

## Resolution No. **CS**

---

---

### **RESOLUTION CERTIFYING THE RESULTS OF THE OPEN EXAMINATION FOR THE POSITION OF ADMINISTRATIVE AIDE II**

The Chief Examiner for the Civil Service Commission opened the recruitment for Administrative Aide II on November 26, 2024 and closed it on December 1, 2024. The open recruitment evaluated applicants for specified knowledge, skills, and abilities to perform the duties of the Miscellaneous position of Administrative Aide II, as set forth in the job announcement prepared in accordance with the Rules and Regulations of this Commission; and

The Chief Examiner for the Civil Service Commission conducted an open examination for Administrative Aide II, on December 9, 2024 and December 12, 2024, for the City of Stockton; and

The Chief Examiner has filed with this Commission a report of the results of the open examination, in accordance with Rule VI, section 12(a) of the City of Stockton Civil Service Rules and Regulations for Miscellaneous Employees, which report is on file with the Human Resources Department; now, therefore,

**BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF STOCKTON, AS FOLLOWS:**

1. That the report of the open examination for the Miscellaneous position of Administrative Aide II is hereby approved.

2. That the open list of eligibles for the Miscellaneous position of Administrative Aide II for the City of Stockton, attached hereto as Exhibit 1, is hereby certified.

3. That the candidates appearing on Exhibit 1 are hereby declared eligible for appointment to the Miscellaneous position of Administrative Aide II and shall be certified to the appointing authority to fill vacancies approved by the Personnel Officer in accordance with the Stockton Municipal Code and the Rules and Regulations of this Commission.

4. That the list certified herein shall remain in effect for one (1) year and shall expire on December 19, 2025 unless the duration is otherwise changed by this Commission.

PASSED, APPROVED, and ADOPTED this 19th day of December 2024.

---

LORIE DIAZ-LIDDICOAT, CHAIR  
CITY OF STOCKTON  
CIVIL SERVICE COMMISSION

ATTEST:

KATHERINE D. ROLAND, CMC, CPMC  
CITY CLERK  
CITY OF STOCKTON

By: \_\_\_\_\_