# MINUTES CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT MEETING OF MARCH 19, 2015

425 N. El Dorado Street, Stockton CA

#### 1. CLOSED SESSION CALL TO ORDER/ROLL CALL

Roll Call

Present:

John Pulver

Sarbjeet Singh

Pamela Sloan

**Annette Sanchez** 

#### 2. PUBLIC COMMENT\*

None.

#### 3. ANNOUNCEMENT OF CLOSED SESSION

## 3.1 15-1508 ASSISTANT PLANNER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

**Resolution 2015-03-19-0301** certifying the results of the open/promotional examination for Assistant Planner.

**Legislation Text** 

Proposed Resolution - Exam Results - Assistant Planner

Approved Resolution 2015-03-19-0301

### 3.2 15-1514 CODE ENFORCEMENT FIELD MANAGER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

**Resolution 2015-03-19-0302** certifying the results of the open/promotional examination for Code Enforcement Field Manager.

**Legislation Text** 

Proposed Resolution - Exam Results - Code Enforcement Field Manager

Approved Resolution 2015-03-19-0302

### 3.3 15-1507 COMMUNITY SERVICE OFFICER I (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

**Resolution 2015-03-19-0303** certifying the results of the open/promotional examination for Community Service Officer I.

**Legislation Text** 

Proposed Resolution - Exam Results - Community Service Officer I

Approved Resolution 2015-03-19-0303

### 3.4 15-1525 SENIOR CIVIL ENGINEER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

**Resolution 2015-03-19-0304** certifying the results of the open/promotional examination for Senior Civil Engineer.

**Legislation Text** 

Proposed Resolution - Exam Results - Senior Civil Engineer

Approved Resolution 2015-03-19-0304

### 3.5 15-1509 SUPERVISING OFFICE ASSISTANT (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

**Resolution 2015-03-19-0305** certifying the results of the open/promotional examination for Supervising Office Assistant.

Legislation Text

Proposed Resolution - Exam Results - Supervising Office Assistant

Approved Resolution 2015-03-19-0305

Approved Resolution 2015-03-19-0305

#### 3.6 **15-1513 FIRE FIGHTER TRAINEE ELIGIBLE LIST - REMOVAL OF NAME(S)**

**Motion 2015-03-05-0306** approving the removal of name(s) from the Fire Fighter Trainee eligible list.

**Legislation Text** 

### 3.7 15-1503 POLICE OFFICER ELIGIBLE LIST - REMOVAL OF NAME(S)

**Motion 2015-03-05-0307** approving the removal of name(s) from the Police Officer eligible lists.

**Legislation Text** 

### 3.8 15-1520 REVENUE ASSISTANT I ELIGIBLE LIST - REMOVAL OF NAME(S)

**Motion 2015-03-19-0308** approving the removal of name(s) from the Revenue Assistant I (Open/Promotional) eligible list.

#### 4. RECESS TO CLOSED SESSION

#### 5. REGULAR SESSION CALL TO ORDER/ROLL CALL

Roll Call
Present:
John Pulver
Sarbjeet Singh
Pamela Sloan
Annette Sanchez

#### 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Legal Counsel, Dan Schroeder reported out. The reportable action is as follows, regarding action items 3.1 through and including 3.5 by unanimous vote by the commissioners present, the commission adopted the resolutions certifying the respective eligibility lists. Regarding action items 3.6 through and including 3.8 by unanimious vote of the commissioners present, the commission approved the removal of the names of the respective eligibility lists.

#### 7. CITIZENS COMMENTS/ANNOUNCEMENTS\*

None.

#### 8. ADOPTION OF CONSENT CALENDAR

Approve the Consent Agenda with a single vote.

**Moved by**: Annette Sanchez, seconded by Sarbjeet Singh.

Vote: Motion carried 4-0

**Yes**: John Pulver, Sarbjeet Singh, Pamela Sloan, and Annette Sanchez.

# 8.1 15-1481 REQUEST FOR REINSTATEMENT OF TASHA CHENEY TO THE POSITION OF ENVIRONMENTAL CONTROL OFFICER, REGULAR STATUS

**Resolution 2015-03-19-0801** approving the reinstatement of Tasha Cheney to the position of Environmental Control Officer, regular status, effective April 1, 2015.

