

## Resolution No. **CS**

---

---

### **RESOLUTION APPROVING CONDUCT OF THE RECRUITMENT AND EXAMINATION PROCESS FOR THE POSITION OF POLICE CAPTAIN IN THE POLICE DEPARTMENT**

In accordance with section 2503(h) of the City Charter, the Civil Service Commission is authorized to provide for, formulate, and hold competitive tests to determine the relative qualifications of applicants; and

In accordance with the Personnel Requisition dated February 21, 2018, where the current eligible list closed July 22, 2018, it is necessary to hold a promotional examination for the position of Police Captain in the Police Department; and

It is also necessary to determine the contents of the job announcement, set the weights of each component of the examination, determine the method of ranking and weighting of scores, and set the date of the examination; now, therefore,

**BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF STOCKTON, AS FOLLOWS:**

1. That the Human Resources Department is hereby appointed as Chief Examiner and is authorized to open the recruitment and examination process for the position of Police Captain.

2. That the qualifying requirements for the examination, the minimum passing score, weights, and other details of the examination as referenced below:

#### **MINIMUM QUALIFICATIONS**

All members of the Stockton Police Department who hold the regular status rank of Police Lieutenant as of August 19, 2018 are eligible. Equivalent to completion of two (2) years of college or university with major course work in criminology, law enforcement, social science, public administration, or a closely related field is desirable.

#### **EXAMINATION**

The examination will consist of an assessment center. The written portion will comprise 65% of the total score and the oral portion will comprise 35% of the total score. In order to obtain a passing score, candidates must receive a minimum score of seventy percent (70%) in each portion of the examination. In keeping with the Civil Service Rules and Regulations for Police and Fire Employees, a score less than seventy (70%) on either portion of the examination will result in failure of the entire examination process.

## **SCOPE OF EXAMINATION**

The written and oral assessment portions of the exam may include, but is not limited to, the following areas: knowledge of management principles and methods, including goals and objective development, program development and implementation, work organization and delegation, and employee supervision; principles and practices of budget development and administration; principles, practices, methods, and equipment used in law enforcement, including patrol, enforcement, custody, crime investigation, and crime prevention; and criminal law, codes, ordinances, and court interpretations, including rights of citizens, apprehension, arrest, search and seizure, and rules of evidence.

3. That the Human Resources Department is hereby directed to give notice of said examination as required by the City Charter and the Rules and Regulations of this Commission.

PASSED, APPROVED, and ADOPTED this 16th day of August 2018.

---

PAMELA SLOAN, CHAIR  
CITY OF STOCKTON  
CIVIL SERVICE COMMISSION

ATTEST:

---

CHRISTIAN CLEGG  
DEPUTY CITY MANAGER/  
INTERIM SECRETARY TO THE CIVIL  
SERVICE COMMISSION