



City of Stockton

Concurrent Civil
Service/Equal Employment
Commission Meeting

Meeting Agenda - Final Civil Service/Equal Employment Commission Concurrent

Pamela Sloan, Chair
Annette Sanchez, Vice Chair

Shellie Lima, Commissioner
Sarbjeet Singh, Commissioner
Douglas Vigil, Commissioner

Thursday, October 20, 2016

3:00 PM

Council Chamber, City Hall, 425 N. El Dorado
Street, Stockton CA

1. CALL TO ORDER/ROLL CALL

2.. PUBLIC COMMENT*

(Comments will be limited to the Closed Session items listed below).

3. ANNOUNCEMENT OF CLOSED SESSION

**3.1 [16-3061](#) COMMUNITY DEVELOPMENT TECHNICIAN (OPEN/PROMOTIONAL)
ELIGIBLE LIST CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Community Development Technician.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Community Development Technician](#)

**3.2 [16-3039](#) POLICE RECORDS ASSISTANT I (OPEN/PROMOTIONAL) ELIGIBLE
LIST CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Police Records Assistant I.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Police Records Assistant I](#)

3.3 [16-3093](#) FIRE FIGHTER TRAINEE ELIGIBLE LIST - REMOVAL OF NAME(S)

RECOMMENDATION

Approve by motion the removal of name(s) from the Fire Fighter Trainee eligible list.

Department: Human Resources

3.4 [16-3091](#) OFFICE SPECIALIST/SECRETARY ELIGIBLE LIST - REMOVAL OF NAME(S)

RECOMMENDATION

Approve by motion the removal of name(s) from the Office Specialist/Secretary (Open/Promotional) eligible list.

Department: Human Resources

3.5 [16-3064](#) POLICE OFFICER ELIGIBLE LIST - REMOVAL OF NAME(S)

RECOMMENDATION

Approve by motion the removal of name(s) from the Police Officer Eligible Lists.

Department: Human Resources

4. RECESS FROM CLOSED SESSION

5. REGULAR SESSION CALL TO ORDER/ROLL CALL

6. PLEDGE TO THE FLAG

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

8. CITIZENS COMMENTS/ANNOUNCEMENTS*

9. ADOPTION OF CONSENT CALENDAR

9.1 [16-3084](#) APPROVAL OF COMMISSION MINUTES

Recommended Action: Approve minutes from the Civil Service/Equal Employment Commission meeting of September 15, 2016.

Department: City Clerk

Attachments: [2016-09-15 Minutes for Approval](#)

9.2 [16-3069](#) REQUEST FOR CERTIFICATION OF CANDIDATE FROM THE POLICE SERGEANT ELIGIBILITY LIST, PROBATIONARY STATUS

RECOMMENDATION

Adopt a resolution certifying Police Officer Charles A. Harris to the

promotional position of Police Sergeant, probationary status effective October 21, 2016.

Department: Police

Attachments: [Resolution Promotion - Harris](#)

**9.3 [16-3092](#) REQUEST FOR FINAL EXTENSION OF TWO-YEAR-OLD
ELIGIBILITY LIST**

RECOMMENDATION

Approve by motion the final extension of the Miscellaneous Employee Eligibility List for Office Technician (Open/Promotional).

Department: Human Resources

10. UNFINISHED BUSINESS

11. REQUEST FOR APPEALS/PUBLIC HEARINGS

**11.1 [16-3060](#) REQUEST A PUBLIC HEARING TO AMEND RULE VI, SECTION 3(a)
OF THE CIVIL SERVICE RULES AND REGULATIONS FOR
MISCELLANEOUS EMPLOYEES TO UPDATE THE RULE
REGARDING THE REASONS FOR DISQUALIFICATION OF
APPLICANTS DURING THE APPLICATION AND EXAMINATION
PROCESS**

RECOMMENDATION

Move to schedule a public hearing at the October 20, 2016 Civil Service Commission meeting, to amend the Civil Service Rules and Regulations for Miscellaneous Employees Rule VI, Section 3(a) which lists the reasons for disqualification of applicants during the application and examination process.

