

May 10, 2016

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Bonnie Paige, City Clerk

SUBJECT: **UPDATE TO COUNCIL – BOARDS AND COMMISSIONS TRAINING**

In 2015 your Council approved the allocation of \$5,000 to provide specialized training to all Board and Commission members within the City of Stockton. An opportunity to partner with the University of the Pacific Eberhardt School of Business Westgate Center for Leadership arose and a pilot program was developed and offered to our board members.

At the time this program was implemented, the City had 135 board members seated. Of the 135 volunteers, 65 members took advantage of the training and completed the course. I have provided the Summary of Results of the February to June 2015 Trainings for your information.

If you have additional questions, please contact me. Thank you.



BONNIE PAIGE
CITY CLERK

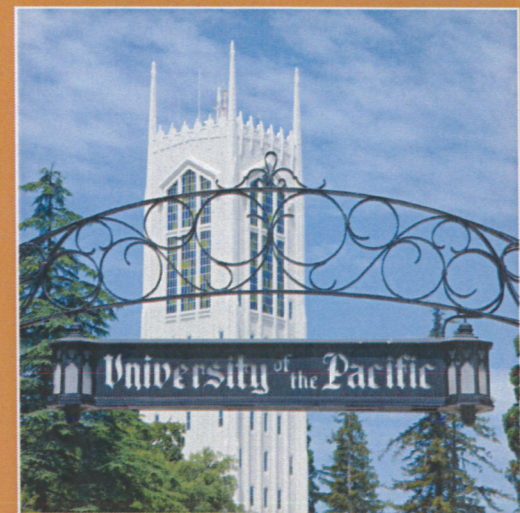
Attachment

Boards and Commissions Training

City of Stockton

Summary of Results
of February to June
2015 Trainings

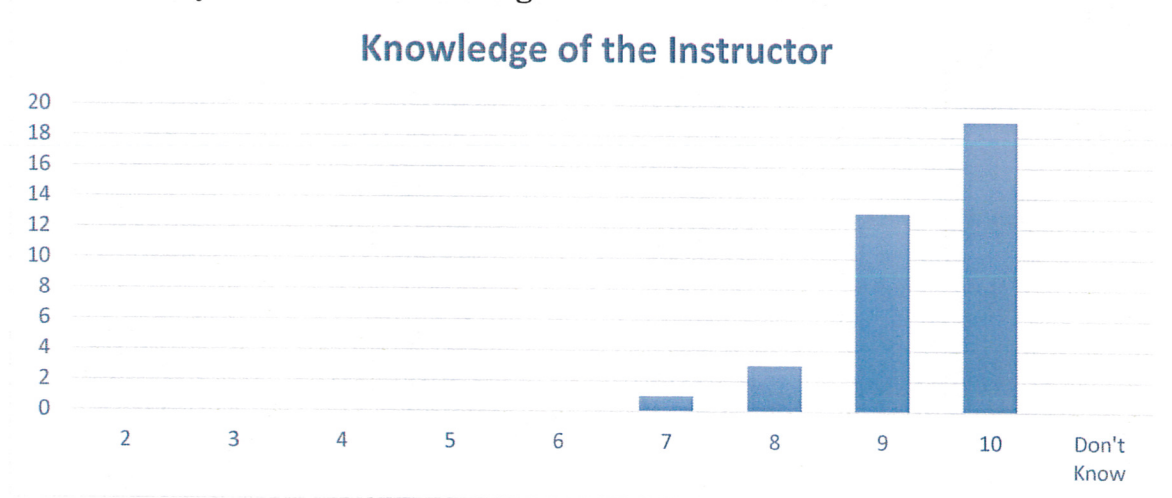
UNIVERSITY OF THE
PACIFIC
Eberhardt School of Business
WESTGATE
Center
FOR LEADERSHIP



