

Resolution No. **2015-01-27-1601**

## **STOCKTON CITY COUNCIL**

---

### **RESOLUTION ALLOCATING THREE CLASSIFIED POSITIONS AND ONE UNCLASSIFIED POSITION FOR PARKING ENFORCEMENT AND MANAGEMENT AND APPROVING A REVISED PARKING BUDGET FOR FISCAL YEAR 2014 – 2105**

In Fiscal Year 2011-12, the City of Stockton ("City") defaulted on its parking bond debt service payment. As a result, the City lost control of the Coy, Arena, and Market Street garages. The City negotiated with the National Public Finance Guarantee Corporation ("NPFG") to regain operational control of the garages, and both parties agreed that improvements in operations and revenue generation were needed; and

In October 2013 the City contracted with Kimley-Horn and Associates, Inc. ("Consultant") to conduct a comprehensive review and assessment of the City's parking program operations and facilities; and

The Consultant's report recommended outsourcing parking operations and management, hiring a parking manager, and transferring enforcement from the Police Department to the Parking Authority in accordance with the requirements of the settlement agreement with NPFG; and

The Parking Authority, by motion, approved an agreement with SP Plus Corporation on December 16, 2014, to operate and manage the parking facilities within the Downtown Parking District ("District"); and

Current Police Department employees assigned to enforcement within the District will not be impacted and will receive new assignments; and

To implement the remaining settlement deal points and consultant recommendations, three classified positions are needed to conduct parking enforcement within the District: a Supervising Parking Enforcement Officer and two Parking Enforcement Officers; and

To oversee the Parking Operator contract, enforcement, technology, and equipment improvements, and other asset management functions, an unclassified position of Program Manager III, is needed; and

These positions will be City employees assigned to the Parking Division within the Economic Development Department; and

It is necessary to revise the Central Parking District fund 416 annual budget (Exhibit 1) and the Parking Fee Schedule (Exhibit 2) for Fiscal Year 2014-2015 to incorporate these recommendations; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

1. The City Council hereby approves the allocation of:
  - a. Three (3) classified positions for Parking Enforcement within the District
    - i. One (1) Supervising Parking Enforcement Officer
    - ii. Two (2) Parking Enforcement Officers
  - b. One (1) unclassified position of Program Manager III to oversee and manage the parking programs and asset management.
2. The revised Fiscal Year 2014-2015 budget for the Central Parking District fund 416, attached as Exhibit 1, is approved.
3. The revised Fiscal Year 2014-2015 Fee Schedule for the Central Parking District, attached as Exhibit 2, is approved.
4. The City Manager is hereby authorized to take any and all actions deemed necessary and appropriate to carry out the purpose and intent of this Resolution.

PASSED, APPROVED, and ADOPTED January 27, 2015.



ANTHONY SILVA  
Mayor of the City of Stockton

ATTEST:

