



City of Stockton

Meeting Agenda - Final Civil Service Commission Special

Vacant, Chair
Vacant, Vice Chair
Dwight Williams, Commissioner
Nancy Muniz, Commissioner
Michele Kimbough, Commissioner

Friday, January 31, 2025

3:00 PM

Council Chamber - City Hall, 425 N. El Dorado
Street, Stockton CA

1. **CLOSED SESSION CALL TO ORDER/ROLL CALL**
2. **PUBLIC COMMENT***
(Comments will be limited to the Closed Session items listed below).
3. **ANNOUNCEMENT OF CLOSED SESSION**

3.1 [25-0025](#) **OFFICE TECHNICIAN (OPEN/PROMOTIONAL) ELIGIBLE LIST
CERTIFICATION**

Recommended Action: RECOMMENDATION
Adopt a resolution certifying the results of the open/promotional examination for Office Technician.

Department: Human Resources

Attachments: [Proposed Resolution - Exam Results - Office Technician](#)

3.2 [25-0027](#) **TREE WORKER (OPEN/PROMOTIONAL) ELIGIBLE LIST
CERTIFICATION**

Recommended Action: RECOMMENDATION
Adopt a resolution certifying the results of the open/promotional examination for Tree Worker (Open/Promotional).

Department: Human Resources

Attachments: [Proposed Resolution Exam Results Tree Worker](#)

3.3 [25-0030](#) **POLICE OFFICER (OPEN/PROMOTIONAL) ELIGIBLE LISTS -
REMOVAL OF NAME(S)**

Recommended Action: RECOMMENDATION
Approve by motion the removal of name(s) from the Police Officer (Open/Promotional) eligible lists.

Department: Police

4. **RECESS FROM CLOSED SESSION**

5. REGULAR SESSION CALL TO ORDER/ROLL CALL**6. PLEDGE TO THE FLAG****7. REPORT OF ACTION TAKEN IN CLOSED SESSION****8. CITIZENS COMMENTS/ANNOUNCEMENTS*****9. ADOPTION OF CONSENT CALENDAR****9.1 [25-0023](#) APPROVAL OF COMMISSION MINUTES**

Recommended Action: RECOMMENDATION

Approve by motion the minutes from the Civil Service Commission meeting of December 19, 2024

Department: City Clerk

Attachments: [Attachment A – 2024-12-19 Minutes](#)

9.2 [25-0021](#) REQUEST TO AMEND THE LIST OF CLASSES APPROVED FOR ALTERNATE STAFFING IN ACCORDANCE WITH CSR RULE VII, SECTION 6

Recommended Action: RECOMMENDATION

Approve by resolution an amendment to the list of classes approved for alternate staffing by updating the Code Enforcement I/II classification to include the Senior-level and amend its placement on the list of classes approved for alternate staffing from the Automatic to Deep Class category.

Department: Human Resources

Attachments: [Attachment A - Red Lines - List of Alternately Staffed Positions](#)

[Attachment B - Final - List of Alternately Staffed Positions](#)

[Proposed Resolution](#)

9.3 [24-1285](#) REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - FIRE CAPTAIN

Recommended Action: RECOMMENDATION

Adopt a resolution approving the weights of the examination and the provisions and contents of the job announcement for the promotional position of Fire Captain.

Department: Human Resources

Attachments: [Proposed Resolution Fire Captain](#)

10. UNFINISHED BUSINESS

11. REQUEST FOR APPEALS/PUBLIC HEARINGS**12. APPEALS/PUBLIC HEARINGS****13. NEW BUSINESS*****13.1 [25-0026](#) ELECT A CHAIR OF THE CIVIL SERVICE COMMISSION IN ACCORDANCE WITH COMMISSION POLICY 12-001**

Recommended Action: RECOMMENDATION
Accept by motion the election of Chair of the Civil Service Commission in accordance with Commission Policy 12-001.

Department: Human Resources

Attachments: [Attachment A - CSC-12-001 - Chair/Vice Chair Elections.pdf](#)

13.2 [25-0024](#) ELECT A VICE CHAIR OF THE CIVIL SERVICE COMMISSION IN ACCORDANCE WITH COMMISSION POLICY 12-001

Recommended Action: RECOMMENDATION
Accept by motion the election of Vice Chair of the Civil Service Commission in accordance with Commission Policy 12-001.

