

**CENCAL Fire and EMS Authority
Board of Directors**

REGULAR MEETING
December 8, 2025
4:00 p.m. OPEN SESSION
Stockton City Hall
425 N. El Dorado Street
Stockton, California 95202

1. MEETING COMMENCEMENT

- 1.1. Call the Meeting to Order
- 1.2. Roll Call
- 1.3. Pledge of Allegiance

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the Authority. Comments should be limited to three minutes. Please state your name and address for the record.

3. CONSENT AGENDA

- 3.1. **MEETING MINUTES FOR NOVEMBER 10, 2025 REGULAR MEETING**

4. REGULAR AGENDA

- 4.1. **AUTHORIZE, BY RESOLUTION, THE ESTABLISHMENT OF CENCAL FIRE AND EMS AUTHORITY'S BANKING AND ACCOUNTING STRUCTURE, AND FORMAL RECOGNITION OF THE CITY OF STOCKTON'S CHIEF FINANCIAL OFFICER AS TREASURER**
- 4.2. **AUTHORIZE, BY RESOLUTION, THE FISCAL YEAR 2025 – 2026 BUDGET AND AUTHORIZING THE RECEIPT AND DEPOSIT OF MEMBER AGENCY START UP FUNDING**
- 4.3. **APPOINTMENT OF NICOLE BOSWELL AS BOARD CLERK FOR THE CENCAL FIRE AND EMS AUTHORITY**
- 4.4. **ADOPTION OF THE CENCAL FIRE AND EMS AUTHORITY CONFLICT OF INTEREST POLICY**
- 4.5. **UPDATE ON THE EMERGENCY AMBULANCE AND DISPATCH SERVICES AGREEMENT WITH SAN JOAQUIN COUNTY EMS AGENCY (EOA ZONES X AND Y)**

5. ANNOUNCEMENTS

- 5.1. **Fire Chief Comments**
- 5.2. **Future Agenda Items**
- 5.3. **Board of Directors Comments**

6. ADJOURNMENT

Americans With Disabilities Act - The CENCAL Fire **RECOGNITION OF AMERICAN MEDICAL RESPONSE (AMR) AS THE SUCCESSFUL PROPOSER FOR THE CENCAL FIRE AND EMS AUTHORITY AMBULANCE SERVICES SUBCONTRACTOR AND APPROVAL OF A TEAMING AGREEMENT WITH AMR** and EMS Authority (“Authority”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in Authority Board meetings due to a disability, to please contact the Authority’s Administrator’s office, (209) 831-6702, at least one business day prior to the scheduled Authority Board meeting to ensure that we may assist you.

Addressing the Board on Items on the Agenda - The Brown Act provides that every regular meeting shall provide an opportunity for the public to address the Authority on any item within its jurisdiction before or during the Authority’s consideration of the item, provided no action shall be taken on any item not on the agenda.

Consent Calendar - All items listed on the Consent Calendar are considered routine and/or consistent with previous Authority direction. A motion and roll call vote may enact the entire Consent Calendar. No separate discussion of Consent Calendar items will occur unless members of the Authority Board, Authority staff or the public request discussion on a specific item at the beginning of the meeting

Addressing the Board on Items not on the Agenda – The Brown Act prohibits discussion or action on items not on the posted agenda. Members of the public addressing the Council should state their names and addresses for the record, and for contact information.

Staff reports or other written materials relating to each item of business referred to on this agenda are on file in the Administrator’s Office at the South San Joaquin County Fire Authority, located at 835 N. Central Avenue, City of Tracy, CA. A public counter copy is available for public inspection and reproduction during normal business hours at the Administrator’s Office. Related materials submitted after distribution of the agenda packet are available in the Administrator’s Office during normal business hours. If you have questions regarding any agenda item, please contact the Administrator. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the Authority Board and distributed subsequent to distribution of the agenda packet will be made available for public inspection in the Administrator’s Office during normal business hours.

Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2. This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Administrator’s Office and Stations listed below for any revisions or call the Administrator’s Office at (209) 831-6702 for more

I hereby certify that this agenda in its entirety was posted on December 5, 2025 at the South San Joaquin County Fire Authority Administration offices, Lodi Fire Department Administration Offices, Stockton Fire Administration Offices and online at www.cencalfire.org.

Randall Bradley

Randall Bradley, Board Clerk

**CENCAL Fire and EMS Authority
Board of Directors**

REGULAR BOARD MEETING MINUTES
November 10, 2025

1. MEETING COMMENCEMENT

- 1.1. The Board of Directors convened in Open Session at 4:00 P.M. on November 10, 2025 in-person at Stockton City Hall – Council Chambers, 425 N. El Dorado Street, Stockton, CA 95202.
- 1.2. Roll Call found Jeff Ramsey (Chairperson), Mikey Hothi (Vice-Chairperson), and Christina Fugazi present.
- 1.3. Pledge of Allegiance

2. PUBLIC COMMENT

Chairperson Ramsey opened the floor for Public Comment. There was no comment from the public.

3. CONSENT AGENDA

3.1. MEETING MINUTES FROM AUGUST 11, 2025

There were no questions or comments from the public, Board or staff.

ACTION: Motion was made by Director Fugazi and seconded by Director Hothi to accept Item 3.1. Said motion carried a unanimous 3 – 0 vote (Ayes: Ramsey, Fugazi and Hothi) in favor; passed and so ordered.

4. REGULAR AGENDA

4.1. UPDATE ON CONTRACT NEGOTIATIONS WITH SAN JOAQUIN COUNTY EMS AGENCY

South San Joaquin County Fire Authority Fire Chief, Randall Bradley presented the staff report and provided an overview of the item. He advised the Board of Directors that the member agencies continue to work with San Joaquin County and the EMS Agency and working through the draft contract to ensure that the contracts do not conflict. He added that the hope is to have the contract ready for review and consideration at the December Board meeting.

Lodi Fire Chief, Ken Johnson stated that he reviewed it against other existing contracts and did not find any major indicators.

Stockton Fire Chief, Brian Carr added the he concurs and is reviewing the contract from a dispatch perspective.

Discussion ensued amongst the Board and staff regarding the agreement.

There were no questions or comments from the public, Board, or staff.

ACTION: Motion was made by Director Hothi and seconded by Director Fugazi to accept the

update on contract negotiations with San Joaquin County EMS Agency. Said motion carried a unanimous 3 – 0 vote (Ayes: Ramsey, Fugazi and Hothi) in favor; passed and so ordered.

4.2. STATUS UPDATE ON FUTURE CENCAL ITEMS

Chief Bradley presented the staff report and provided an overview of the item. He stated that the primary focus at the moment is the contract, however, they are hoping to bring the following items to the Board in the coming meetings:

- Contract
- Appointment of Controller/Treasurer
- Budget
- Conflict of Interest Policy
- Appointment of Board Clerk
- Financial Policy (Including Purchasing/Contracting)
- Dispatch Transition
- Auditor

Discussion ensued amongst the Board and staff regarding details for future items that will need to be brought to the Board.

