



City of Stockton

Concurrent Civil
Service/Equal Employment
Commission Meeting

Meeting Agenda - Final Civil Service/Equal Employment Commission Concurrent

Pamela Sloan, Chair
Annette Sanchez, Vice Chair

Shellie Lima, Commissioner
Sarbjeet Singh, Commissioner
Douglas Vigil, Commissioner

Thursday, August 20, 2015

3:00 PM

Council Chamber, City Hall, 425 N. El Dorado
Street, Stockton CA

1. **CLOSED SESSION CALL TO ORDER/ROLL CALL**

2. **PUBLIC COMMENT***

(Comments will be limited to the Closed Session items listed below).

3. **ANNOUNCEMENT OF CLOSED SESSION**

3.1 [15-1960](#) **HUMAN RESOURCES ASSISTANT II (OPEN/PROMOTIONAL)
ELIGIBLE LIST CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Human Resources Assistant II.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - HR Assistant II](#)

3.2 [15-1977](#) **MATERIALS SPECIALIST (OPEN/PROMOTIONAL) ELIGIBLE LIST
CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Materials Specialist.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Materials Specialist](#)

3.3 [15-1978](#) **REVENUE SUPERVISOR (OPEN/PROMOTIONAL) ELIGIBLE LIST
CERTIFICATION**

RECOMMENDATION

Adopt a resolution certifying the results of the open/promotional examination for Revenue Supervisor.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Revenue Supervisor](#)

3.4 [15-1949](#) FIRE FIGHTER TRAINEE ELIGIBLE LIST - REMOVAL OF NAME(S)

RECOMMENDATION

Approve by motion the removal of name(s) from the Fire Fighter Trainee eligible list.

Department: Fire

3.5 [15-1982](#) OFFICE TECHNICIAN ELIGIBLE LIST - REMOVAL OF NAME(S)

RECOMMENDATION

Approve by motion the removal of name(s) from the Office Technician (Open/Promotional) eligible list.

Department: Human Resources

3.6 [15-1976](#) POLICE OFFICER ELIGIBLE LIST - REMOVAL OF NAME(S)

RECOMMENDATION

Approve by motion the removal of name(s) from the Police Officer Eligible Lists.

Department: Police

4. RECESS TO CLOSED SESSION

5. REGULAR SESSION CALL TO ORDER/ROLL CALL

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

7. CITIZENS COMMENTS/ANNOUNCEMENTS*

8. ADOPTION OF CONSENT CALENDAR

**8.1 [15-1938](#) REQUEST FOR A YEAR EXTENSION OF ONE-YEAR-OLD
ELIGIBILITY LIST**

RECOMMENDATION

Approve by motion a one year extension of the Miscellaneous Employee

Eligibility List for Public Works Supervisor (Promotional).

Department: Human Resources

**8.2 [15-1967](#) REQUEST FOR FINAL EXTENSION OF TWO-YEAR-OLD
ELIGIBILITY LIST**

RECOMMENDATION

Approve by motion the final extension of the Miscellaneous Employee Eligibility List for Senior Building Inspector (Open/Promotional).

Department: Human Resources

8.3 [15-1943](#) APPROVAL OF COMMISSION MINUTES

Approve minutes from the Civil Service/Equal Employment Commission meeting of July 16, 2015.

Department: City Clerk

Attachments: [2015-07-16 Minutes for Approval](#)

9. UNFINISHED BUSINESS

10. REQUEST FOR APPEALS/PUBLIC HEARINGS

**10.1 [15-1963](#) REQUEST FOR PUBLIC HEARING TO AMEND RULE VI, SECTION 5
OF THE CIVIL SERVICE RULES AND REGULATIONS FOR
MISCELLANEOUS EMPLOYEES TO UPDATE THE RULE
REQUIRING THE PERSONNEL OFFICER TO NOTIFY THE
COMMISSION BEFORE CONDUCTING AN EXAMINATION.
RECOMMENDATION**

Move to schedule a public hearing for September 17, 2015, to amend the Civil Service Rules and Regulations for Miscellaneous Employees Rule VI, Section 5 for conduct of examination.