  
BONNIE PAIGE  
City Clerk of the City of Stockton



**ECONOMIC DEVELOPMENT DEPARTMENT  
CENTRAL PARKING DISTRICT OPERATIONS FUND 416**

|                                       | 2013-14<br>Actual<br>Unaudited | 2014-15<br>Current<br>Budget | Projected<br>Central Pkng<br>Budget<br>Per 1 - 6 | Projected<br>Parking Auth<br>Budget<br>Per 7 - 12 | 2014-15<br>Proposed<br>Revised<br>Budget |
|---------------------------------------|--------------------------------|------------------------------|--------------------------------------------------|---------------------------------------------------|------------------------------------------|
| <b>Beginning Available Balance</b>    | <b>1,645,381</b>               | <b>1,814,879</b>             |                                                  |                                                   | <b>1,814,879</b>                         |
| <b>Revenues</b>                       |                                |                              |                                                  |                                                   |                                          |
| Assessments                           | 1,166,759                      | 1,200,000                    | 176,539                                          | 1,023,461                                         | 1,200,000                                |
| Parking Meters                        | 653,285                        | 665,000                      | 295,873                                          | 295,873                                           | 591,745                                  |
| Parking Citations                     | -                              | -                            | -                                                | 104,953                                           | 104,953                                  |
| Lots Hourly/Event Parking             | 609,102                        | 479,500                      | 274,832                                          | 274,832                                           | 549,664                                  |
| Lots Monthly Parking                  | 554,862                        | 523,924                      | 312,623                                          | 312,623                                           | 625,246                                  |
| Coy, Market, Arena Hourly/Event       | -                              | -                            | -                                                | 203,224                                           | 203,224                                  |
| Coy, Market Monthly                   | 2,281                          | -                            | -                                                | 423,848                                           | 423,848                                  |
| SEB & Channel Hourly/Event            | 298,669                        | 204,000                      | 181,051                                          | 181,051                                           | 362,102                                  |
| SEB & Channel Monthly                 | 623,148                        | 686,600                      | 309,779                                          | 309,779                                           | 619,559                                  |
| Other (validations, envelopes, misc)  | 39,821                         | 17,100                       | 38,918                                           | 16,555                                            | 55,473                                   |
| Other Agencies                        | 88,610                         | 91,812                       | 45,537                                           | 45,537                                            | 91,074                                   |
|                                       | <b>4,036,536</b>               | <b>3,867,936</b>             | <b>1,635,151</b>                                 | <b>3,191,736</b>                                  | <b>4,826,888</b>                         |
| <b>Expenditures</b>                   |                                |                              |                                                  |                                                   |                                          |
| Parking District Labor                | 803,167                        | 756,731                      | 370,042                                          | 108,668                                           | 478,710                                  |
| Utilities                             | 148,014                        | 131,203                      | 72,696                                           | 36,348                                            | 109,044                                  |
| Maintenance                           | 74,832                         | 297,336                      | 49,521                                           | 24,760                                            | 74,281                                   |
| Coy, Market, Arena Operations & Maint | -                              | -                            | -                                                | 90,000                                            | 90,000                                   |
| Materials & Supplies                  | 46,664                         | 50,411                       | 25,046                                           | 12,523                                            | 37,569                                   |
| Security                              | 77,122                         | 65,000                       | 22,153                                           | 11,077                                            | 33,230                                   |
| Uniforms                              | 9,443                          | 10,730                       | 4,459                                            | 2,230                                             | 6,689                                    |
| Other Expenses                        | 6,321                          | 10,100                       | 2,033                                            | 37,643                                            | 39,676                                   |
| Operator - Operating expenses*        | -                              | -                            | -                                                | 364,666                                           | 364,666                                  |
| Operator Management Fee*              | -                              | -                            | -                                                | 42,238                                            | 42,238                                   |
| Leased Lots                           | 254,658                        | 214,364                      | 96,100                                           | 96,100                                            | 192,200                                  |
| General Admin & Overhead              | 866,304                        | 840,340                      | 424,336                                          | 451,580                                           | 875,916                                  |
| Taxes/Assessments                     | 89,433                         | 91,555                       | 332                                              | 91,555                                            | 91,887                                   |
| Bike Officers                         | 192,978                        | 264,000                      | 124,477                                          | 124,477                                           | 248,954                                  |
| Program Manager III (New position)    | -                              | -                            | -                                                | 49,734                                            | 49,734                                   |
| Parking Enforcement (3 positions)     | -                              | -                            | -                                                | 63,191                                            | 63,191                                   |
| Parking Enf. equipment, mat. & sup    | -                              | -                            | -                                                | 17,945                                            | 17,945                                   |
| Debt principal & interest             | -                              | -                            | -                                                | 1,045,231                                         | 1,045,231                                |
| Technology, Rev, Capital Improvements | -                              | -                            | -                                                | 700,000                                           | 700,000                                  |
|                                       | <b>2,568,936</b>               | <b>2,731,770</b>             | <b>1,191,195</b>                                 | <b>3,369,967</b>                                  | <b>4,561,162</b>                         |
| <b>Transfers</b>                      |                                |                              |                                                  |                                                   |                                          |
| Transfers In - Bankruptcy Funds       | -                              | -                            | -                                                | -                                                 | -                                        |
| Transfers Out - GF SEB Debt           | (908,167)                      | (912,194)                    | (676,447)                                        | (235,747)                                         | (912,194)                                |
| Transfers Out - City loan 990/541     | (375,000)                      | (375,000)                    | (375,000)                                        | -                                                 | (375,000)                                |
|                                       | <b>(1,283,167)</b>             | <b>(1,287,194)</b>           | <b>(1,051,447)</b>                               | <b>(235,747)</b>                                  | <b>(1,287,194)</b>                       |
| <b>Net Annual Activity</b>            | <b>184,433</b>                 | <b>(151,028)</b>             | <b>(607,490)</b>                                 | <b>(413,978)</b>                                  | <b>(1,021,468)</b>                       |
| <b>Ending Available Balance</b>       | <b>1,829,813</b>               | <b>1,663,851</b>             |                                                  |                                                   | <b>793,411</b>                           |
| <b>Available balance calculation</b>  |                                |                              |                                                  |                                                   |                                          |
| Current assets                        | 2,089,139                      |                              |                                                  |                                                   |                                          |
| Current liabilities                   | (250,947)                      |                              |                                                  |                                                   |                                          |
| Net Working capital                   | 1,838,192                      |                              |                                                  |                                                   |                                          |
| Less program commitments:             |                                |                              |                                                  |                                                   |                                          |
| Encumbrances                          | (23,312)                       |                              |                                                  |                                                   |                                          |
| Ending Available Balance              | 1,814,879                      |                              |                                                  |                                                   |                                          |

**Notes:**

\*FY 2014-15 Operating costs includes City/Parking Authority expenses (July 1, 2014 - March 31, 2015). Operating costs (April 1 - June 30, 2015) included in Operator Budget (see page 2)



