

**MINUTES
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT
MEETING OF FEBRUARY 20, 2025**

425 N. El Dorado St. Stockton, CA

1. CLOSED SESSION CALL TO ORDER/ROLL CALL - 3:00 PM

Roll Call

Present:

Dwight Williams
Raymond Zulueta Jr.
Nancy Muniz
Michele Kimbrough
Michele J Sherman

2. PUBLIC COMMENT

None

3. ANNOUNCEMENT OF CLOSED SESSION

3.1 25-0123 ANIMAL SERVICES SUPERVISOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2025-02-20-0301 certifying the results of the open/promotional examination for Animal Services Supervisor (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Animal Services Supervisor

Approved Resolution 2025-02-20-0301

3.2 25-0122 COMMUNITY SERVICE OFFICER I (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2025-02-20-0302 certifying the results of the open/promotional examination for Community Service Officer (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Community Service Officer

Approved Resolution 2025-02-20-0302

3.3 25-0095 MATERIALS SPECIALIST (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2025-02-20-0303 certifying the results of the open/promotional

examination for Materials Specialist (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Materials Specialist

Approved Resolution 2025-02-20-0303

3.4 25-0124 POLICE RECORDS SUPERVISOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2025-02-20-0304 certifying the results of the open/promotional examination for Police Records Supervisor (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results - Police Records Supervisor

Approved Resolution 2025-02-20-0304

3.5 25-0104 SENIOR GEOGRAPHIC INFORMATION SYSTEMS ANALYST (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2025-02-20-0305 certifying the results of the open/promotional examination for Senior Geographic Information Systems Analyst (Open/Promotional).

Legislation Text

Proposed Resolution - Exam Results -Senior Geographic Information Systems Analyst

Approved Resolution 2025-02-20-0305

3.6 25-0140 WATER SYSTEMS SUPERVISOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution 2025-02-20-0306 certifying the results of the open/promotional examination for Water Systems Supervisor (Open/Promotional).

Legislation Text

Proposed Resolution Exam Results Water Systems Supervisor

Approved Resolution 2025-02-20-0306

3.7 25-0178 POLICE OFFICER (OPEN/PROMOTIONAL) ELIGIBLE LISTS - REMOVAL OF NAME(S)

Motion 2025-02-20-0307 approving the removal of name(s) from the Police Officer (Open/Promotional) eligible lists.

Legislation Text

4. RECESS FROM CLOSED SESSION - 3:15 PM

5. **REGULAR SESSION CALL TO ORDER/ROLL CALL - 3:16 PM**

Roll Call

Present:

Dwight Williams
Raymond Zulueta Jr.
Nancy Muniz
Michele Kimbrough
Michele J Sherman

6. **PLEDGE TO THE FLAG**

The Pledge of Allegiance was led by Commissioner Kimbrough

7. **REPORT OF ACTION TAKEN IN CLOSED SESSION**

Legal Counsel Taryn Jones reported - the Commission has returned regarding action items 3.1 through and including 3.7. All commissioners were present during the entire closed session. Reportable action is as follows: Regarding 3.1 through 3.6 by unanimous vote of commissioners present, commission adopted resolutions concerning the eligible lists certifications. Regarding action item 3.7 by unanimous vote of the commissioners present approved removal of names from the eligible list.

8. **CITIZENS COMMENTS/ANNOUNCEMENTS**

None

9. **ADOPTION OF CONSENT CALENDAR**

Approve the consent calendar

Moved by: Nancy Muniz, seconded by Michele Kimbrough .

Vote: Motion carried 5-0

Yes: Dwight Williams, Raymond Zulueta Jr., Nancy Muniz, Michele Kimbrough , and Michele J Sherman .

9.1 **25-0165 APPROVAL OF COMMISSION MINUTES**

Motion 2025-02-20-0901 approving the minutes from the Civil Service Commission meeting of January 31, 2025

Legislation Text

Attachment A - 2025-01-31 Minutes

9.2 **25-0174 REQUEST TO AMEND THE LIST OF CLASSES APPROVED FOR ALTERNATE STAFFING IN ACCORDANCE WITH CSR RULE VII, SECTION 6**

Resolution 2025-02-20-0902 approving an amendment to the list of classes approved for alternate staffing by updating the Animal Services Assistant I/II

classification to include an additional III-level and amend its placement on the list of classes approved for alternate staffing from the Automatic to Deep Class category; and updating the Library Assistant I/II classification to include the Senior-level and amend the placement on the list from the Discretionary to Deep Class category.

Legislation Text

Attachment A - Red Lines - List of Alternately Staffed Positions

Attachment B - Final - List of Alternately Staffed Positions

Proposed Resolution

Approved Resolution 2025-02-20-0902

9.3 25-0102 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - FIRE BATTALION CHIEF

Resolution 2025-02-20-0903 approving the weights of the examination and the provisions and contents of the job announcement for the promotional position of Fire Battalion Chief.

Legislation Text

Proposed Resolution Request to Conduct Fire Battalion Chief

Approved Resolution 2025-02-20-0903

9.4 24-1290 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - FIREFIGHTER ENGINEER

Resolution 2025-02-20-0904 approving the weights of the examination and the contents of the job announcement for the promotional position of Firefighter Engineer.

Legislation Text

Proposed Resolution Request to Conduct Promotional Recruitment Firefighter Engineer

Approved Resolution 2025-02-20-0904

10. UNFINISHED BUSINESS

None

11. REQUEST FOR APPEALS/PUBLIC HEARINGS

None

12. APPEALS/PUBLIC HEARINGS

None

13. NEW BUSINESS

None

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

14.1 25-0138 ANNUAL EQUAL EMPLOYMENT REPORT - POLICE DEPARTMENT

Informational item only. No action taken.

Legislation Text

Attachment A - Annual Equal Employment Report 2024 SPD.pdf

14.2 25-0148 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE CLASSIFICATION SPECIFICATIONS FOR LIBRARY ASSISTANT I/II AND SENIOR LIBRARY ASSISTANT

Informational item only. No action taken.

Legislation Text

Attachment A - Class Spec - Red Lines - Library Assistant I-II

Attachment B - Class Spec - Final - Library Assistant I-II-Senior

14.3 25-0125 NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES APPROVING ONE NEW CLASSIFICATION: ANIMAL SERVICES MANAGER

Informational item only. No action taken.

Legislation Text

Attachment A - Class Spec- Animal Services Manager

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

Chair Williams - welcomed new commissioners

Commissioner Sherman - excited to be on the Commission

Commissioner Zulueta - excited to be on the Commission

Vice Chair Muniz - welcomed new members

Commissioner Kimbrough - welcomed new commissioners

16. ADJOURNMENT - 3:23 PM



KATHERINE ROLAND, CMC, CPMC
STOCKTON CITY CLERK