CLEAR

#2639

# CITY OF STOCKTON
## ADMINISTRATIVE SERVICES
## PROCUREMENT DIVISION
## JUSTIFICATION FOR SOLE SOURCE, SOLE BRAND OR SINGLE AVAILABLE SOURCE PROCUREMENT FORM

| | | |
|---|---|---|
| **Justification For:** | ■ **Sole Source** | **Good, technology, or service is available from only one vendor/source** |
| | ☐ **Sole Brand** | **Bids will be solicited for specified brand only** |
| | ☐ **Single Available** | **Department selects single vendor over others** |
| **Transaction Type, Frequency & Criteria:** | ■ **Goods**<br>■ **Service**<br>☐ **Technology** | ☐ **One Time** ☒ **Annual** ☐ **Pilot**<br>■ **OEM/Proprietary** ☐ **Compatibility** ☐ **Continuity** |
| **Documentation Attach:** ■ **Yes** | ■ **Budgeted Funds**<br>☐ **Grant Award***<br>☐ **Special Funds** | **Request is:** ☒ **New** ☐ **Renewal**<br>**(If this is a renewal, new documentation is required to be attached to and submitted with the form)** |

| | | |
|---|---|---|
| **Requested contractor Name or Sole Brand Item Name:** | Municipal Maintenance Equipment | |
| **Vendor Address:** | 4634 MAYHEW RD SACRAMENTO CA 95827 | |
| **Price (Estimated):** | $ 80,000.00 | ☐ **Annual**<br>☒ **Term of Agreement** |
| **Approved Period: (Valid for one year unless associated with a multi-year agreement.)** | **Start Date:** 10/01/2025 | **End Date:** 06/30/2030 ✓ |

**SECTION A: JUSTIFICATION – SOLE/SINGLE SOURCE: (text must be legible)**

**1. Briefly describe what specific good(s) and/or service is needed and why.**

RapidView IBAK inspection camera equipment is used to in sewer pipelines by MUD staff to evaluate and inspect pipeline operational and physical heath in conjunction with industry standard software. The MUD currently operate 4 IBAK camera systems using 3 specialized trucks, which are used for routine, preventative inspections, as well as emergency inspections. The City-owned IBAK camera systems periodically need off-site specialized maintenance and repair services.

**2. Why is this procurement restricted to this good/service supplier?**

The IBAK inspection camera system parts and service are exclusively provided by Municipal Maintenance Equipment for the California and Nevada region.

**3. Describe the uniqueness of the procurement.**

The RapidView IBAK camera systems and service trucks were determined to be the best in class, and initially procured through a co-operative contract. The camera systems are attachments to the specialized service trucks. The camera systems require specialized repair parts and service which is done off-site.

**4. What are the consequences of not purchasing the good(s) and/or service or contracting with the proposed supplier? Provide any applicable documentation to support your statements.**

In order to maintain proper operation, the MUD's owned and operated equipment must be repaired in accordance with the manufacturer's specified parts and service. Municipal Maintenance Equipment is the sole source for IBAK pipeline inspection equipment, parts, and service in the state of California.

**5. What market research, including evaluation of other items, was conducted to substantiate no competition?**

The RapidView IBAK equipment is exclusively repaired by Municipal Maintenance Equipment in accordance with the manufacturer's specifications.

**SECTION B: JUSTIFICATION - SOLE BRAND: A valid sole-brand justification allows procurement to process a competitive solicitation with the insertion of "no substitute" after the good is specified by brand name, model number, or some other designation identifying a specific good of a manufacturer. (attach additional sheets, as necessary. text must be legible)**

**1. Describe the commodity, technology or item needed to meet your requirement and why it is needed. Include the brand name, manufacturer, and model number. If needed for compatibility purposes, provide the manufacturer and model number of your existing equipment.**

N/A

**2. What are the unique performance features/factors of the product specified that are essential to your requirements and that are not available in any other product or brand?**

N/A

**3. Please provide a brief, yet technical explanation as to why these features are essential and required.**

N/A

**4. What competing brands were investigated and examined (e.g. products with similar capabilities, list specific brands/models of competitors)? Why are these products being rejected (e.g. how did they not meet some or all of the features' requirements list in items 3)? What other suppliers did you contact? (please include company names and address).**

N/A

## SECTION C: PRICE ANALYSIS (if applicable)

**1. How was the price offered determined to be fair and reasonable? (attach additional sheets, as necessary)**

Comprehensive labor rates have been provided by the OEM vendor.