**Legislation Text** 

Proposed Resolution - Reinstatement - Tasha Cheney

Memo - Reinstatement of Tasha Cheney

Letter - Reinstatement request

Approved Resolution 2015-03-19-0801

#### 9. UNFINISHED BUSINESS

None.

#### 10. REQUEST FOR APPEALS/PUBLIC HEARINGS

10.1 15-1449 REQUEST FOR PUBLIC HEARING TO AMEND RULE VII, SECTION 5 (d) OF THE CIVIL SERVICE RULES AND REGULATIONS FOR POLICE AND FIRE EMPLOYEES TO UPDATE THE RULE REGARDING THE CERTIFICATION AND APPOINTMENT OF POLICE OFFICER TRAINEE, POLICE OFFICER RECRUIT, AND FIRE FIGHTER TRAINEE

Legislation Text

Amendment Rule VII (d) - Red Line

Approve **Motion 2015-03-19-1001** scheduling a public hearing for April 16, 2015, to amend Civil Service Rules and Regulations for Police and Fire Employees Rule VII, section 5 (d) for appointing trainees as probationary status Police Officers or Fire Fighters.

Moved by: Annette Sanchez, seconded by Sarbjeet Singh.

Vote: Motion carried 4-0

Yes: John Pulver, Sarbjeet Singh, Pamela Sloan, and Annette Sanchez.

#### 11. APPEALS/PUBLIC HEARINGS

None.

#### 12. NEW BUSINESS\*

12.1 15-1512 REQUEST FOR CERTIFICATION OF CANDIDATE FROM THE FIRE FIGHTER ENGINEER ELIGIBILITY LIST, PROBATIONARY STATUS

Legislation Text

Proposed Resolution - Probationary Appointment of Smart

Adopt **Resolution 2015-03-19-1201** certifying the name of Ryan Smart to the position of Fire Fighter Engineer, probationary status, effective March 20, 2015.

**Moved by**: John Pulver, seconded by Annette Sanchez.

Vote: Motion carried 4-0

Yes: John Pulver, Sarbjeet Singh, Pamela Sloan, and Annette Sanchez.

Approved Resolution 2015-03-19-1201

### 12.2 15-1533 ANNUAL EQUAL EMPLOYMENT REPORT - ADMINISTRATIVE SERVICES DEPARTMENT

Legislation Text

Annual Equal Employment Report - Administrative Services

Approve **Motion 2015-03-19-1202** accepting the Annual Equal Employment Report for the Administrative Services Department.

Moved by: Sarbjeet Singh, seconded by John Pulver.

Vote: Motion carried 4-0

Yes: John Pulver, Sarbjeet Singh, Pamela Sloan, and Annette Sanchez.

#### 13. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

13.1 15-1475 NOTICE OF REINSTATEMENT OF CANDIDATE TO POLICE OFFICER TRAINEE ELIGIBILITY LIST

This item is for information only. No action is necessary.

Legislation Text

13.2 15-1518 NOTICE OF EXAMINATION FOR THE POSITIONS OF SENIOR EVIDENCE TECHNICIAN (OPEN/PROMOTIONAL), RECREATION PROGRAM COORDINATOR (OPEN/PROMOTIONAL), OCCUPATIONAL HEALTH AND SAFETY COMPLIANCE SPECIALIST (OPEN/PROMOTIONAL), PARKING ENFORCEMENT OFFICER (OPEN/PROMOTIONAL), SUPERVISING REVENUE ASSISTANT (OPEN), BUYER II/SENIOR (OPEN/PROMOTIONAL), AND MICROBIOLOGIST (OPEN/PROMOTIONAL).

This item is informational only. No action is necessary.

Legislation Text

#### 14. COMMISSION COMMUNICATIONS AND COMMENTS

Chair Sloan - thanked staff for providing information regarding rules and regulations of current practices

15. ADJOURNMENT

BONNIE PAIGE, CMC

CITY CLERK, CITY OF STOCKTON