**First Year Pro Forma  
City of Stockton Municipal Account  
Operator Budget**

---

| Expenses                             | Year 1              | FY 2014-15           |
|--------------------------------------|---------------------|----------------------|
|                                      | Annual<br>Budget    | Prorated<br>3 months |
| <b>Payroll &amp; Benefits</b>        |                     |                      |
| Salaries & Wages                     | 645,852             | 161,463              |
| Payroll Taxes & Burden               | 70,758              | 17,689               |
| Health, Pension & 401(k)             | 24,671              | 6,168                |
| Workers Compensation                 | 61,356              | 15,339               |
| <b>Payroll &amp; Benefit Expense</b> | <b>\$ 802,636</b>   | <b>\$ 200,659</b>    |
| <b>Other Operating Expenses</b>      |                     |                      |
| Uniforms & Laundry                   | 37,440              | 9,360                |
| Printing                             | 10,221              | 2,555                |
| Amenities & Supplies                 | 8,325               | 2,081                |
| Repairs & Maintenance                | 209,104             | 52,276               |
| License & Permits                    | 750                 | 188                  |
| Rental Expense                       | 696                 | 174                  |
| Utilities                            | 250,483             | 62,621               |
| Advertising & Publicity              | 750                 | 188                  |
| Postage & Freight                    | 4,200               | 1,050                |
| Telephone                            | 28,820              | 7,205                |
| Accounting and Audit                 | -                   | -                    |
| Legal Expense                        | -                   | -                    |
| Data Processing                      | -                   | -                    |
| Bank Fees                            | -                   | -                    |
| Contract Labor                       | 76,000              | 19,000               |
| Employee Processing                  | 536                 | 134                  |
| General Expense                      | 4,704               | 1,176                |
| Start-Up Expenses                    | 6,000               | 6,000                |
| <b>Total Operating Expense</b>       | <b>\$ 638,029</b>   | <b>\$ 164,007</b>    |
| <b>Management Fee</b>                |                     |                      |
| Base Management Fee                  | 168,950             | 42,238               |
| Incentive Management Fee             | -                   | -                    |
| <b>Total Management Fee</b>          | <b>\$ 168,950</b>   | <b>\$ 42,238</b>     |
| <b>Expense Total</b>                 | <b>\$ 1,609,616</b> | <b>\$ 406,904</b>    |

## City of Stockton - Fee Schedule

Department: Parking

Division: Central Parking District

Contact Number: (209) 937-7008

| Fee                                                                                             | Amount                       |
|-------------------------------------------------------------------------------------------------|------------------------------|
| <b>Facility Rental</b>                                                                          |                              |
| Parking Facility Rental - Deposit (Refundable if facility left undamaged)                       | \$625-\$1,540                |
| Parking Facility Rental - 2 hour minimum charge                                                 | \$375-\$8,200                |
| <b>Facility Rental - Cleaning Fee</b>                                                           |                              |
| Parking Facility Rental - Additional time required for cleaning charged - 1 hour minimum charge | Charged at actual staff cost |
| <b>General Parking</b>                                                                          |                              |
| Special Event Parking                                                                           | \$10.00 - \$25.00            |
| <b>General Parking - Daily</b>                                                                  |                              |
| Daily Parking - Designated Lots Only (per day)                                                  | \$5.00-\$15.00               |
| After 5 p.m. Rate                                                                               | \$5.00 - \$15.00             |
| Weekend Daily Rate                                                                              | \$5.00 - \$10.00             |
| Maximum Daily Fee                                                                               | \$24.00                      |
| Hourly Parking - per hour (Validations May Apply)                                               | \$2.00                       |
| Lost Access Card Fee                                                                            | \$28.00                      |
| Meters: 24 minutes; One, Two, Four and Ten Hours (rate per hour)                                | \$0.50-\$2.00                |
| Temporary removal/reinstallation of parking meter or blocking of meter                          | \$200.00                     |
| Fee per day meter is removed or blocked                                                         | \$8.00                       |
| <b>Permit Parking - Monthly</b>                                                                 |                              |
| Channel Garage Monthly (Lot A)                                                                  | \$75.00                      |
| Channel/California Lot Monthly (Lot B)                                                          | \$47.00                      |
| Sutter/Market St - Monthly (Lot F)                                                              | \$55.00                      |
| California/Main St - Monthly (Lot J)                                                            | \$55.00                      |
| Weber Point Garage Monthly (SEB Garage)                                                         | \$75.00                      |
| American/Weber Ave. Lot Monthly (Lot K)                                                         | \$55.00                      |
| American/Main St - Monthly (Lot L)                                                              | \$47.00                      |
| Washington/San Joaquin St. Lot Monthly Designated (Lot N)                                       | \$56.00                      |
| Washington/San Joaquin St. Lot Monthly Undesignated (Lot N)                                     | \$44.00                      |
| San Joaquin/Washington St. Lot Monthly (Lot O)                                                  | \$44.00                      |
| California/Washington Street Lot Monthly (Lot R )                                               | \$44.00                      |
| Fremont East - Monthly                                                                          | \$75.00-\$125.00             |
| Meter Pass Monthly (Lot W)                                                                      | \$44.00                      |
| Monthly Residential Parking Pass                                                                | \$31.00                      |
| Market Street Garage Monthly (reinstated)                                                       | \$75.00                      |
| Coy Garage Monthly (reinstated)                                                                 | \$75.00                      |