

## Resolution No. **CS**

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### **RESOLUTION APPROVING CONDUCT OF THE RECRUITMENT AND EXAMINATION PROCESS FOR THE POSITION OF FIRE FIGHTER/ENGINEER IN THE FIRE DEPARTMENT**

In accordance with section 2503(h) of the City Charter, the Civil Service Commission is authorized to provide for, formulate, and hold competitive tests to determine the relative qualifications of applicants; and

In accordance with the Personnel Requisition of the City Manager dated April 25, 2016, where the current eligible list expires as of December 18, 2017, and the critical nature of this position, it is necessary to hold a promotional examination for the position of Fire Fighter/Engineer in the Fire Department; and

It is also necessary to determine the contents of the job announcement, set the weights of each component of the examination, determine the method of ranking and weighting of scores, and set the date of the examination; now, therefore,

**BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF STOCKTON, AS FOLLOWS:**

1. That the Human Resources Department is hereby appointed as Chief Examiner and is authorized to open the recruitment and examination process for the position of Fire Fighter/Engineer.
2. That the qualifying requirements for the examination, the minimum passing score, weights, and other details of the examination as referenced below:

#### **MINIMUM QUALIFICATIONS**

Current service in the Stockton Fire Department as a Fire Fighter with at least three and one-half (3 1/2) years of service as of December 18, 2017.

#### **EXAMINATION**

The examination will consist of a written test and a manipulative test each weighted 50%. In order to obtain a passing score, candidates must receive a minimum score of 70% in each portion of the examination. Written test: passing may be other than an arithmetic seventy percent (70%). Manipulative test: if a safety violation occurs or equipment damage is incurred, the candidate will receive an automatic failure, or zero (0). Candidates must successfully complete all drills to receive a passing score. In keeping

with the Civil Service Rules and Regulations for Police and Fire Employees, a score of less than 70% on either portion of the examination will result in failure of the entire examination process. Only candidates who have passed the written test will compete in the manipulative test.

### **SENIORITY POINTS**

Candidates must pass all portions of the examination to be eligible for seniority points at the rate of 0.25 percent (0.25%) per year (or fractions thereof) of sworn service not to exceed a maximum of five (5) seniority points. Said points shall be added only to the eligible applicants' total passing score.

### **SCOPE OF THE EXAMINATION**

The written test may include, but may not be limited to, knowledge of material (located on the attached reading list) from the following areas:

Principles, practices, techniques and apparatus required for fire prevention and suppression; Principles and techniques of fire apparatus hydraulics; Principles and practices of providing emergency medical care at the basic life support level; Operation and maintenance of practices and methods for a variety of fire apparatus and equipment; Applicable local, state and federal laws, codes, ordinances and regulations; Safety practices and precautions pertaining to the work; and Geographical layout of the City and location of various fire suppression utilities.

A recommended reading list will be published on the promotional employment announcement.

3. That the Human Resources Department is hereby directed to give notice of said examination as required by the City Charter and the Rules and Regulations of this Commission.

PASSED, APPROVED, and ADOPTED this 18<sup>th</sup> day of August 2016.

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PAMELA SLOAN, CHAIR  
CITY OF STOCKTON  
CIVIL SERVICE COMMISSION

ATTEST:

BONNIE PAIGE  
SECRETARY TO THE CIVIL  
SERVICE COMMISSION

By: \_\_\_\_\_