

EDMUND G. BROWN, JR.  
GOVERNOR



**Cal OES**  
GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES

*C. Cadet*  
MARK S. GHILARDUCCI  
DIRECTOR

EXHIBIT 1

June 6, 2017

Scott Meadors  
Captain  
Stockton City - Police Department  
22 East Market Street  
Stockton, CA 95202

Subject: **Approval of Subaward Amendment #2**  
Sexual Assault LE Specialized Units  
Subaward #: **ST16 02 8019**

Dear Cpt. Meadors:

The California Governor's Office of Emergency Services (Cal OES) has received and approved the enclosed subaward amendment request, for the subject grant.

All other agreements shall remain as previously agreed upon.

Please contact your Program Specialist if you have any questions about this amendment.

VSPS GRANTS PROCESSING

Enclosure

c: Subrecipient file  
Program Specialist

3650 SCHRIEVER AVENUE • MATHER, CA 95655  
VICTIM SERVICES & PUBLIC SAFETY GRANTS PROCESSING UNIT  
TELEPHONE: (916) 845-8301 • FAX: (916) 636-3770

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES**

**GRANT SUBAWARD AMENDMENT** SUBAWARD #: ST16 02 8019

Federal Grant # 2015-WF-AV-0060 FIPS# 077-76000 Amendment# 2  
2016-WF-AV-0049

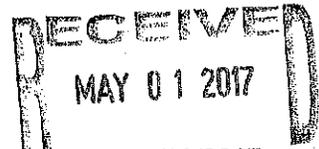
Project # 16VAWA DUNS# 608173741 Performance Period 07/01/2016 to 09/30/2017

This amendment is between the California Governor's Office of Emergency Services, hereafter called Cal OES, and the Grant Subrecipient: CITY OF STOCKTON POLICE DEPARTMENT *CPC*

Grant Subaward ST16 02 8019 between the parties hereto is hereby amended to:

**AMENDMENT TO FUNDS:**

- Increase the 15 VAWA funds from \$0 to \$51,125;
- Increase the 15 VAWA match from \$0 to \$17,042;
- Increase the Total Project Cost by \$68,167 from \$272,667 to \$340,834.



**SPECIAL CONDITIONS:**

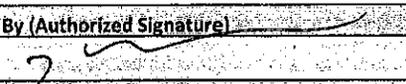
Expend 15 VAWA funds first and final 2-201 for the 15 VAWA funds will be due to Cal OES by 09/30/2017.

630083

**PERFORMANCE PERIOD EXTENSION:**

Change the end date for the Grant Subaward from 06/30/2017 to 09/30/2017.

All other provisions of this agreement shall remain as previous agreed upon.

Subrecipient (Certification and Signature of Authorized Agent)				
By (Authorized Signature)		Date		
		4-25-17		
Printed Name		Title		
Kurt O. Wilson		City Manager		
Address				
425 N. El Dorado Street, Stockton, CA 95202-2876				
Governor's Office of Emergency Services (For Cal OES use only)				
By Director or Designee		Date		
		6/5/17		
Printed Name		Title		
Sara Stillwell		Deputy Director		
Amount Encumbered by this Document	Program/Component	Match	Item	
51,125	40.20.161	25% C/IK based on TRC	0690-102-0890	
Prior Amount Encumbered	Fund Source	Chapter	Statute	Fiscal Year
204,500	Federal Trust	23	2016	2016/17
Total Amount Encumbered to Date	PCA #	Project #	CFDA #	
255,625	18415/18416	15VAWA/16VAWA	16.588	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.				
Signature of Cal OES Fiscal Officer		Date		
		6/2/17		

KF

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

**EXHIBIT 1**

**1. Cal OES Contact Information Section:**

Governor's Office of Emergency Services  
Mark S. Ghilarducci, Director  
3650 Schriever Avenue  
Mather, CA 95655  
(916) 845-8506 phone • (916) 845-8511 fax

