

**MINUTES  
CIVIL SERVICE/EQUAL EMPLOYMENT COMMISSION CONCURRENT  
MEETING OF AUGUST 16, 2018**

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Council Chamber - City Hall, 425 N. El Dorado Street, Stockton CA

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**1. CALL TO ORDER/ROLL CALL - 3:01 PM**

Roll Call

Present:

Jess Serna

Sarbjeet Singh

Pamela Sloan

Absent:

Annette Sanchez.

**2. PUBLIC COMMENT**

None

**3. ANNOUNCEMENT OF CLOSED SESSION - 3:02 PM**

**3.1 18-4777 FIRE FIGHTER ENGINEER (PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2018-08-16-0301** certifying the results of the promotional examination for Fire Fighter Engineer.

Legislation Text

Proposed Resolution - Exam Results - Fire Fighter Engineer

Approved Resolution CS 2018-08-16-0301

**3.2 18-4785 FIRE FIGHTER TRAINEE (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2018-08-16-0302** certifying the results of the open promotional examination for Fire Fighter Trainee.

Legislation Text

Proposed Resolution - Exam Results - Fire Fighter Trainee

Approved Resolution 2018-08-16-0302

**3.3 18-4778 PUBLIC WORKS MAINTENANCE WORKER II (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2018-08-16-0303** certifying the results of the open/promotional examination for Public Works Maintenance Worker II.

Legislation Text

Proposed Resolution - Exam Results - Public Works Maintenance Worker II

Approved Resolution CS 2018-08-16-0303

**3.4 18-4766 SENIOR EVIDENCE TECHNICIAN (OPEN/PROMOTIONAL) ELIGIBLE LIST CERTIFICATION**

**Resolution CS 2018-08-16-0304** certifying the results of the open/promotional examination for Senior Evidence Technician.

Legislation Text

Proposed Resolution - Exam Results - Senior Evidence Technician

Approved Resolution 2018-08-16-0304

**3.5 18-4762 ADMINISTRATIVE ANALYST II (OPEN/PROMOTIONAL) ELIGIBLE LIST - REMOVAL OF NAME(S)**

**Motion CS 2018-08-16-0305** approving the removal of name(s) from the Administrative Analyst II (Open/Promotional) eligible list.

Legislation Text

**3.6 18-4746 POLICE OFFICER ELIGIBLE LISTS - REMOVAL OF NAME(S)**

**Motion CS 2018-08-16-0306** approving the removal of name(s) from the Police Officer (Open/Promotional) Eligible Lists.

Legislation Text

**3.7 18-4767 REVENUE ASSISTANT I ELIGIBLE LIST - REMOVAL OF NAME(S)**

**Motion CS 2018-08-16-0307** approving the removal of name(s) from the Revenue Assistant I (Open/Promotional) eligible list.

Legislation Text

**4. RECESS FROM CLOSED SESSION**

**5. REGULAR SESSION CALL TO ORDER/ROLL CALL - 3:15 PM**

Roll Call

Present:

Jess Serna

Sarbjeet Singh

Pamela Sloan

Absent:

Annette Sanchez.

**6. PLEDGE TO THE FLAG**

The Pledge of Allegiance was led by Chair Sloan

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION**

Legal Counsel Monica Streeter reported - the Commission has adjourned from Closed Session regarding items 3.1 through and including 3.7. All the Commissioners were present during the entirety of the Closed Session except for Commissioner Sanchez who was absent and the reportable action is as follows. Regarding action items 3.1 to 3.4 by a 3-0 vote of the Commissioners present, the Commission adopted the resolutions certifying the respective eligibility lists. Regarding action items 3.5 to 3.7 by 3-0 vote of the Commissioners present, the Commissioners approve the removal of names from the respective eligibility lists.