City of Stockton Boards & Commissions Training Survey Results

36 Respondents out of 59 surveyed

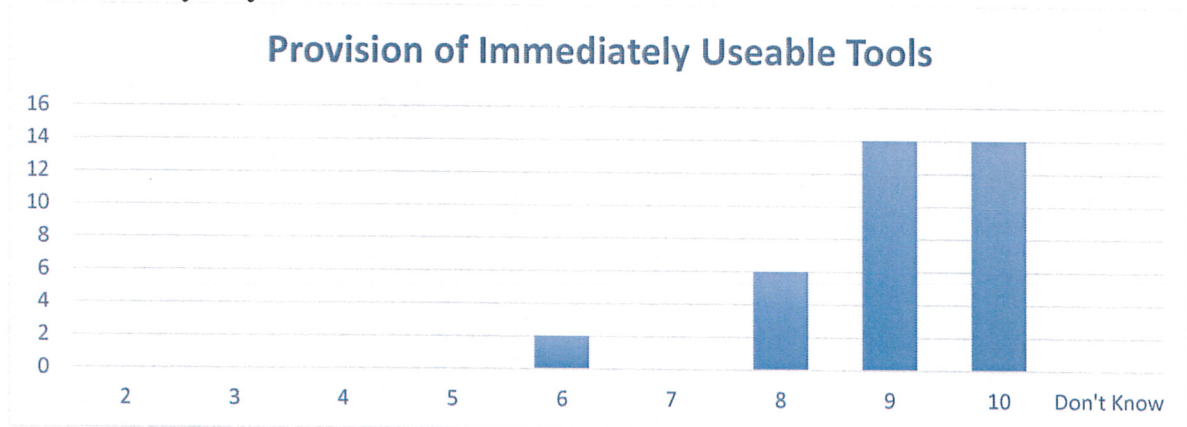
How would you rate the knowledge of the instructor?



Additional Comments:

- Great job!
- He has been there.
- Always helps to have specific info on City of Stockton issues.

How would you rate the instructor's ability to provide you with the tools to use immediately in you board/commission?



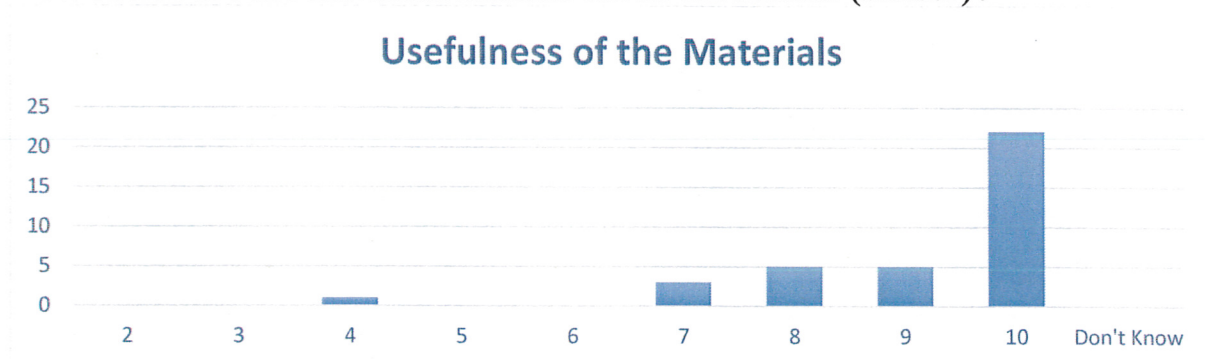
Additional Comments:

- Would like to focus on Robert's Rules of Order.
- Mostly people skills, missed rules.
- Time constraints limited some in depth presentation items at the end of the presentation.
- Very helpful to most on city commissions with limited board experience.

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How useful are the materials handed out in the session (binder)?



Additional Comments:

- Good references to use.

Are there any additional topics you wish we would have covered in the session?

- Form 700
- No, he covered a lot in the limited time.
- Session was pretty thorough for having so many different boards in attendance.
- I thought the topic was covered well, but probably could have been a 4 hour presentation based on all the feedback today. Great job!
- Only briefly noted what's there; have not read them yet.
- Would like a copy of lecture. —
- Would have liked to have the material in the PowerPoint presentation available.
- I had copies from the orientation package provided by the City.
- How to go out and recruit new commissioners. Going to Clubs, college campuses. Start visiting high schools for presentations as there are no more civics classes.
- No.
- Introduction was too long. Did not cover last part with little Q&A.
- Perhaps a overview (map) of all City Boards, Commissions, etc. to illustrate coverage, relationships, and gaps; and a sense of perspective for current members.
- I offered up my suggestions and they were considered in class and incorporated in the presentation and discussion. E.g. agenda setting, Brown Act, domination by staff, conflict between Oversight Committee (A & W Audit Committee) vs others. Urged members to read Rosenberg on role of the chair, i.e. the chair should be the most “modest” member, last to speak, avoid judgements, etc.
- I wish we had more time to go over Rosenberg’s Rules of Order.
- Most were covered.
- Rosenberg’s Rules of Order more in depth.
- Managing the relationship between City Council and the Port commissioners. While they appoint commissioners, they do not have ability to rule commissioner actions for Port. Kind of unique.