Department: Human Resources

Attachments: [Amendment Rule VI Section 5 - Red line](#)

11. APPEALS/PUBLIC HEARINGS

12. NEW BUSINESS*

**12.1 [15-1945](#) REQUEST FOR CERTIFICATION OF CANDIDATE FROM THE FIRE
CAPTAIN ELIGIBILITY LIST, PROBATIONARY STATUS**

RECOMMENDATION

Adopt a resolution certifying the name of Joel Latteri to the position of

Fire Captain, probationary status, effective August 21, 2015.

Department: Fire

Attachments: [Proposed Resolution - Probationary Appointment of Latteri](#)

12.2 [15-1946](#)

**REQUEST FOR CERTIFICATION OF CANDIDATE FROM THE FIRE
CAPTAIN ELIGIBILITY LIST, CONDITIONAL APPOINTMENT**

RECOMMENDATION

Adopt a resolution certifying the name of Jeremy Bishop to the conditional position of Fire Captain, conditional appointment effective August 21, 2015.

Department: Fire

Attachments: [Proposed Resolution - Conditional Appointment of Bishop](#)

12.3 [15-1965](#)

**REQUEST FOR CERTIFICATION OF CANDIDATE FROM THE
POLICE SERGEANT ELIGIBILITY LIST, PROBATIONARY STATUS**

RECOMMENDATION

Adopt a resolution certifying Police Officer Esteban Arrieta to the promotional position of Police Sergeant, probationary status, effective August 21, 2015.

Department: Police

Attachments: [Proposed Resolution - Probationary Appointment of Arrieta](#)

12.4 [15-1879](#)

ANNUAL EQUAL EMPLOYMENT REPORT - CITY CLERK'S OFFICE

RECOMMENDATION

Accept by motion the Annual Equal Employment Report for the Office of the City Clerk.

Department: City Clerk

Attachments: [Annual Equal Employment Report - City Clerk's Office](#)

12.5 [15-1981](#)

ANNUAL EQUAL EMPLOYMENT REPORT - FIRE DEPARTMENT

RECOMMENDATION

Accept by motion the Annual Equal Employment Report for the Fire Department.

Department: Fire

Attachments: [Annual Equal Employment Report - Fire Department](#)

13. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

- 13.1 [15-1939](#) NOTICE OF EXAMINATION FOR THE POSITIONS OF CODE ENFORCEMENT SUPERVISOR (OPEN/PROMOTIONAL), OFFICE ASSISTANT II (OPEN/PROMOTIONAL), SENIOR CODE ENFORCEMENT OFFICER (OPEN/PROMOTIONAL), SENIOR PLANT MAINTENANCE SUPERVISOR (OPEN/PROMOTIONAL), REAL PROPERTY AGENT II (OPEN/PROMOTIONAL), AND ADMINISTRATIVE ANALYST I (OPEN/PROMOTIONAL)

RECOMMENDATION

This item is informational only. No action is necessary.

Department: Human Resources

- 13.2 [15-1964](#) NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES AMENDING THE CLASSIFICATION SPECIFICATION FOR PUBLIC WORKS SUPERVISOR

RECOMMENDATION

This item is informational only. No action is necessary.

Department: Human Resources

Attachments: [Draft Class Spec - Public Works Supervisor](#)
 [Class Spec - Final](#)
 [Memo to Union - Signed](#)

14. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

15. ADJOURNMENT

Agendas, staff reports and minutes can be viewed on the City of Stockton web site
<http://www.stocktongov.com/government/oMeetings/boardComMeetings.html>

Citizens may comment on any subject within the jurisdiction of this governing body, including items on the Agenda. Anyone wishing to speak on a consent item or public hearing item, please complete a "Request to Speak Card" and submit it to the Recording Secretary prior to the meeting. No speaker cards will be received after the close of the Citizen's Comments portion of the meeting. Each speaker is limited to five minutes. Speakers must be prepared to speak when called. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. If a large number of people desire to speak at a Public Hearing, the Chair may reduce the amount of time allocated to each speaker to three (3) minutes.

NOTE: All proceedings are conducted in English. The City of Stockton does not furnish language interpreters and, if one is needed, it shall be the responsibility of the person(s) needing one.

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AGENDA ITEMS: Information concerning the agenda items have been forwarded to this governing body prior to the meeting. Unless a governing body member or member of the audience has questions concerning a particular item and asks that it be removed from the Consent Calendar, the items are approved at one time by a roll call vote.

** For any person wishing to address this governing body on any matter not on the printed agenda. The Chairperson may set a time limit for individual speakers/groups.*