

MEMORANDUM

July 16, 2025

TO: Steve Colangelo, Interim City Manager

FROM: Rosemary Rivas, Director of Human Resources

SUBJECT: **CONTRACT CHANGE ORDER #1 – ROBERT HALF INTERNATIONAL AND CITY OF STOCKTON, CITYWIDE TEMPORARY STAFFING**

A contract with Robert Half International for \$100,000 was entered into on March 20, 2025. The original contract was to provide the City of Stockton citywide temporary support for assistance with the Tyler MUNIS System to address payroll errors. The contract was approved initially for \$100,000 with a contract term date of 12/31/2025. Due to the number of corrections needed with the Tyler MUNIS ERP system and ongoing support need, the city has reached the initial contract amount of \$100,000. On July 15, 2025, the Council authority approved to increase the contract amount by \$300,000 for a total contract amount not to exceed \$400,000.

For your review and approval, is CCO No. 1 for \$300,000 to cover additional costs related to Citywide services and assistance provided by Robert Half temporary staff to address payroll issues within the City's Human Resources Information System (HRIS) Tyler MUNIS system. The scope of work remains the same and the contract is set to expire on December 31, 2026.

The proposed CCO No. 1 (see attached) was approved by council on July 15, 2025, under Council Resolution 2025-07-15-1210. The total contract amount is \$400,000. Also, attached is the CCO Calculator Form for reference.

There is sufficient funding in the ERP Fund Account No. 3030-031-630001-510-511-00-30-000-000 to approve a contract with Robert Half, Inc., in the not to exceed amount of \$400,000.

Rosemary Rivas

ROSEMARY RIVAS
DIRECTOR OF HUMAN RESOURCES

RR:os

REVIEWED:

Jessica Palomares DATE: 7/21/25
JESSICA PALOMARES
DEPARTMENT BUDGET

REVIEWED:

Steve Colangelo, City Manager
July 16, 2025
Page 2

 DATE: 7-30-25
INFORMATION TECHNOLOGY
DEPARTMENT BUDGET

APPROVED:

STEVE COLANGELO
INTERIM CITY MANAGER

DATE: _____

Resolution No. **2025-07-15-1210**

STOCKTON CITY COUNCIL

RESOLUTION APPROVING MOTION TO EXECUTE AN AMENDMENT TO THE STANDARD AGREEMENT WITH ROBERT HALF INC.

On March 18, 2020, the City of Stockton approved to enter into a cooperative/piggyback purchase agreement with Robert Half to provide staff to support critical structures in the payroll processes; and

The original term of the agreement was through December 31, 2025, with an option to extend; and

Both parties desire to extend the term of the agreement for an additional period of one year through December 31, 2026, under the same terms and conditions; and

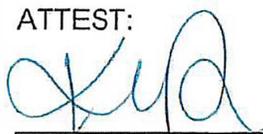
The amendment to the agreement has been reviewed and approved by City staff and deemed to be in the best interest of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

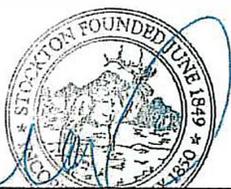
1. The City Council hereby approves the amendment to the agreement with Robert Half to extend the term of the agreement through December 31, 2026, with not-to-exceed amount of \$400,000 of the total contract.
2. The City Council hereby approves findings pursuant to Stockton Municipal Code 3.68.070(A)(5) in support of an exception to the competitive bid process.
3. The Interim City Manager, or their designee, is authorized to execute the contract amendment and any related documents necessary to carry out the intent of this resolution.
4. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, and ADOPTED July 15, 2025.

ATTEST:



KATHERINE ROLAND, GMC/CPMC
City Clerk of the City of Stockton




CHRISTINA FUGAZI
Mayor of the City of Stockton

CITY OF STOCKTON
STANDARD AGREEMENT AMENDMENT

Agreement Number:	Amendment Number:
425000531	1

This Amendment Number 1 to the above referenced Agreement is entered into on June 5, 2025 : between the City of Stockton ("City") and Robert Half Inc. "Contractor".

RECITALS

Exhibit C General Terms and Conditions, Paragraph 7 Changes, states the City may modify the scope of services and any material extension or change in the scope shall be memorialized in a written amendment prior to the performance of additional work; and

Exhibit C General Terms and Conditions, Paragraph 8 Amendment, states no variation of the terms of this Agreement shall be valid unless an Amendment is made in writing and signed by both parties; and

Exhibit A, Option to Renew, states both Parties may extend this Agreement up to 12/31/2026 ; and

The City needs to increase the Compensation, Not to Exceed amount in Paragraph 3 of the Standard Agreement and Exhibit E, Section 1.1, by \$300,000 to pay for the Contractor for temporary staffing services; and

Now therefore, the City and the Contractor mutually agree as follows:

1.The maximum not to exceed amount to be paid to the Contractor, including if authorized, reimbursement of expenses, in Paragraph 3 of the Standard Agreement and Exhibit E, Section 1.1, will now read as follows:

1.1 "The maximum the Contractor shall be paid on this Agreement is \$300,000 hereafter the "not to exceed" amount). The "not to exceed" amount includes City approved reimbursable expenses, if any, and all payments to be made pursuant to this Agreement's sum for the initial term and extended term. Nothing in this Agreement requires the City to pay for work that does not meet the Standard of Performance identified in Exhibit D section 4 or other requirements of this Agreement.

"The maximum not to exceed amount in Paragraph 3 of the Standard Agreement and Exhibit E, Section 1.1, is amended to: \$400,000

All other terms and conditions of the Agreement shall remain unchanged and remain in full force and effect unless modified by a written amendment signed by both parties.

IN WITNESS WHEREOF, the authorized parties have executed this Agreement.

CONTRACTOR

Robert Half Inc.
 Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.):
Kimberly Steiner-Murphy 6/18/2025
1073E8F041DB4B9...
 Authorized Signature Date

Kimberly Steiner-Murphy, Sr. Regional Director
 Printed Name and Title of Person Signing
10100 Trinity Pkwy, Suite 330, Stockton, CA 95219
 Address

CITY OF STOCKTON

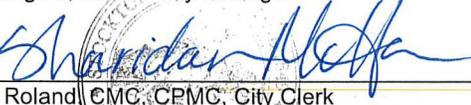
425000531 NP Amend. 1



Steve Colangelo, Interim City Manager



Date

ATTEST: 

Katherine Roland, CMC, CPMC, City Clerk

APPROVED AS TO FORM:
Lori M. Asuncion, City Attorney

BY: _____

CONTRACT CHANGE ORDER #1 - ROBERT HALF INTERNATIONAL AND CITY OF STOCKTON, CITYWIDE TERPORARY STAFFING SIGNATURE PAGE