Director Hothi stated that he would like to see funds staying with local banks.

There were no questions or comments from the public or Board.

ACTION: No action necessary. Item was informational only.

5. ANNOUNCEMENTS

5.1. Fire Chief Comments

There were no comments or additional updates from the Fire Chiefs.

5.2. Future Agenda Items

Director Hothi stated he would like to see an item for the selection of a financial institution at the next meeting.

5.3. Board of Directors Comments

There were no comments from the Board of Directors.

6. ADJOURNMENT: 4:15 PM

ACTION: Motion was made by Director Fugazi and seconded by Director Hothi to adjourn. Said motion carried a unanimous 3 – 0 vote (Ayes: Ramsey, Fugazi and Hothi) in favor; passed and so ordered.

The above agenda for the Regular Meeting was posted on November 7, 2025 at the South San Joaquin County Fire Authority's Administration Building, Lodi Fire Department Administration Offices, Stockton Fire Administration Offices, and online at www.sjcfire.org.

ATTEST:

APPROVED:

Randall Bradley
Ex Officio Clerk of the Board

Jeff Ramsey
Chairperson of the Board

DRAFT

CENCAL Fire and EMS Authority

835 Central Avenue, Tracy, CA 95376 | Tel: (209)831-6702 Fax: (209)831-6732

STAFF REPORT

TO: Board of Directors **MEETING DATE:** December 8, 2025

PREPARED BY: John Driscoll, SFD Admin Manager
REVIEWED BY: Randall Bradley, Fire Chief
Bryan Carr, Fire Chief
Ken Johnson, Fire Chief

ITEM: AUTHORIZE BY RESOLUTION THE ESTABLISHMENT OF CENCAL FIRE AND EMS AUTHORITY'S BANKING AND ACCOUNTING STRUCTURE, AND FORMAL RECOGNITION OF THE CITY OF STOCKTON'S CHIEF FINANCIAL OFFICER AS TREASURER

RECOMMENDATION

Staff recommends the Board of Directors formally recognize the City of Stockton's (Stockton) Chief Financial Officer (CFO), whether serving in a permanent, interim, or acting capacity, as the Treasurer of the CENCAL Fire and EMS Authority (Authority).

Staff further recommends the Board of Directors authorize the Treasurer to open and maintain a separate, stand-alone bank account in the name of the Authority at BMO Bank, N.A. (BMO).

BACKGROUND

The Authority is currently establishing the financial, administrative, and operational infrastructure necessary to support the launch of coordinated ambulance dispatch and transport services. Under the terms of the Joint Powers Agreement, Stockton is designated to serve as the Authority's Treasurer. In accordance with Government Code §§ 6505–6505.6, the Treasurer is responsible for the custody, safekeeping, accounting, and disbursement of Authority funds, and must perform these duties consistent with applicable public-sector treasury standards.

To implement this requirement, this item formally recognizes the individual occupying Stockton's CFO role (whether permanent, interim, or acting) as the Authority's Treasurer. This designation structure provides continuity of fiduciary oversight and avoids the need for additional Board action when routine staffing transitions occur. Stockton Deputy City Manager Chad Reed is currently serving as Interim CFO and, therefore, is presently performing the Treasurer duties for the Authority.

DISCUSSION

As the Authority prepares to initiate financial operations, it is essential to establish a treasury and accounting structure that maintains strict separation of Authority funds while leveraging existing systems to ensure accuracy, efficiency, and compliance. Under the proposed model, the Treasurer will open a dedicated bank account at BMO Bank, N.A. in the name of the Authority. This account will serve as the Authority's depository, and all revenues belonging to the Authority will be deposited directly into this account. Because the account is held solely in the Authority's name, and because no Stockton funds will be deposited into it, the Authority's cash position remains fully segregated at the bank level, ensuring a clean audit trail and eliminating any risk of commingling.

Within Stockton's Tyler Munis financial system, the Treasurer will establish a separate fund and chart of accounts for the Authority. All revenues, expenditures, assets, liabilities, and encumbrances related to the Authority will be budgeted and recorded within this dedicated accounting structure. Although the Authority is using Stockton's ERP system, the financial activity of the Authority will be accounted, reported, and audited separately. This approach ensures that the Authority maintains an independent financial identity while benefiting from an established accounting platform.

While the Authority's revenues will reside in its own bank account, the physical issuance of payments on behalf of the Authority will initially occur through Stockton's existing BMO account. This approach takes advantage of Stockton's established Munis integration, approval workflows, vendor records, and internal controls, allowing the Authority to begin operations efficiently and without delay. As the Authority's financial structure matures, staff will continue to review available options and consider whether alternative configurations such as enabling Munis to issue payments directly from the Authority's account are feasible and may offer additional benefits. At this early stage, the current arrangement provides a sound and practical method for supporting the Authority's financial operations.

To maintain strict financial segregation while using Stockton's disbursement processes, the model relies on a routine cash-level reconciliation. When Munis records an expenditure against the Authority's fund, Stockton will issue the payment from its own BMO account. Stockton will then be reimbursed from the Authority's separate BMO account based on the expenditures recorded in Munis. This reconciliation ensures that:

- (1) Stockton is made whole for payments issued on the Authority's behalf;
- (2) the Authority's bank account reflects only activity attributable to the Authority; and
- (3) the accounting activity in Munis aligns precisely with the movement of cash.

Staff's goal is to perform reconciliations monthly. However, given the scale and complexity of the Authority's initial implementation, staff may adopt a quarterly cycle to ensure accuracy and administrative feasibility.

This structure provides the Authority with a transparent, audit-ready financial framework that preserves strict separation of funds while minimizing administrative overhead and leveraging established financial controls. It gives the Authority an independent financial identity from day one, without requiring the creation of redundant ERP infrastructure during its launch period.

FISCAL IMPACTS

There is no fiscal impact associated with this action. Any future banking fees, administrative costs, or treasury-related considerations will be presented to the Board or incorporated in the annual budget process.