City of Stockton Boards & Commissions Training Survey Results

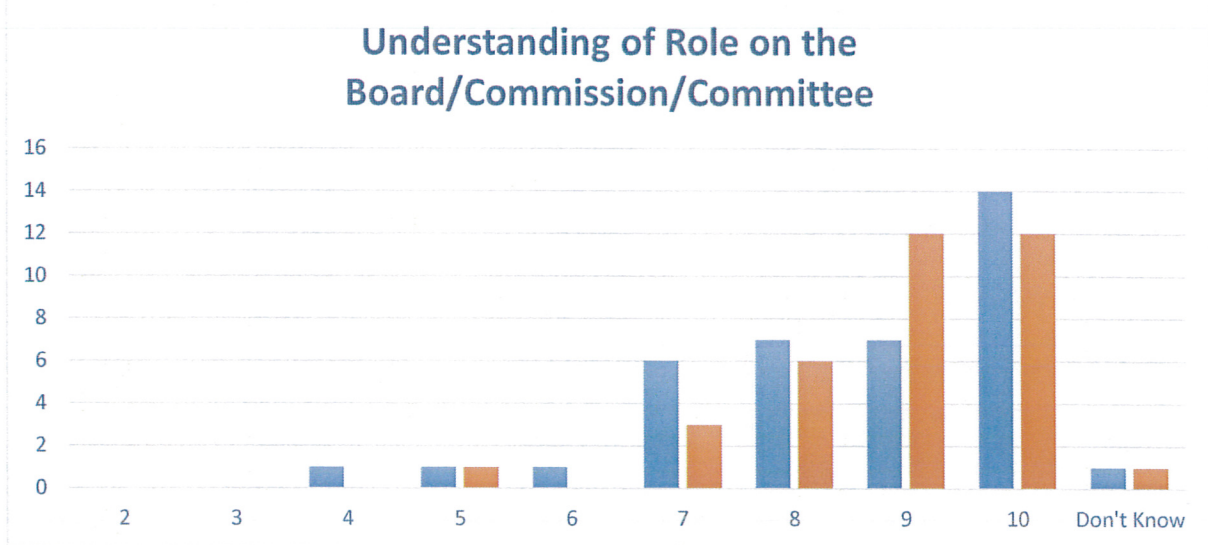
36 Respondents out of 59 surveyed

To what extent do you understand your role on the board/commission?

Pre & Post Comparison:

Blue: Pre-training

Orange: Post-training

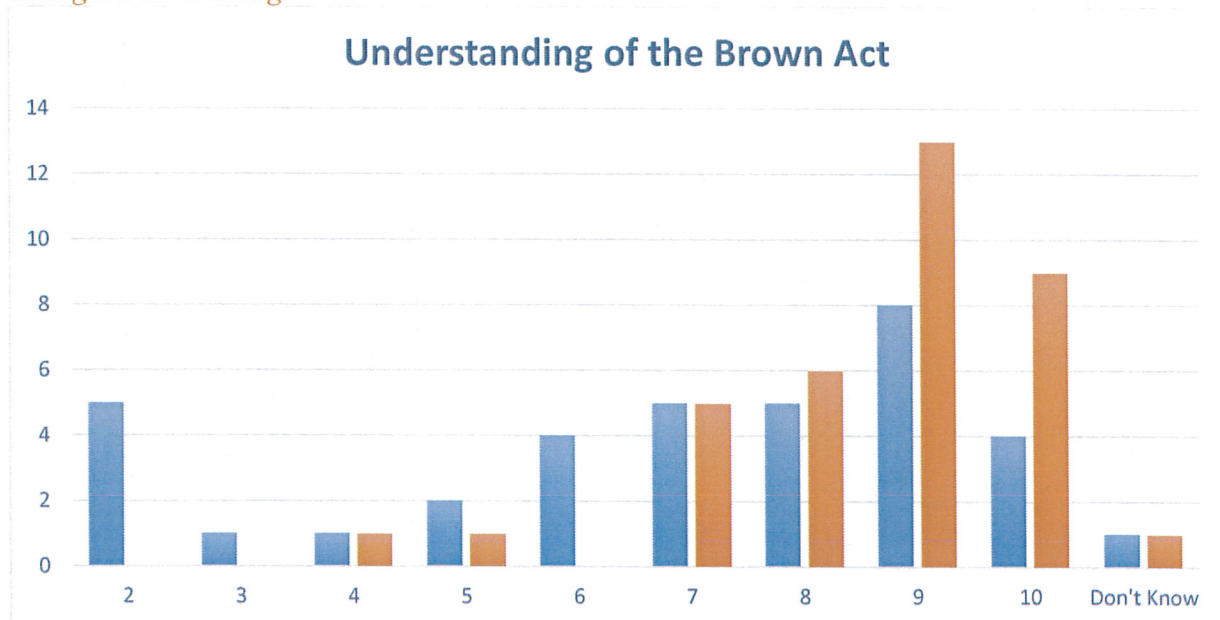


How well do you understand the Brown Act?