**2. Describe any cost savings realized, or costs avoided by acquiring the goods/services from this supplier. (attach additional sheets, as necessary)**

N/A

**NOTE:** Justification requests submitted without adequate information in support of limiting competitive bidding will be returned to the originating department. For the purposes of this statement, "adequate" is defined as substantive information or data. Any missing information may delay the processing of this request or result in the return of this form to the originating department.

## SECTION D: REQUESTING DEPARTMENT'S CERTIFICATION:

I am aware of the City of Stockton requirements set forth in the City of Stockton Charter, Municipal Code and Purchasing Manual for competitive bidding and the requirement for justification of a sole/single available source purchase request. Procurement reserves the right to competitively bid, negotiate pricing or to solicit additional information. As an approved department representative, I have gathered technical information and made a diligent effort to review comparable/equal good or service, and sources for this purchase as documented. I hereby certify the validity of the information contained herein and feel confident the justification for sole/single available source meets the criteria and is accurate. I understand that this request and supporting documentation may be subject to audits and protests and that I may be called upon to appear to justify this request. This action is also governed by the legal authority per SMC 3.68.060 (City Manager delegated contracting authority up to $100,000.)

| Name of Requesting Department: Municipal Utilities Department | Requesting Department's Representative (Signature/Printed name): Paul Acosta |
|---|---|
| Requesting Department Director (or Designee) (Signature/Printed name): | Approved: ☑ Yes ☐ No |
| Date: 9/18/25 | If no, briefly state reason why: |

***FEDERAL RESOURCE: NON-COMPETITIVE PROPOSALS CHECKLIST***

**DEPARTMENT MUST SELECT AT LEAST ONE (1) IF FEDERAL FUNDS ARE USED**

☐ 1. Item is only available from a single source.
☐ 2. After solicitation of several documented sources competition is determined to be inadequate.
☐ 3. Federal or State pass-through entity expressly authorizes use of this method in response to a written request; and
☐ 4. A public emergency or exigency exists that will not permit delay resulting from competitive solicitation.

| ADMINISTRATIVE SERVICES | APPROVED: ☑ Yes ☐ No |
|---|---|
| Procurement Supervisor (Or Designee) Initial & Date: 9.23.2025 | Procurement Specialist (Or Designee) Initial & Date: 9/23/25 |
| Procurement Manager (or Designee) Sign & Date: 9.23.2025 | If no, briefly state reason why: |
| Chief Financial Officer (Or Designee) Sign & Date: 10/1/25 | If no, briefly state reason why: |

| CITY MANAGER | |
|---|---|
| City Manager (Or Designee) Signature: | Comments: |
| Date: 10/10/25 | |

10/7/25 CK

| CITY COUNCIL APPROVAL (REQUIRED IF SOLE/SINGLE AVAILABLE SOURCE EXCEEDS $100,000) | |
|---|---|
| Resolution/Motion Number: | Date: |

EXHIBIT 1

February 24, 2025

Re: Sole Source

To whom it may concern:

RapidView LLC and its dealer, Municipal Maintenance Equipment, are the sole source for RapidView IBAK pipeline inspection and rehabilitation equipment and parts and service in states of California and Nevada (excluding Clark County).

Sincerely,

Steve Keranko
Director of Sales
RapidView LLC
574-224-5450 | 800-656-4225 | skeranko@rapidview.com