ATTACHMENTS

1. Resolution establishing the CENCAL banking and accounting structure, and formally recognizing the City of Stockton's Chief Financial Officer as Treasurer

RESOLUTION NO. 2025-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENCAL FIRE AND EMS AUTHORITY ESTABLISHING THE CENCAL BANKING AND ACCOUNTING STRUCTURE, AND FORMALLY RECOGNIZING THE CITY OF STOCKTON'S CHIEF FINANCIAL OFFICER AS TREASURER

WHEREAS, the CENCAL Fire & EMS Authority ("Authority") is establishing the financial, administrative, and operational foundation necessary to support coordinated ambulance dispatch and transport services; and

WHEREAS, under the Joint Powers Agreement ("JPA"), the City of Stockton ("Stockton") is designated to serve as Treasurer of the Authority, consistent with Government Code §§ 6505–6505.6, which assign responsibility for the custody, safekeeping, accounting, and disbursement of Authority funds; and

WHEREAS, the Board of Directors desires to formally recognize that the individual serving as Stockton's Chief Financial Officer ("CFO"), whether serving in a permanent, interim, or acting capacity, shall perform the Treasurer duties of the Authority; and

WHEREAS, in support of early administrative and operational readiness, it is necessary for the Treasurer to establish appropriate banking arrangements to maintain a clear separation of Authority funds, ensure proper financial controls, and support the Authority's independent financial identity; and

WHEREAS, staff recommends, and the Board concurs, that a separate, stand-alone bank account in the name of the Authority be established at BMO Bank, N.A. ("BMO"), to serve as the Authority's depository account for all revenues belonging to the Authority; and

WHEREAS, this structure preserves complete segregation of Authority and Stockton funds at the bank level, supports auditability, and allows the Authority to leverage Stockton's integrated Tyler Munis financial system for expenditure processing without commingling cash.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the CENCAL Fire and EMS Authority hereby:

1. Approves that the individual serving as the City of Stockton's Chief Financial Officer, whether in a permanent, interim, or acting role, is hereby formally recognized as the Treasurer of the CENCAL Fire and EMS Authority, consistent with the Joint Powers Agreement and Government Code §§ 6505–6505.6.
2. Authorizes the Treasurer to open and maintain a separate, stand-alone bank account in the name of the CENCAL Fire and EMS Authority at BMO Bank, N.A., to serve as the Authority's depository account for revenues and other funds belonging to the Authority.
3. Authorizes the Treasurer to take all administrative actions necessary to establish and maintain the Authority's banking and accounting structure, including coordination with Authority staff regarding reconciliation processes, financial reporting, and the integration of the Authority's accounting fund structure within Stockton's Tyler Munis financial system.
4. Authorizes that this action does not modify or limit any approval requirements contained in the Authority's Joint Powers Agreement, nor does it authorize expenditures beyond those appropriated or otherwise approved by the Board.

IT IS HEREBY CERTIFIED that the above and foregoing resolution was passed and adopted by the Board of Directors of the CENCAL Fire and EMS Authority at its regular meeting held on the 8th day of December 2025, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

APPROVED:

Randall Bradley, Clerk of the Board

Jeff Ramsey, Chairperson of the Board

CENCAL Fire and EMS Authority

835 Central Avenue, Tracy, CA 95376 | Tel: (209)831-6702 Fax: (209)831-6732

STAFF REPORT

TO: Board of Directors **MEETING DATE:** December 8, 2025

PREPARED BY: John Driscoll, SFD Admin Manager
REVIEWED BY: Randall Bradley, Fire Chief
Bryan Carr, Fire Chief
Ken Johnson, Fire Chief

ITEM: AUTHORIZE BY RESOLUTION THE FISCAL YEAR 2025 – 2026 BUDGET AND AUTHORIZING THE RECEIPT AND DEPOSIT OF MEMBER AGENCY STARTUP FUNDING

RECOMMENDATION

Staff recommends that the Board of Directors adopt the Fiscal Year (FY) 2025–26 Budget and appropriate the revenues and expenditures identified therein.

BACKGROUND

The CENCAL Fire and EMS Authority (Authority) will begin partial-year ambulance transport and countywide ambulance dispatch operations on May 1, 2026. In order to initiate these services, the Authority must establish an operational budget that authorizes the use of member-agency startup funding, projected service revenues, and the expenditures required to support administrative formation, regulatory compliance, contracted services, early system implementation, and reimbursement of costs for expenses incurred on the Authority’s behalf, including legal services, consulting support, and development of the Authority’s initial website. Adoption of the FY 2025–26 Budget is necessary to enter into required contracts, incur operational expenditures, and establish appropriated authority for the fiscal year.

DISCUSSION

The Proposed FY 2025–26 Budget represents the Authority’s formation-year financial plan and authorizes the resources and appropriations needed to build the Authority’s fiscal and operational foundation. The Authority will receive 2.3 million dollars in startup funding from its member agencies to provide working capital during the first year. This funding is repayable by June 30, 2030, and provides the liquidity required to establish financial systems, secure exclusive operating rights, and support the contracted services needed to begin limited operations.

Ambulance and dispatch activities beginning May 1, 2026 will generate approximately 7.1 million dollars in revenue attributable to the current fiscal year and collectible within the revenue recognition period. These operational revenues will ensure that CENCAL maintains a healthy

cash position during launch and is able to transition smoothly into its first full year of activity in FY 2026–27.

The expenditure plan totals approximately 2.9 million dollars and includes all costs necessary to support regulatory compliance, dispatch services, initial implementation of contracted transport services, personnel support for administrative and treasury functions, billing and collections expenses, risk management, and a formation-year operating contingency. Costs related to AMR's deferred billing for the initial months of service, as well as repayment of member-agency advances, will accrue in FY 2025–26 as long-term liabilities but will not require appropriations until future fiscal years.

FISCAL IMPACTS

Adoption of the Fiscal Year 2025–26 Budget will appropriate 2,958,340 dollars in expenditures for the Authority's formation year. Total estimated resources of 9,397,875 dollars are sufficient to fully support the proposed appropriations, and resources are projected to exceed expenditures by approximately 6,439,536 dollars. Any unspent balance at year-end will remain available as beginning fund balance for Fiscal Year 2026–27 and may be considered by the Board during future budget deliberations.

ATTACHMENTS

1. Resolution adopting the fiscal year 2025-2026 Budget and authorizing the receipt and deposit of member agency startup funding
2. DRAFT Fiscal Year 25/26 Proposed Budget

RESOLUTION NO. 2025-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENCAL FIRE AND EMS AUTHORITY ADOPTING THE FISCAL YEAR 2025-2026 BUDGET AND AUTHORIZING THE RECEIPT AND DEPOSIT OF MEMBER AGENCY STARTUP FUNDING

WHEREAS, the CENCAL Fire & EMS Authority (“Authority”) has prepared its Fiscal Year 2025–26 Budget to support organizational development and the commencement of initial ambulance transport and dispatch operations beginning May 1, 2026; and

WHEREAS, the Fiscal Year 2025–26 Budget identifies estimated revenues of 7,097,875 dollars from ambulance and dispatch services and 2,300,000 dollars in startup advances from the Authority’s member agencies, for total estimated resources of 9,397,875 dollars; and

WHEREAS, the startup advances represent the initial working capital required to implement the Authority’s administrative systems, regulatory obligations, and operational readiness activities; and

WHEREAS, the startup advances contributed by the member agencies will accrue interest at a rate not to exceed 4.35 percent annually; and

