



City of Stockton

Concurrent Civil
Service/Equal Employment
Commission Meeting

Meeting Agenda - Final Civil Service/Equal Employment Commission Concurrent

Pamela Sloan, Chair
Annette Sanchez, Vice Chair
Jess Serna, Commissioner
Sarajeet Singh, Commissioner
Lanston Sylvester, Commissioner

Thursday, October 19, 2017

3:00 PM

Council Chamber - City Hall, 425 N. El Dorado
Street, Stockton CA

1. SESSION CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT*

(Comments will be limited to the Closed Session items listed below).

3. ANNOUNCEMENT OF CLOSED SESSION

**3.1 [17-4053](#) EMERGENCY COMMUNICATION DISPATCH MANAGER
(OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Emergency Communication Dispatch Manager.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Emergency Communication Dispatch Ma](#)

**3.2 [17-4068](#) FINANCE ASSISTANT I (OPEN/PROMOTIONAL) ELIGIBLE LIST
CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Finance Assistant I.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Finance Assistant I](#)

**3.3 [17-4052](#) FIRE PROTECTION SPECIALIST (OPEN/PROMOTIONAL)
ELIGIBLE LIST CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Fire Protection Specialist.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Fire Protection Specialist](#)

**3.4 [17-4020](#) **PROPERTY ROOM SUPERVISOR (OPEN/PROMOTIONAL)
ELIGIBLE LIST CERTIFICATION****

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Property Room Supervisor.

Department: Human Resources

Attachments: [Proposed Resolution - Property Room Supervisor](#)

**3.5 [17-4046](#) **LABORATORY TECHNICIAN ELIGIBLE LIST - REMOVAL OF
NAME(S)****

RECOMMENDATION

Approve by motion the removal of name(s) from the Laboratory Technician (Open/Promotional) eligible list.

Department: Human Resources

3.6 [17-4040](#) **POLICE OFFICER ELIGIBLE LISTS - REMOVAL OF NAME(S)**

RECOMMENDATION

Approve by motion the removal of name(s) from the Police Officer Eligible Lists.

Department: Human Resources

4. **RECESS FROM CLOSED SESSION**

5. **REGULAR SESSION CALL TO ORDER/ROLL CALL**

6. **PLEDGE TO THE FLAG**

7. **REPORT OF ACTION TAKEN IN CLOSED SESSION**

8. **CITIZENS COMMENTS/ANNOUNCEMENTS***

8.1 [17-4085](#) **CERTIFICATE OF APPRECIATION: 2 Years of Commitment and**

Contribution to the Civil Service Commission

RECIPIENT: Doug Vigil

Department: Human Resources

8.2 [17-4092](#) **CERTIFICATE OF APPRECIATION: 2 Years of Commitment and Contribution to the Civil Service Commission**

RECIPIENT: Shellie Lima

Department: Human Resources

9. ADOPTION OF CONSENT CALENDAR

9.1 [17-4056](#) **APPROVAL OF COMMISSION MINUTES**

Recommended Action: RECOMMENDATION

Approve the minutes from the Civil Service Commission Meeting of September 21, 2017.

Department: City Clerk

Attachments: [2017-09-21 Minutes for Approval](#)

9.2 [17-4031](#) **REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - POLICE LIEUTENANT**

RECOMMENDATION

Adopt a resolution approving the weights of the examination and the contents of the job announcement for the promotional position of Police Lieutenant.

Department: Human Resources

Attachments: [Proposed Resolution - Request to Conduct Promotional Examination - Police Li](#)

10. UNFINISHED BUSINESS

11. REQUEST FOR APPEALS/PUBLIC HEARINGS

12. APPEALS/PUBLIC HEARINGS

12.1 [17-3999](#) **PUBLIC HEARING TO AMEND RULE I (DEFINITION OF TERMS) OF THE CIVIL SERVICE RULES AND REGULATIONS FOR MISCELLANEOUS EMPLOYEES, AND RULE I (DEFINITION OF TERMS), SECTION 5, OF THE CIVIL SERVICE RULES AND REGULATIONS FOR POLICE AND FIRE EMPLOYEES**

RECOMMENDATION

Adopt a resolution to amend Rule I (Definition of Terms) of the Civil Service Rules and Regulations for Miscellaneous Employees, and Rule I (Definition of Terms), Section 5, of the Civil Service Rules and Regulations for Police and Fire Employees.