Department: Human Resources

Attachments: [Attachment A - CSC-12-001 - Chair/Vice Chair Elections.pdf](#)

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS**14.1 [25-0014](#) NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE CLASSIFICATION SPECIFICATION FOR ANIMAL SERVICES ASSISTANT I/II**

Recommended Action: RECOMMENDATION

This item is informational only. No action is required.

Department: Human Resources

Attachments: [Attachment A - Red Lines - Class Spec - Animal Services Assistant I-II](#)

[Attachment B - Final - Class Spec - Animal Services Assistant I-II-III](#)

14.2 [25-0020](#) NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE CLASSIFICATION SPECIFICATIONS FOR CODE ENFORCEMENT OFFICER I/II AND SENIOR CODE ENFORCEMENT OFFICER

Recommended Action: RECOMMENDATION

This item is informational only. No action is required.

Department: Human Resources

Attachments: [Attachment A - Red Lines - Class Spec - Code Enforcement Officer I-II](#)

[Attachment B - Final - Class Spec - Code Enforcement Officer I-II-Senior](#)

14.3 [24-1228](#) NOTIFICATION OF ACTION TAKEN BY THE DIRECTOR OF HUMAN RESOURCES TO AMEND THE CLASSIFICATION SPECIFICATION FOR REGULATORY COMPLIANCE OFFICER

Recommended Action: RECOMMENDATION

This item is informational only. No action is required.

Department: Human Resources

Attachments: [Attachment A - Class Spec - Red Lines -Regulatory Compliance Officer](#)
[Attachment B - Final - Class Spec - Regulatory Compliance Officer](#)

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

16. ADJOURNMENT

CERTIFICATE OF POSTING

I declare, under penalty of perjury, that I am employed by the City of Stockton and that I caused this agenda to be posted in the City Hall notice case on January 21, 2025 in compliance with the Brown Act.

**Katherine Roland, CMC, CPMC
City Clerk**

By: _____

Deputy

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<http://www.stocktongov.com/government/oMeetings/boardComMeetings.html>

PUBLIC COMMENT

Citizens may comment on any subject within the jurisdiction of this governing body, including items on the Agenda. Anyone wishing to speak on a consent item or public hearing item, please complete a "Request to Speak Card" and submit it to the Recording Secretary prior to the meeting. No speaker cards will be received after the close of the Citizen's Comments portion of the meeting. The time limit for public comment is at the discretion of the presiding officer and shall be set at the start of the meeting. Speakers must be prepared to speak when called. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened.

The City of Stockton invites public comments in multiple forms. You provide your comments by using one of these methods:

1. Email - you may email your comments to city.clerk@stocktonca.gov
2. Voicemail - you can leave a voice message by dialing (209) 937-8459.
3. In-Person Comments - a) Speakers must submit "request to speak cards" to the Clerk prior to the Public Comment portion of the agenda. No speaker cards will be accepted after the close of Public Comment. Please redirect any inquiries to City.Clerk@stocktonca.gov. b) Address only issues over which the meeting body has jurisdiction. c) The time limit for public comment is at the discretion of the presiding officer and shall be set at the start of the meeting. Donating time is not authorized. d) Your time will be displayed on the speaker podium for convenience.

*All written and voicemail public comments received by the Clerk's Office 90 minutes prior to the meeting start time will be forwarded to the meeting body members as correspondence and attached the minutes. All comments received after that time will be forwarded as correspondence the following business day. Written and voicemail comments will not be read into the record.

NOTE: All proceedings are conducted in English. The City of Stockton does not furnish language interpreters and, if one is needed, it shall be the responsibility of the person(s) needing one.

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AGENDA ITEMS: Information concerning the agenda items have been forwarded to this governing body prior to the meeting. Unless a governing body member or member of the audience has questions concerning a particular item and asks that it be removed from the Consent Calendar, the items are approved at one time by a roll call vote.

* For any person wishing to address this governing body on any matter not on the printed agenda. The Chairperson may set a time limit for individual speakers/groups.