

**MINUTES
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT
MEETING OF DECEMBER 21, 2017**

425 N. El Dorado Street, Stockton, CA

1. CALL TO ORDER/ROLL CALL - 3:00 PM

Roll Call

Present:

Annette Sanchez

Jess Serna

Pamela Sloan

Excused:

Sarbjeet Singh

Lanston Sylvester

2. PUBLIC COMMENT

None

3. ANNOUNCEMENT OF CLOSED SESSION

3.1 17-4197 CHEMIST (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution CS 2017-12-14-0301 certifying the results of the promotional examination for Chemist.

Legislation Text

Proposed Resolution - Exam Results - Chemist

Approved Resolution CS 2017-12-21-0301

3.2 17-4196 PLANT MAINTENANCE MACHINIST (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution CS 2017-12-14-0302 certifying the results of the promotional examination for Plant Maintenance Machinist.

Legislation Text

Proposed Resolution - Exam Results - Plant Maintenance Machinist

Approved Resolution CS 2017-12-21-0302

3.3 17-4227 PROCUREMENT SPECIALIST I (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution CS 2017-12-14-0303 certifying the results of the open/promotional

examination for Procurement Specialist I.

Legislation Text

Proposed Resolution - Exam Results - Procurement Specialist I

Approved Resolution CS 2017-12-21-0303

3.4 17-4230 REVENUE COLLECTOR (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution CS 2017-12-14-0304 certifying the results of the open/promotional examination for Revenue Collector.

Legislation Text

Proposed Resolution - Exam Results - Revenue Collector

Approved Resolution CS 2017-12-21-0304

3.5 17-4216 SUPERVISING OFFICE ASSISTANT (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution CS 2017-12-14-0305 certifying the results of the open/promotional examination for Supervising Office Assistant.

Legislation Text

Proposed Resolution - Exam Results - Supervising Office Assistant

Approved Resolution CS 2017-12-21-0305

3.6 17-4229 SUPERVISING PARKING ENFORCEMENT OFFICER (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION

Resolution CS 2017-12-14-0306 certifying the results of the open/promotional examination for Supervising Parking Enforcement Officer.

Legislation Text

Proposed Resolution - Exam Results - Supervising Parking Enforcement Officer

Approved Resolution CS 2017-12-21-0306

3.7 17-4228 POLICE OFFICER ELIGIBLE LISTS - REMOVAL OF NAME(S)

Motion CS2017-12-14-0307 removing name(s) from the Police Officer Eligible Lists.

Legislation Text

4. RECESS TO CLOSED SESSION

5. REGULAR SESSION CALL TO ORDER/ROLL CALL - 3:10 PM

Roll Call
Present:

Annette Sanchez
Jess Serna
Pamela Sloan

Excused:
Sarbjee Singh
Lanston Sylvester

6. PLEDGE TO THE FLAG

The Pledge of Allegiance was led by Commissioner Serna

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

Legal Counsel Dan Schroeder reported - the Commissioners reconvened from Closed Session regarding action items 3.1 through and including 3.7. All of the Commissioners were present during the entirety of the Closed Session with the exception of Commissioners Singh and Sylvester who were excused. Reportable action is as follows: Regarding action items 3.1 through and including 3.6, upon unanimous vote of the Commissioners present, the Commissioners adopted resolutions certifying the respective eligibility lists. Regarding action item 3.7, upon unanimous vote of the Commissioners present, the Commissioners approved removal of the names from the respective eligibility list.

8. CITIZENS COMMENTS/ANNOUNCEMENTS

None

9. ADOPTION OF CONSENT CALENDAR

Approve the Consent Calendar with a single vote

Moved by: Jess Serna, seconded by Annette Sanchez.

9.1 17-4201 APPROVAL OF MINUTES

Legislation Text

2017-11-16 Minutes for Approval

Motion CS 2017-12-21 0901 approving the minutes from the Civil Service/Equal Employment Commission meeting of November 16, 2017

Moved by: Jess Serna, seconded by Annette Sanchez.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Jess Serna, and Pamela Sloan.

Absent: Sarbjee Singh, and Lanston Sylvester.

9.2 17-4232 REQUEST FOR FINAL EXTENSION OF TWO-YEAR OLD ELIGIBILITY LIST FOR REVENUE ASSISTANT I (OPEN/PROMOTIONAL)

Motion CS 2017-12-21-0902 approving the final extension of the Miscellaneous

Legislation Text

10. UNFINISHED BUSINESS

None

11. REQUEST FOR APPEALS/PUBLIC HEARINGS

None

12. APPEALS/PUBLIC HEARINGS

None

13. NEW BUSINESS

13.1 17-4204 ADOPT BY MOTION THE CONCURRENT CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION 2018 MEETING CALENDAR AND THE 2018 EQUAL EMPLOYMENT COMMISSION REPORT SUBMISSION CALENDAR

Legislation Text

Attachment A - City of Stockton Concurrent CSC/EEC 2018 Meeting Calendar

Attachment B - 2018 EEC Reports Submission Calendar

Paul Loehr, Assistant Director Human Resources - provided information to the commission on the items being presented and responded to questions from the Commissioners

Adopt **Motion CS 2017-12-21-1301** accepting the Concurrent Civil Service/Equal Employment Commission 2018 Meeting Calendar and the 2018 Equal Employment Commission Report Submission Calendar.

Moved by: Jess Serna, seconded by Annette Sanchez.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Jess Serna, and Pamela Sloan.

Absent: Sarbjeet Singh, and Lanston Sylvester.

13.2 17-4235 ADOPT A RESOLUTION TO UPDATE THE STANDARDIZED FORMAT FOR THE ANNUAL EQUAL EMPLOYMENT REPORT PREPARED BY CITY DEPARTMENTS

Legislation Text

Attachment A - Template - EEC Report 2018 - Redlined

Attachment B - Template - EEC Report 2018 - Updated

Exhibit 1 - Proposed Resolution - Standardize Template Format

Adopt **Resolution CS 2017-12-21-1302** updating the standard format for the Annual Equal Employment Report Prepared by City Departments.

Moved by: Annette Sanchez, seconded by Jess Serna.

Vote: Motion carried 3-0

Yes: Annette Sanchez, Jess Serna, and Pamela Sloan.

Absent: Sarbjeet Singh, and Lanston Sylvester.

14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS

None

15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS

Commissioner Serna - announced he will be out of town January 19, 2018 and for the entire week

Chair Sloan - announced Commissioner Singh will be absent for the January meeting

Commissioner Sanchez- wished everyone Happy Holidays and safe travels

Chair Sloan - special thanks to staff with all their efforts throughout year as well as legal counsel Dan Shroeder, the City Clerk's office and Commissioners; Happy Holidays to all

16. ADJOURNMENT - 3:20 PM


for BRET HUNTER, CMC
INTERIM CITY CLERK, CITY OF STOCKTON