**2. Federal Awarding Agency Section:**

<b>Fund Year</b>	<b>Federal Program Fund / CFDA #</b>	<b>Federal Awarding Agency</b>	<b>Total Federal Award Amount</b>	<b>Total Local Assistance Amount</b>
2016	Violence Against Women Act (VAWA) / 16.588	Office of Violence Against Women	\$ 14,798,873	\$ 13,318,986
2015	Violence Against Women Act (VAWA) / 16.588	Office of Violence Against Women	\$ 13,227,980	\$ 11,905,182
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

**3. Project Description Section:**

- Project Acronym (Please choose from drop down):  
Sexual Assault Law Enforcement Specialized Units Program (ST)
- Project Description (Please type the Project Description):  
Provides funding to create or enhance specialized units to provide a coordinated response to adolescent (age 11 through 17) and adult victims of sexual assault.

**4. Research & Development Section:**

- Is this Subaward a Research & Development grant?      Yes       No

# GRANT SUBAWARD MODIFICATION

MAIL TO: California Governor's Office Of Emergency Services  
 3650 Schriever Ave  
 Mather, CA 95655:

1. Subaward #: ST16 02 8019  
 2. Modification # 2 **EXHIBIT 1**

3. Subrecipient/Implementing Agency: City of Stockton Police DEPARTMENT ope  
 4. Project Title: Sexual Assault LE Specialized Units  
 5. Contact Person: Scott Meadors Phone: 209 937-5015 Fax: 209 937-8474  
 Email Address: Scott.Meadors@stocktonca.gov 6. Performance Period: 7/1/16 to 6/30/17 <sup>09/30/17</sup>  
 7. Payment Mailing Address: 22 E. Market St. Stockton, CA 95202 <sup>425 N. E7 Donado St.</sup>  Check here if new.

FISCAL YEAR	Current Allocation Select Acronym from list	Grant Funds				Required Match				Total
		A. Personal Services	B. Operating Expenses	C. Equipment	Fund Total	A. Personal Services	B. Operating Expenses	C. Equipment	Match Total	
16	VAWA	\$149,422	\$55,078		\$204,500	\$49,807	\$18,360		\$68,167	\$272,667
15	<del>Fund VAWA</del>				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Proposed Change (add (+) or subtract (-) from budgeted amount)										
16	VAWA				\$0				\$0	\$0
15	<del>Fund VAWA</del>	\$44,404	\$6,721		\$51,125	\$14,802	\$2,240		\$17,042	\$68,167
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Revised Allocation										
16	VAWA	\$149,422	\$55,078	\$0	\$204,500	\$49,807	\$18,360	\$0	\$68,167	\$272,667
15	<del>Fund VAWA</del>	\$44,404	\$6,721	\$0	\$51,125	\$14,802	\$2,240	\$0	\$17,042	\$68,167
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

9. Justification for Modification: (If necessary, continue the justification on page 3.)  Check to Total  
 The additional funds from the 2015 VAWA allocation will fund salaries and benefits for key grant personnel as the transition is made from a standard fiscal year to a Federal fiscal year as advised by CAL OES.

**10. Subrecipient Approvals**

Scott Meadors Erin Mettler  
 Project Director (typed name) Financial Officer (typed name)  
Scott M. Meadors 4/25/17 Erin Mettler 4/25/17  
 Project Director Signature Date Financial Officer Signature Date

**Cal OES USE ONLY**

Cal OES Approval Signatures  
Cynthia Cablet 5/2/17 [Signature] 5/15/17  
 Program Specialist Date Unit Chief Date  
Melissa Riedel 5/31/17  
 Grants Processing Date

REC'D  
 APR 01 2017  
 630083

**GRANT SUBAWARD MODIFICATION**  
**Cal OES 2-223 INSTRUCTIONS**

**EXHIBIT 1**

**9. Justification for Modification (cont.)**

To increase the the 15 VAWA funds from \$0 to \$51,125;

To increase the 15 VAWA match from \$0 to \$17,042;

To Increase the Total Project Cost by \$68,167, from \$272,667 to \$340,834.