WHEREAS, no repayment of the startup advances is scheduled or required during Fiscal Year 2025 – 26, and therefore no debt service appropriations are included in the formation-year budget; and

WHEREAS, the Fiscal Year 2025 – 26 Budget establishes total appropriations of 2,958,340 dollars to support the Authority’s formation-year activities, and these appropriations are fully supported by the estimated resources identified in the budget; and

WHEREAS, adoption of the Fiscal Year 2025–26 Budget provides the legal spending authority required for the Authority’s operations during the formation year and does not authorize expenditures beyond the appropriated amount; and

WHEREAS, the South San Joaquin County Fire Authority incurred expenses totaling \$54,538 on behalf of the Authority, including legal services, consulting support, and development of the Authority’s initial website, and these costs are now due for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the CENCAL Fire and EMS Authority hereby:

1. Adopts the Fiscal Year 2025 – 26 Budget with total appropriations in the amount of \$2,958,340 dollars.
2. Authorizes the Treasurer to receive startup advances totaling \$2,300,000 dollars from the member agencies, to deposit such funds into the Authority’s designated bank account, and to record and account for them within the Authority’s financial system in accordance with applicable public agency accounting standards.
3. Authorizes that all expenditures during Fiscal Year 2025 – 26 shall be limited to the amounts appropriated in the adopted budget, unless amended by future action of the Board of Directors.
4. Authorizes that any unspent resources remaining at the close of the fiscal year shall be carried forward as beginning fund balance for Fiscal Year 2026 – 27 and shall remain available for future appropriation by the Board.

IT IS HEREBY CERTIFIED that the above and foregoing resolution was passed and adopted by the Board of Directors of the CENCAL Fire and EMS Authority at its regular meeting held on the 8th day of December 2025, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

APPROVED:

Randall Bradley, Clerk of the Board

Jeff Ramsey, Chairperson of the Board



CENCAL FIRE & EMS AUTHORITY

Fiscal Year 2025–26 Proposed Budget

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CENCAL FIRE & EMS AUTHORITY
BOARD OF DIRECTORS AND EXECUTIVE TEAM

Fiscal Year 2025–26

Board of Directors

Jeff Ramsey

Chair – Appointing Authority: South San Joaquin County Fire Authority

Mikey Hothi

Vice Chair – Appointing Authority: City of Lodi, Council Member

Christina Fugazi

Director – Appointing Authority: City of Stockton, Mayor

Executive and Leadership Team

Randall Bradley

Fire Chief, South San Joaquin County Fire Authority

Ken Johnson

Fire Chief, City of Lodi

Bryan Carr

Fire Chief, City of Stockton

Chad Reed

Interim Chief Financial Officer, City of Stockton

EXECUTIVE DIRECTOR BUDGET MESSAGE

December 8, 2025

Members of the CENCAL Fire & EMS Authority Board:

It is with great pride and appreciation that I submit the inaugural Fiscal Year 2025-26 Budget for the CENCAL Fire & EMS Authority to the Board of Directors for consideration and adoption. This document represents the Authority's first formal financial plan and establishes the foundation for administrative development, operational readiness, and long-term fiscal accountability.

Overview

The FY 2025–26 Budget serves as the Authority's initial financial plan and supports both organizational formation and the first months of operational activity. All financial transactions of the Authority will be administered by the City of Stockton in its capacity as Treasurer, with the Authority's resources accounted for separately within Stockton's financial system to ensure clear segregation of funds and full compliance with applicable public-agency fiscal standards. The Authority will begin partial-year operations on May 1, 2026, with ambulance transport and dispatch oversight occurring through June 30, 2026. This initial period establishes the baseline for full-year operations beginning in FY 2026–27 and provides the foundation for long-term financial planning and system stability.

Budget Highlights

The Authority will receive 2.3 million dollars in startup funding from its member agencies, which serves as the primary source of working capital during the initial implementation period. This initial funding establishes the financial capacity needed to implement core administrative systems, secure exclusive operating rights from San Joaquin County, and support essential contracted services during the first months of operation.

In addition to the partner-agency funding, the Authority expects to receive approximately 7 million dollars in ambulance and dispatch service revenues attributable to FY 2025–26 and collectible within the ninety-day revenue recognition window. These early operating revenues provide a second major source of liquidity and should allow the Authority to enter FY 2026–27 with the cash reserves necessary to maintain stable monthly operations.

To support a financially stable launch, the Authority will defer payments to AMR for the first four months of contracted ambulance transport services. Two of those months fall within the current fiscal year. Payments related to the deferred billing amount and the associated interest will begin in the following fiscal year. This structure ensures that the Authority does not face immediate cash obligations before revenue cycles begin to

normalize. It also eliminates the need for larger upfront contributions from the member agencies.

This financial approach maximizes available liquidity at a time when the Authority is establishing its operational foundation. It also reduces risk during the Authority's most vulnerable period and positions the organization for a smooth transition into full operational activities in FY 2026–27.

Closing and Acknowledgments

The preparation of this inaugural budget represents an important milestone in establishing the CENCAL Fire & EMS Authority as a regional leader in emergency medical services. This document reflects the collective commitment of the member agencies to create a unified, transparent, and fiscally responsible system that strengthens the delivery of prehospital care throughout San Joaquin County. The Authority extends its appreciation to the Board of Directors and to the member agencies, the South San Joaquin County Fire Authority, the City of Lodi, and the City of Stockton, for their collaboration, support, and shared vision during this foundational year. CENCAL remains committed to prudent financial stewardship, accountable governance, and continuous improvement of the service model that supports the communities it serves.

Randall Bradley,
Interim Executive Director
CENCAL Fire & EMS Authority

CENCAL BUDGET OVERVIEW

Purpose and Context

The Authority was created to administer ambulance transport within San Joaquin County's Exclusive Operating Areas designated as Zones X and Y, and to manage countywide ambulance dispatch services under the regulatory oversight of the San Joaquin County Emergency Medical Services Agency.

This formation-year budget does not represent a steady-state EMS system. It establishes the minimum financial structure needed to stand up the Authority, execute key contracts, and begin limited operations in May 2026, while positioning CENCAL for a full year of activity in FY 2026–27.

Fiscal Administration and Oversight

Fiscal administration for the CENCAL Fire and EMS Authority is provided by the City of Stockton in its role as Treasurer. The Treasurer will manage the Authority's financial transactions by opening and maintaining a bank account in the Authority's name and administering all accounting activity within a separate fund and chart of accounts in the City of Stockton's Tyler Munis financial system. This approach allows the Authority to rely on an established, well-controlled financial platform while ensuring that all CENCAL revenues and expenditures remain clearly segregated from those of the member agencies.