Department: Human Resources

Attachments: [Attachment A - Redline draft proposed Rule VI, Section 3\(a\)](#)

**11.2 [16-3098](#) REQUEST A PUBLIC HEARING TO AMEND THE FIRE
DEPARTMENT RULES AND REGULATIONS IN ACCORDANCE WITH
RULE II, SECTION 4 OF RULES OF THE CIVIL SERVICE RULES
AND REGULATIONS FOR POLICE AND FIRE EMPLOYEES**

RECOMMENDATION

Move to schedule a public hearing at the October 20, 2016 Civil Service Commission meeting, to amend the Fire Department Rules and Regulations.

Department: Human Resources

Attachments: [Attachment A - Redline draft proposed Fire 1991 rule changes](#)

- 11.3 [16-3099](#) **REQUEST A PUBLIC HEARING TO AMEND THE FIRE BATTALION CHIEF CLASSIFICATION SPECIFICATION IN ACCORDANCE WITH RULE IV, SECTION 4 OF CIVIL SERVICE RULES AND REGULATIONS FOR POLICE AND FIRE EMPLOYEES**

RECOMMENDATION

Move to schedule a public hearing at the October 20, 2016 Civil Service Commission meeting, to amend the Fire Battalion Chief classification specification.

Department: Human Resources

Attachments: [Attachment A - Redline draft proposed Fire Battalion Chief Class Spec](#)

12. APPEALS/PUBLIC HEARINGS

13. NEW BUSINESS*

- 13.1 [16-3083](#) **ANNUAL EQUAL EMPLOYMENT REPORT - MUNICIPAL UTILITIES DEPARTMENT**

RECOMMENDATION

Accept by motion the Annual Equal Employment Report for the Municipal Utilities Department.

Department: Municipal Utilities

Attachments: [Annual Equal Employment Report - Municipal Utilities Department](#)

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

- 14.1 [16-3063](#) **NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE PLANT MAINTENANCE MECHANIC/SENIOR PLANT MAINTENANCE MECHANIC CLASSIFICATION**

RECOMMENDATION

This item is informational only. No action is necessary.

Department: Human Resources

Attachments: [Attachment A - Red-lined version](#)

[Attachment B - Plant Maintenance Mechanic/Senior - Class Spec](#)

[Attachment C - Union Acknowledgement - Signed](#)

- 14.2 [16-3068](#) **NOTIFICATION OF PENDING ACTION BY THE DIRECTOR OF**

**HUMAN RESOURCES TO AMEND THE FLEET MANAGER
CLASSIFICATION TO EXCLUDE FROM THE CIVIL SERVICE
SYSTEM AS APPROVED BY CITY COUNCIL**

RECOMMENDATION

This item is informational only. No action is necessary.

Department: Human Resources

Attachments: [Attachment A - Red-lined version](#)

[Attachment B - Fleet Manager - Class Spec](#)

[Attachment C - Union Acknowledgment - Signed](#)

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

16. ADJOURNMENT

CERTIFICATE OF POSTING

**I declare, under penalty of perjury, that I am employed by the City of Stockton
and that I caused this agenda to be posted in the City Hall notice case on
October 17, 2016, in compliance with the Brown Act.**

Bonnie Paige, CMC

By: _____

Deputy

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<http://www.stocktongov.com/government/oMeetings/boardComMeetings.html>*

Citizens may comment on any subject within the jurisdiction of this governing body, including items on the Agenda. Anyone wishing to speak on a consent item or public hearing item, please complete a "Request to Speak Card" and submit it to the Recording Secretary prior to the meeting. No speaker cards will be received after the close of the Citizen's Comments portion of the meeting. Each speaker is limited to five minutes. Speakers must be prepared to speak when called. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. If a large number of people desire to speak at a Public Hearing, the Chair may reduce the amount of time allocated to each speaker to three (3) minutes.

NOTE: All proceedings are conducted in English. The City of Stockton does not furnish language interpreters and, if one is needed, it shall be the responsibility of the person(s) needing one.

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AGENDA ITEMS: Information concerning the agenda items have been forwarded to this governing body prior to the meeting. Unless a governing body member or member of the audience has questions concerning a particular item and asks that it be removed from the Consent Calendar, the items are approved at one time by a roll call vote.

** For any person wishing to address this governing body on any matter not on the printed agenda. The Chairperson may set a time limit for individual speakers/groups.*