Change the end date for the Grant Subaward from 6/30/2017 to 9/30/2017







# VSPS Budget Summary Report

**ST16 Sexual Assault Law Enforcement Specialized Units Program**      Subaward #: ST16 02 8019  
 Stockton, City of      Performance Period: 07/01/16 - 09/30/17  
 Sexual Assault LE Specialized Units      Latest Request: March 2017, Not Final 201

**A. Personal Services - Salaries/Employee Benefits**

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VAWA	44,404	0	44,404	0	44,404
L	15VAWA	14,802	0	14,802	0	14,802
F	16VAWA	149,422	118,838	30,584	0	30,584
L	16VAWA	49,807	39,612	10,195	0	10,195
<b>Total A. Personal Services - Salaries/Employee Benefits:</b>		<b>258,435</b>	<b>158,450</b>	<b>99,985</b>	<b>0</b>	<b>99,985</b>

**B. Operating Expenses**

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VAWA	6,721	0	6,721	0	6,721
L	15VAWA	2,240	0	2,240	0	2,240
F	16VAWA	55,078	26,401	28,677	0	28,677
L	16VAWA	18,360	8,800	9,560	0	9,560
<b>Total B. Operating Expenses:</b>		<b>82,399</b>	<b>35,201</b>	<b>47,198</b>	<b>0</b>	<b>47,198</b>

**C. Equipment**

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VAWA	0	0	0	0	0
L	15VAWA	0	0	0	0	0
F	16VAWA	0	0	0	0	0
L	16VAWA	0	0	0	0	0
<b>Total C. Equipment:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

F/S/L (Funding Types): F=Federal, S=State, L=Local Match  
 Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

VSPS Budget Summary Report

ST16 Sexual Assault Law Enforcement Specialized Units Program Subaward #: ST16 02 8019  
 Stockton, City of Performance Period: 07/01/16 - 09/30/17  
 Sexual Assault LE Specialized Units Latest Request: March 2017, Not Final 201

	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
Total Local Match:	85,209	48,412	36,797	0	36,797
Total Funded:	255,625	145,239	110,386	0	110,386
Total Project Cost:	340,834	193,651	147,183	0	147,183

**Budget Narrative**

The Stockton Police Department will utilize the additional grant funds from the 2015 VAWA allocation to continue funding of salaries and benefits for key grant personnel as the transition is made from a standard fiscal year to a Federal fiscal year, beginning on October 1, 2017, as advised by CAL OES. Funding of \$68,167 will carry out staff costs through September 30, 2017. Key personnel funded by this grant are: the Sexual Assault Investigator, the Victim Advocate and the Community Service Officer.

*\*Budget Narrative for additional  
(15 VAWA) Funds. cashed*

Budget Narrative

The Stockton Police Department's Child Abuse/Sexual Assault Unit is made up of tenured management, investigators and support staff. The unit has long standing partnerships with local agencies that provide exceptional services and resources to victims of sexual assault. Advocacy support is received from the Women's Center-Youth & Family Services of San Joaquin County, San Joaquin County District Attorney's Office Victim Witness Program, Child Protective Services, Probation, and Mental Health as well as support from Southeast Asian liaisons and Council for the Spanish Speaking. With this grant application, the Stockton Police Department requests funding for the core components of this Specialized Unit: a full-time Stockton Police Investigator, 50% of a Community Service Officer's (CSO) salary and benefits, and a contract with the Women's Center – Youth & Family Services for one full-time Domestic Violence Victim Advocate. ✓

This application proposes to use the grant dollars specifically to fund the direct services portion of this Child Abuse/Sexual Assault Specialized Unit. The other administrative costs associated with this Specialized Unit of the Stockton Police Department will be funded through the City's fiscal year operating budget. Structuring the budget this way insures the grant dollars are devoted to fund these enhanced services while fulfilling the program goals/objectives, which is not be possible without dedicated funding. The City of Stockton Police Department's budget financially supports a Child Abuse/Sexual Assault Specialized Unit that responds to child abuse and sexual assault crimes. ✓

The Child Abuse/Sexual Assault Unit will work closely with the Women's Center - Youth & Family Services, San Joaquin County District Attorney's Office Domestic Violence Vertical Prosecution Team, and the San Joaquin County Probation Department, to ensure direct and immediate assistance to victims of sexual assault. Every effort will be taken to insure the victim's needs are met with all available resources and assist with the healing process.