Formation-Year Activities

CENCAL's organizational activities during FY 2025-26 will focus on implementing the operational, fiscal, and regulatory framework required for regional emergency medical service delivery. The Authority will receive \$2.3 million in startup funding from its member agencies: Stockton (65.9%), South San Joaquin County Fire Authority (21.5%), and Lodi (12.6%). These advances, repayable by June 30, 2030, will provide the initial working capital necessary to establish administrative systems, secure exclusive ambulance operating rights from San Joaquin County, and fund initial operational expenses. Ambulance and dispatch operations are scheduled to commence on May 1, 2026.

Key Budget Priorities and Strategic Focus

Major priorities for the formation year include establishing the accounting, reporting, and compliance systems required under California Government Code and GASB 84; finalizing service agreements with AMR, San Joaquin County, and other regional partners. Additional focus areas include implementing governance and policy infrastructure, ensuring audit readiness, and preparing the Authority for its first full operational year beginning July 1, 2026.

Assumptions and Risks

The FY 2025-26 financial plan is based on the following assumptions: (1) operational launch will occur May 1, 2026, with two months of partial revenue and expenditure activity budgeted for this fiscal year; (2) member-agency contributions will be received to fund startup activities; and (3) AMR's deferred billing for the first four months of service

(approximately \$16 million) will create a future long-term liability, repayable through future appropriations by approximately FY 2029–30.

Primary risks include potential timing delays in contract execution, cash-flow variations related to reimbursement cycles, or changes in cost recovery assumptions during initial operations. These will be monitored throughout the fiscal year, and any significant variances or emerging financial issues will be reported to the Board as appropriate.

Looking Ahead: FY 2026-27 and Beyond

The FY 2026-27 Budget will represent CENCAL’s first full year of ambulance and dispatch operations, projected to generate \$81 million in revenue and \$70 million in expenditures. Future-year priorities will include establishing operational reserves and repaying both the member-agency advances and the AMR deferred-billing note. The Authority will also evaluate system performance, service delivery metrics, and interagency coordination to ensure continued alignment with regional EMS objectives and fiscal sustainability.

(Continued on Following Page)

Summary of Estimated Revenues And Expenditures

FY 2025–26 represents the Authority’s formation year, with limited pre-operational activity prior to the commencement of full service in FY 2026–27.

Estimated Revenues

Ambulance Services	\$7,057,375
Dispatch Services	\$40,500
Total Estimated Revenue	\$7,097,875

Other Financing Sources

Partner Agency Loan Proceeds	\$2,300,000
Transfers In	-
Total Other Financing Sources	\$2,300,000

Total Estimated Resources **\$9,397,875**

Estimated Expenditures

Contracted Services	
LEMSA Contract	\$1,207,661
LEMSA Compliance	\$83,333
Dispatch Services	\$874,160
Personnel Support	\$119,058
Insurance/Risk Management	\$4,000
Performance Bond Premium	\$34,000
Billing & Collections Expense (3.99%)	\$281,589
Total Contracted Services	\$2,603,802

Other Operating Costs

Operating Contingency	\$300,000
Formation Cost Reimbursement	\$54,538
Total Other Operating Costs	\$354,538

Debit Service

Principal	-
Interest	-

Capital Outlay

-

Other Financing Uses

Transfers Out	-
---------------	---

Total Estimated Expenditures **\$2,958,340**

Estimated Resources in Excess of Appropriations: **\$6,439,536**

Note: The FY 2025–26 budget is balanced, with all estimated revenues exceeding planned expenditures. The Operating Contingency category provides flexibility for unanticipated or emergent needs necessary to support the Authority’s implementation, including administrative setup, interagency coordination, contractual adjustments, technology integration, and other expenditures essential to the effective launch of ambulance and dispatch operations.

Two transition-related items will be recognized for FY 2025–26 as long-term liabilities. However, because no payments related to these obligations are due until future fiscal years, they do not require appropriations or cash expenditures during the formation year. AMR’s deferred billing for the initial months of service and the member-agency startup advances represent obligations incurred in FY 2025–26. These obligations will be formally recorded as non-current liabilities during the year-end close and audit of FY 2025–26. Although the \$2.3 million in member-agency advances is budgeted in FY 2025–26 under Other Financing Sources, repayment of both obligations will occur in future fiscal years through annual appropriations.

- *AMR Deferred Billing: The Authority’s ambulance services contract provides for deferred billing during the first four months of service, estimated at approximately \$16 million in principal. The portion attributable to May–June 2026 (approximately \$7.9 million) is non-cash in FY 2025–26 and is expected to be recorded as a non-current liability. This amount will be repaid through future-year appropriations.*
- *Member-Agency Startup Advances: The Authority will receive \$2.3 million in startup advances from its member agencies, which will accrue interest at 4.35% annually. Repayment of all startup advances, including applicable interest, is anticipated to occur over multiple fiscal years and be fully satisfied by June 30, 2030, subject to annual appropriations.*

Revenue Overview

The Fiscal Year 2025–26 budget is supported by two primary revenue streams: projected receipts from Ambulance Services and Dispatch Services, and the startup financing provided by the member agencies of the Authority.

The member-agency financing totals \$2.3 million and represents the initial working capital required to establish the Authority’s governance framework, fiscal systems, exclusive operating rights, and administrative capacity during the formation year. The contributions are allocated as follows: City of Stockton (65.9%), South San Joaquin County Fire Authority (21.5%), and City of Lodi (12.6%). The member-agency contributions will accrue interest at 4.35% annually. CENCAL is obligated to repay all startup financing by June 30, 2030.

Ambulance Services revenue, budgeted at approximately \$7 million, represents the Authority’s projected reimbursement for emergency medical transports completed during May and June 2026, the first two months of operational service. These revenues are derived from payments made by Medicaid, Medicare, commercial insurance plans, and private pay customers and are expected to be received within 90 days following the close of the fiscal year. This amount reflects only the portion of transport payments

anticipated to be collected within that 90-day window; additional reimbursements for May and June services will continue to be received in subsequent fiscal periods as claims are processed.

Dispatch Services revenue, budgeted at approximately \$40,000, reflects the Authority's cost-recovery billings to Manteca District Ambulance (MDA), Ripon Consolidated Fire District, and Escalon Community Ambulance for dispatch services provided during the same May–June 2026 period. Although AMR will not provide transport services in these jurisdictions, the dispatch function is delivered by the City of Stockton under contract. The City bills the Authority for the dispatch services rendered, and the Authority in turn invoices MDA, Ripon Consolidated Fire District, and Escalon Community Ambulance for their proportional share of dispatch costs.

Expenditure Overview

All appropriations in this inaugural year are directly tied to the Authority's legal, administrative, and operational readiness to assume ambulance dispatch and transport coordination within Zones X and Y of San Joaquin County.