Pre & Post Comparison:

Blue: Pre-training

Orange: Post-training



City of Stockton Boards & Commissions Training Survey Results

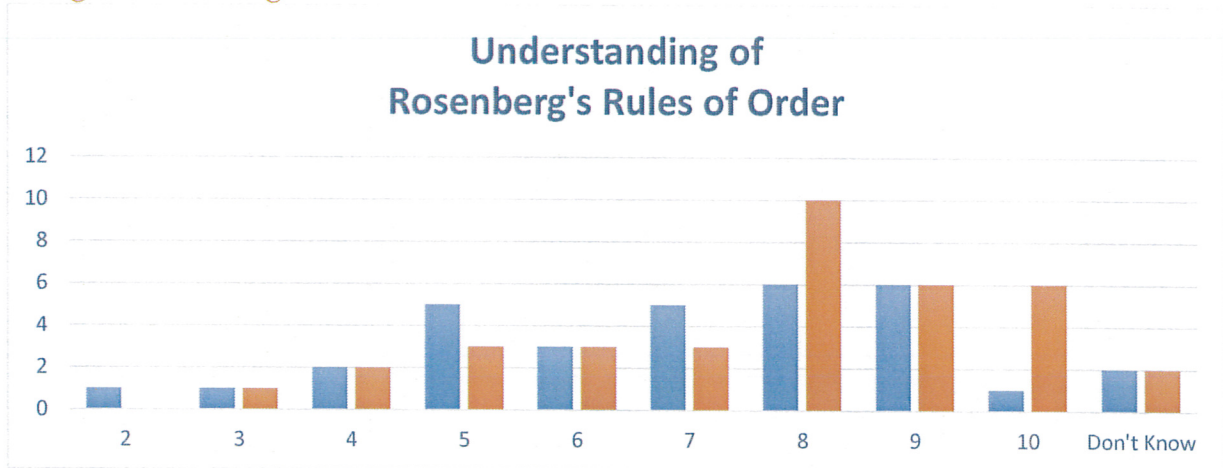
36 Respondents out of 59 surveyed

How well do you understand Rosenberg's Rules of Order?

Pre & Post Comparison:

Blue: Pre-training

Orange: Post-training



How likely are you to recommend this training to other board/commission members?



Any additional comments?

- It would have been nice to role play the rules of order and the Brown Act problematic issues.
- Extend the length of the workshop. Add more interactive examples, like role playing on Brown Act or Rosenberg's Rules.
- I would have liked a little more interactive components.
- I thought it an excellent program.
- I attend many different board meetings with different agencies and the information and resource materials will also be helpful to make those meetings more productive and positive as well as the commission meetings. Thank you.
- I felt the training was more for Chairs only. It should be a mandatory class for them.

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- Peter is outstanding! Thanks for a very informative, engaging session.
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- I would have liked a little more interactive components.
- I thought it an excellent program.
- I attend many different board meetings with different agencies and the information and resource materials will also be helpful to make those meetings more productive and positive as well as the commission meetings. Thank you.
- Very helpful for both my involvement with the City and other not-for-profit board I sit on.
- Some issues within a commission are difficult to bring up with other leaders in room. The mixed membership was good for networking. I would also like to see each committee have their own trainings, for better team building and communication with specifics to each particular board/committee. Also, there remains confusion about the name of our task force because the Mayor is not involved. His assistant attends, but we get no minutes. I have no idea who I can go to on the City Council because our leader says that we cannot talk to staff on our own, even though the training discussed staff being integral part of communication.
- The instructor was excellent and very engaging.
- Very nice training session.
- We covered a lot of material, but it was very informative. Great handouts.
- Port commissioners have had several years of both not-for and for-profit boards and have had to follow Robert's and Rosenberg Rules of Order for many years. Many have also had the opportunity to work with the judicial system to develop a good set of protocols. I would highly recommend this training for those who may not have had formal training in the past as it presents a great outline of behaviors that many should know. Instructor does a great job in giving real examples of how to manage various situations regarding board and commission members. Great Job! He knows his material very well.
- Request for all new elected officials or new members in all County, City and Unified School District practice Rosenberg's Rules of Order!!!
- Board training should be placed on DVD and distributed to board members.
- Very well done.
- Excellent!
- Other cities and the county should offer this training as well.
- It seems that not all members of the boards or commissions attended the training. Some behavior was not changed as a result. One of the commissions I sit on receives little or no support from City staff and another gets 100% support. I don't understand the difference.