**8. CITIZENS COMMENTS/ANNOUNCEMENTS**

None

**9. ADOPTION OF CONSENT CALENDAR**

Approve the consent calendar with a single vote

**Moved by:** Sarbjeet Singh, seconded by Jess Serna .

**Vote:** Motion carried 3-0

**Yes:** Jess Serna , Sarbjeet Singh, and Pamela Sloan.

**Absent:** Annette Sanchez.

**9.1 18-4768 APPROVAL OF MINUTES**

**Motion CS 2018-08-16-0901** approving the minutes from the Civil Service Commission meeting of July 19, 2018.

Legislation Text

2018-07-19 - Minutes for Approval

**9.2 18-4756 REQUEST FOR A ONE-YEAR EXTENSION OF A ONE-YEAR OLD ELIGIBILITY LIST FOR HUMAN RESOURCES TECHNICIAN (OPEN/PROMOTIONAL)**

**Motion CS 2018-08-16-0902** approving the final extension of the Miscellaneous Employee Eligibility List for Human Resources Technician (Open/Promotional).

Legislation Text

**10. UNFINISHED BUSINESS**

None

**11. REQUEST FOR APPEALS/PUBLIC HEARINGS**

None

**12. APPEALS/PUBLIC HEARINGS**

None

**13. NEW BUSINESS**

**13.1 18-4773 ANNUAL EQUAL EMPLOYMENT REPORT - CITY CLERK DEPARTMENT**

Legislation Text

Annual Equal Employment Report - City Clerk

Approve **Motion CS 2018-08-16-1301** accepting the Annual Equal Employment Report for the City Clerk Department.

**Moved by:** Jess Serna , seconded by Sarbjeet Singh.

**Vote:** Motion carried 3-0

**Yes:** Jess Serna , Sarbjeet Singh, and Pamela Sloan.

**Absent:** Annette Sanchez.

### **13.2 18-4779 ANNUAL EQUAL EMPLOYMENT REPORT - FIRE DEPARTMENT**

Legislation Text

Annual Equal Employment Report - Fire Department

Approve **Motion CS 2018-08-16-1302** the Annual Equal Employment Report for the Fire Department.

**Moved by:** Jess Serna , seconded by Sarbjeet Singh.

**Vote:** Motion carried 3-0

**Yes:** Jess Serna , Sarbjeet Singh, and Pamela Sloan.

**Absent:** Annette Sanchez.

### **13.3 18-4759 REQUEST TO CONDUCT A PROMOTIONAL EXAMINATION - POLICE CAPTAIN**

Legislation Text

Proposed Resolution - Request to Conduct Promotional Examination

Approved Resolution CS 2018-08-16-1303

Approve **Resolution CS 2018-08-16-1303** approving the weights of the examination and the contents of the job announcement for the promotional position of Police Captain.

**Moved by:** Sarbjeet Singh, seconded by Jess Serna .

**Vote:** Motion carried 3-0

**Yes:** Jess Serna , Sarbjeet Singh, and Pamela Sloan.

**Absent:** Annette Sanchez.

## **14. REPORTS/WRITTEN COMMUNICATIONS/ INFORMATIONAL ITEMS**

### **14.1 18-4736 NOTIFICATION OF ACTION TAKEN BY THE INTERIM DIRECTOR OF HUMAN RESOURCES ADDING THE CLASSIFICATION OF WATER SYSTEMS SUPERVISOR TO THE CLASSIFICATION PLAN**

This item is informational only. No action is necessary.

Legislation Text

Attachment A - Water Systems Supervisor Class Specification

### **14.2 18-4782 REQUEST FROM STOCKTON CITY EMPLOYEES ASSOCIATION TO INVESTIGATE CITY HIRING PRACTICES AND ADHERENCE TO CIVIL SERVICE RULES AND REGULATIONS FOR MISCELLANEOUS EMPLOYEES**

This item is informational only. No action is necessary.

Legislation Text

SCEA Request to Investigate

Chair Sloan - requested item return on next meeting agenda for discussion and determine action that may be taken

**15. BOARD/COMMISSION COMMUNICATIONS OR COMMENTS**

Commissioner Singh - acknowledged and appreciated firefighters who attended meeting

Chair Sloan - thanked firefighters for attendance

Laurie Montes, Deputy City Manager - introduced new Director of Human Resources Keven Star

Keven Star, Director of Human Resources - looking forward to working with Human Resource team

Chair Sloan - welcomed new Director of Human Resources Keven Star

Laurie Montes, Deputy City Manager - thanked Human Resource staff for support during time as Interim Human Resource Director

**16. ADJOURNMENT - 3:41 PM**

  
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*for* CHRISTIAN CLEGG  
DEPUTY CITY MANAGER/INTERIM SECRETARY  
TO THE CIVIL SERVICE COMMISSION