Contracted Services constitute the largest portion of the Authority's expenditures, totaling approximately \$2.6 million. This category includes the LEMSA Contract fee of \$1,207,661, which secures the Authority's exclusive operating rights within its designated service zones and covers the regulatory oversight performed by the San Joaquin County Emergency Medical Services Agency. LEMSA Compliance costs (\$83,333) represent the penalty fees assessed by the EMS Agency for response-time or performance noncompliance, an expected component of operating under the County's performance-based regulatory framework. Dispatch Services, budgeted at \$874,160, reflect payments to the City of Stockton for providing dispatching services for all CENCAL-coordinated ambulance responses.

Personnel Support (\$119,058) funds the Authority's Executive Director position and covers the administrative and treasury responsibilities performed by the City of Stockton, including fiscal management, budgeting support, and financial reporting. Additional contracted costs include Insurance and Risk Management (\$4,000), the performance bond premium (\$34,000) required under the ambulance services contract, and Billing and Collections expenses (\$281,589), reflecting 3.99% of projected billing activity for the initial two months of transport operations.

Other Operating Costs include a \$300,000 Operating Contingency, which provides a flexible reserve for unforeseen administrative, legal, technological, or interagency coordination needs that may arise during the establishment of operational systems. This category also includes approximately \$55,000 to reimburse the South San Joaquin County Fire Authority for JPA formation expenses incurred on CENCAL's behalf, including legal services, consulting support, and development of the Authority's initial website.

The FY 2025–26 budget includes no appropriations for debt service, capital outlay, or interfund transfers, as the Authority’s financial obligations during the formation year are limited to operational readiness and regulatory compliance.

Total Estimated Expenditures for FY 2025–26 are \$2,958,340.

(Continued on Following Page)

Budget & Financial Policies

Disclaimer and Transitional Policy Statement

The following Budget and Financial Policy discussion is provided for informational and planning purposes only. The Fiscal Year 2025–26 Budget represents the Authority’s formation and pre-operational phase, during which certain organizational, financial, contractual, and administrative structures are still being established. As a result, the policies described herein reflect the Authority’s current intent and guiding principles, rather than a final adopted policy framework.

During FY 2025–26, CENCAL intends to align with the City of Stockton’s existing budget and financial management policies, including basis of accounting and basis of budgeting requirements. This interim alignment supports operational continuity, administrative efficiency, consistent audit practices, and uniform public transparency during the Authority’s initial development period.

Accordingly, the policies that follow should be understood as advisory in nature and subject to refinement.

Basis of Accounting

For FY 2025–26, the Authority intends to follow the same basis of accounting used by the City of Stockton for governmental funds, consistent with generally accepted accounting principles (GAAP). Under this approach, known as the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are recognized when the related liability is incurred. Principal and interest on long-term debt are recognized when due rather than when incurred. This method aligns with the accounting treatment applied to the City’s general fund and provides a practical framework for the Authority’s formation year.

Basis of Budgeting

The FY 2025–26 budget has been prepared using the same current financial resources measurement focus and modified accrual basis of budgeting employed by the City of Stockton. Under this basis, revenues are recognized when they are available and measurable, and expenditures are budgeted in the period in which the related obligation is incurred. Exceptions, including debt service, are recognized only when due, consistent with City practice. This budgeting approach supports the Authority’s transitional operations and provides a consistent foundation for tracking deferred liabilities such as startup advances and contract deferrals.

Balanced Budget

Adoption of a balanced budget is a foundational principle in public sector fiscal management. For FY 2025-26, the Authority defines a balanced budget as projecting resources that meet or exceed proposed expenditures and commitments for the fiscal year. This policy ensures the Authority does not authorize spending without identifiable resources, supports solvency, and positions the organization for sustainable growth.

Reserve Policy

Formal reserve targets will be established in FY 2026-27 when full operations begin. The Authority intends to establish reserve guidelines that include maintaining a contingency fund, ensuring operational liquidity, and preserving the capacity to respond to unanticipated obligations or deferred financial commitments.

Budget Process

The budget process will include a review by the Authority's Board of Directors for adoption prior to July 1, of each fiscal year. Key steps include setting strategic priorities, developing resource and expenditure estimates, presenting a proposed budget to the Board, and formal adoption by resolution.

CENCAL Fire and EMS Authority

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STAFF REPORT

TO: Board of Directors **MEETING DATE:** December 8, 2025

PREPARED BY: Randall Bradley, Fire Chief
REVIEWED BY: Bryan Carr, Fire Chief
Ken Johnson, Fire Chief

ITEM: APPOINTMENT OF NICOLE BOSWELL AS THE BOARD CLERK FOR THE CENCAL FIRE AND EMS AUTHORITY

RECOMMENDATION

It is recommended that the CENCAL Board of Directors appoint Ms. Nicole Boswell as the official Board Clerk for the CENCAL Fire and EMS Authority (Authority)

BACKGROUND

Since the inception of the CENCAL Fire & EMS Authority, Ms. Nicole Boswell has served in an unofficial Board Clerk capacity, supporting the administrative and governance functions of the Authority.

Section 1(f) of the CENCAL Joint Powers Agreement (JPA) designates the South San Joaquin County Fire Authority (SSJCFA) as the initial Administrating Member and assigns responsibility for day-to-day administrative support to SSJCFA. SSJCFA is authorized to delegate these duties to qualified personnel.

As part of this responsibility, SSJCFA has provided Board Clerk services through Ms. Boswell, who currently serves as the official Board Clerk for SSJCFA and has done so for the past three years. She has completed the California Special District Association (CSDA) Board Clerk Program, demonstrating proficiency in Brown Act compliance, public agency meeting procedures, and governance practices.

DISCUSSION

Section 1(f) of the JPA outlines the responsibilities of the Administrating Member, including agenda preparation, scheduling regular and special meetings, coordinating member agencies in support of Board directives, and performing administrative tasks as directed by the Board. As the initial Administrating Member, SSJCFA is responsible for carrying out these duties and may delegate them to appropriate staff.

In alignment with these responsibilities, Ms. Boswell has been performing Board Clerk functions since CENCAL's formation. Her duties include:

- Preparing, reviewing, and publishing Board packets.
- Ensuring all noticing and procedural requirements comply with the Brown Act.
- Preparing, recording, and publishing meeting minutes.
- Coordinating Board meeting logistics, locations, and schedules.
- Collaborating with the Board Clerks of Stockton and Lodi to align meeting dates, times, and locations across the member agencies.

Formalizing her appointment as the CENCAL Board Clerk codifies her existing role, provides continuity and uniformity across Board operations, and ensures ongoing compliance with legal and administrative requirements.

FISCAL IMPACTS

There is no additional fiscal impact associated with this appointment.

