing the Committee with the relevant internal audit reports prepared by the City Auditor that were issued consistent with Government Auditing Standards or under other standards and agreements.

d. "The final Measure A budget as approved by the City Council."

4. State Board of Equalization (SBE) reports for QE March 2016 and June 2016 that show the amounts paid to the City for Measure A tax proceeds.
5. Computation of peak revenue at 6/30/2016, compared to 6/30/2015 and 6/30/2009 and explain and justify the specific methods used. Our bylaws:

The Committee will review the sunset provisions, its applicability and whether the City has supporting evidence and appropriate findings as outlined by the Ordinance.

6. Set the next meeting in November and adopt preliminary agenda items.