Department: Human Resources

Attachments: [Attachment A - Red-lined Rule 1 - Miscellaneous Employees](#)

[Attachment B - Red-lined Rule 1, Section 5 - Police and Fire Employees](#)

[Exhibit 1](#)

[Exhibit 2](#)

[Proposed Resolution](#)

13. NEW BUSINESS*

13.1 [17-4065](#) ANNUAL EQUAL EMPLOYMENT REPORT - INFORMATION TECHNOLOGY DEPARTMENT

Recommended Action: RECOMMENDATION

Accept by motion the Annual Equal Employment Report for the Information Technology (IT) Department.

DISCUSSION

The IT Department provides leadership and vision for integrating City Council, City Manager, and departmental goals into a citywide information technology strategy that represents:

- * flexible, cost-effective enterprise business systems for the City;
- * reliable and secure data center services and support for citywide technology systems;
- * network design and support, including network monitoring and security;
- * support for internet and intranet services as well as desktop support services;
- * support for citywide telecommunications; and
- * partners with departments to develop technology solutions and provide project management process and tools.

The attached report provides employment information for the IT Department regarding workforce composition, personnel changes, professional/diversity training, and recruitment efforts for the past year.

AUTHORITY

Concurrent Civil Service/Equal Employment Commission Resolution No. CS 11-067 adopted on December 15, 2011, outlines the format that Annual Equal Employment reports must be completed effective January 1, 2012. In compliance with this resolution, all City departments shall submit their annual reports, as assigned, utilizing the adopted format.

Department: Information Technology

Attachments: [Annual Equal Employment Report - Information Technology](#)

**13.2 [17-4059](#) ANNUAL EQUAL EMPLOYMENT REPORT - MUNICIPAL UTILITIES
DEPARTMENT**

Recommended Action: RECOMMENDATION

Accept by motion the Annual Equal Employment Report for the Municipal
Utilities Department.

Department: Municipal Utilities

Attachments: [Annual Equal Employment Report - Municipal Utilities Department](#)

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

16. ADJOURNMENT

CERTIFICATE OF POSTING

**I declare, under penalty of perjury, that I am employed by the City of Stockton and
that I caused this agenda to be posted in the City Hall notice case on <EDIT DATE>,
in compliance with the Brown Act.**

**Bret Hunter, CMC
Interim City Clerk**

By: _____

Deputy

Agendas, staff reports and minutes can be viewed on the City of Stockton web site
<http://www.stocktongov.com/government/oMeetings/boardComMeetings.html>

Citizens may comment on any subject within the jurisdiction of this governing body, including items on the Agenda. Anyone wishing to speak on a consent item or public hearing item, please complete a "Request to Speak Card" and submit it to the Recording Secretary prior to the meeting. No speaker cards will be received after the close of the Citizen's Comments portion of the meeting. Each speaker is limited to five minutes. Speakers must be prepared to speak when called. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. If a large number of people desire to speak at a Public Hearing, the Chair may reduce the amount of time allocated to each speaker to three (3) minutes.

NOTE: All proceedings are conducted in English. The City of Stockton does not furnish language interpreters and, if one is needed, it shall be the responsibility of the person(s) needing one.

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AGENDA ITEMS: Information concerning the agenda items have been forwarded to this governing body prior to the meeting. Unless a governing body member or member of the audience has questions concerning a particular item and asks that it be removed from the Consent Calendar, the items are approved at one time by a roll call vote.

** For any person wishing to address this governing body on any matter not on the printed agenda. The Chairperson may set a time limit for individual speakers/groups.*