ATTACHMENTS

1. Resolution appointing Nicole Boswell as the Board Clerk for the CENCAL Fire and EMS Authority

RESOLUTION NO. 2025-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENCAL FIRE AND EMS AUTHORITY APPOINTING NICOLE BOSWELL AS BOARD CLERK

WHEREAS, the CENCAL Fire and EMS Authority ("CENCAL") is a Joint Powers Agreement ("JPA") establishes the South San Joaquin County Fire Authority (SSJCFA) as the initial Administrating Member and assigns responsibility for day-to-day administrative support, including agenda preparation, meeting scheduling, and other administrative duties; and

WHEREAS, Section 1(f) of the JPA authorizes the Administrating Member to delegate these administrative responsibilities to qualified individuals; and

WHEREAS, Ms. Nicole Boswell has been performing the duties of Board Clerk for the CENCAL Fire & EMS Authority since its inception and currently serves as the Board Clerk for SSJCFA; and

WHEREAS, Ms. Boswell has completed the California Special District Association's Board Clerk Program and has demonstrated the professional skills and experience necessary to effectively carry out Board Clerk responsibilities; and

WHEREAS, the Board desires to formally recognize and codify Ms. Boswell's service by appointing her as the official Board Clerk of the CENCAL Fire & EMS Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the CENCAL Fire and EMS Authority hereby appoints Ms. Nicole Boswell as the Board Clerk of the CENCAL Fire and EMS Authority, effective immediately.

IT IS HEREBY CERTIFIED that the above and foregoing resolution was passed and adopted by the Board of Directors of the CENCAL Fire and EMS Authority at its regular meeting held on the 8th day of December 2025, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

APPROVED:

Randall Bradley, Clerk of the Board

Jeff Ramsey, Chairperson of the Board

CENCAL Fire and EMS Authority

835 Central Avenue, Tracy, CA 95376 | Tel: (209)831-6702 Fax: (209)831-6732

STAFF REPORT

TO: Board of Directors **MEETING DATE:** December 8, 2025

PREPARED BY: Randall Bradley, Fire Chief
REVIEWED BY: Bryan Carr, Fire Chief
Ken Johnson, Fire Chief

ITEM: ADOPTION OF THE CENCAL FIRE AND EMS AUTHORITY CONFLICT OF INTEREST POLICY

RECOMMENDATION

It is recommended that the CENCAL Board of Directors adopt the attached resolution approving the CENCAL Conflict of Interest Policy

BACKGROUND

The Political Reform Act (Government Code § 81000 et seq.), Government Code § 1090, and Fair Political Practices Commission (FPPC) regulations require local government agencies to establish rules governing financial conflicts of interest, including the identification of designated positions, disqualification requirements, and filing of Form 700 Statements of Economic Interests.

As a joint powers authority composed of the City of Stockton, City of Lodi, and the South San Joaquin County Fire Authority, CENCAL must adopt a formal Conflict of Interest Policy to ensure legal compliance, support transparent governance, and establish clear expectations for Board members, the Executive Director, Administrator, Finance Manager, legal counsel, and participating consultants.

DISCUSSION

The proposed CENCAL Conflict of Interest Policy:

- Establishes standards for identifying, disclosing, and managing financial conflicts of interest
- Incorporates Government Code § 1090 prohibitions
- Establishes disqualification rules under the Political Reform Act
- Identifies designated positions subject to Form 700 filing
- Aligns with FPPC regulations and AB 1234 ethics-training requirements
- Supports transparency and public trust in Authority operations

This Policy ensures that all individuals who participate in CENCAL decision-making understand their obligations and that the Authority remains in full compliance with state law.

FISCAL IMPACTS

There is no fiscal impact associated with the adoption of the Conflict of Interest Policy.

ATTACHMENTS

1. Resolution adopting the CENCAL Fire and EMS Authority Conflict of Interest Policy
2. DRAFT CENCAL Fire and EMS Authority Conflict of Interest Policy

RESOLUTION NO. 2025-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENCAL FIRE AND EMS AUTHORITY ADOPTING A CONFLICT OF INTEREST POLICY

WHEREAS, the CENCAL Fire and EMS Authority ("CENCAL") is a Joint Powers Authority formed by the City of Stockton, City of Lodi, and the South San Joaquin County Fire Authority; and

WHEREAS, the Political Reform Act (Government Code § 81000 et seq.), Government Code § 1090, and regulations of the Fair Political Practices Commission ("FPPC") require local agencies to adopt rules governing the identification, disclosure, and management of financial conflicts of interest; and

WHEREAS, Board Members, the Executive Director, Administrator, Finance Manager, legal counsel, and consultants may participate in governmental decisions on behalf of CENCAL, and must comply with the financial disclosure and disqualification requirements imposed by state law; and

WHEREAS, adoption of a Conflict of Interest Policy supports transparency, ethical decision-making, and public trust in the operations of CENCAL; and

WHEREAS, the Board has reviewed the proposed Conflict of Interest Policy and finds it to be consistent with the requirements of California law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CENCAL Fire and EMS Authority that:

1. The CENCAL Conflict of Interest Policy, attached as Exhibit A, is hereby adopted.
2. The Administrator is authorized to implement the Policy and ensure compliance with all applicable state reporting and disclosure requirements.
3. The Administrator is further authorized to make non-substantive or clerical corrections as may be required by the Fair Political Practices Commission or legal counsel.

IT IS HEREBY CERTIFIED that the above and foregoing resolution was passed and adopted by the Board of Directors of the CENCAL Fire and EMS Authority at its regular meeting held on the 8th day of December 2025, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

APPROVED:

Randall Bradley, Clerk of the Board

Jeff Ramsey, Chairperson of the Board

CENCAL FIRE AND EMS AUTHORITY



CONFLICT OF INTEREST POLICY

Adopted: December 10, 2025

1. Purpose

The purpose of this Conflict of Interest Policy is to ensure that the CENCAL Fire & EMS Authority (“Authority” or “CENCAL”) conducts its operations with integrity, transparency, and full compliance with California law, including:

- The Political Reform Act (Gov. Code § 81000 et seq.)
- Government Code § 1090 et seq. (prohibited interests in public contracts)
- Fair Political Practices Commission (FPPC) regulations
- Form 700 Statement of Economic Interests requirements

This Policy applies to all Authority Board members, alternates, the Executive Director, Administrator, Finance Manager, legal counsel, employees, and any consultant who participates in making Authority decisions.

2. Designated Officials and Employees

For purposes of identifying and disclosing conflicts of interest, the following positions are considered Designated Positions:

1. Board Members and Alternate Board Members
2. Executive Director
3. Administrator
4. Finance Manager
5. General Counsel and Assistant/Deputy Counsel
6. Consultants who make or participate in making governmental decisions on behalf of the Authority

The Board may modify Designated Positions as necessary in accordance with FPPC requirements.

3. General Policy Against Conflicts

All officials and employees of the Authority must act in the best interests of the Authority and avoid:

- Participating in decisions in which they have a financial interest
- Using their position for personal or financial gain
- Creating even the appearance of impropriety

Officials shall not influence or attempt to influence Authority decisions in which they are disqualified due to a conflict of interest.