Under "Personal Services," the full-time Investigator salary and benefits will be grant funded at 100% (\$153,910). In addition, the grant will fund a Community Services Officer at 50% (\$45,319) to assist in the development of protocol, maintain active case tracking, and develop reports of follow-up services. As part of the City of Stockton's annual budgeting process, personnel benefit costs are calculated on the combined total of annual salary and cash uniform

Applicant: City of Stockton

Grant Number: ST16 01 8019 JF

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allowance for those classifications entitled to the uniform allowance as per their respective bargaining units' Memorandums of Understanding. Total program costs for personal services/employee benefits are \$199,229. ✓

Under "Operating Expenses," the Women's Center Rape Crisis Advocate will be funded 100% with grant funds, totaling \$42,562. In addition to the multitude of services provided by The Women's Center - Youth & Family Services, they are the sole provider of free confidential services for sexual assault victims in San Joaquin County. They are a CalOES funded Rape Crisis Center recipient and have been serving victims in the Stockton community for nearly 40 years. The Women's Center - Youth & Family Services and the Stockton Police Department have entered into an Operating Agreement to establish roles and responsibilities for staffing this Specialized Unit. Specifically, the Women's Center will hire one Rape Crisis Advocate to work directly with the Stockton Police Department's Family Crimes Child Abuse/Sexual Assault Specialized Unit to provide advocacy services. Total Operating Expenses devoted to the Women's Center - Youth & Family Services is \$20,438. These funds will pay for mileage for the transportation of victims to hospital and interview appointments, literature, clothing items and toiletry kits for victims following the assaults, training materials for staff, office supplies, postage and duplicating costs. The total funding dedicated to this contract is \$63,000. ✓

Operating expenses also included projected travel costs and programs supplies (4% of program total). Minimal training and travel costs of \$2,279 are included to as part of the grant requirements. It is expected the funds will be used to pay for two staff members to attend a 3-day training related to sexual assault for investigators, totaling \$2,279. Any additional travel expenses above those budgeted within this grant will be funded by the City of Stockton. Program supplies have been budgeted at \$8,159 for office supplies and a software program capable of sketching suspects faces to aid in the apprehension of said suspects. Coupled with the Women's Center - Youth & Family Services Contract, travel and program supplies; the final operating cost category is \$73,438. ✓

This proposal, and the commitment of allied agencies to work together to form a collaborative and coordinated approach, is a strong indication of the interest and support of the agencies and their willingness to help bring enhanced assistance to the victims of violent crime within the city of Stockton by addressing the gaps in service for this targeted population. Under the general direction of the Family Crimes Domestic Violence Unit Supervisor, the grant-funded Investigator

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will have day-to-day responsibility to coordinate services with the core members of the team and bring other support agencies to the table for assistance when deemed necessary and prudent to the cases under investigation. The Stockton Police Department utilizes other resources not funded by this grant request including: prosecutors from the District Attorney's Vertical Prosecution Unit, the Women's Center - Youth & Family Services Director, the Victim Witness Assistance Director, members of the Family Crime Unit and the Probation Department. ✓

The Investigator will handle cases where "first responders" have reported a sexual assault crime to an individual age 11 or older. The Investigator will work with the Patrol Officers, handle case investigation, and coordinate with the advocate to ensure timely and compassionate care to the victim. All staff will be co-located at the Police Department within the Family Crimes Unit. The Investigator will be a fully trained experienced officer and is certified in sexual assault investigations and providing courtroom testimony. The Rape Crisis Victim Advocate is certified in the 67.5-hour Victim Witness Assistance and 40 hours of Sexual Assault response mentoring. The CSO is experienced in investigative case tracking, data entry requirements and reporting. ✓

The audit will be paid by the City of Stockton Police Department's General Fund budget. All other costs, including necessary equipment and operating expenses, will be absorbed by the participating agencies. ✓