4. Prohibited Interests in Contracts (Gov. Code § 1090)

California Government Code § 1090 prohibits Authority officials and employees from having a financial interest in any contract made by them in their official capacity.

This prohibition applies to:

- Board Members
- Executive Director
- Administrator
- Finance Manager
- Legal Counsel
- Any employee or consultant involved in contracting decisions

Contracts made in violation of § 1090 are void and may subject the individual and the Authority to legal consequences.

If a potential § 1090 issue arises, the matter must be referred immediately to Authority legal counsel.

5. Political Reform Act Disqualification (Gov. Code § 87100 et seq.)

Under the Political Reform Act, a public official may not make, participate in making, or use their official position to influence a governmental decision in which they have a disqualifying financial interest.

A financial interest may arise from:

- Investments or business positions
- Real property interests
- Sources of income or loans
- Gifts
- Personal finances

Recusal Requirements

If disqualified, the official must:

1. Publicly identify the conflict (as required by FPPC rules)
2. Abstain from discussion and voting
3. Not attempt to influence the decision
4. Leave the room while the matter is considered (with limited exceptions allowed by FPPC regulations)

6. Conflict of Interest Code and Form 700 Requirements

CENCAL will maintain a Conflict of Interest Code consistent with the FPPC model code under 2 CCR § 18730. The Code will list Designated Positions and assign disclosure categories.

Form 700 Filing Requirements

All individuals in Designated Positions must file a Form 700 Statement of Economic Interests:

- Assuming Office Statement: Due within 30 days of assuming office
- Annual Statement: Due by April 1 each year
- Leaving Office Statement: Due within 30 days of leaving office

Form 700s are public records and will be made available according to law.

The Board Secretary (or other designated filing officer) will administer the Form 700 filing process.

7. Consultants

Consultants are subject to this Policy and the Authority's Conflict of Interest Code if they:

- Make decisions on behalf of the Authority, or
- Participate in making decisions through research, recommendations, or advice

Consultant disclosure categories will be determined on a case-by-case basis with legal counsel.

8. Gifts, Honoraria, and Travel

All Designated Officials and employees must comply with FPPC rules regarding:

- Gift limits
- Prohibited honoraria
- Travel payments and reporting requirements

Questions about acceptance of gifts or travel must be directed to Authority legal counsel.

9. Use of Position and Confidential Information

Officials and employees may not:

- Use their position to secure special treatment for themselves or others
- Use or disclose confidential information acquired through their position for personal gain
- Disclose confidential information except as allowed by law

10. Duty to Disclose and Seek Guidance

Any official or employee who believes they may have a conflict of interest must promptly notify:

- Authority legal counsel, and
- The Board Chair or Administrator (as appropriate)

The Authority or the individual may seek written advice from the FPPC when necessary.

11. Mandatory Ethics Training (AB 1234)

Board Members and other officials as required by law must complete approved ethics training at least once every two years. Proof of completion will be maintained by the Authority.

12. Enforcement

Violations of this Policy may result in:

- FPPC administrative penalties
- Civil or criminal penalties under state law
- Disciplinary action, including removal from position where legally permitted
- Invalidity of affected contracts or decisions

13. Severability

If any provision of this Policy is found to conflict with state law or FPPC rules, the applicable law will control, and the remaining provisions shall remain in effect.

APPENDIX A – DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

The following disclosure categories apply to individuals required to file Form 700 under the Authority's Conflict of Interest Code.

Designated Positions

1. Board Members and Alternates — Categories 1, 2, 3, 4
2. Executive Director — Categories 1, 2, 3, 4
3. Administrator — Categories 1, 2, 3, 4
4. Finance Manager — Categories 1, 2, 3, 4
5. General Counsel / Assistant or Deputy Counsel — Categories 1, 2, 3, 4
6. Consultants — As determined by contract and assigned category

Disclosure Categories

Category 1 – Full Disclosure

Includes all investments, business positions, real property interests, and sources of income (including gifts and loans) located or operating within the jurisdiction of the Authority or its member agencies.

Category 2 – Contracts and Services

Includes financial interests in entities that supply or seek to supply equipment, materials, vehicles, EMS services, medical supplies, facilities, or professional services to the Authority.

Category 3 – Real Property

Includes interests in real property located within the jurisdiction of the Authority or within two miles of any Authority operational site or facility.

Category 4 – Financial and Insurance Services

Includes financial interests in entities providing insurance, financing, grants, or other financial services to the Authority.

CENCAL Fire and EMS Authority

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STAFF REPORT

TO: Board of Directors **MEETING DATE:** December 8, 2025

PREPARED BY: Randall Bradley, Fire Chief
REVIEWED BY: Bryan Carr, Fire Chief
Ken Johnson, Fire Chief

ITEM: UPDATE ON THE EMERGENCY AMBULANCE AND DISPATCH SERVICES AGREEMENT WITH SAN JOAQUIN COUNTY EMS AGENCY (EOA ZONES X AND Y)

RECOMMENDATION

It is recommended that the CENCAL Board of Directors receive and file an update on the status of negotiations with the San Joaquin County Emergency Medical Services Agency (SJCEMSA) regarding the Emergency Ambulance and Dispatch Services Agreement.

BACKGROUND

CENCAL Fire & EMS Authority was selected by the San Joaquin County EMS Agency as the recommended provider of emergency ambulance and advanced life support services for Exclusive Operating Areas (EOA) Zones X and Y, following the County's competitive procurement process under Request for Proposals No. 24-32.

A staff report and draft Agreement were originally scheduled for consideration at this meeting.

DISCUSSION

CENCAL, the EMS Administrator, and legal counsel for all three member agencies (South San Joaquin County Fire Authority, City of Stockton, and City of Lodi) have been working collaboratively to finalize the Emergency Ambulance and Dispatch Services Agreement. Negotiations continue to progress **extremely well**, and the parties remain fully aligned on the structure of the system, the expectations for operational performance, and the implementation timeline.

Late comments and proposed refinements to the Agreement were received shortly before agenda publication. In order to ensure that these final changes are fully vetted, accurately incorporated, and reviewed by all parties, staff has determined that additional time is necessary before bringing the Agreement forward for formal approval. The extension is procedural only and does not reflect any disagreement or substantive obstacles.

To ensure adequate time for final legal review and coordination with SJCEMSA, staff intends to return with the completed Agreement according to the following schedule:

- CENCAL Board approval: January 2026 regular meeting
- San Joaquin County Board of Supervisors approval: Second Board of Supervisors meeting in January 2026

This revised schedule has been discussed with the EMS Administrator and remains fully achievable without impacting the overall project timeline or the planned implementation of ambulance services.

FISCAL IMPACTS

There is no fiscal impact associated with receiving this update. Execution of the Agreement remains fully consistent with the Authority's adopted budget and operational planning assumptions.

ATTACHMENTS

None